



ORGANISATION REGISTRATION FORM B

Guidelines for completing this application form are as follows:

- 1. Please fill out in CAPITAL letters.
2. Present originals for verification, alongside copies of the following where applicable, upon completion of application:

Mandatory (In accordance with policy decisions of the Assessment Committee of the National Registry of Artists and Cultural Workers)

- Copies of the organisation's articles of association or incorporation / constitution or by-laws
Copies of minutes of two recent meetings, one of which records the establishment of the current executive of the organisation
Resumes of the executive of the organisation, or at least three (3) which includes the Founder / President / Chief Executive Officer (Profiles and Biographies are not accepted)
Profile of the organisation (Outlining the organisation's purpose, functions and structure)
Portfolio of work as evidence: a minimum of five (5) samples for each selected field of endeavour
A photo representative of the organisation / its logo: 4x6 inches

NOTE: ALL APPLICANTS ARE ADVISED TO READ APPLICATION REQUIREMENTS ON PAGE 3.

Optional (In support of the organisation's application and overall profile for the National Registry of Artists and Cultural Workers)

- Proof of membership to an organisation in relation to selected fields of endeavour (See Page 3.)

Note: Fields highlighted in RED are required. Fields denoted by * will be posted on the applicant's profile on the website of the Division of Culture once successfully registered.

ORGANISATION INFORMATION

Name of Organisation*: _____

Number of Years in Operation*: _____ Number of Members*: _____

Type of Organisation*

- Sole Proprietorship, Limited Liability, Non-Profit, Community Based Organisation, Non-Governmental Organisation, Faith-Based Organisation, Umbrella Organisation, Incorporated Body

If not listed, please state: _____

CONTACT INFORMATION

Address: _____

Mailing Address (If different from above): _____

Phone: _____ Fax: _____

Email*: _____

Website*: _____

Social Media*: Please state for each selected:

- Facebook Profile/Page, YouTube Channel, LinkedIn Profile, Twitter Handle, Tumblr, Instagram

If other, please state: _____

Knowledge: How did you find out about the National Registry of Artists and Cultural Workers?

Website, Newspapers, Ministry, Friend, Brochure, TTConnect

If other, please state: _____

FIELDS OF ENDEAVOUR

Please select the relevant Fields of Endeavour as a reflection of the work credited to the organisation in the culture sector. Applicants can choose fields from both classifications, and / or, state a field that is not listed. Applicants can select a **maximum of 10 fields of endeavour; 5 maximum from each classification.**

The listed Fields of Endeavour are categorised based upon sector of activity.

ARTISTIC* (Please tick the relevant box for the Field of Endeavour under the highlighted category)

Note: Only fields denoted by ** can be selected by organisations in this classification, if other fields are selected, the organisation must provide evidence that they have provided this as a service to clients.

<p>Advertising</p> <p><input type="checkbox"/> Artistic Direction (Advertising)</p> <p><input type="checkbox"/> Creative Direction</p> <p><input type="checkbox"/> Modelling</p> <p>Architecture & Landscaping</p> <p><input type="checkbox"/> Architectural Design**</p> <p><input type="checkbox"/> Landscaping**</p> <p><input type="checkbox"/> Technical Drawing</p> <p>Art Objects</p> <p><input type="checkbox"/> Handicraft**</p> <p><input type="checkbox"/> Pottery**</p> <p><input type="checkbox"/> Jewellery Making</p> <p>Broadcast Media</p> <p><input type="checkbox"/> Television Direction</p> <p>Design</p> <p><input type="checkbox"/> Fashion Design**</p> <p><input type="checkbox"/> Furniture Design</p> <p><input type="checkbox"/> Graphic Design**</p> <p><input type="checkbox"/> Interior Design**</p> <p><input type="checkbox"/> Web Design</p>	<p>Festival & Folk Arts</p> <p><input type="checkbox"/> Mas (Carnival Band)**</p> <p><input type="checkbox"/> Mas (Design)</p> <p><input type="checkbox"/> Mas (Individual)</p> <p><input type="checkbox"/> Mas (King & Queen)</p> <p><input type="checkbox"/> Mas (Traditional)**</p> <p>Film & Video</p> <p><input type="checkbox"/> Film Direction</p> <p>Literary Arts</p> <p><input type="checkbox"/> Poetry</p> <p><input type="checkbox"/> Prose Fiction</p> <p><input type="checkbox"/> Storytelling</p> <p>Music</p> <p><input type="checkbox"/> Music Arrangement</p> <p><input type="checkbox"/> Music Composition</p> <p><input type="checkbox"/> Music Direction</p> <p><input type="checkbox"/> Music Performance (Instrument)**</p> <p><input type="checkbox"/> Music Performance (Steelpan)**</p> <p><input type="checkbox"/> Music Performance (Vocal)**</p> <p><input type="checkbox"/> Percussion**</p> <p><input type="checkbox"/> Song Writing</p>	<p>New Media</p> <p><input type="checkbox"/> Animation**</p> <p>Performing Arts</p> <p><input type="checkbox"/> Acting</p> <p><input type="checkbox"/> Artistic Direction</p> <p><input type="checkbox"/> Dance**</p> <p><input type="checkbox"/> Choreography</p> <p><input type="checkbox"/> Playwriting</p> <p><input type="checkbox"/> Puppetry</p> <p><input type="checkbox"/> Theatrical Direction</p> <p>Visual Arts</p> <p><input type="checkbox"/> Drawing</p> <p><input type="checkbox"/> Installation</p> <p><input type="checkbox"/> Painting</p> <p><input type="checkbox"/> Photography**</p> <p><input type="checkbox"/> Sculpture</p>
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If other, please state below:

CULTURAL WORK* (Please tick the relevant box for the Field of Endeavour under the highlighted category)

<p>Art Objects</p> <p><input type="checkbox"/> Wire Bending</p> <p>Broadcast Media</p> <p><input type="checkbox"/> Broadcasting (Radio)</p> <p><input type="checkbox"/> Broadcasting (Television)</p> <p><input type="checkbox"/> Camera Operation</p> <p><input type="checkbox"/> Disc Jockey</p> <p><input type="checkbox"/> Technical Direction (Television)</p> <p><input type="checkbox"/> Television Production</p> <p>Design</p> <p><input type="checkbox"/> Costume Design</p> <p><input type="checkbox"/> Lighting Design</p> <p><input type="checkbox"/> Set Design</p> <p><input type="checkbox"/> Software Design</p> <p><input type="checkbox"/> Sound Design</p> <p>Events & Entertainment</p> <p><input type="checkbox"/> Artist Management</p> <p><input type="checkbox"/> Cinema (Distribution)</p> <p><input type="checkbox"/> Cinema (Exhibition)</p> <p><input type="checkbox"/> Event Management</p> <p><input type="checkbox"/> Promotion</p>	<p>Festival & Folk Arts</p> <p><input type="checkbox"/> Band Leadership (Mas)</p> <p><input type="checkbox"/> Traditional Knowledge</p> <p>Film & Video</p> <p><input type="checkbox"/> Cinematography</p> <p><input type="checkbox"/> Film Production</p> <p><input type="checkbox"/> Sound Engineering</p> <p><input type="checkbox"/> Special Effects</p> <p><input type="checkbox"/> Technical Direction (Film)</p> <p><input type="checkbox"/> Videography</p> <p><input type="checkbox"/> Video Editing</p> <p><input type="checkbox"/> Video Production</p> <p>Libraries & Arts Institutions</p> <p><input type="checkbox"/> Arts Administration</p> <p><input type="checkbox"/> Arts Education</p> <p>Music</p> <p><input type="checkbox"/> Band Leadership (Music)</p> <p><input type="checkbox"/> Band Leadership (Steelband)</p> <p><input type="checkbox"/> Making of Musical Instruments</p> <p><input type="checkbox"/> Music Production</p> <p><input type="checkbox"/> Pan Making</p> <p><input type="checkbox"/> Sound Recording</p>	<p>New Media</p> <p><input type="checkbox"/> Application Development</p> <p><input type="checkbox"/> Broadcasting (Internet)</p> <p><input type="checkbox"/> Publishing (Social Media)</p> <p><input type="checkbox"/> Software Development</p> <p><input type="checkbox"/> Video Game Development</p> <p>Performing Arts</p> <p><input type="checkbox"/> Exhibition (Performing Arts)</p> <p><input type="checkbox"/> Stage Management</p> <p><input type="checkbox"/> Technical Direction (Theatre)</p> <p><input type="checkbox"/> Theatrical Production</p> <p><input type="checkbox"/> Wardrobe</p> <p>Print Media & Publishing</p> <p><input type="checkbox"/> Journalism</p> <p><input type="checkbox"/> Publishing (Literature)</p> <p><input type="checkbox"/> Publishing (Music)</p> <p>Visual Arts</p> <p><input type="checkbox"/> Exhibition (Visual Arts)</p>
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If other, please state below:

MEMBERSHIP IN ORGANISATIONS

Applicants can provide information on membership with an organisation/s in relation to selected fields of endeavour.

NAME OF ORGANISATION*	MEMBERSHIP STATUS*	YEAR REGISTERED*

ORGANISATION EXECUTIVE MEMBERS

Please list all the current members of the executive of the organisation in the table below.

NO.	NAME	EXECUTIVE POSITION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

NOTES ON APPLICATION REQUIREMENTS

1. An organisation must produce credits for work they have created.
2. All organisations are required to submit at least five (5) samples of work.
3. For Fields of Endeavour within the Artistic Classification not indicated as permissible for an organisation's selection, evidence must be submitted that it was provided as a service to clients external to the organisation.

DECLARATION

I _____ hereby declare that I have truthfully and accurately completed this application form. I have cleared copyright for all samples of work provided and give permission to the Ministry with responsibility for Culture to upload details to digital platforms managed by and associated with this entity.

DISCLAIMER

The National Registry of Artists and Cultural Workers at the Culture Division reserve the right to:

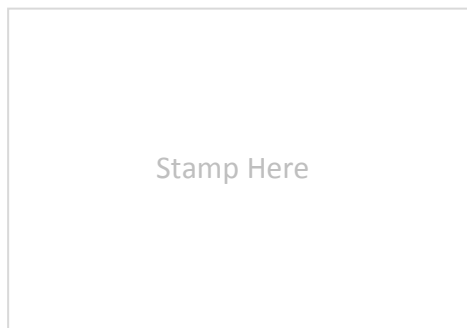
1. Reject applications that contain claims or evidence that are proven to be false.
2. Conduct due diligence as part of verification of the information provided in and along with applications.
3. Recognise competencies in accordance with standards set by the Assessment Committee of the National Registry of Artists and Cultural Workers.

Name of Representative: _____
of the Organisation

Position of Representative: _____
in the Organisation

Mobile: _____ Email: _____

Official Stamp of Organisation:



Signature: _____

Date Signed: _____