

Family Name: _____

Child(ren) Name(s): _____



NEW ENROLLMENT CHECKLIST

Administration Office

261 Youville St., Winnipeg, MB, R2H 2S7

Phone: 204-231-3640 **Fax:** 204-257-1286

	Enrollment Forms Checklist (Not all forms are required for every grade level)
	Application Forms (One per Child) – Parental Agreement signed & witnessed
	Financial Page
	Registration Fee
	Supply Fee (\$25 required for Preschool)
	Payment Plan <ul style="list-style-type: none">• post-dated cheques, pre-authorized debit, or cash• Interac is available at 261 Youville
	Pastor's Reference for Applicant Family
	Honour Code
	Library Acceptable Use Agreement
	Informed Consent for Release of Promotional Materials
	Technology & Network Acceptable Use Agreement
	Copy of Most Recent Report Card
	Transcript (Required for Grades 10 – 12 students)
	Copy of Immunization Record or signed note stating non-immunization
	Copy of Birth Certificate (and any subsequent name changes)
	Handbook is available online at www.springschurch.com/sca
	Additional Forms Upon Request
	Parent Advisory Council Information
	Before/After School Program Application
	Parent Volunteer Application
	Medical Alert/Medication Dispensing Form
	Parental Agreements (Legal – Please supply copy of legal documents.)

Please use this checklist and attach to completed forms.