

rsv/klb/autumn reports  
16<sup>th</sup> November 2015

Dear Parent

**New Report Letter to Parents – (Years 9 - 11)**

Students have received their Autumn Term Reports, please discuss this with your child.

If you have any concerns or questions contact the subject teacher for subject related queries, or the Progress Leader if the enquiry is more general.

You will notice that we have changed the format to incorporate parental feedback from the end of last year. All students at Malet Lambert have been set challenging targets which, if met, will place them in the top 30% of achievers in the country.

Student progress towards the targets has now been colour coded; you can 'see at a glance' how well your child is achieving against our high expectations. A report with greens and blues highlighted is 'good to outstanding', whereas yellows and reds highlighted suggest there are areas which require 'some' or 'significant' improvement.

Targets and 'attitudes to learning' are graded and an explanation of the abbreviations is provided.

We would very much appreciate your comments on the changes so that we can continue to improve the quality of communication that you receive on your child's progress.

One key change is that we intend to send you your child's report by e-mail in the next cycle. In order to do this we need your email information.

You can do this by using the link below or clicking on it from the news section of our web site and also give us feedback on the new reports by completing the short questionnaire.

<https://goo.gl/rJYq2S>

If you do not have access to the internet complete the options on the return slip below.

Yours faithfully

R A Stevenson (Mr)  
Assistant Headteacher

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**MALET LAMBERT**  
**Parental Response**

**Student Name:** \_\_\_\_\_

**Tutor Group:** \_\_\_\_\_

**In the spring term we intend to send you your report by email. Please choose an option and give details of the email address you would like us to use below:**

I would like you to use my ParentPay e-mail address currently registered with the school

I would like to opt out of this process and receive a hard copy

Please e-mail the report to: \_\_\_\_\_

**Signed:** \_\_\_\_\_ (parent)

**Date:** \_\_\_\_\_

**Parent Name:** \_\_\_\_\_ (please print clearly)