

## ES5239

<b>For Office Use Only</b>		Envelope #	Date
<b>Member Authorization Form</b>			
Effective Date: _____		<input type="checkbox"/> Change Contribution Date	
<input type="checkbox"/> New Authorization		<input type="checkbox"/> Change Financial Institution Account	
<input type="checkbox"/> Change Contribution Amount		<input type="checkbox"/> Discontinue Electronic Giving	
Name of Member (Please Print)			
Address			
City		State	Zip
<b>Contribution Information:</b>		<b>Annual Contributions:</b>	
<input type="checkbox"/> Weekly (Transferred on Mondays)		Easter Offering \$ _____	
<input type="checkbox"/> Semimonthly (Transferred on 1 <sup>st</sup> & 15 <sup>th</sup> )		(Transferred April 1 <sup>st</sup> )	
<input type="checkbox"/> Monthly (Transfer on the 1 <sup>st</sup> or 15 <sup>th</sup> )		Christmas Offering \$ _____	
<b>CIRCLE ONE:</b>		(Transferred December 15 <sup>th</sup> )	
Regular Collection	\$ _____		
Capital Improvements	\$ _____		
Whatsoever You Do	\$ _____		
Food Pantry	\$ _____		
<b>Total Contribution</b>	<b>\$ _____</b>		
Please accept my ongoing contribution directly from my:			
<input type="checkbox"/> Checking Account (attach a voided check)		<input type="checkbox"/> Savings Account (attach a savings deposit slip)	
<b>Routing #:</b>		<b>Account #:</b>	
Routing number must start with 0, 1, 2, or 3, is 9 digits long, and is located at bottom of check between these symbols □:□:			
I authorize <b>Little Flower Catholic Church</b> and <b>Vanco Services, LLC</b> to process debit entries to my account. I have attached a voided check or savings deposit slip. This authority will remain in effect until I give reasonable notification to terminate this authorization.			
Authorized signature on my account:			Date:
<b>Please attach a voided check or savings deposit slip.</b>			

## FAQ About Electronic Contribution

**Q. What is electronic contribution?**

A. Electronic contribution is an automatic transfer program which allows you to make contributions without writing checks

**Q. What is the advantage of electronic contribution?**

A. It saves time! It saves work! It simplifies your life! You also help the church stabilize its budget and save money

**Q. How is my electronic contribution automatically deducted from my account?**

A. Once you authorize the transfer, your specified contribution is electronically transferred directly from your checking or savings account to the church's account.

**Q. When will my contribution be deducted from my account?**

A. On its due date. You never have to worry about forgetting a payment or mailing it on time.

**Q. If I do not write checks, how do I keep my checkbook balance straight?**

A. Since your contribution is made at a pre-established time, you simply record it in your check register on the appropriate date.

**Q. Without a canceled check, how can I prove I made my contribution?**

A. Your bank statement gives you an itemized list of electronic transfers. It is your proof of contribution.

**Q. Is electronic contribution risky?**

A. Electronic contribution is less risky than check contribution. It cannot be lost, stolen or destroyed in the mail. It has an extremely high rate of accuracy.

**Q. What if I change bank accounts?**

A. Notify us and we will give you a new authorization form to complete.

**Q. How much does electronic contribution cost?**

A. It costs you nothing and saves you time.

**Q. What if I try electronic contribution and don't like it?**

A. You can cancel your authorization by notifying us any time. But, once you've enjoyed the convenience, time and money savings of electronic contribution, we doubt you will want to go back to making contributions the way you did before.

**Q. How do I sign up for electronic contribution?**

A. Complete and sign the authorization form on the other side and return it to the church office along with a voided check or savings deposit slip.

If you didn't find your answer here, please contact Paula Giver, Parish Manager by phone 243-3443 or email [littleflowerchurch@sbcglobal.net](mailto:littleflowerchurch@sbcglobal.net) or a member of the finance council. We'd be happy to answer your questions.

**Finance Council Members are:** Len Strzelecki, chair; Art Zielinski, Larry Wittenbrink, Dave VanHorn, Bill Gough, Bob Franken, Nevin Siqueira, Vince Feck, Tammy Golubski, Mary Ann Aumond and Rob Lentz.