

**BOROUGHBRIDGE TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON
TUESDAY 2 JULY 2013
IN 1 HALL SQUARE, BOROUGHBRIDGE**

PRESENT Cllrs G Archer (Chairman), E Vose, M Child, J Goss, J Kelley, M Winder, R Young, R Windass (County Councillor) H Nellis (Clerk), V Tattersall (Assistant Clerk)
- admitted at 6.35pm

The Meeting opened at 6.30pm

- 1 To accept apologies for absence** Cllrs I Maltby, N Smith, D Wilson
- 2 Declarations of interest in items on the Agenda** None
- 3 Approval of the Minutes of the Annual Meeting held on 4 June 2013 –**
RESOLUTION: to sign the Minutes as an accurate record of the Meeting held
- 4 Public Questions or Statements** None
- 5 Matters arising from the Minutes of the Annual Meeting held on 4 June 2013** None
- 6 To ratify the appointment of the Assistant Town Clerk** This was dealt with after item 2 on the Agenda. **RESOLUTION:** Valerie Tattersall should be appointed as Assistant Town Clerk with immediate effect
- 7 Correspondence**
 - a) **To receive a request for the Council to give consideration to the provision of cycle parking in the Boroughbridge** Prior to the Meeting, Cllr Maltby submitted his ideas in writing with an offer to become involved with this initiative. **RESOLUTION:** Cllr Maltby, together with the Open Spaces Working Group, should discuss and agree designs and possible locations for the racks and report back at the next Council Meeting on 6 August 2013. A letter of thanks will be sent to the gentleman who sent his proposal for cycle racks to the Council **Action: Clerk, Agenda**

Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered

- 8 To review the format of recording resolutions in Council Minutes**
RESOLUTION: Council Minutes should no longer identify the proposer and seconder of resolutions: it is not a legal obligation and it is assumed that the correct procedure has been followed once a resolution has been agreed **Action: Clerk**
- 9 Finance**
 - a) **To receive the financial statement for June 2013** Information noted
 - b) **To agree invoices/salaries to be paid: RESOLUTION:** the invoices and salaries – **Appendix 1** - should be paid
 - c) **To receive the latest list of available commuted sums for the Parish** Information Noted
 - d) **To consider tenders submitted for the grounds maintenance contract 2013 – 2015**
Three tenders were received and copies made available to each councillor.
RESOLUTION: to accept the tender submitted by the contractor, a local resident, who has been cutting the grass since the middle of June. It was further **RESOLVED** that a

further payment should be made to the contractor should he be faced with additional unforeseen work such as clearing large amounts of grass deposits prior to cutting
Action: Clerk The Chairman thanked the Clerk for obtaining tenders so promptly and finding an interim contractor whose standard of work has been excellent

10 Working Groups and Committees

- a) **Brighter Boroughbridge & District:** Cllr Goss reported. Work is well in hand to landscape the area at the junction of Chatsworth Grove and Horsefair thanks to the team of volunteers, which includes students from the High School. More volunteers would be welcome. The first inspection, by Yorkshire in Bloom, in the category of “It’s your Neighbourhood”, is due to take place on 18 July. Disappointingly, there has been no response from the Chief Constable to the letter sent on 16 June 2013 asking for his support to get the forecourt of the police station on New Row tidied
- b) **Transport Management Group:** Cllr Archer reported that Highways North Yorkshire at Stump Cross has agreed to produce a project plan in September/October in order to try and resolve issues raised by the Working Group and he hopes that concerns about HGV access and parking in the Town will be given priority
- c) **Public Relations:** nothing to report
- d) **Finance and Personnel Working Group:** Nothing to report
- e) **Cemeteries Committee:** Nothing to report. Cllr Young commented on the excellent state of the cemeteries
- f) **Schools Liaison and Youth:** Nothing to report
- g) **Planning Committee – to approve the Minutes of the Meetings held on 4 and 18 June 2013: RESOLUTION:** to sign the Minutes as an accurate record of the Meetings held
- h) **Public Open Spaces and Tutt Woodland:** The Clerk confirmed that all the legal documents relating to the takeover of the car park are being finalised by the Council’s solicitors

*Councillors time to share issues and decide agenda items for next meeting.
Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future*

- Cllr Vose reported on issues raised at the Yore Vision Management Meeting that she recently attended: namely:
The circulation of the Lower Ure News has now reached 1500. Reed Boardall sponsored the current edition but further sponsorship, costing £250 per addition, is now being sought.
There is a proposal to hold a Michaelmas Fair in the Town on 29 December 2013. Broadband will be installed, on a month’s trial, in the Jubilee Suite in order to assess its performance and suitability.
The Walkers are Welcome Group are looking for more members
- Cllr Winder expressed concern about the hedges overhanging the pavement and causing an obstruction at the top of Eastgate **Action: Clerk**

- Cllr Kelley highlighted the problem of obstructions caused by parking on Church Lane, near the entrance to the surgery, particularly on Thursday mornings. The Clerk was asked to write to Highways North Yorkshire to ascertain if double yellow lines are to be installed in this area **Action: Clerk**
- Cllr Young mentioned the problems that have arisen with the new arrangements for refuse collection. The Clerk was asked to research the cost of switching to BT Business Broadband **Action: Clerk**
- Cllr Archer mentioned the strawberry tea that he and his wife are organising on Saturday 13 July at 3.00pm in aid of the Mayor's Charity. Places are limited to 48 and Cllr Archer would be grateful for help in erecting and dismantling the marquee on that day.
Cllr Archer, as a Member of the Emergency Committee, mentioned that a Community Resilience Plan is being drawn up and the first draft would, hopefully, be ready by the end of August
- Cllr Windass outlined plans in Harrogate for consolidating services and possibly relocating the Council in purpose-built premises outside the town centre. He mentioned that the judicial review for the Allerton Park Waste Site is due to be held on 30 July.
Potholes are still a problem and a further £6m has been allocated for road repairs in North Yorkshire
- Cllr Vose briefed the Members on HBC's proposals for a 'one-stop community shop' which is being pursued by Yore Vision. Councillors agreed, in principle, with the concept and made it clear that they wish to be involved in the project. The Clerk will report to Council on a Meeting that he is having in Harrogate on 31 July re customer access to services **Action: Clerk, Agenda**
- It was agreed that the bedroom and bathroom windows (internal) of 10A Fishergate should be painted before the new tenants move in **Action: Clerk**

14 To confirm that the next Meeting of Boroughbridge Town Council is Tuesday 6 August 2013 at 6.30pm in 1 Hall Square

The Meeting closed at 8.27pm

Signed: _____

Dated: _____

(G Archer: Chairman)