

LMC Wedding Building Use Schedule

Wedding Date _____ Names _____

Arrival time _____ Phone _____

Time of service _____

Rehearsal date/time _____

Wedding parties may use the building for up to, but not exceeding, 4 hours on the wedding day. Use begins 2 hours before the scheduled start of the wedding service.

❖ Set-Up

____ Table for Unity Candle (candles or candle holder **not provided**)

____ Flower stands

____ Additional Musicians needs: _____

Other needs/requests _____

❖ Photography/Deliveries

Photographers/deliveries may not arrive more than 2 hours prior to the service. Photographs must end at least half an hour before the start of the service.

Photographer _____

Florist _____

Phone _____

Phone _____

Other Items/Company _____

Phone _____

Other _____

❖ Wedding Party/Planner Assistance

Bridal Assistant _____

Phone _____

Flowers/decorations _____

Phone _____

Personal belongings _____

Phone _____

❖ *After the Wedding* (please print clearly)

Married Names

Bride _____ Maiden _____

Groom _____

Address _____ Phone _____

_____ Email _____

Witnesses

Name _____
Last Middle First

Name _____
Last Middle First