

Monday 9<sup>th</sup> October 2015

Dear Parents/Guardians

**Activity: PGL OUTDOOR ADVENTURE – ISLE OF WIGHT**

**Date: Monday 18<sup>th</sup> July to Friday 22<sup>nd</sup> July 2016**

It is proposed to organise the above activity which falls within the category for which we may levy a charge (with reference to the Education Reform Act, 1988 – Charges for School Activities). We have decided to organise a PGL outdoor adventure trip to the Isle of Wight. There will be **92 places** available for pupils currently studying in Years 7-9.

The cost of the trip is **£350**, which includes full board accommodation, transportation, and full programme of supervised outdoor education focused activities. Any money remaining at the end of the trip will be refunded. Please note, however, that deposit cheques are '**non-returnable**' once a place has been allocated to your son/daughter.

Following your initial deposit of £60, there will be a balance of **£290**, which must be paid in full by **Friday May 6<sup>th</sup>**. Payment may be spread over a period of time and once a place is confirmed for your son/ daughter, I will advise you of payment deadlines.

If it is felt by Heads of Year and/or the Leadership Team that a pupil could not be trusted to attend the trip due to poor behaviour, they would forfeit their place. Furthermore, school attendance will be taken into consideration. The minimum attendance requirement is 94% and your son or daughter will be expected to meet or exceed this figure prior to the trip.

An assessment of individual student behaviour and attitude, in addition to participation levels will also be made by the Physical Education Faculty for all students who wish to attend the trip. The week will be physically demanding, hence students who do not **regularly participate in Physical Education** will not be permitted to go.

During the trip, students may have the opportunity to participate in many practical activities, **some** of these include:

- Sailing and Canoeing
- Quad biking
- Caving
- Climbing and Abseiling
- Archery
- Zip Wire
- Dragon Boat racing
- Fencing
- Raft Building

**Note:** Students do not have to be strong swimmers but should be confident to participate in sea based activities.

The school arranges a block insurance policy to provide travel cover for all members of the trip and a small charge is made to cover this cost. In the event of an accident, illness, or loss of personal property, students must notify a member of staff immediately so that appropriate steps can be taken to claim insurance cover if appropriate.

Payment for the trip may be spread over a period of time and I will issue a list of dates when payments should be made. If you would like your son/daughter to book a place, please **send a PC2 parental consent form** back into school as soon as possible **in a sealed envelope** with your son/daughter's name and form clearly marked on the front and PGL Outdoor Adventure (Mr L Saxton). Please also send a cheque made payable to **'The Plume School'** for **£60.00** to either the Finance Office (Fambridge Road) or Mill Road reception. Alternatively, you can pay via Parent Pay, using the school webpage.

**Deposits are non-refundable and once a place has been allocated, unless a child from the waiting list can fill the place.**

Students are expected to maintain high standards of conduct and behaviour whilst on the visit. The school reserves the right to withdraw any student from the activity whose behaviour and conduct has not been deemed acceptable. Student must be aware that **smoking** and the **consumption of alcohol** is **strictly prohibited** by all students attending this PGL tour. There will no flexibility on this policy. Students will be supervised throughout this trip by staff from both the School and the PGL Centre.

As soon as possible, I will confirm a place for your son/daughter and will issue further information regarding payment dates.

Yours sincerely,

Mr L Saxton  
PE Teacher/Party Organiser  
PC2 Form Enclosed