



**MAIL TO:**

Presbytery of Genesee Valley  
1190 Winton Road South  
Rochester, NY 14618

**SDOP CRITERIA:**

The following national criteria of the Presbyterian Church (USA) are used by Self-Development of People Committees to determine whether a proposal is valid for funding within this ministry. *(Grant requests over \$7500 up to \$20,000 should be directed to National Self Development of People, 100 Witherspoon Street, Louisville, KY 40202-1396.)*

1. A proposal will address long-term correction of conditions that keep people bound by poverty and oppression.
2. A proposal will be owned and presented by a group of people who will benefit directly from it. The proposal will identify the people by name, economic situation, and background. While congregations and other organizing groups are encouraged to help groups develop and submit proposals, the proposals must be presented, owned, and controlled by the direct beneficiaries.
3. A proposal will describe, in detail, its goal (the point of the proposal), its objectives (the specific steps the group will take to accomplish the goal), the way the direct beneficiaries will be involved in all stages of the proposed project, and the methods to be used to achieve the goal and objectives.
4. A proposal will not advocate violence as a means of accomplishing its goal or objectives.
5. A proposal will describe fully the resources known to be available to support the project, including a description of a) those within the community, b) those available to the community, and c) the in-kind and other financial resources sought or to be sought.
6. A proposal will contain a balanced income and expenditure budget. A financial plan showing expected income and expenditures over the life of the project will be included, as well as a statement of how the group intends to manage the program.
7. A proposal will specify how progress toward the stated goal and objectives will be evaluated by the group, and when the evaluation will be made. It also will say how the group will engage the greater community in evaluating the program.+
8. A brief written 6-month evaluation will be expected from all funded proposals.

**I. NAME AND LOCATION OF PROJECT**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State: \_\_\_\_\_ ZIP: \_\_\_\_\_

**II. GROUP CONTACT PERSON**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City, State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Position/Title \_\_\_\_\_

**III. REPRESENTATION ON BOARD OF DIRECTORS**

Please attach a list of all members of your Board of Directors, indicating with an asterisk those who are members of the community in need of funding.

**IV. PEOPLE ORGANIZATION SERVES**

Describe: \_\_\_\_\_

**V. FUNDING**

Amount requested from the SDOP Committee: \$ \_\_\_\_\_

List other sources of funding, with amounts funded, being asked for by your project. Underline funds already firmly promised you.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you received funds from SDOP before? \_\_\_\_ If so, when \_\_\_\_\_ and how much? \$ \_\_\_\_\_

How were funds used? \_\_\_\_\_

1. What is the total cost of the project?

Last year? \_\_\_\_\_ This year? \_\_\_\_\_ Next year? \_\_\_\_\_

Attach a completed INCOME AND EXPENDITURE BUDGET for the project and show each item the group proposes for the Self-Development of People to support.

2. What is the project and why is it needed?

3. What is the singular goal of the project? What are the immediate and long-term goals of the project?

4. What are the step-by-step things the group will do to reach these goals?

5. Please give names of the people who own the project. Are they economically poor, oppressed, or disadvantaged people?

6. Please give names of the people who control the project and makes decisions for it. Are they economically poor, oppressed, or disadvantaged people?

7. Who benefits directly from the project?

8. If the names in #5, #6, and /or #7 are different please explain.

## **VII. EVALUATION**

A. Please limit your answers to the above questions, and to not more than four (4) pages.

B. Attach a completed income and expenditure budget for the project and show each item that you propose SDOP to support.

C. A Site Visit may be required of your project. If funds are granted, there will be a follow-up visit within the funding year.

D. Should you have any questions, contact:

Rev. Douglas Holmes, Chairperson  
[pastordoug@rochester.rr.com](mailto:pastordoug@rochester.rr.com)