



2014-2015 STATE BASKETBALL CHAMPIONSHIPS DISTRICT/REGION TOURNAMNET INSTRUCTIONS AND PROCEDURES



Kentucky High School Athletic Association

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KHSAA DISTRICT AND REGIONAL BASKETBALL TOURNAMENT REGULATIONS AND INSTRUCTIONS

Refer to the Kentucky High School Athletic Association Handbook that contains rules and regulations governing basketball tournaments. Be familiar with these rules, found in the KHSAA Competition Rules and re-printed in this manual. The forms for your various reports should be self-explanatory. You must use KHSAA Form GE52 (District) and/or GE53 (Regional) as supplied for reporting the tournament finances. For your convenience, the following instructions given:

GENERAL NOTES AND REMINDERS	2
PRE-TOURNAMENT MEETING.....	3
DISTRICT	3
MODEL AGENDA FOR DISTRICT TOURNAMENT MEETING	3
REGION.....	3
MODEL AGENDA FOR REGIONAL TOURNAMENT MEETING.....	4
FUTURE SITES DISCUSSION.....	4
DISTRICT	4
REGION RECOMMENDATIONS	5
DISTRICT SEEDING.....	5
TOURNAMENT DRAW.....	6
DISTRICT	6
REGION.....	6
PLAYING RULES AND REGULATIONS.....	6
TICKETS.....	7
GAME BASKETBALLS	7
ELIGIBILITY LISTS/ROSTERS.....	7
DISTRICT	7
REGION	7
FINANCES	7
DISTRICT	7
REGION.....	7
OFFICIALS	8
DISTRICT	8
REGION.....	8
TROPHIES.....	8
SECURITY	8
MEDICAL COVERAGE.....	8
OTHER REPORTS	9
INCLEMENT WEATHER	9
TEAM ROSTERS AND PICTURES.....	9
STATE TOURNAMENT INFORMATION FOR REGIONAL CHAMPION.....	9

GENERAL NOTES AND REMINDERS

- The Association would like to thank you for agreeing to serve as the manager for a KHSAA postseason basketball tournament. It would be impossible for this Association to conduct successful programs for the boys and girls enrolled in our member schools without the cooperation and support rendered by people like yourself.
- In this manual, you will find a list of instructions to follow in managing your tournament along with a copy of various reports to be filed with this office both prior to and following your tournament. It is very important that we receive this information as requested.

- We especially need your help with the KHSAA scoreboard. Managers are to communicate scores on a nightly basis to the website operator at 800-453-6882 (toll free). Unlike many other media calls that are requested, on the scoreboard call, only the score is necessary.
- It is required that managers make every effort to assure the equal consideration for both the boys' and girls tournaments. In particular, managers should read the competition rules related to the scheduling of regional tournament games.
- Be sure and note a special instruction in this manual as it relates to the role of the tournament manager in scheduling contests in case of inclement weather or other unforeseen problems. Again, we appreciate your assistance and if you have any questions or we can help in any way, don't hesitate to call. Your primary contact is Commissioner Julian Tackett, jtackett@khsaa.org, his assistant Marilyn Mitchell, mmitchell@khsaa.org or Assistant Commissioner Angela Passafiume, apassafiume@khsaa.org.

PRE-TOURNAMENT MEETING

DISTRICT

- Prior to the meeting, read these instructions thoroughly. Contact the KHSAA office if you have questions or comments. Also, download all appropriate forms and materials from the KHSAA website at <http://www.khsaa.org>
- Invite member schools to your tournament meeting, reminding each school that they must have updated their online roster of players prior to the first date for district play, and that the postseason roster online will be the sole source for verification.
- The standard date for this meeting is Sunday, February 15, 2015, the second Sunday prior to the start of tournament play.
- The last date to play a seeded district game is Wednesday prior to postseason play, Wednesday, February 18, 2015.
- Unless otherwise agreed by the participating teams, the meeting should begin at 2:00 p.m. Eastern Time (1:00 p.m. Central Time).
- This information concerning the starting time of the regional meeting should be given to the district tournament winner and runner-up.
- See the Competition Rules on allowances for conducting the meeting on a different date and at a different time.

MODEL AGENDA FOR DISTRICT TOURNAMENT MEETING

- Call To Order
- Designate Someone to Take Minutes and a keeper of the minutes for the district. This is critical in the event of future seeding or site selection dispute and solves a lot of arguments that may occur later due to turnover in positions.
- Discuss Seeding. Requires Majority to Change Future Seeding Method. Those teams in three and four-team districts must discuss new specifics regarding KHSAA Competition Rules. Complete Seeding Form (GE54) and submit to KHSAA.
- Discuss Future Sites and Review Site Selection Plan and Ensure Accuracy. Specifically ensure that the site of the 2016 tournament is clearly defined and record. Double check compliance with KHSAA Competition rules regarding site criteria. Complete Site Selection Plan Form (GE57) and submit to KHSAA.
- Discuss Tournament Expenses (majority approval required):
 - PA
 - Scorer/Timer
 - Statistics
 - Security
 - Medical
 - Other
- Conduct Draw/Seed Placement.
- Complete KHSAA Bracket Form for tournament and submit to KHSAA.
- Copy Draw to All Teams.

REGION

- Prior to the meeting, read these instructions thoroughly. Contact the KHSAA office if you have questions or comments. Also, download all appropriate forms and materials from the KHSAA website at <http://www.khsaa.org>
- The meeting for the regional tournament is to be held on Sunday, March 1, 2015.

- The region meeting may be scheduled on an alternative earlier date provided there is unanimous agreement to do so by the tournament participants and provided that all district tournament games have been completed.
- The meeting is for the purpose of drawing for the regional tournament. It is not imperative that all meetings begin at the same hour, but they may not be held until all district games are completed.
- Notice of the regional meeting shall be sent to the Principal or Designated Representative of all schools in the region (not only the competing teams) if the future site selection is to be considered and discussed by all schools.
- It is suggested that the meeting of representatives of the competing schools start at 2:00 p.m. E.T. at the tournament site.

MODEL AGENDA FOR REGIONAL TOURNAMENT MEETING

- Call To Order
- Designate Someone to Take Minutes and a keeper of the minutes for the region from past years. This is critical in the event of future site selection dispute and solves a lot of arguments that may occur later due to turnover in positions.
- In case of dispute over future sites, include these minutes with your end of site selection form when submitted.
- Discuss Future Sites (this discussion must involve all teams in the region, not just tournament participants). The final decision over future sites rests with the Commissioner, based on input from the Principals (Designated Representatives) of the member schools.
- Review Site Selection and Ensure Accuracy. Specifically ensure that the site of the 2016 tournament is clearly defined and record. Double check compliance with KHSAA Competition rules regarding site criteria.
- Complete Site Selection Form GE58 (send to KHSAA immediately if amendments are made) after all signatures are obtained.
- Discuss Tournament Expenses (majority approval required)
 - PA
 - Scorer/Timer
 - Statistics
 - Security
 - Medical
 - Other
- Conduct Draw
- Copy Draw to All Teams
- Complete KHSAA Bracket Form for tournament and submit to KHSAA.

FUTURE SITES DISCUSSION

DISTRICT

- A copy of the current site selection plans is listed on the KHSAA website, www.khsaa.org/ (select District Tournament Information and Forms on either the boys' or girls' basketball page) for your review.
- A copy of the current site seeding plans is also listed on the KHSAA website, www.khsaa.org/ (select District Tournament Information and Forms on either the boys' or girls' basketball page) for your review.
- The manager should review the site selection schedule and the seeding and tiebreaker plans with all schools in the district at the meeting.
- Changes to the district rotation require a majority vote of the participating schools. If the member schools cannot reach a decision, the Commissioner's Office shall resolve the conflict.
- The Commissioner's Office may, if needed, adjust the rotation and eliminate sites that are deemed to be unable to host the tournament. The Board of Control policy is to allow each school a chance to host and reap the subsequent financial rewards, but not necessarily to play at that specific site if it does not have the proper capacity or fails to meet any other standard.
- The schools in the district must decide the viability of tournament site facilities to hold the district tournament. In discussing the possible sites within the district, the following things must be considered.
- The schools must collectively decide which facilities can hold the tournament based on the following criteria:
 - Satisfactory capacity within the facility to safely accommodate past (five years) and expected attendance numbers;
 - Enough dressing rooms if double headers are to be played;
 - An officials dressing room;

- Adequate parking for projected attendance; and
- Meet any published site selection criteria for basketball as posted on the KHSAA website.
- If there is a disagreement, the Commissioner's office shall serve as the final resolution and the staff of course can assist in that determination.
- This discussion has less to do with "hosting", that is being the tournament manager, operating concessions, etc. as all schools should be given that opportunity to host, just not necessarily at a site that cannot accommodate the event.
- From that list of possible sites, the rotation of sites is to be considered, factoring in of course, that all schools should be given a chance (if they want) to host, even if it isn't played at that school's home gym.
- If changes or corrections are made to the district tournament rotation, use KHSAA Form GE57 and return it to the KHSAA immediately following the meeting.
- For regional tournaments that rotate site selection recommendations by district (i.e. Region 10, 11, 13 and 16), this district tournament meeting should be the opportunity to begin discussion about which sites meet the criteria to hold the region. The district schools should plan long term recommendations within the district as to those region hosts, and report such decisions to the regional manager for reporting to the KHSAA following verification with the Principals.

REGION RECOMMENDATIONS

- Each region is to consider and discuss a recommended site selection plan for the regional basketball tournaments. This recommended plan is to be forwarded to the Commissioner's office to be used as input into the site selection for future years.
- The tournament manager should review the site selection schedule with all schools in the region at the meeting and ensure that consideration is given to schools that may not be competing in the regional tournament in a given year. This discussion should be held first, and then the non-competing teams may be dismissed so that the logistics of the tournament can be discussed and decided upon by the participating teams. Changes to the recommended region site rotation recommendation require a 2/3 vote of the region schools, but constitute only a recommendation to the Commissioner.
- A copy of the current site selection plans is listed on the KHSAA website, www.khsaa.org/ (select District Tournament Information and Forms on either the boys' or girls' basketball page).
- The schools in the district must decide the viability of tournament site facilities to hold the region tournament. In discussing the possible sites within the region, including neutral sites, the following things must be considered:
 - The schools must collectively decide which facilities can hold the tournament based on the following factors:
 - Satisfactory capacity within the gym to safely accommodate past (five years) and expected attendance numbers;
 - A minimum of four dressing rooms if double headers are to be played;
 - An officials dressing room;
 - Adequate parking for projected attendance; and
 - Meet any published site selection criteria for basketball as posted on the KHSAA website.
 - If there is a disagreement, the Commissioner's office shall serve as the final resolution and the staff of course can assist in that determination.
 - From that list of possible sites, the recommended rotation of sites is to be considered, factoring in of course, that all sites meeting the criteria should be given a chance (if they desire) to host.
- If changes or corrections are made to the regional tournament site selection plan or if the plan is extended to future years, use KHSAA Form GE58 (including the required signatures) and return it to the KHSAA.
- Any changes in the site selection plan must be signed by the Principal or Designated Representative (per Bylaw 1) of each member school.
- The Commissioner shall make the final determination of the regional sites.

DISTRICT SEEDING

- The decision must be made whether or not to seed. The required vote is majority, and failure to receive a majority means the district will not change the previous seeding decision.
- Any seeding decisions made at these meetings shall be in effect no earlier than the subsequent playing season.
- Once it has been determined to seed in districts with four or more teams, the method of seeding must be decided such as:
 - How many times are teams going to play each other, for example if more than one, which one is the tie breaker?

- What are other tie breakers in the event that more than two teams are tied? This will become the official record for the future, so all possible tie-breakers should be discussed.
- For districts with three teams, the district teams must decide if they will play once or twice for postseason seeding. The decision shall be by majority vote, and shall be recorded on the seeding form. The tie-breakers for three team districts (or four team districts that end up with only three teams playing) are set by the KHSAA Competition Rules.
- For districts with four teams, a decision must be made as to the seeding pattern if one team were to withdraw prior to postseason play the following year.
- Seeding methods shall be file in writing with the KHSAA and all tiebreakers shall be included on the reported method. Examples of possible seeding criteria are listed in the competition rules.
- Ties not addressed by the plan on file will be broken by the KHSAA by random draw/flip.
- All decisions regarding seeding of a district tournament must be made prior to the start of the regular season, including but not limited to, seeding method and criteria.
- **SEEDING DECISIONS AND THE METHOD USED SHALL REMAIN IN PLACE UNTIL A MAJORITY VOTE OF THE PARTICIPATING SCHOOLS RESCINDS THE SEEDING DECISIONS.**
- Use KHSAA Form GE54 to report the seeding decision and seeding pattern. Note that the Principal of the school or designated representative shall sign this form.
- A copy of the current district seeding plans is listed on the KHSAA website, www.khsaa.org/ (select District Tournament Information and Forms on either the boys' or girls' basketball page) for your review, included in the left columns of the district site selection plans.

TOURNAMENT DRAW

DISTRICT

- Each district tournament shall draw (or place if seeded) teams into the appropriate bracket depending upon how many teams are in the district and whether or not it is seeded.
- Blank brackets are available for use by downloading them from the KHSAA website, www.khsaa.org/.
- The district manager is to email the bracket immediately following the draw to brackets@khsaa.org
- The team in the upper half of the bracket in a non-seeded tournament will be the home team, and will wear light colored jerseys. If a tournament is seeded, the highest seed shall be the home team.

REGION

- Review the tournament rules concerning regional drawings. The rules make it impossible for a winner and corresponding runner-up in a district to meet before the final regional game.
- Boys' regional tournaments must be completed not later than Saturday night prior to the Boys' State Tournament in years when the boys' state tournament is played first, but may extend until Tuesday before the girls' state tournament if the boys' tournament is played second.
- Girls' regional tournaments must be completed not later than Saturday night prior to the Girls' State Tournament in years when the girls' state tournament is played first, but may extend until Tuesday before the boys' state tournament if the girls' state tournament is played second.
- In the regions where boys' and girls' regional tournaments are assigned to separate sites, the regional tournament managers shall schedule games in order that girls' and boys' games are not played on the same date at separate site. In regions where boys' and girls' regional tournaments are assigned to the same site, the regional tournament manager shall be responsible for scheduling games in the best interest of all participating schools.
- In regions played at neutral or municipal facilities, the facility may need to mandate specific play dates which would negate the schools' ability to change the game times at the region meeting. The same privilege with game times will also be necessary when boys' and girls' regions are held at the same school site.
- Each region shall draw teams into the standard regional bracket which can be obtained via <http://www.khsaa.org/>.
- The region manager is to email the bracket immediately following the draw to brackets@khsaa.org.
- The team in the upper half of the bracket in will be the home team, and will wear light colored jerseys.

PLAYING RULES AND REGULATIONS

- Member schools are not permitted to practice for, travel to or participate in an interscholastic athletic contest during the six-hour school day. Therefore no District Basketball Tournament may be scheduled at a time that would violate any part of the six-hour academic school day.

- **NO MORE THAN FIFTEEN PLAYERS MAY BE IN UNIFORM FOR ANY ONE TOURNAMENT GAME, AND THAT OTHER SQUAD MEMBERS SHALL NOT BE ALLOWED TO PARTICIPATE IN WARM-UP EXERCISES.**
- **THESE FIFTEEN PLAYERS MUST COME FROM THE ONLINE ROSTER(S). NO TOURNAMENT MANAGER OR GROUP OF TOURNAMENT PARTICIPANTS HAS AUTHORITY TO SET ASIDE THIS RULE.**

TICKETS

- All teams should be reminded that this is not a "home" game for anyone, and that the ticketing policies must be the same for all competing teams.
- If reserved seats are sold, they shall be made available for all competing teams.
- Ticket allocations shall be the same for all participating teams.

GAME BASKETBALLS

- The KHSAA has an exclusive agreement with Rawlings as the official ball of KHSAA basketball. Under no circumstances can a non-Rawlings basketball be used in postseason play.
- The NFHS logo is required on the game basketballs, but not the KHSAA logo.
- Balls are not provided for the district tournament, however only Rawlings brand basketballs may be used during the tournaments. The NFHS logo is required on these balls, but not the KHSAA logo.
- Through the KHSAA agreement with Rawlings, basketballs are provided for use in the regional tournament and these are being shipped to the tournament manager under separate cover directly from the factory.

ELIGIBILITY LISTS/ROSTERS

DISTRICT

- Member schools have until the first day of district play to amend to playing roster.
- All players from all levels should be reviewed to create the postseason roster using the online system.
- Only those players appearing on the school postseason roster as of the Monday of the first postseason week (freshman, JV or varsity roster), are eligible to participate in the postseason in any round.
- There may be no additional players added to the team roster following the first day of the first week of the playoffs, including for those teams that advance to the state tournament.
- This roster information is used for advance preparations in case of a team qualifying for the state championship
- Tournament managers should print a new copy of each team roster(s) near the close of business on the first day of district play as a final list.
- The coach(es) can use this list to designate the fifteen players to be used in each game.

REGION

- The regional manager should print of the final roster from the KHSAA website from each school in the tournament prior to the regional draw meeting. This is to be checked by the coach of each competing team, before the team plays, in order to designate the fifteen players to be used in each game, and different players may be designated for each game.

FINANCES

DISTRICT

- The participating schools shall adopt a plan for distribution of proceeds in the district tournament. If there is dispute, you may refer to the plan listed in this Manual in the Competition rules.
- In accordance with the KHSAA Constitution, all proceeds after expenses approved by the participating teams shall be divided among the participating teams.
- All expenses beyond the rental, officials and trophies must be approved by the competing teams in advance.
- The manager shall complete KHSAA Form GE52, District tournament financial report, following the tournament and return it to the KHSAA by the published deadline. This report is to be submitted by March 27, 2015.

REGION

- All schools in a region (not just the participating teams in the regional tournament) shall adopt a plan for distribution of proceeds. If there is dispute, you may contact the KHSAA. In accordance with the KHSAA Constitution, all proceeds after expenses approved by the participants shall be divided among the teams in a region based on a plan approved by majority vote.
- All expenses beyond the rental, officials and trophies must be approved by the competing teams in advance.

- The manager shall complete KHSAA Form GE53, Region tournament financial report, following the tournament and return it to the KHSAA by the published deadline. This report is contained is to be submitted by March 27, 2015.

OFFICIALS

- In compliance with the Federal Court Decree, the Commission composed of the Commissioner and the three assistants will assign all officials. After the Commission has made its selections, you will be notified concerning the assignments to your tournament.
- In most cases, the local assigning secretary will serve as the liaison with the KHSAA for the district tournament assignments.
- A local assigning secretary will contact the manager regarding the assigned officials for the tournament.
- When two consecutive games-are-played per-session, six officials will be assigned.
- Officials should be contacted upon receipt of assignments from assigner.
- IT IS THE RESPONSIBILITY OF THE TOURNAMENT MANAGER TO MAKE THE NECESSARY CONTACTS WITH THE OFFICIALS!

DISTRICT

- The Board of Control has set the following regulations for 2015: Each district tournament official shall receive a fee of \$60.00 per game for a three-person crew. This is a mandatory fee per the Board of Control and may not be altered.
- The crew of officials is to be paid a mileage allowance of .35 (35 cents) per mile for one car based on the mileage submitted to the manager by the assigning secretary.
- Additional postseason allowances for lodging, etc. shall be at the discretion of the tournament manager and must be approved in advance by the Commissioner. The same rates shall apply to both boys' and girls' tournament officials. Refer all conflicts with regards to mileage or other payments to officials to the KHSAA office.

REGION

- The Board of Control has set the following regulations for 2015: Each region tournament official shall receive a fee of \$70.00 per game for a three-person crew. This is a mandatory fee per the Board of Control and may not be altered.
- The crew of officials is to be paid a mileage allowance of .35 (35 cents) per mile for one car based on the mileage submitted to the manager by the assigning secretary.
- Additional postseason allowances for lodging, etc. shall be at the discretion of the tournament manager and must be approved in advance by the Commissioner. The same rates shall apply to both boys' and girls' tournament officials. Refer all conflicts with regards to mileage or other payments to officials to the KHSAA office.

TROPHIES

- The Board of Control has contracted with Riherd's Trophy from Smith's Grove, KY, to supply the official KHSAA district first place and second place trophies for the 2015 tournaments, each trophy complete with the Association seal and engraving. Your trophies will be shipped to you prior to the start of your tournament.
- The trophies should be opened and inspected upon arrival from company. For 2015, there is no portion of the trophy costs covered by any sponsor, so you will receive a bill for the winner and runner-up award.
- You will be billed directly by the trophy company. The bill for the trophies will be mailed under separate cover from the trophies and they likely will not arrive at the same time.
- For the district tournament budgeting purposes, the winner and runner-up trophy will each be \$123.50 plus applicable shipping.
- For the region tournament budgeting purposes, the winner and runner-up trophy will be \$129.50 each plus applicable shipping.

SECURITY

- It is the responsibility of the tournament manager to secure adequate police protection based on the attendance average for the last five years, and other security precautions as necessary.

MEDICAL COVERAGE

- A physician and a plan for an ambulance should also be in place in the event of an emergency.
- A published emergency plan shall be distributed to all teams and incorporated into the script of the public address announcers.

- There is no requirement that an ambulance be on site for all play, however the local administering agency shall be notified in advance and placed "on call" if an ambulance is not available on site.

OTHER REPORTS

- The manager of the district tournament shall maintain the requested statistics on file for the National Federation and complete the enclosed form and return it prior to March 16, 2015. This report can be found on the KHSAA website. (BK103)
- There is not a requirement for a report of games played other than the contacting of the scoreboard.

INCLEMENT WEATHER

- While it would be ideal if all parties could meet and agree on any re-scheduling of games necessitated by inclement weather or other natural events, this may not be practical. It is the duty of the tournament manager to work with KHSAA staff in making decisions with regards to re-scheduling in the event of postponement and ensure that all teams, media outlets and schools are properly notified once any changes have been approved by the KHSAA.
- During this time of year, the weather can always become an issue. Keep the following points in mind in making re-scheduling decisions:
 - Regional tournament rescheduling decisions must be made in consultation with the Commissioner. Games must be scheduled to where the boys and girls schools from the same school are not forced to play on the same day unless approved by the Commissioner.
 - If you are down to two teams, then it may be in the best interest to move the finals to a gym in closer proximity to the two competing teams. While this is not an optimal choice, it is one that should be considered as it may lead to games being able to be completed.
 - In rescheduling discussions, tournament managers must determine if any of the remaining teams have WRITTEN policies against Sunday play. Not a coaching desire or preference, but a written policy. And this includes the host facility. Absent a written policy, managers must consider the option of playing on Sunday if a day of play is lost.
 - If Friday play is lost then there are a couple of obvious options. Included in that list would be playing both the semifinals and finals of the region on Saturday; playing the semifinals on Saturday and the finals on Sunday afternoon. Other alternative schedules should be considered if you are able to play today (Friday), but unable to play the final game on Saturday, including the finals being played on Sunday afternoon.
 - If Sunday play is used, it is important that you try and schedule the game in the mid afternoon. In this manner, you are less likely to impact other activities normally conducted on Sunday morning or Sunday night, and still give the people in most regions the opportunity to honor previous commitments, and still get to the game.
 - Monday play in girls' regionals on March 9, 2015 is not permitted without expressed permission from the Commissioner. Allowing such play will naturally put those students from those regions in a position to have negative issues at state play including the loss of preparation time, lack of recognition ability in such items as programs and novelty sales items, and the potential competitive imbalance created by a region finishing appreciably earlier than the opponent region.
 - Once schedule revisions are made, contact the Scoreboard voice mail number, 800-453-6882 with the revised dates to try and keep media and fan types from continually calling and inquiring, and allow our office to serve as a central release point. In addition, make certain that you have contacted the local assigning secretary responsible for sending officials to your region with any changes that you have.

TEAM ROSTERS AND PICTURES

- The team roster and picture for each team is available on the school login page of the KHSAA website.
- The regional winning teams will receive further forms and information from the KHSAA Communications Director to be used for gathering final information about the teams that advance to the State Tournament.

STATE TOURNAMENT INFORMATION FOR REGIONAL CHAMPION

- Under separate cover, the Regional Tournament Manager will receive an information packet including tickets to be given to the principal of the winning school(s) immediately after the final game.
- Do not open this package but give to the administration of the winning team as full instructions for the winning team are inside.



APPENDIX A - KHSAA CURRENT COMPETITION RULES GOVERNING BASKETBALL

KHSAA COMPETITION RULES

Governing Basketball

*(As Adopted by the Board of Control for all play in this sport)
(Where these rules refer to the Commissioner, they shall refer to the Commissioner of the KHSAA. Sports specific duties may be appropriately delegated to a member of the Commission for the implementation of these rules. See Case Situations for specific rulings and interpretations used to administer these provisions)*

I) ASSIGNMENT OF SCHOOLS AND SEEDING

A) Alignment of Teams for Postseason Play

The Kentucky High School Athletic Association shall sponsor postseason competition in basketball for boys and for girls, provided that there is sufficient interest of the membership and such is approved by the Board of Control. The Commissioner shall divide the state into geographic sections with the approval of the Board of Control. The alignment shall be reviewed for changes to be effective with the 2013-2014 school year and every four years thereafter. In the interim, newly added or deleted programs will be handled on a case by case basis by the Commissioner's office.

As of August 1, 2014, the alignment in basketball is —

REGION 1

District 1 - Carlisle County, Fulton City, Fulton County, Hickman County

District 2 - Ballard Memorial, Graves County, Mayfield

District 3 - Community Christian, McCracken County, Paducah Tilghman, St. Mary

District 4 - Calloway County, Christian Fellowship, Marshall County, Murray

REGION 2

District 5 - Crittenden County, Livingston Central, Lyon County, Trigg County

District 6 - Henderson County, Union County, Webster County

District 7 - Caldwell County, Dawson Springs, Hopkins County Central, Madisonville-North Hopkins

District 8 - Christian County, Fort Campbell, Hopkinsville, University Heights

REGION 3

District 9 - Apollo, Daviess County, Owensboro, Owensboro Catholic

District 10 - McLean County, Muhlenberg County, Ohio County

District 11 - Breckinridge County, Frederick Fraize, Hancock County, Meade County

District 12 - Butler County, Edmonson County, Grayson County, Trinity (Whitesville)

REGION 4

District 13 - Franklin-Simpson, Logan County, Russellville, Todd County Central

District 14 - Bowling Green, Greenwood, South Warren, Warren Central, Warren East

District 15 - Allen County-Scottsville, Barren County, Glasgow, Monroe County

District 16 - Clinton County, Cumberland County, Metcalfe County, Russell County

REGION 5

District 17 - Central Hardin, Elizabethtown, Fort Knox, John Hardin, North Hardin

District 18 - Caverna, Green County, Hart County, LaRue County

District 19 - Bardstown, Bethlehem, Nelson County, Thomas Nelson, Washington County

District 20 - Adair County, Campbellsville, Marion County, Taylor County

REGION 6

District 21 - Beth Haven, Fairdale, Holy Cross (Louisville), Pleasure Ridge Park, Valley

District 22 - Butler, DeSales, Doss, Iroquois, Western

District 23 - Bullitt Central, Evangel Christian, Moore, North Bullitt, Southern

District 24 - Bullitt East, Fern Creek, Jeffersontown, Mercy (Girls), Whitefield Academy,

REGION 7

District 25 - Central, DuPont Manual, Portland Christian, Presentation (Girls), Shawnee, St. Francis

District 26 - Assumption (Girls), Brown, Louisville Collegiate, Male, St. Xavier (Boys)

District 27 - Atherton, Sacred Heart (Girls), Seneca, Trinity (Louisville) (Boys), Waggener

District 28 - Ballard, Christian Academy-Louisville, Eastern, Kentucky Country Day, Walden

REGION 8

District 29 - North Oldham, Oldham County, South Oldham, Trimble County

District 30 - Anderson County, Collins, Shelby County, Spencer County

District 31 - Carroll County, Eminence, Gallatin County, Henry County, Owen County

District 32 - Grant County, Simon Kenton, Walton-Verona, Williamstown

REGION 9

District 33 - Boone County, Conner, Heritage, Cooper, Ryle

District 34 - Dixie Heights, Lloyd Memorial, Ludlow, St. Henry District, Villa Madonna

District 35 - Beechwood, Covington Catholic (Boys), Covington Latin, Holmes, Holy Cross (Covington), Notre Dame (Girls)

District 36 - Bellevue, Dayton, Highlands, Newport, Newport Central Catholic

REGION 10

District 37 - Bishop Brossart, Calvary Christian, Campbell County, Scott, Silver Grove

District 38 - Harrison County, Nicholas County, Pendleton County, Robertson County

District 39 - Augusta, Bracken County, Mason County, St. Patrick

District 40 - Bourbon County, George Rogers Clark, Montgomery County, Paris

REGION 11

District 41 - Frankfort, Franklin County, Western Hills, Woodford County

District 42 - Bryan Station, Henry Clay, Sayre, Scott County

District 43 - Lafayette, Lexington Catholic, Lexington Christian, Paul Laurence Dunbar, Tates Creek

District 44 - Berea, Madison Central, Madison Southern, Model

REGION 12

District 45 - Boyle County, Danville, Garrard County, Kentucky School f/t Deaf, Lincoln County

District 46 - Burgin, East Jessamine, Mercer County, West Jessamine

District 47 - Casey County, Pulaski County, Rockcastle County, Somerset

District 48 - McCreary Central, Southwestern, Wayne County

REGION 13

District 49 - Clay County, Jackson County, North Laurel, Oneida Baptist, Red Bird

District 50 - Corbin, South Laurel, Whitley County, Williamsburg

District 51 - Barbourville, Knox Central, Lynn Camp, Pineville

District 52 - Bell County, Harlan, Harlan County, Middlesboro

REGION 14

District 53 - Cordia, Jenkins, Knott County Central, Letcher County Central

District 54 - Buckhorn, Hazard, Leslie County, Perry County Central

District 55 - Breathitt County, Jackson City, Riverside Christian, Wolfe County

District 56 - Estill County, Lee County, Owsley County, Powell County

REGION 15

District 57 - Johnson Central, Magoffin County, Paintsville, Sheldon Clark

District 58 - Allen Central, Betsy Layne, Prestonsburg, South Floyd

District 59 - East Ridge, Piarist, Pikeville, Shelby Valley

District 60 - Belfry, Lawrence County, Phelps, Pike County Central

REGION 16

District 61 - Bath County, Fleming County, Menifee County, Rowan County

District 62 - East Carter, Elliott County, Morgan County, West Carter

District 63 - Greenup County, Lewis County, Raceland, Russell

District 64 - Ashland Blazer, Boyd County, Fairview, Rose Hill

B) District Seeding

1) For district tournaments that for whatever reason, fall to where only two teams the following shall govern:

- a) The head to head results from the regular season shall determine the host team and number 1 seed for postseason play.
- b) The number 1 seed shall host the district tournament (region if the sport does not have districts) and shall be the designated home team, even if unable to host the game at their home site due to facility requirements in the sport.
- 2) For district tournaments with three teams, the district tournament shall be seeded in accordance with the following three-team seeding rules:
 - a) The competing teams within a district shall, by majority vote, determine if the schools are required to play each other once or twice during the regular season. These games will produce a uniform means of ranking the teams by seed within these districts.
 - b) The team with the highest seed (one seed) receives a bye in the district tournament, and advances to the championship game.
 - c) The remaining two teams would play in the first round of the district tournament with the loser of that game being eliminated.
 - d) In the case of a two-way tie for the district winning position,
 - (1) The tie-breaking mechanisms (in order) shall be:
 - a. In districts that have decided to play each other only once in district play, the winner in the game played between the tied district opponents would have the higher finishing position.
 - b. In districts that have decided to play each other twice in district play, the winner in the second game played between the tied district opponents would have the higher finishing position.
 - e) In the case of a three-way tie for the district winning position, the tie would be resolved in the following manner. If any of the tie-breakers results in one of the teams being ahead of the other two, the tie is broken. If any of the tie-breakers result in two teams remaining ahead of the third, then the two-way tie breaker shall be used to determine the winner between those two.
 - (1) In districts that have decided to play each other only once in district play, the tie shall be broken by blind draw. The team drawn first in the draw shall be considered the highest seed (one seed).
 - (2) In districts that have decided to play each other twice in district play, the tie-breaking mechanisms (in order) shall be:
 - a. If the tie remains between all three teams, the record in the second game played against all district opponents involved in the tie.
 - b. If the tie remains between all three teams, the record in the first game played against all district opponents involved in the tie.
 - c. If the tie remains between all three teams, then the total points allowed in all seeded games shall be the next tie-breaker.
 - d. If the tie remains between all three teams, then the total points allowed in the second of each of the seeded games shall be the next tie-breaker.
 - e. If the tie is still unbreakable, then a blind draw among the three teams shall break the tie. In this case, the team drawn first in the draw shall be considered the highest seed (one seed)
 - f. Additional tie-breaking mechanisms could be added, and would be uniform for all three-team districts.
 - f) In the event of game re-scheduling or cancellation, the original game schedule shall determine which game is "second" for tie-breaking purposes.
 - 3) For district tournaments with four or more teams, the district tournament brackets may be drawn by random lot or placed into the bracket using a seeding system. A majority vote (recorded in writing) of the Principals, Athletic Directors or Designated Representatives of the schools in the district is required in order to make or change seeding decisions. In the absence of any documentation, minutes or other verification, the districts shall not be seeded. The rules concerning the seeding of a district with four or more teams are as follows:
 - a) The decision to seed and the method used in seeding (including all tie-breakers) shall be determined by majority vote of the participating teams in the district and the manager shall record this vote in writing and submit it to the Association. The representatives making the written declaration shall decide all issues related to seeding,
 - b) Seeding methods shall be determined prior to the start of the regular season, recorded in writing with a copy provided to the KHSAA, and shall remain in place until a majority vote of the participating schools rescinds or changes the seeding decisions. Such changes to the district seeding plan may not be made for the current year once play has begun in the regular season.
 - c) In the event of dispute, the current copy on file with the KHSAA shall prevail in determining resolution.
 - d) Seeding plans may, at the discretion of the majority vote of the schools, stipulate a particular team to a particular seeded position.
 - e) It shall be the district tournament manager's responsibility to update the Association with respect to any changes to the seeding decision or method being used and any relevant tiebreakers. In the absence of this documentation, consultation with, and written verification and documentation from, prior year tournament managers, will be utilized by staff to assist with interpretation and clarification.
 - f) There are no statewide rules on a seeding method once the determination has been made to seed. Some of the more common and recommended means of seeding is the record of games played within a district provided all teams have played all other teams. In that case, each district shall adopt tie-breaking procedures in the event that the primary method of seeding results in a tie or other situations arise which cause an alteration in the scheduled seeding method. Among the more common tie-breaking methods are:
 - (1) seeding by overall win-loss record;
 - (2) seeding by win-loss record in specific contests,
 - (3) seeding by a rating/ranking from a statewide poll,
 - (4) seeding by a majority vote,
 - (5) seeding by a committee,
 - (6) seeding a specific team(s) into a position to avoid scheduling complications and issues, and
 - (7) seeding by a rating turned in by each school.
 - g) If win-loss records are used for seeding, the records used shall be the records as of midnight Wednesday prior to the Monday of the week of the district tournament. Teams and school representatives may meet during the regular season to discuss tournament operations (i.e. dates, times, sites, tournament personnel needs, etc.). However if an organizational meeting is held prior to the published date on the calendar, no discussions may be held regarding the bracketing or pairings of specific teams unless all mandated seeded games have been played prior to the meeting.
 - h) Seeded games unable to be played for any reason (with the exception of verified forfeited contests) prior to the published deadline for seeded games shall be recorded as a win and a loss for both teams in computing seeded position.
 - i) If a change in the alignment of teams moves a single new team into a previously seeded district during the current school year, the previous decision as to seeding shall prevail. If the new team enters the alignment following the completion of all game contracts and the new team is unable to schedule all required opponents, the new team shall be seeded in the last position for the current season, and shall be included in seeded game scheduling for the subsequent seasons. If a single change in the alignment occurs prior to the end of the previous school year, the district teams will conduct a new vote as to seeding.
 - j) If a change in the alignment of teams moves more than one team into a seeded district, the district teams shall conduct a new vote as to seeding. A tie vote will result in the seeding decision being not seeded.
 - k) If the Board of Control approves a total realignment of teams within a district, the teams in the district shall conduct a new

vote as to seeding. A tie vote in this situation shall result in the district being not seeded.

- I) Once a vote has been conducted for the district to be seeded, all required contests shall be considered to be contracted for the seeding requisite number of contests. If school representatives do not notify all schools in the district of their intent NOT to participate by the first day of practice, the contest shall be played or a forfeit declared. Where a fee is not specified, a \$1000 default forfeiture fee will be assessed for non-played contests

II) DATES AND SITES FOR POSTSEASON COMPETITION

A) Dates for Play

- 1) All tournaments shall be held on or as near the dates indicated on the Memorandum Calendar as local conditions permit. Boys' region tournaments shall be completed by Saturday night prior to the boys' state tournament in years when the boys' state tournament is played first, but may extend to Tuesday before the girls' state tournament if the boys' state tournament is played second. Girls' region tournaments shall be completed by the Saturday night prior to the girls' state tournament in years when the girls' state tournament is played first, but may extend to Tuesday before the boys' state tournament if the girls' state tournament is played second.
- 2) In regions where boys' and girls' region tournaments are assigned to separate sites in different cities, the region tournament manager(s) shall schedule games in order that the games are not played on the same date at separate sites. In regions where boys' and girls' region tournaments are assigned to the same site, the region manager(s) shall be responsible for scheduling games in the best interest of all participating schools.

B) Sites for Play

- 1) District tournament sites shall be selected by a site selection plan approved by a unanimous vote of the schools eligible to compete in each district tournament. If a district is unable to resolve conflict over the plan, the Commissioner shall establish a plan.
- 2) Only schools which are members of the Association prior to January 1 of the year in which the tournament is held, and having a schedule of twelve (12) or more basketball games shall be allowed to vote for the district tournament location or participate in the tournament.
- 3) Criteria to be considered by the schools for the district tournament include but are not limited to:
 - a) Satisfactory capacity within the facility to safely accommodate past (five years) and expected attendance numbers;
 - b) Enough dressing rooms if double headers are to be played;
 - c) An officials dressing room;
 - d) Adequate parking for projected attendance; and
 - e) meet the published site selection criteria for basketball as posted on the KHSAA website.
- 4) The Commissioner shall determine region tournament sites. Schools interested in hosting a region tournament shall submit their request through a meeting of the Principals or Designated Representatives of all schools in the region and shall supply information relating to the listed criteria for hosting. The Commissioner's office may use this site selection plan as a guide, but is not bound by this plan in determining the sites.
- 5) A two-thirds vote is necessary to adopt any plan for recommending the region tournament sites and voting shall include boys' and girls' sites and shall include all schools within a region, not simply the schools playing in a particular year's event.
- 6) Criteria to be considered by the schools for recommending regional tournament sites include but are not limited to:
 - a) satisfactory capacity within the gym to safely accommodate past (five years) and expected attendance numbers;
 - b) A minimum of four dressing rooms if double headers are to be played;
 - c) An officials dressing room;
 - d) Adequate parking for projected attendance; and
 - e) meet the published site selection criteria for basketball as posted on the KHSAA website.
- 7) In addition, the schools shall agree on the amount of proceeds (if any) that is to be kept by the host school as well as limitations

on expenses by the host school; determining the fixed amount or percentages to be given to each school that participates; the fixed amount or percentages to be given to each team in the region not competing in the tournament; and the disbursement of any proceeds from commissions, parking, advertising and any other revenue related to the tournament but not directly related to ticket, program or novelty sales.

- 8) Resolution as to disputes on any of these issues may be facilitated by the Commissioner's office and if agreement cannot be reached, may be considered by the Board of Control.
- 9) The Board of Control shall determine the site of the state tournament after receiving the Commissioner's recommendation, and shall be guided by necessary hotel facilities, playing facilities, and community/area support.

III) TOURNAMENT MANAGERS, MEETINGS AND PAIRINGS

A) Selection of Tournament Manager and Duties

- 1) The principal of the host school shall designate an official of the school to serve as the manager for each district tournament. The Commissioner will appoint a manager for each of the region tournaments.
- 2) It is the duty of each district and region tournament manager to invite representatives of the participating teams in the tournament to a meeting held for the purpose of making tournament plans.
- 3) It is an explicit duty of each tournament manager to inform the association IMMEDIATELY as to the bracket / pairings / entries / results when requested by KHSAA staff and according to the time deadlines provided including the actual site of the tournament if it is not held at the school.
- 4) It shall be the duty of the manager of each contest in soccer, volleyball, football, basketball, baseball and softball to contact the KHSAA Scoreboard with the final results following each contest. This is in addition to fulfilling local media requests. The receipts of a tournament can be assessed a fine (levied against the manager) for failure to comply with these provisions.
- 5) The Commissioner shall serve as the manager for the state tournament and may appoint as many assistant managers as deemed necessary to manage the event. The Commissioner will direct a drawing and all of the business necessary to conduct the state tournament.

B) Tournament Meeting

- 1) The representatives of the schools participating in each tournament, by majority vote, shall set the dates and times of the games, and make all other arrangements necessary to conduct the tournament.
- 2) The district meetings shall be held in the school designated as the tournament host not later than the Wednesday prior to the week of the tournament as specified on the KHSAA Calendar. These meetings may be held earlier by mutual agreement of all teams.
- 3) The Region meeting shall be held on Sunday afternoon immediately following the district tournaments not prior to 2:00 local time in the school designated as the host. These meetings may be held earlier by mutual agreement of all teams, but not prior to the completion of all district tournament games. The site for future regional tournaments is not an issue for this meeting unless the Principal or the Designated Representative as listed on the KHSAA website is present for all teams in the region (not limited to the competing teams).

C) Tournament Pairings

- 1) The principal or his/her representative shall conduct the drawing for each school.
- 2) District (non-seeded): The pairings for the district tournament shall be made in accordance with the following procedure, with all byes being arranged to be in the first round:
 - a) The appropriate bracket shall be used for team placement according to the number of teams entering the tournament:
 - (1) For three (3) teams, the bracket is seeded by rule and form BR103 shall be used;
 - (2) For four (4) teams, the unseeded BR104 shall be used;
 - (3) For five (5) teams, the unseeded BR105 shall be used;
 - (4) For six (6) teams, the unseeded BR106 shall be used;
 - (5) For seven (7) teams, the unseeded BR107 shall be used;
 - (6) For eight (8) teams, the unseeded BR108 shall be used;

- (7) If more than eight (8) teams are in the district bracket, contact the KHSAA offices for assistance in utilizing the unseeded BR116 bracket.
 - b) The participants may determine the order in which the bracket positions will be drawn in any manner agreeable to the majority. This could be alphabetically by school name, alphabetical by some other variable, totally random (a draw to determine the order of draw) or any other method for which agreement is reached. However, such agreement may NOT determine the bracket positions, only the drawing order.
 - c) The participants shall then draw for the non-BYE positions in the bracket. For example, in a five team bracket, the draw shall be for positions 1, 3, 5, 6 and 7.
 - d) The home team shall be determined by the bracket form.
 - e) The games of the tournament shall be played in the order listed on the bracket unless unanimous agreement is reached among the competing teams due to facility logistics concerns.
 - f) The district champion and the runner-up of each single elimination tournament shall advance to the region tournament.
 - 3) District (seeded): After seeding positions have been determined, the seeded bracket pairings shall be observed. The teams shall be placed in the proper position of the appropriate single elimination bracket. The brackets (from top down) are as follows:
 - a) 2 Team - The district tournament shall then be a single game, with the winner being advanced to the region tournament as the district winner (regardless of the regular season results).
 - b) 3 Teams (seeded by rule) – Seed 2 plays 3, Seed 1 plays winner of Seed 2 vs. Seed 3 for championship.
 - c) 4 Teams - Seed 1 plays 4, 2 plays 3, winners meet for championship.
 - d) 5 Teams - Seed 5 plays 4, 1 plays winner of 5 vs. 4, 2 plays 3, remaining winners meet for championship.
 - e) 6 Teams - Seed 4 plays 5, 3 plays 6, 1 plays winner of 4 vs. 5, 2 plays winner of 3 vs. 6, remaining winners meet for championship.
 - f) 7 Teams - Seed 4 plays 5, 2 plays 7, 3 plays 6, 1 plays winner of 4 vs. 5, 2 vs. 7 winner plays 3 vs. 6 winner, remaining winners meet for championship.
 - g) 8 Teams - Seed 1 plays 8, 4 plays 5, 2 plays 7, 3 plays 6, 1 vs. 8 winner plays 4 vs. 5 winner, 2 vs. 7 winner plays 3 vs. 6 winner, remaining winners meet for championship.
 - h) The district champion and the runner-up of each single elimination tournament shall advance to the region tournament.
 - 4) Region: The pairings for the region tournament shall be made in accordance to the following procedure.
 - a) The participants may determine the order in which the bracket positions will be drawn in any manner agreeable to the majority. This could be alphabetically by school name, alphabetical by some other variable, totally random (a draw to determine the order of draw) or any other method for which agreement is reached. However, such agreement may NOT determine the bracket positions, only the drawing order.
 - b) In a region tournament with participants from four districts, the district winners will draw for positions 1, 3, 5 and 7 in a standard eight-team bracket. Each corresponding runner-up team will draw for a position in the opposite bracket.
 - c) In a region tournament with participants from three districts, the draw shall be conducted as follows. The format will follow a standard eight-team bracket with two byes, those falling into positions 2 and 7. The district winners shall draw for positions 1 and 8 in the bracket. The district winner not drawing a bye shall draw for a position in slots 3 through 6. The district runner-up to the district champion drawing for position in slots 3 through 6 will draw into one of the two remaining slots in the bracket opposite the district winner, and the remaining two runner-up teams will be placed opposite their corresponding district winners in the remaining two slots in the bracket.
 - d) In a region tournament with participants from two districts, the draw shall be conducted as follows. The district winners will draw for positions 1 and 3 in a standard four-team bracket. Each corresponding runner-up team will be placed in the position in the opposite bracket from the district winner.
 - e) In regions where the drawing of district boundaries result in two or three districts, the Board of Control may approve an alternate format in order to allow for a full eight-team bracket in the region tournament.
 - f) The winner of each region tournament shall advance to the state tournament.
 - 5) State. The Commissioner shall conduct a blind draw to determine the pairings for the state tournament. The winner of the each of the sixteen (16) region tournaments shall advance to the state tournament.
 - 6) Regardless of any vote or consensus of the competing teams, any bracket not drawn in accordance with the above procedures may be directed to be corrected, including the replay of contests, by the Commissioner's office.
- #### IV) ELIGIBILITY TO ENTER TOURNAMENT PLAY AND SUBSTITUTIONS
- ##### A) Roster Requirement
- 1) Each school shall enter an unlimited number of contestants on an electronic roster via the KHSAA website and online participation tracking system by the published deadlines.
 - 2) This roster may be revised throughout the regular season and shall serve all roster purposes in these rules.
 - 3) On the first day of postseason play, these rosters shall be locked so that no additional players may be added, deleted or revised following this date, thereby creating the final eligibility list for tournament play.
 - 4) After this time, the only revision allowed will be to correct a documented clerical error as approved by the Commissioner.
- ##### B) Withdrawal after draw
- 1) No school which enters a district, region or state tournament (draws for place) shall withdraw from the tournament or forfeit any of its games, but shall play its entire tournament schedule.
 - 2) If a school withdraws from a district, region or state tournament at any time following the draw for district tournament positions or after the pairings have been determined in a seeded district, that school shall be penalized in accordance with Bylaw 27.
- ##### C) Photo Requirement
- Each school shall submit a properly identified team photograph in compliance with published deadlines and directives.
- ##### D) Per Game Roster/Substitutions
- 1) A school may enter a team composed of fifteen (15) players in each postseason tournament game from the roster submitted online.
 - 2) The fifteen (15) players shall be designated each game, and no other players may be in uniform and tournament management may limit the total number of individuals on the benches.
- ##### E) Minimum Number of Contests
- To be eligible to compete in the district, region or state tournament, a member school team shall have competed in at least twelve games during the regular season.
- #### V) OFFICIALS
- ##### A) Officials for all KHSAA sponsored championship competition shall be assigned by the Commission in compliance with the Federal Court Decree of 1971 (1987, 2007).
- ##### B) Officials will be assigned shall comply with the published guidelines of the KHSAA Officials Guidebook.
- #### VI) CHAMPION, TROPHIES AND AWARDS
- ##### A) Champion
- 1) The champion of each district and region tournament will be the team undefeated in a single elimination tournament.
 - 2) The champion of each state tournament will be the team undefeated in a single elimination tournament.
- ##### B) Trophies and Awards
- 1) Trophies will be given to each district and region tournament winner and runner-up.
 - 2) The trophies at the district and region shall be paid from the gate receipts of that tournament.
 - 3) The state tournament champion, runner-up, and semi-finalists shall receive a trophy and thirty-three (33) individual medals.
 - 4) An All-Tournament team will be selected at the state tournament including a Most Valuable Player.
 - 5) The Association will bear the costs of all trophies at the state tournament.

VII) FINANCES, PASSES

A) District and Region Finances

- 1) The participating schools may adopt by majority vote, any plan that they desire for the distribution of receipts. All gross receipts prior to any distribution shall include any applicable advance payment made by teams to help offset event costs.
- 2) If no plan can be agreed upon, the following shall prevail:
 - a) A mileage fee of \$1.00 per team per mile for each necessary trip should be allowed for travel expense. An allowance for one meal at \$5.00 per team member per trip to the tournament should be allowed.
 - b) The host school shall be allowed fifteen (15) percent of the gross ticket receipts derived from the district or region tournament for rental of the gymnasium and other services rendered to include setup and clean-up charges and for paying documented incidental bills related to the tournament that are approved by the participating teams.
 - c) Prior to any additional distribution, the gross receipts, less the host designated share outlined in subsection (2), shall be reduced by team travel expenses and the amounts paid for game officials and trophies.
 - d) The remainder of the profit shall be divided among the schools participating in the tournament and the non-participating schools in accordance with previously approved plans.
 - e) The host school should be allowed the profits made on programs, concessions, parking, etc.

B) State

- 1) The Association will finance state tournament. The following allowances will apply if the receipts from the tournament make them justifiable, otherwise, the Board of Control will determine the allowance.
- 2) Expenses will be paid for meals, lodging and travel for each team through breakfast on the day following elimination from the tournament for each team.
- 3) The state tournament squad for purposes of reimbursement shall be limited to thirty-three (33) persons, including the principal, coaches, team members, cheerleaders, cheer sponsor and other personnel.
- 4) Schools failing to stay in the motel/hotel assigned by the Association shall forfeit the lodging allowance. Schools within forty (40) one-way miles will not be provided a lodging allowance, but will be considered commuting teams. Commuting teams shall be paid an allowance in accordance with pre-tournament instructions.
- 5) The rate to be reimbursed for state championship play is \$1 per mile (round trip), \$5 per meal per person, and a maximum of \$13 per person per night for lodging as approved.
- 6) After all expenses have been paid, the Kentucky High School Athletic Association shall retain profits from each state tournament.

C) Passes/Tickets

- 1) Each participating school shall be allowed passes for one coach and principal to the district and region tournament.
- 2) Each member school of the Association may, upon application by the principal, purchase up to four priority tickets to the boys' and girls' state tournaments for use by school personnel. Each superintendent may, upon application, purchase up to two priority tickets to each state basketball tournament.
- 3) The competing teams in the state tournament will be afforded passes to accommodate a traveling party of thirty-three (33), to include the school principal(s) and other administrators, the coaching staff, the team members (maximum 15) and the off court staff for the team. No additional passes will be issued. Cheerleaders from participating schools will be admitted in uniform to each contest in which their team is participating, with a maximum of sixteen (16) allowed to participate at any time.

VIII) SPORT SPECIFIC COMPETITION RULES

A) Playing Rules

- 1) All games shall be played using the NFHS Basketball Rules as published by the NFHS in Indianapolis. Additional rules, governed by State Association adoption provisions in the National Federation Playing Rules or otherwise developed by the Association may be implemented in contests played in Kentucky and will be distributed

to the membership when relevant.

- 2) Detailed and binding instructions, both for managers and participating teams, shall be published on the KHSAA website.
- ### B) Dimensions of the Tournament Courts and Game Balls
- 1) The dimensions of the court on which the games will be played will be determined by the size of the court at the designated tournament site.
 - 2) The Association may enter into a contract to restrict the use of a ball in tournament play to a specific brand or model.
- ### C) Music/Sound Effects/Artificial Noisemakers
- 1) Per NFHS Rule 1-18, the playing of music/sound effects shall only be permitted during the pregame, time-outs, intermission and postgame. The use of artificial noisemakers shall be prohibited, to include but not be limited to any mechanical device manufactured to create noise and multiple objects which together make noise. Such prohibition shall include the use of equipment such as megaphones when used by anyone other than a cheerleader and for any other purpose than voice amplification.
 - 2) Megaphones are allowed to be used by cheerleaders as long as they are used in the traditional sense. Megaphones are not to be used to bang against the floor or wall to incite crowds or intimidate players. Megaphones may not be used by fans as noisemakers.
- ### D) Cheerleaders on Court During Timeouts
- Basketball Rule 5-12-5 deals with the shortened timeout (30-second timeout.). This is not a timeout during which cheerleaders are allowed on the floor. During full length timeouts, cheerleaders may be allowed by officials to be on the court dependent upon game activity and space limitations.
- ### E) Cheerleaders on Court During Free Throw Attempts
- Cheerleaders may not be in the area between the foul lane lines extended when a free throw is being attempted.
- ### F) Coaching Box
- KHSAA member schools may utilize a coaching box per the NFHS rules drawn 14 feet from the 28' mark on the court. There is no coaching box beyond the 14' mark toward the baseline.
- ### G) Point Differential Rule
- 1) All member schools will utilize a running clock rule at all levels of basketball (freshman, JV, Varsity) when one team is ahead by 35 or more points after halftime.
 - 2) The clock shall be stopped only for a charged timeout, an injury/blood or disqualification, and immediately following the reporting of a foul if free throws are to be administered.
 - a) After reporting a shooting foul, the official will signal the timer to stop the clock. This will be signaled by the official to the timer after reporting the foul.
 - b) Once the official signals the timer to stop the clock, it will be started when the free throw ends if the last free throw is missed (when it is certain the try will not be successful or when the try touches the floor or any player, 4-20-3), or when the ball is at the disposal of the opponent if the last throw is successful (Available to a player after a goal and the official begins the throw-in count, 4-4-7.)
- ### H) Spirit/Pep Line for Introductions, Warm-up Areas
- 1) Regular Season
 - a) During the regular season, A team's spirit line is not to extend onto any part of the other team's half of the court and area leading up to the playing field.
 - b) A team's half of the court will be designated by NFHS rules. This includes the end zones.
 - c) No spirit line is to extend over past the start of the center circle.
 - d) No players, coaches, team attendants, or anyone associated with the opposing team is to enter or interfere with the opponent's spirit line.
 - 2) Postseason
 - a) In games played on neutral courts, spirit lines will not be allowed onto the courts including the end zones.
 - b) The Association will designate warm-up areas for the postseason games as necessary.
- ### I) Deadline to Start Contest
- No contest shall be started in a postseason contest after 11:00 p.m. local time at any contest site.

CASE SITUATIONS RELATED TO THE COMPETITION RULES of the KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

Specific case situations are contained in this section of the KHSAA Handbook which are interpretations and rulings which have been made by the Commissioner in accordance with applicable provisions of the KHSAA Constitution. These interpretations supplement the printed rules but do not in any manner substitute for the actual rule. Many of these rulings have established precedent for the interpretation or enforcement of these provisions, and remain in place until further altered, re-interpreted, or otherwise set aside. Specific inquiries not addressed by published interpretations should be submitted in writing to the Commissioner of the KHSAA, 2280 Executive Drive, Lexington, KY 40505. Interpretive questions or eligibility rulings shall be requested and issued in writing.

Case CR-1- What is the purpose of the Competition Rules of the KHSAA?

In many sports and sports activities, there are decisions that have to be made to establish a framework for competition. These rules (different than the Playing Rules) establish alignments, bracketing provisions and championship arrangements. In all cases, the Board of Control has final jurisdiction over the Competition Rules.

Case CR-2- What are the current championships of the KHSAA?

The KHSAA sponsors (sanctions) sports championship events in the fall, winter and spring seasons. Fall championships are considered to be cross country (boys and girls), field hockey, golf (boys and girls), soccer (boys and girls), volleyball (girls), and football (combined); winter championships are basketball (boys and girls), wrestling (combined) and swimming and diving (boys and girls); spring championships are baseball (boys), softball (fastpitch for girls), tennis (boys and girls) and track and field (boys and girls)

In addition, the KHSAA sponsors (sanctions) a state championship in the Sport Activities of Archery (combined), Bass Fishing (combined), Bowling (Boys and Girls) and Cheer (All Girl and Coed divisions).

Case CR-3- What sports and sport activities are insured by the KHSAA?

The KHSAA Board of Control will purchase Catastrophe Insurance, using the member dues and tournament receipts, to insure the student-athletes who compete in the sanctioned sports and sport activities of the KHSAA. In addition, students serving in a support capacity at those sponsored events (managers, trainers, sideline cheerleaders (providing they comply with the NFHS rules restrictions).

Such insurance coverage shall be in force from the first day of the Bylaw 23, Limitation of Seasons in a sponsored sport or sport activity, through the last day, provided such competition complies with all parts of the Bylaw and its individual competitors comply with all applicable KHSAA bylaws. The deductible for this policy shall be published in a timely manner to ensure that the school and student-athletes have adequate opportunity to comply with Bylaw 12.

The KHSAA Board of Control will purchase General Liability Insurance, using the member dues and tournament receipts, to provide for General Liability coverage for the Association and its agents and assignees, in all KHSAA sponsored competition in all sports (postseason) for which the Association sponsors a championship. The Commissioner shall ensure through all forms of due diligence, that all levels of these sponsored championships are conducted in accordance with applicable KHSAA Competition Rules in order to maintain the integrity of the policy.

Case CR-4- How many schools are required to agree to participate in KHSAA sponsored postseason competition in order for the Association to hold a championship in that sport or sport-activity?

Fifty (50) member schools located in at least three (3) different basketball regions shall agree to field a team in order that

the Association consider sponsoring a championship. The achievement of this percentage is no guarantee of the development of a championship as the Board of Control must consider fiscal and legal consequences such as the Association budget, the budget of the member schools and the impact on such things as Title IX.

Twenty-five member schools located in at least three (3) different basketball regions shall participate each year in order that the Association maintains a championship.

These criteria may be waived by the Board of Control in order to sponsor a championship in any sport that does not conflict with state or federal law and which provides additional participation opportunities exclusively for females.

The Association shall survey the membership every three years to determine interest in new offerings.

Case CR-5- Who is in control of the media and press at KHSAA sponsored competition?

1) The intellectual property, corporate, broadcasting and media rights to the State championship rounds of the KHSAA postseason championships belong exclusively to the KHSAA, including titling agreements and sponsorships. No member school may approve or sign an agreement that includes rights to state contests (delayed or live).

2) The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, including titling agreements and sponsorships. No member school can sign an exclusive agreement for a postseason round (District, Region, semi-state) without agreement between the schools and approval of the KHSAA Office.

3) The intellectual property, corporate, broadcasting and media rights to the postseason rounds prior to the state finals belong exclusively to the KHSAA, but are assigned to the Principal of each institution for management and control. No member school shall sign an exclusive regular season agreement that would "Shut out" its opponent from any audio, video streaming or having the opportunity to do so.

4) At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA. In general, the management of those rights may be assigned to the manager at the host KHSAA member school for the district, region and sectional (semi-state) competition.

5) At all levels of competition, including district, region, sectional, and state competition in KHSAA sponsored tournaments and meets, managers are to make allowances for members of the media to tape portions of the contests at no charge to the media outlet, as long as the taping is for the sole purpose of news highlights.

6) Outlets desiring to tape the contest for broadcast or telecast shall seek the permission of the event manager, and the manager has the right to set and collect any fee which may be deemed appropriate as an offset to any perceived lost ticket revenue.

7) At the state level, all negotiations for rights to broadcast or telecast shall be initiated with the Communications Director and the Commissioner, and shall be approved by the Commissioner.

Case CR-6- Who is empowered to make decisions at KHSAA tournaments when inclement weather forces postponement of contests or events?

While it would be ideal if all parties could meet and agree on any re-scheduling of games necessitated by inclement weather or other natural events, this may not be practical. It is the duty of the tournament manager to make decisions with regards to re-scheduling in the event of postponement and ensure that all teams, media outlets and schools are properly notified.

Case CR-7- Is it possible for a winner and corresponding runner-up in baseball, basketball, field hockey, soccer, softball or volleyball district tournament to meet before the final region game?

No, because they are to be placed in opposite brackets.

Case CR-8- Is there a mandatory brand of game ball to be used in postseason play in baseball, basketball, football, softball?

Yes, the Association has a long-term agreement with Rawlings Sporting Goods and Worth Sports to provide specific balls for the state championship tournament, and the Commissioner's office can provide specifications upon request.

In all postseason contests in these sports, a Rawlings brand ball (or Worth brand in softball) with the proper NFHS authenticating mark shall be used. There is no requirement that a KHSAA logo appear on the ball, or that all balls except for these specific models be disallowed.

For 2014-2015, those ball numbers are:

Boys Basketball - CNTR295-KY

Girls Basketballs - CNTR285-KY

Baseball - R100KY and RKHSAA

Softball - Worth PX2RYL-KY

Football - ST5H-KY-B Hybrid and PRO5-KY-B PRO5.

Case CR-9- Is there a mandatory brand of game ball to be used in postseason play in soccer?

Yes, the Association has a long-term agreement with Select Sports America to provide specific balls for the state championship tournament, and the Commissioner's office can provide specifications upon request.

In all postseason contests in these sports, a SELECT brand ball with the proper NFHS authenticating mark shall be used. There is no requirement that a KHSAA logo appear on the ball, or that all balls except for these specific models be disallowed.

For 2014-2015, those ball numbers/identifiers are:

Boys and Girls Soccer - ROYALE

Case CR-10- Is there a mandatory brand of game ball to be used in postseason play in volleyball?

Yes, the Association has a long-term agreement with Baden to provide specific balls for the state championship tournament, and the Commissioner's office can provide specifications upon request.

In all postseason contests in these sports, a Baden brand ball with the proper NFHS authenticating mark shall be used. There is no requirement that a KHSAA logo appear on the ball, or that all balls except for these specific models be disallowed.

For 2014-2015, those ball numbers/identifiers are:

Volleyball - Perfection VXSEC-210 Leather or Composite

Case CR-11- Are there any restrictions on the scheduling and playing of games in a "seeded district" in baseball, basketball, soccer, softball, or volleyball?

Yes. Principals, Athletic Directors and Coaches should consult the Competition Rules related to each of these sports for more specific dates for tournament meetings and allowances for scheduling of these meetings. All games involved in the calculation of a seed position SHALL be played on or before the Wednesday prior to the start of postseason play. Games played after that time SHALL NOT factor into the seeded position.

Case CR-12- How are the tournament sites selected for district tournament sites for baseball, basketball, soccer, softball in the event that agreement cannot be reached on a site selection plan?

If a site selection plan cannot be reached on first round (normally district) tournaments, the Commissioner will intervene and establish a rotation plan subject to appeal to the Board of Control. The site selection plan shall be confirmed by annual balloting during the season and reported to the Association along with seeding decisions. Rotating the tournament sites does not necessarily mean that each school shall host the tournament at that school's home site, but that each school, with available proper and adequate facilities, shall have the opportunity to host the tournament, even if an alternative site is required due to site requirements within a given sport.

Case CR-13- Is there a deadline for a district host school in baseball, basketball, soccer, softball or volleyball to select a playing site if the school home site doesn't meet the requirements for holding the tournament?

Yes. Through various rules and rulings in past years, every school

in a specific district alignment shall have an opportunity to serve as the host for the tournament. Each school may, of course, decline that opportunity. However, this requirement ensures that on a periodic basis, all schools get to share in the concession and parking proceeds, host share of the ticket receipts and other benefits that come from serving as the host. It is recognized that all schools in a given alignment grouping will not meet the tournament specifications.

For this reason, the following steps shall be taken by the schools in the district-

- 1) The schools shall meet and decide what facilities can hold the attendance of the last five years of the tournament based on the fan followings of the schools, and satisfy other logistical needs such as accessibility, parking, etc. (agreed sites). In addition, all sites must meet any adopted site criteria for the sport that has been approved by the Board of Control. If there is a disagreement, the Board of Control can serve as the final resolution and KHSAA staff shall assist in that determination.
- 2) The discussion on site applicability is separate from the ability to "host", that is being the tournament manager, operating concessions, etc. as all schools shall be given that opportunity to host, just not necessarily at a site that cannot accommodate the event.
- 3) From that list of agreed sites, the rotation of sites is to be considered, factoring in of course, that all schools shall be given a chance (if they want) to host, even if it isn't played at the host school's home playing facility.
- 4) In a year when the designated host's home facility does not meet the specifications for holding the tournament, the final selection as to the playing site rests with the designated host school. That school has sole discretion to make that decision, but is compelled to choose only from the list of agreed facilities as mentioned in (1) above.
- 5) In a year when the designated host school's home facility does not meet the specifications for holding the tournament, the designation shall be made by September 20 in volleyball and soccer; January 1 in basketball; and April 15 for baseball and softball.

Case CR-14- How are the contest sites selected for region tournaments/meets/contests?

The Commissioner establishes all regional sites. The Commissioner shall be generally guided by a site selection plan approved by a 2/3 vote of themember schools in the region, but is not compelled to assign the event to that site specified in the plan, and shall only assign to the sites meeting specified sports specific criteria.

Changes to a requested site selection plan shall be confirmed by balloting of the Principals or Designated Representatives of the member schools.

Case CR-15- May a name be added to the roster or entry form after the first day of postseason competition?

No, changes cannot be made unless otherwise provided in the competition rules for a specific sport. The principal shall check the online roster in all sports and sport-activities to ensure that all players are on the list as the rosters are locked after postseason play begins. For individual sports using the published entry list and/or forms, the specific sport tournament rules will address any options for substitution or correction, if such options exist.

Case CR-15- How is it determined that a meet counts against the four meet minimum in Track and Field or Cross Country?

In order to count as a meet for the four meet minimum a meet shall be a meet which rises to the standard of counting as a meet towards the interpretations of Bylaw 23. In addition, in Cross Country, the distance would be a minimum of 2500 meters and a maximum of 5000 meters and involved entries from two or more schools. To count towards the minimums, the meets may be at the varsity or nonvarsity level in terms of meet structure. It shall be counted in the same manner for all competitors (varsity, JV or freshman). The school approved or provided uniform shall be worn in this competition. In accordance with Bylaw 22, a school representative shall

accompany the team.

Case CR-16- If a Cross Country Meet is interrupted by weather, can other races be run that day?

Yes. The particular interrupted race is considered complete and counts both towards meet limits and participation minimums. If other competition can resume after required delays, that is permissible. Only races actually started can count towards meet limits or participation minimums.

Case CR-17 - Are there policies on participation by boys on girls' teams and vice-versa?

Yes. See the Board of Control policies for complete details on page 26 of <http://khsaa.org/handbook/20142015/policies.pdf>.

Case CR-18 - Are there policy statements or recommendations from the Commissioner's office on postgame activity by teams and individuals?

Yes. Several sports have "traditions" regarding postgame handshakes, etc. by team members (both en masse and as individuals), but none of them have such action dictated by playing rules. While it is an obvious sign of sportsmanship and civility, many incidents have occurred both in Kentucky (more than two dozen in the last three years in Kentucky alone) and throughout the country, where fights and physical conflicts have broken out during these postgame handshakes. And this is not restricted to specific sports.

Unfortunately, the adrenaline and effort required to participate in the sport sometimes seems to deplete the supply of judgement available to participants. And this can be particularly problematic when there is a lack of an appropriate level of adult supervision, or counterproductive actions by the adults involved with the team.

During 2013-14, the following directors were issued by the Commissioner to the membership for all of the schools and officials regarding post game in baseball, basketball, football, soccer, softball, volleyball and wrestling:

Following the contests, officials are to quickly and efficiently leave the playing facility following all rules mandated duties and ensure that the rules book mandated jurisdiction ends promptly. There is no need for officials to secure the game balls, shake hands with the coaches or players, or stick around the playing area for any other reason.

Officials have no role in what goes on in postgame, including handshakes, etc. after jurisdiction has ended. Officials also have NO role in administering this time period. Officials choosing to involve themselves in postgame activities will be penalized appropriately;

Game management and the administration of the participating team(s) are solely responsible for what happens after the contest is concluded.

Certain interaction is required by the NFHS playing rules (i.e. the awarding of a bout winner in wrestling). Other postgame rituals such as handshakes, etc. must be closely monitored by school officials and are not a part of the game regulated by game officials. However, any unsportsmanlike conduct occurring during this time will subject the coach/player to penalties and discipline; and

The coaches and administration of the teams are always responsible for the individual conduct of the members of the team following the contest and shall be held accountable for such.

Henceforth, any incidents by an individual squad member (including coaches) or group of squad members that results in unsporting acts immediately following the contest will result in a penalty against the member school athletic program, and additional penalties against the individuals or schools as deemed appropriate following investigation.

Case CR-19 - Who pays for the trophies for KHSAA postseason Competition?

In all sports and sport-activities, with the exception of Bass Fishing, Golf and Tennis, the host of the event is responsible for the payment of trophies and is permitted to take that amount for the standard trophies ordered by the Association from gate receipts. Those not charging a fee for admission are permitted to assess each member school for entry into the event to help

cover these and other costs, but such assessment shall be included in any financial settlement published for the event.

Case CR-20 - Are financial reconciliation reports required to be submitted to the KHSAA after KHSAA postseason events?

Yes. All levels of KHSAA postseason event require a financial reconciliation.

Case CR-21 - Has the Board of Control adopted a position statement or policy on the realignment / alignment of teams?

Yes. On a perpetual basis, the Commissioner shall ensure that staff maintains a current alignment of teams in each sport with the following review points considered:

If a single school adds a team (or individuals) or deletes a team (or all individuals), the alignment may be revised on an ongoing basis by the Commissioner;

The Board of Control may, at its own discretion, choose to realign all teams participation in a sport or sport activity based on input from the Commissioner;

A realignment may also be caused by a previously adopted alignment having an expiration of its valid period. This is especially important in the enrollment based sports (classified sports). Cross Country/Track and Field and Football are aligned on a four-year alignment period;

Cross Country and Track and Field shall have the same alignment;

Football shall be aligned based on the average four-year enrollment of boys in the school, including the year in which the realignment project is completed, and the final alignment shall attempt to result in a final product being adopted at least twelve (12) months notice to the member schools for scheduling;

Cross Country/Track and Field shall be aligned on a not less than every four year basis, using the average four-year enrollment of total students in the school, including the year in which the realignment project is completed; and Specific parameters about each sport alignment shall be contained in the Competition rules for the Sport or Sport Activity.

Whenever a sport or sport activity is to be realigned, the Board shall direct the Commissioner to produce the necessary information as to seed discussion by the Board of Control. The criteria and factors to be used in developing a draft alignment shall adhere to the following steps:

Identification as to whether or not enrollment classifications will be used;

Plot/Diagram the location of all competing schools;

Begin by looking at geographic clusters of schools. Geography (including specific travel route information) is an important criteria for placement in groups (regions, districts, etc.), but is not the sole determinant for placement;

Travel routes must be reviewed as a potential factor, as well as the identification of the existence of multiple travel routes; In the non-classified team sports (baseball, basketball, soccer, softball, volleyball), the basketball alignment should be an initial framework, specifically the region boundaries;

If possible in the non-classified team sports, the district boundaries should be important element, but the level of participation of the schools in the district must be factor;

The unique factors of each sport, particularly the individual sports, must be reviewed including facilities; and

The participation and alignment history, both individual and teams, is a factor in consideration, but not the final determinant;

When reviewing alternative suggestions for alignments, the Board shall prioritize the requests from the membership that effect the requesting school over those suggestions that result from suggestions about other schools without effecting the suggesting school.

The following factors are NOT to be considered:

Past success or failure;

Enrollment (in a non-classified sport);

Socio-economic status and student body composition;

*Type of school (A1, D1, F1, J1, M1, R1); and
Specific desires of coaches (input must be from administrative
level).*



APPENDIX B - FORMS FOR MANAGERS OF DISTRICT TOURNAMENTS

- District Tournament Site Selection Plan Report (GE57)
- District Tournament Seeding Plan (GE54)
- District Tournament Financial Report (GE52)
- National Federation Game Statistics Form (BK103)



KHSAA District Site Selection Plan
(return to KHSAA immediately upon receipt and completion)

KHSAA Form GE57
Rev 09/14

Event (check one) Baseball ☐ Basketball ☐ Soccer ☐ Softball ☐ Volleyball ☐

District # ☐ Boys ☐ Girls ☐ Combined ☐

As per KHSAA Tournament Rules and Regulations, this district has unanimously agreed to the following site selection plan for the future years listed below--

Year	Boys' Site	Boys' Host
2015-2016		
2016-2017		
2017-2018		
2018-2019		
2019-2020		
2020-2021		

Signed and agreed UNANIMOUSLY by the principals of the district schools --

Principal Signature		High School
	representing	
	representing	
	representing	
	representing	
	representing	
	representing	
	representing	
	representing	

SUBMITTED BY

SIGNATURE

DAYTIME PHONE

DATE



District Tournament Seeding Plan

Sport (check one) Baseball ☐ Basketball ☐ Soccer ☐ Softball ☐ Volleyball ☐

District # ☐ Boys ☐ Girls ☐ Combined ☐

FOR DISTRICTS WITH THREE TEAMS (effective 2013-2014)

_____ This district will play each other TWICE during the regular season

_____ This district will play each other ONCE during the regular season

FOR DISTRICTS WITH FOUR TEAMS (effective 2013-2014)

_____ If one team withdraws from district play, this district will play each other TWICE during the regular season

_____ If one team withdraws from district play, this district will play each other ONCE during the regular season

FOR DISTRICTS WITH FOUR OR MORE TEAMS

_____ Yes, this district is seeded.

As per KHSAA Tournament Rules and Regulations, this district has by majority vote agreed to seed the district tournament or is required to seed per the three team district regulations. All schools understand that all games involved in the seeding formula MUST be played prior to the district tournament game deadline.

A school refusing to play required games shall be subject to game forfeiture or other penalties --

SEEDING FORMULA

_____ Winning percentage of games played within district prior to district tournament meeting.

_____ List two-way tie-breaking mechanisms -

_____ List three-way tie-breaking mechanisms -

_____ Other method (please describe)

_____ No, this district is not seeded

Signed and agreed that this was the majority vote by the principals and/or designated representatives of the district schools --

Principal Signature

representing
representing
representing
representing
representing
representing
representing
representing

High School

Submitted by _____ signature _____ Date _____



KHSAA District Tournament Financial Report
(return to KHSAA by published deadlines. File separate reports if
Girls and Boys Tournaments held separately in the specific sport

KHSAA Form GE52
Rev 09/14

Event (check one) Baseball ☐ Basketball ☐ Soccer ☐ Softball ☐ Volleyball ☐

District # ☐ Boys ☐ Girls ☐ Combined ☐

Held at _____ Dates _____

Part A	REVENUE ITEMS	Price(s)	Receipts	Totals
	Ticket Sales			
	Broadcasting			
	Sponsorship			
	Per Team Entry Fee Charged by Host			
	TOTAL REVENUE (1)			

Part B	EXPENSE ITEMS		Expenses	
	Game Officials			
	Trophies			
	Travel for Participating Teams			
	Other Itemized Expenses approved in advance by majority vote of schools in tournament (provide separate listing or list on back of this form)			
	TOTAL EXPENSES (2)			

Part C	Net Profit (Part A (1) minus Part B (2) total)			
--------	--	--	--	--

Part D	Allowance to Host School - Maximum 15% for rental and incidental expenses unless otherwise approved by majority vote			
--------	--	--	--	--

Part E	Profit Subject to Division by Schools (Part C minus Part D)			
--------	---	--	--	--

**LIST BELOW INDIVIDUAL AMOUNTS FOR DISTRICT TOURNAMENT NET PROFITS FROM PART E
ABOVE, NOT INCLUDING TRAVEL EXPENSES**

School	Amount		School	Amount

PAID ATTENDANCE BY SESSIONS (Tickets Sold NOT money received)

PAID ATTENDANCE

Session	Paid
Total	

**** NOTE ** IF ANY OTHER PLAN FOR THE DIVISION OF TOURNAMENT RECEIPTS IS USED, A
MAJORITY VOTE OF THE PARTICIPATING SCHOOLS MUST BE OBTAINED, DOCUMENTED, AND
SENT TO THE KHSAA.**

MANAGER

SCHOOL

DAYTIME PHONE



**NATIONAL FEDERATION BASKETBALL
GAME STATISTICS
Due to KHSAA office no later than March 15**

KHSAA Form BK103
Rev. 02/11

Each year the National Federation asks that the state associations compile statistics for their use in evaluating playing rules. We usually ask for your help, and again this year are doing the same. Please appoint a reliable statistician to compile this data, and return the report form not later than March 15. Thanks again for your help with this project.

PLEASE DO NOT COMBINE DATA FROM BOYS AND GIRLS TOURNAMENTS OR GAMES.

_____ *Boys Competition*
_____ *Girls Competition*

Number of Games Reported _____

Total score of winning teams _____ Total score of losing teams _____

Total Time of games (do not average) _____ Hours _____ Minutes _____

Total number of overtime games _____

THE FOLLOWING ARE TOTALS NEEDED FOR BOTH TEAMS AND ALL GAMES

- _____ Total number of times 10th foul was reached IN FIRST HALF (Example: 0- neither team, 1 - one team, 2 - both teams)
- _____ Total number of times 10th foul was reached IN SECOND HALF (Example: 0- neither team, 1 - one team, 2 - both teams)
- _____ Total number of PERSONAL FOULS throughout game.
- _____ Total number of PERSONAL FOULS IN FOURTH QUARTER ONLY.
- _____ Total number of PLAYERS DISQUALIFIED WITH FIVE FOULS.
- _____ Total number of INTENTIONAL PERSONAL FOULS.
- _____ Total number of TECHNICAL FOULS ON PLAYERS.
- _____ Total number of BENCH TECHNICAL FOULS (includes those on coaches).
- _____ Total number of FREE THROWS ATTEMPTED (personal or technical fouls).
- _____ Total number of SUCCESSFUL FREE THROWS.
- _____ Total number of TWO-POINT FIELD GOALS ATTEMPTED.
- _____ Total number of SUCCESSFUL TWO-POINT FIELD GOALS.
- _____ Total number of THREE-POINT FIELD GOALS ATTEMPTED.
- _____ Total number of SUCCESSFUL THREE-POINT FIELD GOALS.
- _____ Total number of PLAYERS DISQUALIFIED FOR FIGHTING.

Submitted by _____ signature _____

Date _____



APPENDIX C - FORMS FOR MANAGERS OF REGION TOURNAMENTS

- Region Tournament Site Selection Plan Report (GE58)
- Region Tournament Financial Report (GE53)

DATE _____



KHSAA Regional Tournament Financial Report
(return one copy to KHSAA by published deadlines. File separate reports for each tournament)

KHSAA Form GE53
Rev. 09/14

Sport (check one) Baseball ☐ Basketball ☐ Soccer ☐ Softball ☐ Volleyball ☐

REGION # _____ BOYS _____ or GIRLS _____

Held at _____ Dates _____

Part A	REVENUE ITEMS	Price(s)	Receipts	Totals
	Ticket Sales			
	Broadcasting			
	Sponsorship			
	Per Team Entry Fee Charged by Host			
	TOTAL REVENUE (1)			
Part B	EXPENSE ITEMS		Expenses	
	Game Officials			
	Trophies			
	Travel for Participating Teams			
	Other Itemized Expenses approved in advance by majority vote of schools in tournament (provide separate listing or list on back of this form)			
	TOTAL EXPENSES (2)			
Part C	Net Profit (Part A (1) minus Part B (2) total)			
Part D	Allowance to Host School - Maximum 15% for rental and incidental expenses unless otherwise approved by majority vote			
Part E	Profit Subject to Division by Schools (Part C minus Part D)			
Part F	Amount set aside for non participating schools by vote of ALL schools per Constitution Article VII, Section 2			
Part G	Amount to be Divided Among Participating Schools (Part E minus Part F)			

LIST BELOW INDIVIDUAL AMOUNTS DISTRIBUTED FOR REGIONAL TOURNAMENT NET PROFITS FROM PART E ABOVE, NOT INCLUDING TRAVEL EXPENSES. IF ANY OTHER PLAN FOR THE DIVISION OF TOURNAMENT RECEIPTS IS USED, A MAJORITY VOTE OF THE PARTICIPATING SCHOOLS MUST BE OBTAINED, DOCUMENTED, AND SENT TO THE KHSAA. ATTACH ADDITIONAL SHEETS IF EXPLANATION NEEDED.

School	Amount		School	Amount		School	Amount

PAID ATTENDANCE BY SESSION (Tickets Sold NOT money received)

Session	Paid
1	
2	
3	
4	
5	
6	
7	
Total	

MANAGER _____

SCHOOL _____

DAYTIME PHONE _____



APPENDIX D - KHSAA BRACKET TEMPLATES

- District Three Team (seeded) – BR103
- District Four Team (seeded and non-seeded) – BR104
- District Five Team (seeded and non-seeded) – BR105
- District Six Team (seeded and non-seeded) – BR106
- District Seven Team (seeded and non-seeded) – BR107
- District Eight Team (seeded and non-seeded) – BR108
- Region Eight Team (bracketed by rule) – BR308



**District Tournament Bracket
Three (3) Teams**

KHSAA Form BR103
Rev. 5/03

SPORT _____
BOYS (check if applicable) _____
GIRLS (check if applicable) _____
DISTRICT NUMBER _____
TOURNAMENT DATES _____
SITE _____

Three (3) Teams (seeded by rule)

Seed 1 (Home)-	Advance to Region (Home)-
BYE	
Seed 2 (Home)	Play game to determine winner/runner-up Game 2 - Date/Time-
Game 1 - Date/Time-	
Seed 3	Advance to Region-
	Champion



**District Tournament Bracket
Four (4) Teams**

KHSAA Form BR104
Rev. 5/03

SPORT _____
BOYS (check if applicable) _____
GIRLS (check if applicable) _____
DISTRICT NUMBER _____
TOURNAMENT DATES _____
SITE _____

Four (4) Teams (Seeded)

Seed 1 (Home) - Date/Time-	Date/Time-	Champion
Seed 4 -		
Seed 2 (Home) - Date/Time-		
Seed 3 -		

Four (4) Teams (Not Seeded)

Pill 1 - (Home) Date/Time-	Date/Time-	Champion
Pill 2 -		
Pill 3 - (Home) Date/Time-		
Pill 4 -		

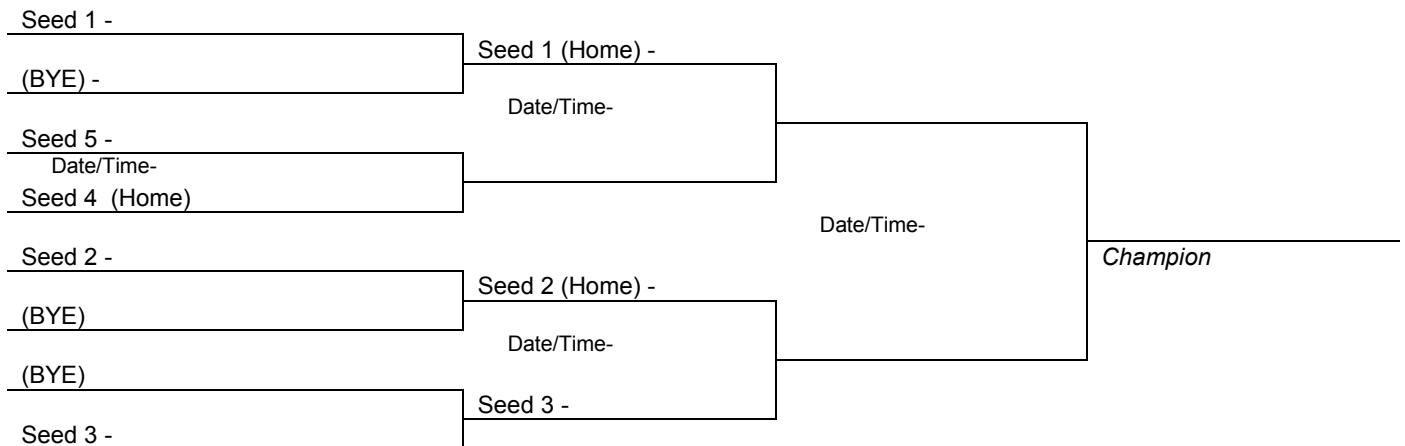


District Tournament Bracket Five (5) Teams

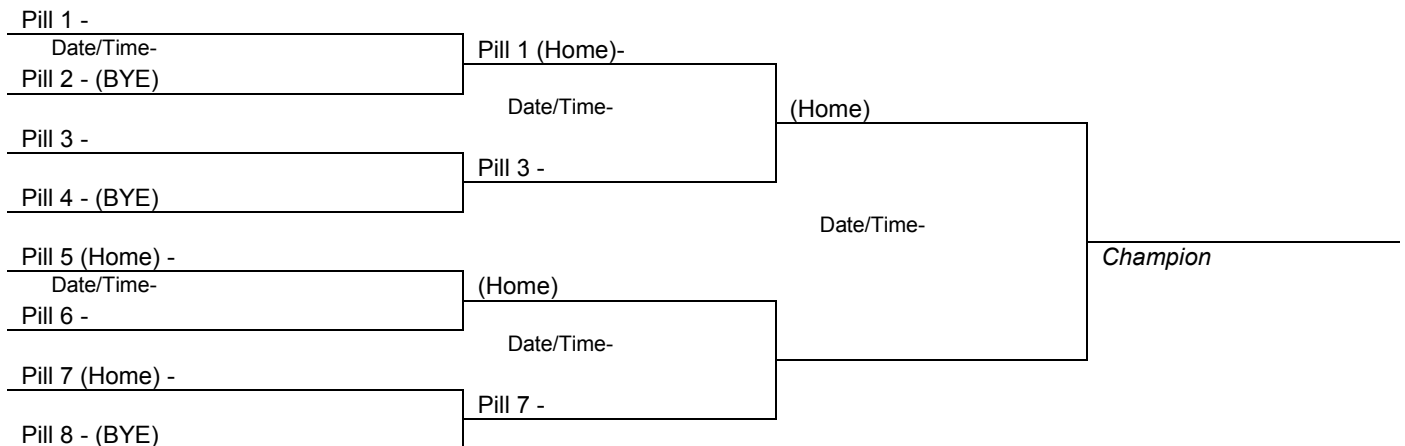
KHSAA Form BR105
Rev. 5/03

SPORT _____
BOYS (check if applicable) _____
GIRLS (check if applicable) _____
DISTRICT NUMBER _____
TOURNAMENT DATES _____
SITE _____

Five (5) Teams (Seeded)



Five (5) Teams (Not Seeded)



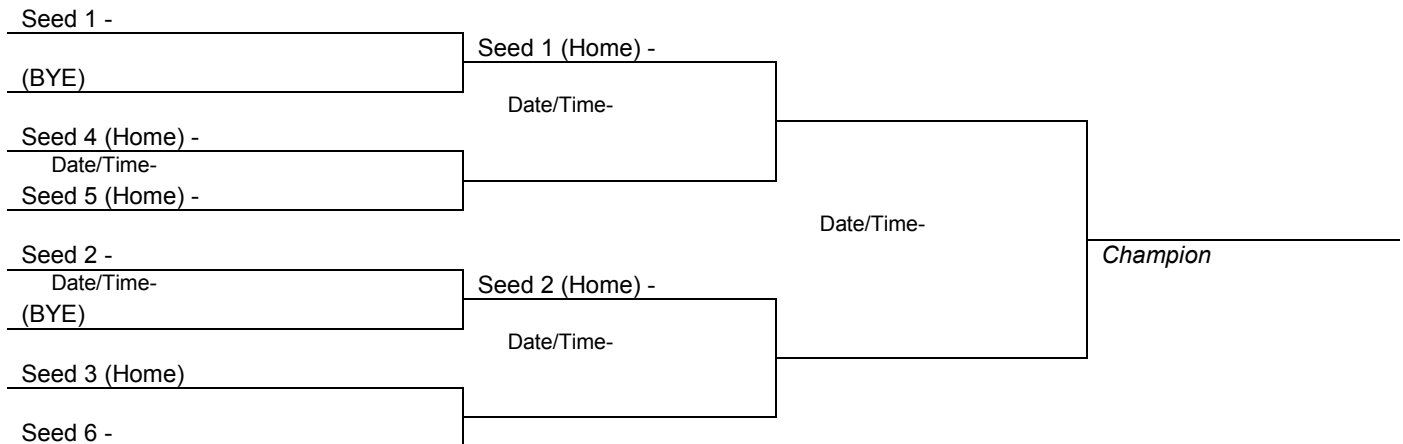


District Tournament Bracket Six (6) Teams

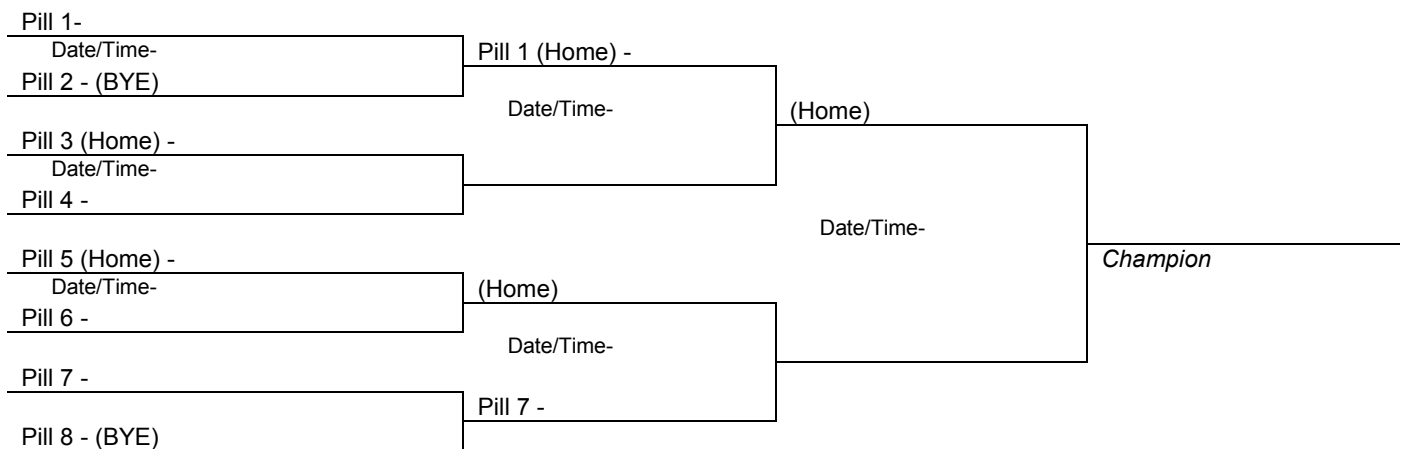
KHSAA Form BR106
Rev. 5/03

SPORT _____
BOYS (check if applicable) _____
GIRLS (check if applicable) _____
DISTRICT NUMBER _____
TOURNAMENT DATES _____
SITE _____

Six (6) Teams (Seeded)



Six (6) Teams (Not Seeded)



SPORT _____

BOYS (check if applicable) _____

GIRLS (check if applicable) _____

DISTRICT NUMBER _____

TOURNAMENT DATES _____

SITE _____

Seven (7) Teams (Seeded)

```
graph LR; S1H[Seed 1 (Home) -  
Date/Time-  
(BYE) -] --- Q1[ ]; S4H[Seed 4 (Home) -  
Date/Time-] --- Q1; S5[Seed 5 -  
Date/Time-] --- Q2[ ]; S2H[Seed 2 (Home) -  
Date/Time-] --- Q2; S7[Seed 7 -  
Date/Time-] --- Q3[ ]; S3H[Seed 3 (Home) -  
Date/Time-] --- Q3; S6[Seed 6 -  
Date/Time-] --- Q3; Q1 --- QF1[ ]; Q2 --- QF1; Q3 --- QF2[ ]; QF1 --- SF1[ ]; QF2 --- SF1; SF1 --- F[Champion];
```

Seven (7) Teams (Not Seeded)

Pill 1 - Date/Time-	Pill 1 (Home) -	<div> <div>(Home)</div> <div>Date/Time-</div> <div><i>Champion</i></div> </div>
Pill 2 - (BYE)	Date/Time-	
Pill 3 (Home) - Date/Time-		
Pill 4 -		
Pill 5 (Home) - Date/Time-	(Home)	
Pill 6 -	Date/Time-	
Pill 7 (Home) - Date/Time-		
Pill 8 -		

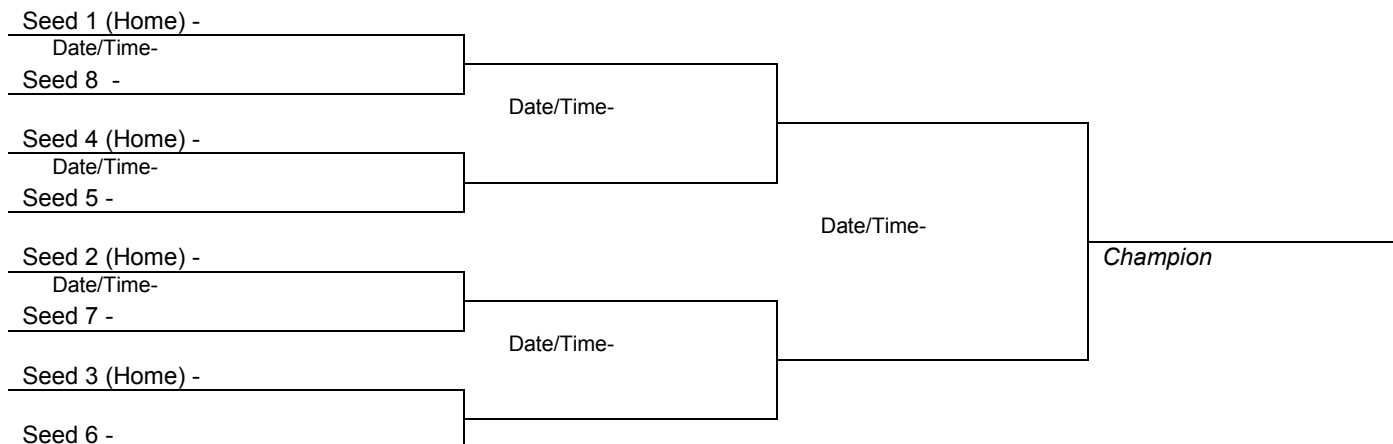


District Tournament Bracket Eight (8) Teams

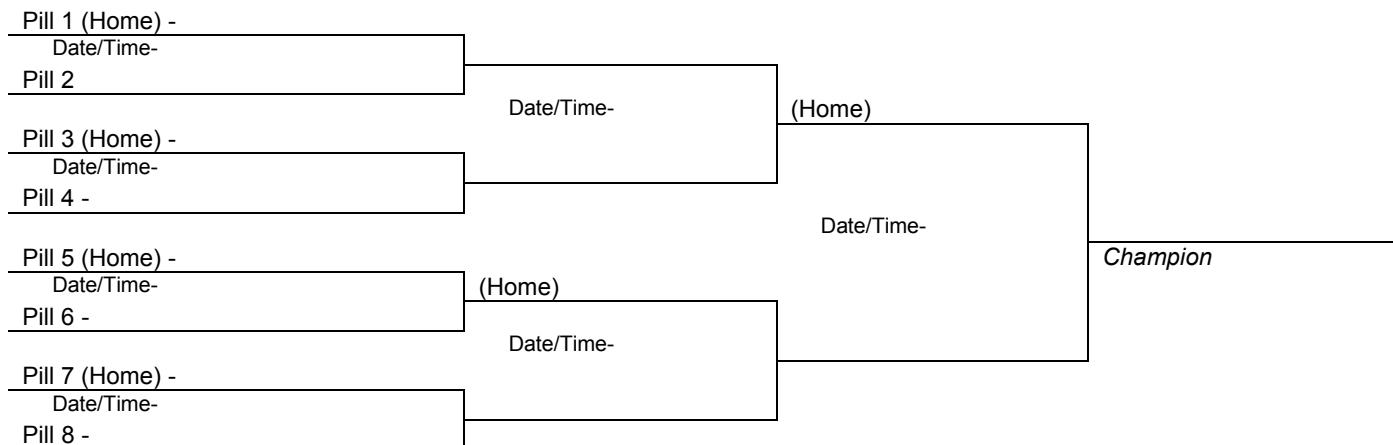
KHSAA Form BR108
Rev. 5/03

SPORT _____
BOYS (check if applicable) _____
GIRLS (check if applicable) _____
DISTRICT NUMBER _____
TOURNAMENT DATES _____
SITE _____

Eight (8) Teams (Seeded)



Eight (8) Teams (Not Seeded)





**Tournament Bracket - 8
TEAM REGIONAL**

KHSAA Form BR308
Rev. 5/03

SPORT _____
BOYS (check if applicable) _____
GIRLS (check if applicable) _____
REGION NUMBER _____
TOURNAMENT DATES _____
SITE _____

District Winner (Home)

Date/Time-

(Home)

District Runner-up

Date/Time-

(Home)

District Winner (Home)

Date/Time-

District Runner-up

Date/Time-

District Winner (Home)

Date/Time-

(Home)

District Runner-up

Date/Time-

District Winner (Home)

Date/Time-

District Runner-up

Champion