

**Service/Agency letterhead**  
**D R A F T**

APPENDIX I

[Rank Abbreviation Full Name, Service abbreviation]  
[Street Address]  
[City, State Zip]  
[Email address]

[Case Number]

Dear [Rank last name]:

We have completed an investigation into your complaint of reprisal under Title 10, United States Code, Section 1034 (10 U.S.C. 1034), "Protected communications; prohibition of retaliatory personnel actions," implemented by DoD Directive 7050.06, "Military Whistleblower Protection."

Your complaint (was or was not) substantiated. Enclosed is a copy of the report of investigation, redacted to exclude information exempt from release under the Freedom of Information and Privacy Acts.

Under 10 U.S.C. 1034, you may request review of the matter by the [enter appropriate Board name] (board abbreviation). Should you wish to do so, complete and mail the enclosed application (DD 149) to the [Service] address listed on the reverse of the form.

Should you have any questions, please contact [Mr./Ms. Investigator or Supervisory Investigator name], [investigator title], at [phone number] , DSN [number], or email at [email address].

Sincerely,

Enclosures:  
As stated

cc:  
OUSD P&R Chief of Staff  
DoD OIG WRI  
[Board abbreviation]