# Instructions for opening of an Irrevocable Letter of Credit

## PLEASE FORWARD THESE INSTRUCTIONS TO YOUR BANKERS

Please arrange the issuance of an irrevocable documentary credit according to the instructions stated below:

**Advising Bank:**

**DZ BANK AG** Rosenstrasse 2
**SWIFT: GENODEFF200** 20095 Hamburg

**Further advising bank:**

**Berliner Volksbank eG** Budapester Strasse 35
**SWIFT: BEVODEBB** 10787 Berlin

**Beneficiary:**

**Currency / Amount**

**Date and Place of expiry:**

**Berlin**

**Latest date of shipment:**

**Shipment/dispatch/taking in charge from/at:**

**Description of goods:**

Credit to be **available with Berliner Volksbank eG** by:

☐ payment at sight
☐ deferred payment ☐ days after sight
☐ negotiation ☐ days after shipment
☐ acceptance

against presentation of the documents detailed below:

**Partial shipments** are
☐ allowed ☐ not allowed

**Transshipment** is
☐ allowed ☐ not allowed

**For transportation to:**

As per Contract / Sales Confirmation / Proforma Invoice No.

Terms of delivery: as per INCOTERMS (latest edition in force )

**Documents required:**

☐ Signed Commercial Invoice: -fold
☐ Full set clean on board marine Bills of Lading made out to order and blank endorsed
☐ Air Waybill
☐ CMR
☐ Certificate of Origin
☐ Packing List: -fold
☐ Insurance Policy / Certificate covering risks as per Institute Cargo Clause (A)/Air
☐
☐

**Special instructions:**

Documentary credit to be confirmed by Advising Bank: ☐ yes ☐ no

All commission and charges arising in Germany are for account of: ☐ Buyer ☐ Seller

Documentary credit to be transferable: ☐ yes ☐ no

Documents to be presented within days after date of shipment but within the validity of the credit.

This Documentary Credit should be subject to the Uniform Customs and Practice for Documentary Credits (UCP) – latest edition in force – as published by the International Chamber of Commerce, Paris