

Minutes of Marham Parish Council meeting held in the Village Hall, School Lane, Marham on Wednesday 20th May 2015 at 7.30p.m.

PRESENT: Cllr T Hawkins (Chairman)
Cllr I Barrett, Cllr G Bucke, Cllr J Dowsing, Cllr T Harrison, Cllr D Hawkins, Cllr C Heather and Cllr J Hipperson and Cllr P Walsingham

Clerk: Mrs C Curtis

Borough Council: Cllr G Hipperson
RAF Representative: None
Police: None
Public: 1 member of the public

763 TO RECEIVE APOLOGIES FOR ABSENCE

- 763.1 Apologies and reason for absence were received and accepted from Cllrs J Clarke and D Paisley with reason for absence recorded on the attendance register.
- 763.2 Apologies were also received from Borough Cllr Howland and Flt Lt Gary Walker

764 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – None

765 RECEIVE PARISH COUNCILLORS ACCEPTANCE OF OFFICE, DECLARATION OF INTEREST AND OTHER RELATED DOCUMENTS

- 765.1 The Clerk had emailed all the relevant documents which required completion to Councillors prior to the meeting, but all the documents were also included in the packs distributed to Councillors at this meeting. All Councillors completed and signed Acceptance of Office, Declaration of Interest and other documents. Cllr D Paisley had completed his prior to the meeting.
- 765.2 As Cllr J Clarke was unable to attend this meeting due to work commitments it was agreed that his documents could be completed and returned to the Clerk by the end of May to fit in with the timescales allowed.

766 TO AGREE MINUTES OF MEETINGS HELD ON 22nd APRIL 2015

- 766.1 Cllr Harrison raised a number of queries, amendments would be made and signed after the meeting.

767 UPDATES ON MATTERS FROM PREVIOUS MINUTES

- 767.1 The Clerk reported that the damage to the pathway near to the letter box had been reported to NCC and was showing on their website as works ordered, the matter of asbestos in the bungalow demolished in Mill Lane had been followed up, according to planning there was no asbestos contained in the bungalow.

The meeting was adjourned for the Public Session

768 PUBLIC SESSION – No further items

The meeting was reconvened

769 REPORTS

- 769.1 **Police Report** – None received

Chairman Signed _____

Date _____

- 769.2 **Borough Councillor Report** – Cllr Hipperson reported that he hadn't had a BC meeting since the elections.
- 769.3 **County Councillor Report** – None received
- 769.4 **RAF Marham Representative Report** – Flt Lt Gary Walker was unable to attend but had telephoned to advise that everything was running smoothly. He had also stated that he could put on a presentation on RAF Marham and could do so at a Parish Council meeting if Council was in agreement. Following discussion Council wondered if it was possible for Councillors to have the presentation perhaps at RAF Marham in the Officers Mess.
- 769.5 **Parish Councillor Reports** – None

Cllr J Hipperson left the meeting.

770 FINANCE

770.1 **Finances since the last meeting and payments to be made** - The Clerk reported finances for approval. The balance on the Community Account stood at £65,501.54 as at 7th May 2015.

770.2

PAYMENTS For Approval 20th May 2015			
	Details	Total	Cheque
Payments Made Since Last Meeting			
21/04/2015	T Hawkins – Expenses	23.19	103395
21/04/2015	BCKLWN – Dog Bins annual fee	1440.00	103396
23/04/2015	NCC – 50%	900.00	103397
30/04/2015	Salary Cheques – April – Confidential	657.36	103398-400
30/04/2015	C Curtis – Expenses	307.78	103401
12/04/2015	E-on Ref C4118260 - Lights	29.93	DD
30/04/2015	E-on ref 1605916766 - Pavilion	39.00	DD
30/04/2015	E-on Ref 2205917640 - Village Hall	177.00	DD
	Sub-total	3,573.26	
Additional Payments to be Approved			
20/05/2015	T Hawkins – Expenses	21.94	103402
20/05/2015	CP Groundworks	120.00	103403
	Sub-total	141.94	
	TOTAL PAYMENTS	3,715.20	

RECEIPTS Since Last Meeting			
Date	Description	Total	PIS No
Current Account			
April 2015	Village Hall	98.00	100365
May 2015	Allotments	152.44	100366
Total Banked Current Account		250.44	
Tracker Account			
Total Banked Tracker Account		0.00	

PROPOSED: Cllr T Hawkins - SECONDED: Cllr I Barrett – AGREED
Finances as listed Approved

Chairman Signed _____

Date _____

771 TO RECEIVE UPDATES AND AGREE ACTIONS ON ON-GOING ISSUES

- 771.1 **Allotments** – Cllr Barrett reported that the Allotment holders didn't feel there was any need for a committee as such. She had delivered all the paperwork to allotment tenants.
- 771.2 **Churchyard** – Cllr Harrison reported now the new Council was in place the report on the cemetery wall and work required would be circulated. The cost of the work was considerable and this project would not be something the Council could undertake without funding and that would take a lot of research.
- 771.3 **Cemetery** – The Clerk was in contact with the software provider regarding the licence for the cemetery records.
- 771.4 **Village Hall**
 - 771.4.1 The handrail had been installed
- 771.5 **Pre-School** – Cllr T Hawkins reported that Pre-School were still looking at moving to the school but were currently looking for someone to carry out installation of stud walls at the new location. Cllr P Walsingham suggested using Community Payback as had been used for the Village Hall. The Clerk advised that the service was no longer free of charge and fees were now payable depending on the work and number of offenders, etc.
- 771.6 **Playground and Playing Field**
 - 771.6.1 Inspection Report – The Playground inspection report was being looked at and costings would be obtained for the works required.
- 771.7 **Speed Watch** – Cllr Harrison reported that 32 vehicles had been travelling at 37+ with 54 vehicles at 35/36mph. Cllr Harrison inferred that a Clicker counter would be useful
- 771.8 **SAM 2** – The latest graphs for part of April and Part of May had been circulated by Cllr Walsingham. The Clerk had forwarded copies to the Safety Camera Partnership. Cllr Harrison added that 3022 vehicles had been recorded at 37+ mph in 28 days which equalled 108 per day. 472 have been recorded at 45+ at which the driver could lose their licence. It was suggested that an article should be included in the next P&S Newsletter.
- 771.9 **Broadband** – No further updates received since last month, lines were still available and residents were reminded that if any problems were experienced to please notify Cllr D Hawkins.
- 771.10 **General Grounds Maintenance** – The Teen Shelter and MUGA required moss and weed treatment. Cllr Harrison was meeting the contractors tomorrow to agree work as a favour due to the problems with renewing the Contract..
- 771.11 **Street Lights** – The Clerk had approached other companies regarding the supply of electricity on the LED street lighting and there was almost no difference in the pricings quoted for the unmetered electricity supply. It appeared that, probably due to te change to LED street lighting, all companies had taken similar action and increased prices or were higher priced to start with.

<p><i>PROPOSED: Cllr T Hawkins - SECONDED: Cllr P Walsingham – AGREED</i> Agreed to continue with existing supplier</p>

- 771.12 **Proposed and Seconded** – Councillors were reminded that any items for inclusion in the Newsletter were required by Friday 29th May.

Cllr I Barrett left the meeting at 20.30 hours

Chairman Signed _____
Date _____

772 HIGHWAYS ISSUES

- 772.1 Cllr Harrison reported that Highways had been in the area on 19th May with a ‘Drain Sucker’.
- 772.2 The tree outside Homedale House/Jangfrau on The Street needed attention – the Clerk would report to NCC
- 772.3 The pavement outside Honeysuckle Cottage had not been actioned, NCC had stated that the path would be resurfaced or slurry sealed when funds allowed and other work was being done in the vicinity. But although work had been actioned on the footpaths along Burnthouse Drove over the last week or so nothing had been outside Honeysuckle Cottage. Cllr Harrison would follow up.

773 PLANNING

- 773.1 **Planning Enforcement** – R & S Engineering – both the matters raised relating to development of storage area and the new spray booth had been raised with the Borough Council. The Borough Council had visited the site and advised the owners that retrospective planning must be applied for the spray booth. With regard to the development of the storage area prior to planting plans being submitted the Clerk had tried to get an update this week but had been unable to speak to the relevant person however this would be followed up.

773.2 Planning Applications

- 773.2.1 **15/00281/F** – Conversion of Agricultural Building to form dwelling at Marham Hall, Shouldham Road – amendments to planning application.

*Unanimously agreed to ratify response to
Support amendments to Planning Application*

773.3 Planning Decisions

- 773.3.1 **14/01810/F** – 10m x 3m log cabin for office, store room/utility area and hutches, Chapel Cottage, The Street - Application Permitted, 11 May 2015 Delegated Decision - Noted

774 TO RECEIVE GENERAL CORRESPONDENCE

- 774.1 Marie Marie Curie - Walk To Remember – agreed to include item in Newsletter

775 TO RECEIVE AND DISCUSS BCKLWN ISSUES - None

776 TO RECEIVE AND DISCUSS NCC ISSUES - None

777 MATTERS TO REPORT TO THE CLERK - None

778 TO RECEIVE ITEMS FOR THE NEXT AGENDA - None

779 DATE AND TIME OF NEXT MEETING

24th June 2015 – Full Parish Council Meeting in the Village Hall

There being no further business the Chairman Closed the meeting at 21.10 hours.

Chairman Signed _____

Date _____