



C-6

Community Advisory Board Round #15 Regional Meetings Observer Invitation Winter 2013

You are invited to participate in the next Community Advisory Board (CAB) meetings as an Observer on the dates and locations listed below. Please note that only Members (not Observers) can apply for reimbursement of expenses associated with attending CAB meetings.

Based on input from past CAB meetings, topic areas for Round #15 were identified. Once registered, meeting materials for Round #15 CABs will be sent to you in advance of the CAB meeting. You can also check the CAB website to view draft agendas as they become available.

Observers are asked to fill out the attached registration form and return it to us by **January 21, 2013**.

Further information about the CABs is available on the CAB website at www.communityadvisoryboards.com.

Observer Rules of Engagement:

The CABs support the principles of inclusion and maintaining an open door policy. CAB meetings are open to anyone who may wish to come and observe the proceedings; however observers do not make contributions to discussions or decisions while the meeting is in progress. Observers will be given the opportunity to speak or ask questions upon completion of agenda items. By participating in the CAB meetings, Observers agree to the established Rules of Engagement and the CAB Terms of Reference. To view the CAB Terms of Reference and Operational Guidelines, or for further information about the CAB process, please visit www.communityadvisoryboards.com.

If you have any questions regarding the meetings or require further information, please contact us at 1-888-434-0533 or cab@northerngateway.ca.

Registration Deadline: **January 21st, 2013**

Meeting Dates and Locations:

Peace Country CAB

Grande Prairie, AB..... Jan. 31

AB North Central CAB

Edmonton, AB..... Feb. 1

BC North Coastal CAB

Kitimat, BC..... Feb. 5

BC North West CAB

Terrace, BC..... Feb. 6

BC North Central CAB

Prince George, BC..... Feb. 8

All meetings are scheduled from
8:30 am to 3:30 pm
(breakfast at 8:00 am)

January 10, 2013

If you no longer wish to receive CAB Observer invitations, please email cab@northerngateway.ca and indicate "remove from observer contact list."



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**Community Advisory Board
Round #15 Regional Meetings
Observer Registration Form**

Please fill out and return this form by the REGISTRATION DUE DATE: January 21, 2013

**** Please note the registration fax number and mailing address below ****

I will attend the following CAB meeting (8:30 am – 3:30 pm; breakfast served at 8:00 am):

- | | | |
|---|---|--|
| <input type="checkbox"/> Peace Country
Thursday, January 31
Holiday Inn & Suites
Grande Prairie, AB | <input type="checkbox"/> AB North Central
Friday, February 1
Radisson Hotel South
Edmonton, AB | <input type="checkbox"/> BC North Coastal
Tuesday, February 5
Kitimat Valley Institute
Kitimat, BC |
| <input type="checkbox"/> BC North West
Wednesday, February 6
Terrace Best Western
Terrace, BC | <input type="checkbox"/> BC North Central
Friday, February 8
Sandman Signature Suites
Prince George, BC | |

Please provide ALL contact information to ensure our records are up to date (please print clearly):

Name _____		Title _____	
Organization Represented (if applicable) _____		Bus Phone Number _____	Fax Number _____
E-mail Address _____		Cell Number _____	
Street Address _____		City, Province, Postal Code _____	

Food:

Breakfast, morning/afternoon coffee & snacks, and lunch will be provided.

☐ Yes ☐ No I will/will not be attending the breakfast

Please let us know if you have any special dietary requirements:

Accommodations:

Accommodations are covered only for CAB members.

Reimbursement of Expenses:

Reimbursement of expenses is provided only for CAB members.

SEND COMPLETED REGISTRATION FORMS TO:
E-mail: cab@northerngateway.ca
Fax: 1-403-269-7568 Attn: CAB Planning Team
Mail: CAB Planning Team #410, 355 Burrard Street Vancouver, BC V6C 2G8
Phone: 1-888-434-0533

January 10, 2013