

Training Providers Information about BER Assessor Training Course¹

1. Institution and Course Details			
Name of Institution:	Mott MacDonald Pettit		
Registration Address:	5 Eastgate Avenue, Eastgate, Little Island, Co. Cork		
Course Delivery Location(s) (if different from the above):	Maryborough House Hotel, Douglas, Cork IMI, Sandyford, Dublin		
Web Site:	www.mottmacpettit.ie		
eMail:	carol.murphy@mottmacpettit.ie		
Telephone:	(021) 480 9800		
Fax:	(021) 480 9801		
Course Manager:	Vincent Murphy		
Contact for Course Information:	Carol Murphy		
Max no of students in class:	15		
Course Cost:	€1,800		
2. Course Duration			
Elapsed Course Duration:	4 Weeks		
Contact Time (Module 1):	4 Days	Contact Time (Module 2 if applicable):	
Learning Hours:	40		
3. Trainers Details			
<p>Vincent Murphy is a chartered engineer with over 35 years experience, including extensive experience in the design of buildings & associated mechanical, electrical & building services design.</p> <p>Stuart Thompson holds qualifications in both mechanical & electrical engineering and has over 25 years experience in facilities management.</p>			
4. Admissions Policy			
<p>Admissions policy is based on guidelines set out by SEI i.e. a certificate in a construction or related discipline. Application form and cv are accepted to validate the pre-qualification guidelines.</p>			

¹ Please see notes below.

5. Examination Policy
Examination is based on a combination of three assignments, a short answer test and a practical exam. The practical exam takes place on the fourth day of the course. Exams may be repeated.
6. Training Materials
Training materials are provided in the form of a bound course notes book, software handbook and references etc. Participants also receive a CD with the DEAP software.
7. After Care
Mott MacDonald Pettit provides FETAC certification. Trainers are also available to provide assistance with questions after the training course has been completed.

Notes

Course Cost:	The standard charge to course participants
Elapsed Time	The no of days from first to last lecture (not including examination).
Contact time	The number of days/ hours that the student will attend the course.
Learning Hours	The number of hours that the provider expects learners to devote to the course including home study and direct contact learning but excluding examination time.
Trainer Details	Summary statement of the course functions, qualifications, teaching experience and energy/ building/ construction experience of the trainers
Admissions Policy	Minimum qualification level required of course participants and the validation method.
Examination Policy	Statement of how the examinations are structured, when they take place, and the institution's policy in respect of repeats
Training Materials	Description of the materials provided to the learners.
After Care	The facilities, if any, provided to learners after they have completed the course.