

INDOOR ELECTRICAL ORDER FORM



Exhibition Place

Toronto International Bicycle Show 2015
 March 6th - 8th, 2015
 Better Living Centre

FAX ORDER FORM TO 416-263-3069

Exhibiting Firm Name: _____
 On-Site Contact: _____ Booth Number(s): _____
 Street Address: _____ Postal/Zip: _____
 City: _____ Prov/State: _____ Phone Number: _____
 Email: _____ Fax: _____

HOW TO ORDER: To qualify for the **ADVANCED** discount rate, completed order form with full payment must be received prior to **WEDNESDAY FEBRUARY 18TH, 2015**. All order forms with full payment received after this date will be subject to STANDARD RATE pricing.

No exceptions. Power sharing is NOT permitted.

DESCRIPTION	ADVANCED RATES			STANDARD RATES				
	UNIT \$	HST (13%)	Price	UNIT \$	HST (13%)	Price	Qty	Amount
Regular Duplex Outlet: 1500 Watt/Max.110 Volts (note * power will be placed along back of booth only)	\$ 148.50	\$ 19.31	\$ 167.81	\$ 192.75	\$ 25.06	\$ 217.81		
Under Carpet Installation: 1500 Duplex Outlet - Include drawing- send location map	\$ 208.25	\$ 27.07	\$ 235.32	\$ 271.25	\$ 35.26	\$ 306.51		
Overhead:1500Watt Duplex Outlet to floor	\$ 208.25	\$ 27.07	\$ 235.32	\$ 271.25	\$ 35.26	\$ 306.51		
15A/120V	\$ 228.00	\$ 29.64	\$ 257.64	\$ 296.50	\$ 38.55	\$ 335.05		
20A/120V	\$ 247.00	\$ 32.11	\$ 279.11	\$ 321.00	\$ 41.73	\$ 362.73		
30A/120V	\$ 374.25	\$ 48.65	\$ 422.90	\$ 486.75	\$ 63.28	\$ 550.03		
One-15 foot extension cord- power order required -rental	\$ 20.75	\$ 2.70	\$ 23.45	\$ 27.00	\$ 3.51	\$ 30.51		
One-5 foot Power Bar- power order required -rental	\$ 39.25	\$ 5.10	\$ 44.35	\$ 51.00	\$ 6.63	\$ 57.63		
208 VOLT SERVICES	UNIT \$	HST (13%)	Price	UNIT \$	HST (13%)	Price	Qty	Amount
15A /208V 1 phase	\$ 272.00	\$ 35.36	\$ 307.36	\$ 353.00	\$ 45.89	\$ 398.89		
15A /208V 3 phase	\$ 431.50	\$ 56.10	\$ 487.60	\$ 561.25	\$ 72.96	\$ 634.21		
20A /208V 1 phase	\$ 317.75	\$ 41.31	\$ 359.06	\$ 413.25	\$ 53.72	\$ 466.97		
20A /208V 3 phase	\$ 508.75	\$ 66.14	\$ 574.89	\$ 661.00	\$ 85.93	\$ 746.93		
30A /208V 1 phase	\$ 442.25	\$ 57.49	\$ 499.74	\$ 575.00	\$ 74.75	\$ 649.75		
30A /208V 3 phase	\$ 625.50	\$ 81.32	\$ 706.82	\$ 813.75	\$ 105.79	\$ 919.54		
60A /208V 1 phase	\$ 744.75	\$ 96.82	\$ 841.57	\$ 968.50	\$ 125.91	\$ 1,094.41		
60A /208V 3 phase	\$ 855.00	\$ 111.15	\$ 966.15	\$ 1,111.00	\$ 144.43	\$ 1,255.43		
600 VOLT SERVICES	UNIT \$	HST (13%)	Price	UNIT \$	HST (13%)	Price	Qty	Amount
15A /600V 3 phase	\$ 564.25	\$ 73.35	\$ 637.60	\$ 733.50	\$ 95.36	\$ 828.86		
20A /600V 3 phase	\$ 610.00	\$ 79.30	\$ 689.30	\$ 792.75	\$ 103.06	\$ 895.81		
30A /600V 3 phase	\$ 787.00	\$ 102.31	\$ 889.31	\$ 1,023.25	\$ 133.02	\$ 1,156.27		
60A /600V 3 phase	\$ 992.75	\$ 129.06	\$ 1,121.81	\$ 1,290.75	\$ 167.80	\$ 1,458.55		

SERVICE REQUIREMENTS HIGHER THAN 60 Amp. NEED TO CONTACT EXHIBITOR SERVICES FOR QUOTATION @ 416-263-3064

AMP / VOLT / PHASE / WIRE	UNIT \$	HST (13%)	Price	Qty	Amount
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The Following Voltages are also available in limited quantities with rental of a Transformer: 230V, 240V, 380V, 440V and 480V

NOTE: A Basic 208V or 600 Volt Service is required in addition to the rental of transformers. Please call for quotation.

Electrical Connections: Flat Rate connection charge for EACH hardware connection requiring a Electrician

DESCRIPTION	UNIT \$	HST (13%)	Price	UNIT \$	HST (13%)	Price	Qty	Amount
ELECTRICAL CONNECTION	\$ 148.50	\$ 19.31	\$ 167.81	\$ 192.75	\$ 25.06	\$ 217.81		
Transformer charges (30KVA)	\$ 487.50	\$ 63.38	\$ 550.88	\$ 633.50	\$ 82.36	\$ 715.86		
Transformers larger than 30KVA will be charged at \$18.50/\$23.75 per KVA	\$ 18.50	\$ 2.41	\$ 20.91	\$ 23.75	\$ 3.09	\$ 26.84		

GRAND TOTAL

PAYMENT: Order must be accompanied by full payment in Canadian Funds. Incomplete order forms will not be processed and will be subject to Standard Rate Pricing.

Orders received after the due date above are subject to standard rate pricing and will be charged accordingly. Certified Cheques are payable to **EXHIBITION PLACE**.

I authorize charging any unpaid balance to my credit card

Month Year

Certified cheque Mastercard
 Visa Amex

Cardholder's Signature

Print Name of Card Holder

DIRECT ENERGY CENTRE OFFICE USE ONLY: 2015

Exhibitor Services Dept., Direct Energy Centre
 Exhibition Place, 100 Princes' Blvd., Suite 1, Toronto, ON M6K 3C3

ORDER # _____ E 3663 13645

HST#R11939697
 Tel:(416)263-3064 Fax: (416)263-3069

Email: ExhibitorServices@Directenergycentre.com

TERMS & CONDITIONS

1. Payment in Canadian Funds or credit card must accompany all orders PRIOR to delivery of services in accordance with the applicable rate schedule. Due to the temporary nature of the installations, all claims / disputes must be brought to the attention of the Exhibitor Services Order Desk PRIOR to the move-out of the show/event. No services(s) will be provided without payment in full. NO EXCEPTIONS. On-Site payments prior to the scheduled move-in date(s) of your show/event are welcome by appointment. Please contact our office in advance.
2. ALL ORDERS MUST BE RECEIVED by the Exhibitor Services Department, in accordance with the date specified on the reverse side to qualify for the ADVANCED DISCOUNT Rates. NO EXCEPTIONS.
3. SAFETY REGULATIONS: The Electrical Safety Authority currently enforces Rule 2-022 of the Electrical Safety Code, stipulating that any and all equipment energized, displayed and / or offered for sale MUST BE APPROVED. All electrical / mechanical equipment must conform to the Canadian Standards Association and Canadian Electrical Code. The use of two wire ungrounded extension cords is prohibited. NOTE: EXHIBITION PLACE and its governing agents are fully committed to the safety and well being of all visitors and employees. As such, EXHIBITION PLACE Management Team reserves the right to investigate any and all cause for concern that may put safety at risk.
4. EXHIBITOR APPOINTED CONTRACTORS are ultimately the responsibility of the exhibiting firm. In the event that an appointed contractor does not meet any of the terms and conditions set herein; the exhibiting firm will be held liable.
5. DELIVERIES must be co-ordinated through your show/event manager. Exhibition Place does not accept responsibility for deliveries relating to booth set-up or material(s) shipped for sale or distribution.
6. Exhibition Place HAS AGREEMENTS WITH SEVERAL UNIONS; therefore, please ensure that all operations and procedures conform to union agreements.
7. INSTALLATIONS include delivery of service to the booth in the most convenient manner as determined by Exhibition Place, unless otherwise specified in advance. Please Note that additional labour charges will apply to special placement or relocation
8. RENTAL EQUIPMENT must be used for the sole purpose for which is the equipment was manufactured and intended to be used. Any and all variances from intended application(s) are subject to safety inspection approval by a certified professional safety engineer.
9. FREE ACCESS TO THE EQUIPMENT must be maintained for the purpose of inspecting its use and separation. Exhibition Place's Management Team reserves the right to repossess the equipment at its discretion.
10. THE EXHIBITOR IS RESPONSIBLE for ensuring that all rental equipment is returned 1.0 hour after show close in the same condition in which it was received notwithstanding REASONABLE wear and tear and further agrees to accept any and all charges to restore equipment to its original condition.
11. IF THE EQUIPMENT IS LOST OR STOLEN while in the possession of the exhibitor, the exhibitor agrees to charged amounts which equal the current replacement value of the equipment in addition to rental charges accrued until payment is received. Exhibitor also assumes responsibility for any rented equipment that is DAMAGED during the rental period at an additional cost to cover repair(s) to the items(s) that will be determined at the discretion of EXHIBITION PLACE.
12. SHARING / BORROWING SERVICE is NOT permitted at Exhibition Place. As such, random audits are performed regularly to deter this practice. Exhibitors found using services without an order will be subject to the applicable standard rate(s).
13. ONLY AN AUTHORIZED Exhibition Place Technician is permitted to do any wiring in the facility. Delivery of ALL data transmission lines ordered from an outside vendor will only be allowed to a demarcation point specified by Exhibition Place.
14. ALL MATERIAL furnished by Exhibition Place for this service order shall remain the property of Exhibition Place, and shall be removed ONLY by Exhibition Place Personnel. Please ensure that all rental equipment is accounted for.
15. INSTALLATIONS that need to be re-located are subject to a relocation fee. OUTdoor electrical requirements in EXCESS of 30 Amps, that are located 100 feet from source of power may be subject to additional charges based on quotation.
16. RATES quoted for service include delivery of service(s) in the most convenient manner and DO NOT include special wiring , testing, overhead drops and / or special placement of communications services. Labour may be ordered through the Exhibitor Services department at an additional cost.
17. ADDITIONAL LABOUR will be charge in one-hour increments in accordance with the current labour rates.
18. SERVICE(S) will be disconnected on the last day of the show/event, one hour after the official closing time.
19. ALTERATIONS TO FLOOR COVERINGS: Exhibition Place will not be held responsible for any cutting or altering of floor coverings in order to provide service to a booth.
20. CANCELLATIONS / CHANGES: Notification of cancellation / change must be received in writing a minimum of seven (7) days PRIOR to scheduled opening date. All refunds requested will be subject to cost of electrical labourer incurred for installation and removal of services. Credit will not be given for equipment / connections installed and not used.
21. UNPAID BALANCES: Any balance(s) outstanding after the Move-OUT period will be charged to the exhibitor's credit card. Exhibition Place reserves the right to apply a finance charge to unpaid balances after 30 days at 1.5% per month , equivalent to 18% per year. If by any reason of any default on the part of the exhibitor, hereunder, it becomes necessary to engage an attorney, the exhibitor agrees to pay all costs, expenses, and the attorney's fees expended or incurred by Exhibition Place in connection therewith. There will be a \$20 charge for returned payments.
22. DISCLAIMER: Exhibition Place will not be responsible for any labour strikes, accidents, fires, an Act of God or delays beyond our control, including power surges, spikes or loss of power. Exhibition Place accepts no responsibility for direct or indirect damages to exhibitors or booths in regards to rented items.
23. NON-DISCLOSURE: Customer Account information will not be disclosed to third parties without your consent except as permissible by law and our policy.