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## INTERNATIONAL CREDIT EXECUTIVES GROUP MEETING NOTICE

Date: **Thursday, November 19, 2015**

Place: Italian Conference Center of Milwaukee <http://www.italianconference.com/>  
631 E Chicago Street, Milwaukee, WI | 414.223.2180

Time: 7:30 AM	Registration & Refreshments   Visit & Bid on Silent Auction Items
8:15 AM	Welcome Announcements & Nomination of Officers
8:45 AM	Programs Begins
12:00 PM	Lunch & Bid on Ugly Auction Items
1:00 PM	Program Resumes
4:00 PM	Adjourn meeting   Award Winning Auction Bids

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### ***"LETTERS OF CREDIT—Proceed With CONFIDENCE"*** *Train a backup or try to stump an expert*

A full-day workshop split into TWO separate sessions:

- Within each concurrent session, attendees will learn about Commercial LC's, Standby LC's, and Bank Guarantees.
- Depending on your level of LC experience, you choose ONE of either of the two full-day sessions that is right for you!

✓ **FUNDAMENTALS** for those new to Letters of Credit

This program will be an excellent source of information for those who are new to LC's and/or wish to brush up on the fundamentals of LC's or are indirectly involved with them and wish to have a better understanding of this longstanding and often misunderstood method of payment.  
-OR-

✓ **ADVANCED** for those with more experience working with Letters of Credit

Advanced sessions will also be offered for those who have a good fundamental understanding and experience working with LC's or are directly and primarily responsible for LC's within their company; that wish to further explore best practices involving LC's and Bank Guarantees to make LC's simpler and more workable and friendly to use.

In addition, throughout the day, during registration and breaks, you'll have a chance to bid on unique merchandise donated by our member companies at the annual **ICE Group Silent Auction** to benefit the ICE Group International Studies Scholarship Fund. We are asking everyone to bring a donation or send one in advance to help fill the tables. Help to make this year's auction another success! All proceeds will be used to fund the Scholarship Fund. We cannot continue this mission without your support! No donation is too small.

Please note: Handouts will be emailed to all attendees 2 to 3 days prior to the meeting. Please watch for that email. We ask that you bring copies to the meeting. Handouts will *not* be available at the meeting. If you do not receive the handouts in advance, contact WCA immediately.

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Attendance at the ICE Meetings is open to others from your company. Please make this notice available to them if they too will benefit. Business casual is appropriate for this meeting. Detailed directions will be provided with confirmation to attendees. Questions, please contact Dianna at Wisconsin Credit Association 262.827.2880 Extension 225 [diannar@wcacredit.org](mailto:diannar@wcacredit.org).

**RESERVATION FORM or Register Online at [www.icewi.org](http://www.icewi.org)**

International Credit Executives Group - ICE

Meeting Date: Thursday, November 19, 2015

**MEETING FEES:** ICE GROUP MEMBERS & OTHERS FROM THE ICE MEMBER COMPANY: \$60 PER PERSON  
ALL OTHERS: \$175 PER PERSON  
Fees include full-day meeting, handouts, refreshments and lunch  
A confirmation of your registration will be sent with directions to the facility

COMPANY: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

Check if your company is an ICE

Name \_\_\_\_\_ Email \_\_\_\_\_ Basic\_\_\_ or Advanced \_\_\_ \$\_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_ Basic\_\_\_ or Advanced \_\_\_ \$\_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_ Basic\_\_\_ or Advanced \_\_\_ \$\_\_\_\_\_

Name \_\_\_\_\_ Email \_\_\_\_\_ Basic\_\_\_ or Advanced \_\_\_ \$\_\_\_\_\_

Please attach additional attendee names and contact information as needed.

List a question or challenge you want brought up during open discussion. We'll see if others at the meeting can offer a solution or answer \_\_\_\_\_

**☺ SILENT AUCTION TO BENEFIT THE ICE GROUP SCHOLARSHIP FUND**

You can help to make this 16<sup>th</sup> annual silent auction a success with a donation! Be it "Good Stuff" (of international origin), "Bad Stuff" (domestic origin) or "Ugly Stuff" (disguised in a wrapped package)...all proceeds will be used to fund the ICE Group International Studies Scholarship Fund! And of course, you need to be there to make it happen. Bring U.S. dollars (checks & credit cards also accepted), and have fun supporting this great cause.

**YES I plan to donate to the auction**

**YES, I plan on attending the meeting too!**

**Description of donation & value (if known)** \_\_\_\_\_

If not known, please contact WCA when you do know, 262.827.2880 Dianna @ Extension 225

**Method of delivery:**

**I will bring it to the meeting before 8:00 AM or**

**I will get it to the Association before Nov 12**

Please return your reservation form no later than **November 13. Sorry, no refunds or credit allowed for no-shows or cancellations after November 16.** Substitutions permitted—please contact WCA.

**PAYMENT INFORMATION FOR MEETING**

Invoice my company \$\_\_\_\_\_ (ICE, WCA Members Only. All Others Are Required to Pay in Advance)

Check Enclosed \$\_\_\_\_\_

Please charge my/our registration fee(s) for \$\_\_\_\_\_. I have indicated the total to be charged and have completed the information below. If multiple attendees require individual charges, a separate registration is required for each person.

NAME (as it appears on credit card): \_\_\_\_\_ Direct Phone # \_\_\_\_\_

ADDRESS (as it appears on credit card bill): \_\_\_\_\_

CITY (as it appears on credit card): \_\_\_\_\_ STATE: \_\_\_ ZIP (9 digits if on statement): \_\_\_\_\_

YOUR EMAIL ADDRESS (For Confirmation) \_\_\_\_\_

Type of Credit Card Presented:  VISA  MASTER CARD  DISCOVER  AMERICAN EXPRESS

CREDIT CARD # \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ CVV Code: \_\_\_\_\_

QUESTIONS: Please call Dianna Rowinski, 262.827.2880 X225 or [diannar@wcacredit.org](mailto:diannar@wcacredit.org)

RETURN TO: Wisconsin Credit Association Inc or Fax to 262.827.2899

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