



# QUAID-I-AZAM UNIVERSITY

*Application Dossier for Appointment under the BPS System*

**TO BE FILLED BY THE APPLICANT IN BLOCK CAPITALS**

Post Applied for: \_\_\_\_\_

Department/Centre/Institute: \_\_\_\_\_

*Affix four (04) most recent passport size photographs*

**A: PERSONAL**

Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Religion: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_

Domicile: \_\_\_\_\_ Marital Status: \_\_\_\_\_ CNIC #: \_\_\_\_\_

Correspondence / Postal Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone (Res). \_\_\_\_\_ Cell: \_\_\_\_\_

**B: ACADEMIC QUALIFICATION**

Degree	University	Subjects	Division	Year
PhD				
MPhil				
MSc				
BSc				
FSc				
Matric				
Others				

---

**C: PhD Details**

Main Field: \_\_\_\_\_

Sub-field: \_\_\_\_\_

Thesis Title: \_\_\_\_\_

Date of Completion (DD/MM/YY): \_\_\_\_\_

---

**D: TEACHING****a: Courses Taught**

Course Title	Credit Hours	PhD/MPhil/MSc

**b: New Courses Developed**

Course Title	Credit Hours	PhD/MPhil/MSc

**E: SERVICE RECORD (Start with your most recent position)**

**1: Post-PhD Teaching/Research Experience:** \_\_\_\_\_ **Years** \_\_\_\_\_ **Months** \_\_\_\_\_ **Days**

Institution	Position Held	Period	
		From	To

**2: Pre-PhD Teaching/Research Experience:** \_\_\_\_\_ **Years** \_\_\_\_\_ **Months** \_\_\_\_\_ **Days**

Institution	Position Held	Period	
		From	To

**3: Postdoctoral fellowships: (Duration of at least six months)**

Institution	Position Held	Period	
		From	To

## **F: RESEARCH SUPERVISION**

**a: PhDs Produced\*:** (Extra pages may be added if required) **Total PhDs Produced:** \_\_\_\_\_

S. No.	Student's Name	Thesis Title	Year
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

i. PhD thesis currently under review of foreign referees: \_\_\_\_\_

ii. PhDs produced to date: \_\_\_\_\_

iii. PhDs under supervision: \_\_\_\_\_

\* A student recommended for the award of degree by the Advanced Studies & Research Board

**b: MPhil Produced:** (Extra pages may be added if required) **Total MPhils Produced:** \_\_\_\_\_

S. No.	Student's Name	Thesis Title	Year
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

i. MPhil produced to date: \_\_\_\_\_

ii. MPhil students currently under supervision: \_\_\_\_\_

**G: HIGHLIGHTS OF PROFESSIONAL ACHIEVEMENTS**

**a: List of Publications**

**1a. Papers published in HEC recognized journals**

S #	Name of Author	Complete Name of Journal and Address with ISSN (Print) No.	Title of Publication	Vol. No. & Page No.	HEC Category W/X/Y/Z	Year Published	Impact Factor + Citation (excluding self-citation)
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							

**Attach separate sheets of the same format, if required. A SOFT COPY of the same must be forwarded to [recruitmentqau@gmail.com](mailto:recruitmentqau@gmail.com) for endorsement purposes.**

**1b. Papers accepted in HEC recognized journals**

S. No.	Name of Author	Complete Name of Journal and Address with ISSN (Print) No.	Title of Publication	Category W/X/Y/Z
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Attach acceptance letter from editor of the journal.  
Attach separate sheets of the same format, if required.

**b: Books authored (HEC Recognized)**

S. No.	Title of the Book	Year, Publisher
1.		
2.		
3.		
4.		
5.		
6.		

**c: Chapters in edited books (HEC Recognized)**

S. No.	Title of the Book	Year, Publisher
1.		
2.		
3.		
4.		
5.		

**d: Research Projects (in progress)**

Project Title	Principal/Co-Principal Investigator	Amount	Sponsoring Agency	Duration

**e: Research Projects (completed)**

Project Title	Principal/Co-Principal Investigator	Amount	Sponsoring Agency	Duration

**f: Industrial Projects Undertaken**

Project Title	Principal/Co-Principal Investigator	Amount	Sponsoring Agency	Duration

**g: Patents**

Patent Name	Patent No/ Certificate No	Year of Patent Obtained	Patent Agency	Amount

**h: Conferences Organized**

Conference Title	Organizer	Location	Date	Sponsoring Agency

**i: Conferences Participated**

Conference Title	Organizer	Location	Date	Sponsoring Agency

**j: Awards**

S. No.	Title of the Award	Organization
1.		
2.		
3.		
4.		
5.		
6.		



---

**k: Others (not covered above) (1000 words maximum)**

**F: ADMINISTRATIVE SERVICES RENDERED**

Position	Responsibilities	Period	
		From	To

**Two academic references (optional):**

1.

2.

**Declaration:** By signing below, I acknowledge that the above information is true to the best of my knowledge. Any misinformation would render me ineligible for the induction.

Date and Place: \_\_\_\_\_

Signature of the Applicant

**DEPARTMENTAL PERMISSION CERTIFICATE FOR  
PERSON IN GOVERNMENT SERVICE**

Affix your most recent  
photograph here.

- (1) (a) Full Name of the advertised post: \_\_\_\_\_
- (b) Name of Department/Division/Ministry: \_\_\_\_\_
- (2) (i) Name of candidate: \_Father's Name: \_\_\_\_\_
- (ii) CNIC Number: \_\_\_\_\_
- (iii) Designation (BPS/TTS): \_\_\_\_\_
- (iv) Present department with complete address: \_\_\_\_\_  
\_\_\_\_\_

- (3) I have applied for the above post on the prescribed form separately. Departmental permission for submission of my application, may kindly be forwarded to the Registrar, Quaid-i-Azam University, Islamabad, closing date for receipt of application by the University is \_\_\_\_\_.

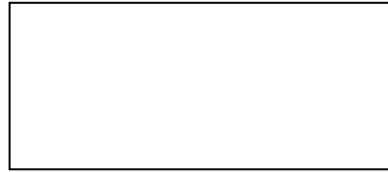
Dated: \_\_\_\_\_

Signature of the Applicant

- (4) Forwarded: Mr./Miss/Ms/Dr. \_\_\_\_\_ is employed in this department/institution/organization/university since \_\_\_\_\_. He/she holds a temporary/permanent/adhoc/contract post under the Federal/Provincial/Semi Government/Government/Autonomous/Corporation (strike out not applicable). His/her total continuous government service (Federal/Provincial is \_\_\_\_\_ Years \_\_\_\_\_ months \_\_\_\_\_ days.

- (5) The candidate has availed extraordinary leave for \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ days and/or has availed study leave for \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ days.
- (6) There is nothing adverse in his / her performance evaluation report (PER) / annual confidential reports/records, antecedents/character, which may render him/her ineligible/unsuitable for the post applied for.
- (7) There is no disciplinary case pending against him/her in the Department/Organization, where he /she is serving.

**(to be signed by head of the Department/Division/Ministry (Official stamp must be affixed))**



Signature of the Official

Name of the Official: \_\_\_\_\_

Designation: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_