



275 McKinley Avenue, New Milford, N.J. 07646

T: 201-384-6111 F: 201-384-6133 www.ganaviv.com

REGISTRATION AGREEMENT

DATE _____

Child's Full Name: _____ DOB: _____

Parents / Guardians Names: _____ Parents / Guardians SS#: _____

Address: _____

Home Telephone #: _____ Cellular Phone #'S: _____

This document constitutes the agreement set forth between the above named child's parents/legal guardians (referred to herein as "The Parents" and Gan Aviv Day Care, LLC (referred to herein as "The School"). All terms and responsibilities included in this agreement shall remain in effect for as long as the above named child (referred to herein as "The Child") attends The School and are not limited to any certain school year or time period.

1. Tuition, Payments and Programs

- 1.1. The Parents agree to pay The School the monthly charge of \$_____ as the monthly tuition for The Child's attendance to The School based on the program and schedule selected by The Parents. The Parents understand and agree that monthly tuition fees may change between school years and programs and will be in accordance with the Program and Tuition Schedule posted at The School. Any changes in program selection or the monthly tuition fees will not affect the validity of this agreement.
1.2. Our program operates September 2015 - June 2016. Re-enrollment is required each year.
1.3. The Parents understand and agree that The Day Cares tuition is paid on a full School Year basis with one full payment or 10 pre-dated checks. Full tuition is due regardless of The Child's actual attendance during the school year. No discounts or refunds can be given for absences, vacations, holidays, inclement weather, and illnesses or for any other reasons.
1.4. A non-refundable Registration Fee and a Deposit in the amount of 1 month tuition is due with The Application Form upon enrollment and will reserve The Child's spot at The School for the school year or session written on the Application Form.
1.4.1.1. Day Care Deposit is non-refundable and is used as the last payment for the School Year Tuition. Full School Year Tuition is due regardless of Childs attendance.
1.5. Registration to The School is for the entire school year (September thru June). Parents or Childs Guardians, whose signatures are signed on this contract, understand and agree that they are personally guarantying full payment for the full year of enrollment for their child/children and are legally bound by this contract. It is agreed and understood that in the event full payment is not carried out, the Parents or Guardians will be responsible for all cost and expenses as per section 1. 10.
1.6. The monthly tuition is due in advance on or before the 1st day of each month for The Child's attendance to The School. A \$30 fee will be charged for any bounced check.
1.7. The Parents agree to pay a \$25 late fee in the event that the monthly tuition is not paid by the 5th day of each month, and a \$50 late fee if the monthly tuition is not paid by the 10th day of each month.
1.8. It is agreed and understood that in the event a payment remains overdue for a period of 30 or more days, The School may refuse The Child's further admission and may commence legal action to recover any amounts owed to it.
1.9. In the event that the school is obliged to commence any legal action or use the services of a collection agency to recover any overdue funds, The Parents will be liable for all court costs, expenses, reasonable attorney's fees or any collection agency's charges associated with any such action. These fees will be payable directly to the school within 30 days.
1.10. It is agreed and understood that the selection of weekdays is not guaranteed for 2 and 3 day programs. The School will make every effort to accommodate The Parents preferences; however the final decision will be made by The School according to number of children and teachers per class.
1.11. The Parents are expected to abide by the policies of The School regarding arrival and dismissal times. Overtime fees for late pickups are billed monthly and will be charged as follows:
1.11.1. A \$7 per hour overtime fee will be charged for any late pickups beyond the duration of the program The Child is enrolled in, during school operating hours.
1.11.2. A \$10 per each 15 minutes overtime fee will be charged for any late pickups after school closing.

2. Health, Medical and Illness

- 1.12. The Parents agree to comply with all of The School’s policies and procedures regarding medical care.
- 1.13. The Parents agree to provide any health and medical documentation pertaining to The Child to The School within 2 weeks of any such information requested by The School. The Parents will submit The Child’s Universal health Record (CH-14) form signed by The Child’s physician along with The Child’s immunization records to The School within 2 weeks from the first day of The Child’s attendance to The School.
- 1.14. In any event medication is needed; Permission to Administer Medication Form must be signed by The Parents and accompanied by a Doctor’s note permitting The Child to attend The School and detailing medication dosage and use.
- 1.15. The School reserves the right to refuse admission to any child showing apparent signs of illness without a written Doctor’s statement permitting The Child to attend school. The Parents agree and understand that The School cannot admit any child presenting with any of the following signs of illness: fever, diarrhea, vomiting or rash, without the explicit permission of The Child’s physician.
- 1.16. In the event The Child presents any signs of illness while attending The School, The School will immediately contact The Parents. The Parents are required to pick up The Child immediately upon receiving such notice (within reason) or appoint someone else to do so in their absence.
- 1.17. In the event that The Child returns to school following any absence due to illness, The School requires that The Parents present a Doctor’s written permission for The Child to return to school prior to the admittance of The Child.

2. Emergency, Pick Up and Custody

- 2.1. The Parents state and agree that they are the legal guardian(s) of The Child and are authorized to enter into this agreement and make decisions regarding The Child’s education and medical care.
- 2.2. The Parents authorize the person(s) named in The Child’s Enrollment Application Form to pick up The Child and The School to release The Child to those person(s).
- 2.3. The Parents authorize The School to obtain and provide medical assistance for The Child in case of emergency.
- 2.4. The Parents authorize the release of The Child’s medical records as necessary for any emergency care for The Child during school hours.
- 2.5. The Parents agree and understand that The School will contact the person(s) named in The Child’s enrollment Application Form for any emergency and are responsible for keeping names and contact information current and up-to-date at all times for the above person(s).
- 2.6. The Parents are responsible for notifying The School in writing, and provide the appropriate court orders or documentation in any event of a custody issue involving The Child’s parent or legal guardian.
- 2.7. The Parents are responsible for notifying The School in writing regarding any person(s), other than custodial parents or legal guardians, not authorized to pick up The Child.

3. Additional Terms

- 3.1. The School reserves the right to dismiss or discontinue the enrollment of The Child at any time for good cause, or if it seems that The Child is not benefiting from The School’s program.
- 3.2. The School is not responsible for any loss or damage to The Child’s personal property.
- 3.3. The Parents agree and understand that The School will be operating a webcam service. The Parents agree and understand that as part of this service the activities of The Child in The School will be photographed and/or filmed and displayed on the internet for all parents, protected with a user name and password.
- 3.4. The Parents agree and understand that the access credentials to The School’s webcam service are confidential, and sharing those credentials with any other person, including other parents in The School, may result in the loss of their access privileges to the webcam service and legal action.
- 3.5. The Parents agree that they have received, read, and understood The School’s policies regarding expulsion, discipline, communicable disease, and the state’s Information to Parents document.
- 3.6. The Parents agree that The Child participates in walking trips around The School.
- 3.7. The parents approve the use of their child’s photographs taken at the school on the school’s website for internal and promotional purposes.

I understand that my child’s acceptance, the rates, fees, charges and terms set forth above, form my legal and binding agreement with **GAN AVIV Day Care, LLC**, and agree to comply with them and be bound by them accordingly.

Parent(s)/ Guardians Full Name(s)	Signature(s)	Date
Parent(s)/ Guardians Full Name(s)	Signature(s)	Date