

# Pre-Enrollment Guide 2013 | 2014 OFFICE OF ADMISSIONS

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www.fisher.edu







# Dear Student,

Congratulations on your recent acceptance to Fisher. I am pleased that you are considering Fisher for your undergraduate education. At Fisher, we believe that college is more than just an education—it's a life changing experience. College molds your perspective of the world, it provides new opportunities, and it exposes you to new ideas. For over a century, Fisher has been providing life-changing experiences to students by focusing on the three most important aspects of a college experience: education, dedication, and life.

We provide an education that is relevant in today's economy and is highly focused on achieving career goals. Classes are small and provide an intimate experience. Our dedicated faculty and staff work diligently to ensure you will have the tools you need to grow, learn, and succeed. At Fisher, we feel that life outside the classroom is an equally important part of your college experience. The Fisher community gives students many opportunities to get involved and find what's important to them outside of academics. We also offer generous financial aid awards to help you afford your education and enjoy your life, both in and out of the classroom.

This booklet contains valuable information and important materials that you and/or your parents will need to review carefully. There are several forms that you must fill out and return to Fisher College prior to your arrival for orientation. We strongly recommend that you return all required paperwork as soon as possible so that you are not behind when school begins.

All of our student support offices are open throughout the year to assist you. To avoid long lines and stress at the start of the semester, prepare for college well in advance of your arrival.

Preparing for college includes making arrangements for such things as:

- Bill payment
- Health insurance
- Room selection
- Financial aid and all loan paperwork
- Physicals and immunization updates

If you have any questions about any subject related to starting at Fisher College, do not hesitate to contact the College at 617-236-8818. You will also find valuable information for accepted students on our website at www.fisher.edu.

Sincerely,

Robert Melaragni

Dean of Enrollment Management

Robert Melaragen

P.S. You will receive information about how to finance your education under separate cover.

# "WHAT'S MY NEXT MOVE?" — Here's a checklist...

# It is very important that you complete these steps as soon as possible.

☐ Make your deposit to Fisher College to hold your place in the class.

The deposit for residence hall students is \$500 and the deposit for commuting students is \$200. After May 1st, your deposit for the fall semester is non-refundable. Deposits for the Spring semester are refundable until December 1st.

e-mail: admissions@fisher.edu tel: 617-236-8818 fax: 617-236-5473

lue Complete the financial aid process.

If you have not received a financial aid award, call the financial aid office to find out what items are missing from your file. Do not hesitate to contact the financial aid office with any questions or concerns.

e-mail: financialaid@fisher.edu tel: 617-236-8821 fax: 617-670-4440

Resident Students: Fill out and return the Housing Agreement and Roommate Preference form in the envelope provided.

For priority Beacon Street housing, all deposits must be received by May 1st for the Fall semester and November 1st for the Spring semester. All housing assignments are made based on deposit date and availability.

e-mail: housing@fisher.edu tel: 617-236-8828 fax: 617-670-4431

☐ Make an appointment with your primary care physician for a complete physical.

While at your appointment, have your doctor update your immunizations to meet state regulations. Return completed health and immunization records as soon as possible.

e-mail: healthservices@fisher.edu tel: 617-236-8860 fax: 617-236-5465

☐ Complete the insurance information/enrollment process.

All students must have health insurance. Fisher College does not accept health insurance from foreign countries or hospital-based community plans. If you receive health benefits from the Commonwealth of Massachusetts, please be aware that you must have your own MassHealth account by the age of 19. If you receive health benefits from the Commonwealth of Massachusetts, please check with your provider to ensure you will be covered after enrolling at Fisher College. In accordance with the regulations of the Commonwealth of Massachusetts, all students must have a specific amount of health insurance coverage. If you are currently over 19 years of age, MassHealth may no longer cover you as a college student. If no insurance waiver is received by the first day of school, you will be billed for the Fisher College Student Health Insurance Plan (FSHIP).

The insurance enrollment/waiver process can be completed online at www.fisher.edu/healthinsurance.

e-mail: healthinsurance@fisher.edu

☐ Confirm payment in full.

Most students need to access student and/or parent loans to pay their bill in full. This process can take a number of weeks for credit approval. Confirm with both the financial aid office and the bursar that your loan or payment plan has been approved and guaranteed. Do not wait until the last minute to confirm payment.

e-mail: bursar@fisher.edu tel: 617-236-5403 fax: 617-236-5401





# Academic Calendar 2013 | 2014

# Registration Days

Fisher College students take placement examinations, meet with advisors and choose classes at one of five Registration Days during the summer.

# 2013 REGISTRATION DAYS ARE:

- Monday, June 24, 2013
- Thursday, June 27, 2013
- Thursday, July 18, 2013
- Monday, July 22, 2013 (suggested date for transfer students)
- Monday, August 12, 2013

Students and parents should plan on attending one of these five programs prior to coming for our Orientation Program scheduled over the Labor Day weekend. Information about how to sign up for a Registration Day will be sent to you after the college receives your deposit.

# Fall 2013

Saturday, August 31	Residence Halls Open for New Students
Saturday – Monday, August 31 – September 2	New Student Orientation
Monday, September 2R	esidence Halls Open for Returning Students
Tuesday, September 3	Fall Semester Classes Begin
Monday, September 9	Add/Drop Period Ends
Monday, October 14	
Friday, October 18	Mid-Term Warning Grades Due
Monday, November 11	Veterans Day Observed – No Classes
Tuesday, November 19	Last Day to Withdraw from Classes
Wednesday – Friday, November 20 – 22 No C	Classes on Campus for Thanksgiving Holiday
Monday, December 9	Last Day of Classes
Tuesday, December 10	Exams Begin at 1:00 pm
Wednesday-Monday, December 11, 12, 13, 14, and	d 16 Final Exams Continue





# Spring 2014

Monday, January 13	Residence Halls Open for New Students
Monday – Tuesday, January 13 – 14	New Student Orientation
Tuesday, January 14	Residence Halls Open for Returning Students
Wednesday, January 15	Spring Semester Classes Begin
Monday, January 20	Martin Luther King Day – No Classes
Wednesday, January 22	Add/Drop Period Ends
Monday, February 17	Presidents' Day – No Classes
Friday, March 7	Mid-Term Warning Grades Due
Saturday – Sunday, March 8 – 16	Spring Break
Tuesday, April 1	Last Day to Withdraw from Classes
Monday, April 21	Patriots' Day – Classes Held Online
Monday, April 28	Last Day of Classes
Tuesday, April 29	Final Exams Begin at 1:00 pm
Wednesday-Monday, April 30, May 1, 2, and 5.	Final Exams Continue
Saturday, May 10	

# HEALTH INFORMATION: STUDENT HEALTH CENTER

Student wellness is taken seriously at Fisher College. Our Health Center provides a number of services to our students, including an on-staff nurse, a medical doctor, counseling services and out-patient referrals. The Health Center is also responsible for maintaining health and immunization records for all students.

#### THE HEALTH CENTER HAS REGULAR CLINIC HOURS.

Please feel free to contact us for medical assistance as well as any questions about medical issues. The enclosed medical forms are required for registration.

In order to welcome you to campus, we need to have all completed paperwork on hand for you.

# STATE LAW STATES THAT ALL HEALTH PAPERWORK IS DUE TO THE HEALTH OFFICE BY AUGUST 1, 2013.

If you have not turned in all of your health paperwork by then, you will be assessed a \$100.00 administrative processing fee to handle your late paperwork.

Additionally, any missing parts of your health paperwork may result in additional health fees for immunizations, etc. Finally, failure to submit complete health paperwork by August 1, 2013 may result in dismissal from Fisher College. Please complete your health paperwork as soon as possible. Below is a checklist to assist you in making sure that all forms are complete and sent to our office. Please complete everything listed below.

# To be completed by the student

#### ☐ Health Records

- Permanent address and contact information
- Address and contact information while in school
- Emergency contacts

#### ■ Medical History

- Family history (include all that apply)
- Individual history (check all that apply)
- Hospitalizations
- Allergies (food, drug, etc.)
- Lifestyle questions

# ☐ Health Insurance (required by law)

- Enroll if no other comparable insurance plan is available
- Submit waiver request if personal insurance plan meets state requirements

# To be completed by physician/medical professional

# ■ Immunizations

- Measles/Mumps/Rubella (required by state law)
- Tetanus/Diptheria (required by state law)
- Tuberculosis (strongly recommended for public health reasons)
- Hepatitis B (required by state law)
- Chicken pox history/vaccination (status recommended for public health reasons)
- Meningitis (required by state law for all residential students)
- Hepatitis A
- Polio

# ■ Physical Examination

- Occurred within past year
- Note any areas of concern, chronic treatment

All of these items must be completely filled out and returned to us by August 1, 2013 to ensure that you can easily begin classes on campus and to avoid the \$100.00 administrative fee.

Thank you in advance for your cooperation. Please feel free to contact the Health Center at 617-236-8860.



Fisher College Health Center 118 Beacon Street, Boston, MA 02116 Phone: 617.236.8860 Fax: 617.236.5465

# STUDENT COMPLETES THIS FORM

# Health Record

PLEASE NOTE: ALL STUDENTS are required to return the completed HEALTH and IMMUNIZATION REPORT by August 1, 2013. Students who are admitted after this date must bring their forms to check-in day. Any student failing to provide this required documentation will be prohibited from registering and attending classes.

INSTRUCTIONS: This form must be completed in ENGLISH. Please complete all forms labeled \*STUDENT COMPLETES THIS FORM.\* Please have the student's physician complete and return all forms labeled \*PHYSICIAN COMPLETES THIS FORM.\*

Name:  Last First Mi	☐ Male ☐ Female [	Date of Birth:	n Day	Year
Permanent Address: Street and Number				Teal
Soc. Sec. #:	City Birthplace (Country):	State	Zip	
Home Telephone: ( ) ( )	Cell Phone: (	ode )		
Local Address: Street and Number	City	State	Zip	
Local Phone: ()		otate	2.10	
Father/Guardian's Name:	Mother/Guardian's Nam	e:		
Father/Guardian's Home Phone: ( )	Mother/Guardian's Phon	e: ()		
Father/Guardian's Profession:	Mother/Guardian's Profe	ession:		
Father/Guardian's Business Phone:()	Mother/Guardian's Busin	ness Phone: (	)	
Date entering Fisher College: Status: ☐ Unc	dergraduate 🗖 ELI 🗖 T	ransfer		
College(s) attended:	Dates attended:			
Alternate Emergency Contact				
Name:		Relationship		
Address: Street and Number City		State	Zip	
Home Telephone: ( )	Business Telephone: ( _			
CONSENT FOR EMERGENCY TREATMENT	CONSENT FOR EMERO	SENCY TREATM	FNT	
To be signed by parent/guardian if student is under	To be signed by studen			
18 years of age:	I consent to care at the Fisher College Health Center.			
I give permission for medical treatment for my son/daughter				
In the event of an accident or illness, this includes referral to a local hospital, hospitalization, anesthesia and/or surgery should it be necessary and I am unable to be reached.	Signature		Date	
FOR HEALTH SERVICES USE ONLY	Date Re	eceived:		
Allergies:	☐ Complete	□ Rubella	□ CXR	
	☐ Exemption	☐ Tetanus	□ INH	

Measles □#1 □#2

■ Mumps:

☐ Hepatitis B

PPD

■ Physical Exam

☐ Labs



# STUDENT COMPLETES THIS FORM

# **Medical History**

# **FAMILY HISTORY**

Please list all family members	Age	State of health	Age at death	Cause of death	Have any of your immediate relati	ives had a	ny of the following:
					Illness	<b>✓</b> for yes	Specify which relative
Father					Alcoholism		
Mother					Asthma or Allergies		
Brothers					Blood or Bleeding Disorder		
					Cancer		
Sisters					Diabetes		
					Heart Disease		
Spouse					High Blood Pressure		
Children					Kidney Disease		
					Mental Illness (please specify)		
					Seizure Disorder		
					Tuberculosis		

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		Mental Illness (please spec	ify)	
		Seizure Disorder		
		Tuberculosis		
STUDENT'S HISTORY Do you have now or have yo  1. Abnormal Pap  2. Anemia/Bleeding Disorder  3. Anorexia Nervosa/ Bulimia  4. Appendectomy	u ever had: (check all that apply)  13.  Depression  14.  Frequent ear problems  15.  Eye problem  16.  Fainting  17.  Severe head injury	<ul> <li>24. Individualized Education Plan</li> <li>25. Irregular heartbeat</li> <li>26. Irritable Bowel Syndrome</li> <li>27. Kidney stone</li> </ul>	clo <sup>2</sup> 35. □ Pne 36. □ Pos 37. □ Rhe	ebitis/deep vein t eumothorax sitive TB test eumatic fever zure disorder
<ul> <li>5. Arthritis</li> <li>6. Anxiety</li> <li>7. Asthma</li> <li>8. Bone or Joint Problem</li> <li>9. Cancer/Malignancy</li> <li>10. Chickenpox</li> <li>11. Colitis/Ileitis</li> <li>12. Diabetes</li> </ul>	<ul> <li>18. Heart disease/problem</li> <li>19. Heart murmur/click</li> <li>20. Hepatitis/Jaundice</li> <li>21. High blood pressure</li> <li>22. HIV infection</li> <li>23. Impaired mobility/paralysis</li> </ul>	28. □ Kidney disease/ urinary infection  29. □ Learning disability  30. □ Malaria  31. □ Recurrent headache  32. □ Mononucleosis  33. □ Neuro-muscular disease	39. Sicl trai 40. Tes 41. Thy 42. Tub 43. Ulc	kle cell disease/ t ticular problem roid disease perculosis er ner serious illness njury, mental
Do you smoke? ☐ No ☐ Y How many cigarettes a day?	es For how many years?	Do you follow any special o	diet? □ No	☐ Yes
Do you drink alcohol?  No If you drink, how may drinks one evening?	→ Yes How often? do you have on the average in	Are you concerned about y eating patterns?   No		your weight? No □ Yes
Do you exercise? ☐ No ☐ How often?	Yes What type?	Do you consider yourself: ☐ underweight ☐ overweight Do you often have a feeling depressed? ☐ No ☐ Yes	g of being ov	
When you travel in a car, what percentage of the time do you wear a seatbelt?%  Do you wear a helmet when biking/roller blading? □ No □ Yes		Have you ever received treatment or counseling for an emotional problem?   No Yes  Are you concerned about your own, a friend's or family		
Do you examine your breast regularly? ☐ No ☐ Yes	s/testicles	member's drinking or drug		
MAJOR ILLNESS, OPERATIO	DNS OR HOSPITALIZATIONS: ates, diagnoses, surgeries, etc.)	GYNECOLOGICAL HISTO (female students only – check all Age at onset of menstrual cycle:	that apply) Length of c	
		Date of last PAP smear:		

# ALLERGIES:

(Please specify	, including	medications,	insect venom,	food, etc.)

☐ Irregular periods/no periods ☐ Painful cramps ☐ DES exposure ☐ Breast lumps/Fibrocystic Disease Explain all positive answers (please include dates):



STUDENT INFORMATION

FISHER COLLEGE STUDENT IMMUNIZATION FORM

Health Services • 118 Beacon Street • Boston, Massachusetts 02116

Phone: 617-236-8860 Fax: 617-236-5465

This form must be completed and returned to Health Services before you arrive on campus. All responses must be in English.

You may: 1) Complete the shaded sections. Attach immunization documentation from your healthcare provider's office, school or military records.

or:

2) Complete the shaded sections. Have your healthcare provider complete the remaining sections and sign where indicated on page 10.

First name: Last	t name:
Date of Birth: Home phone #:	Cell phone #:
Home address:	
City: Stat	ze: Zip:
required immunizations	
TETANUS / DIPHTHERIA / acellular PERTUSSIS (one booster)	MENINGITIS  Vaccine/_/_ Type: (refer to enclosed guidelines)
Primary series (DPT/DTAP/DT or Td) Yes No (within ten ye. Tdap MM / DD / YY (Mandatory for entering freshman and sophomore)	ars) One dose within the past five years for newly enrolled graduate
MEASLES, MUMPS, RUBELLA (MMR) (Two doses requ	<b>—</b>
or Measles vaccine #1 $\frac{1}{MM}$ / $\frac{1}{DD}$ / $\frac{1}{YY}$ #2 $\frac{1}{MM}$ / $\frac{1}{DD}$ / $\frac{1}{YY}$ Mumps vaccine #1 $\frac{1}{N}$ or	/#2/ Rubella vaccine//
Positive blood test titers: Rubella://_ Mumps:/	/ Rubeola://(Attach copy of lab results.)
HEPATITIS B (Dates must be filled in) For all Full Time Undergrade  #1/	uate and Graduate Students onth after #1) #3/(Must be at least two months after #2 and four months after #1)
VARICELLA (Mandatory for entering freshman and sophomores.)	<del>_</del>
or	



# **Fisher College** | Pre-Enrollment Guide **HEALTHCARE PROVIDER SIGNATURE** required below.

# Read meningococcal disease information on pages 11 and 12 before signing WAIVER FOR MENINGCOCCAL VACCINATION REQUIREMENT I have received and reviewed the information provided on the risks of meningococcal disease and the risks and benefits of meningococcal vaccine. I understand that Massachusetts' law requires newly enrolled full-time students at secondary schools, colleges and universities who are living in a dormitory or congregate living arrangement licensed or approved by the secondary school or postsecondary institution to receive meningococcal vaccinations, unless the students provide a signed waiver of the vaccination or otherwise qualify for one of the exemptions specified in the law. 🗖 After reviewing the information on the dangers of meningococcal disease, I choose to waive receipt of the meningococcal vaccine. Signature: \_\_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_/ Student ID #: \_\_\_\_ Signature: \_\_\_\_\_ Today's date: \_\_\_/\_\_/ (Student, or parent/legal guardian, if student is under 18 years of age) Provided by: Massachusetts Department of Public Health, Division of Epidemiology and Immunization: 617-983-6800, MDPH Meningococcal Information and Waiver Form 08/11 REQUIRED: TUBERCULOSIS (TB) RISK QUESTIONNAIRE ☐ Yes ☐ No 1. Have you ever been treated for active TB? If yes, give dates of treatment From \_\_\_/\_\_\_ To: \_\_\_/\_\_\_ 2. Have you ever had a positive TB skin or blood test? ☐ Yes ☐ No If yes, when? 3. Have you ever been treated for latent TB? ☐ Yes ☐ No Have you ever been treated for latent TB? If yes, give dates of treatment From $\frac{1}{MM} \frac{1}{DD} \frac{1}{MV}$ To: $\frac{1}{MM} \frac{1}{DD} \frac{1}{MV}$ 4. Were you born in one of the countries listed on page 11? ☐ Yes ☐ No If yes, when did you come to the U.S.? $\frac{1}{MM} \int_{DD} \frac{1}{YY}$ 5. Have you traveled for more than a month in a country with a high rate of TB, as listed on page 11? 🔲 Yes 🔲 No 6. To the best of your knowledge, have you ever had close contact with anyone sick with TB? ☐ Yes ☐ No ☐ Yes ☐ No 7. Have you ever been vaccinated with BCG? HIGHLY RECOMMENDED: TB TEST FOR HIGH-RISK STUDENTS If you answered 'yes' to questions 4, 5 or 6 above, we recommend a TB test (Mantoux or PPD) be done within three months of enrollment. If you have already had one of these tests, record results below. Mantoux or PPD (Tine or Monovac not acceptable) $\frac{1}{MM} - \frac{1}{DD} - \frac{1}{YY}$ Test results: Record exact measurement of induration (horizontal diameter), not erythema (redness). Do not just check 'negative' or 'positive.' Negative\_\_\_\_mm Positive\_mm If positive, record chest X-ray results. Include copy of the report. Results\_\_\_ RECOMMENDED: PNEUMOCOCCAL VACCINATION The CDC recommends vaccinations for adults who have health conditions including asthma, diabetes and other chronic problems; those with weakened immune systems; and smokers. Pneumovax OTHER VACCINATION List other vaccinations received Hepatitis A #1: $\frac{}{MM}$ / $\frac{}{DD}$ / $\frac{}{YY}$ Hepatitis A #2: $\frac{}{MM}$ / $\frac{}{DD}$ / $\frac{}{YY}$ HPV #1: HPV#2:

Unless documentation of immunization is attached, your healthcare provider's (M.D./N.P./P.A.) signature or stamp is

Healthcare provider signature or stamp: \_\_\_\_\_\_\_\_

1 @

Please return to Health Center

# COUNTRIES WITH HIGH TUBERCULOSIS (TB) RATE

Afghanistan Cape Verde Ghana Mauritania Rep. Korea Uganda Algeria Central African Guam Mauritius Republic of Ukraine Angola Republic Guatemala Mexico\* Moldova **UR** Tanzania Romania Anguilla Chad Guinea Micronesia Uzbekistan Armenia China Guinea-Bissau Mongolia Russian Vanuatu Azerbaijan China, Hong Federation Vietnam Guyana Montserrat Bahrain Kong SAR Haiti Morocco Rwanda Yemen Bangladesh China, Macao Honduras Mozambique Sao Tome & Zambia Zimbabwe Belarus SAR India Myanmar Principe Columbia\* Belize Indonesia Nauru Senegal Benin Comoros Nepal Seychelles Sources: Iraq World Health Kazakhstan Bhutan Congo Nicaragua Sierra Leone Organization, Global Solomon Islands Bolivia Cook Island Kenya Niger Tuberculosis Control: Bosnia & Côte d'Ivoire Kiribati Nigeria Somalia estimated burden of Northern Mariana South Africa TB, 2009. Herzegovina Diibouti Kyrgyzstan Botswana Dominican Lao PDR Island Sri Lanka Mass. Dept. of Public Health: Birth in TB Republic Lesotho Pakistan Sudan Brazil endemic country British Virgin DPR Korea Liberia Palau Suriname (defined as TB case rate Islands DR Congo Libyan Arab Panama Swaziland of > 50 per 100,000 people) is a major risk El Salvador\* Jamahiriya Taiwan Brunei Papua Mew factor for exposure Darussalam Equatorial Guinea Lithuania Guinea **Tajikistan** to TB. Eritrea Bulgaria Madagascar Paraguay Thailand Countries with TB case Timor-Leste Burkina Faso Ethiopia Malawi Peru rate < 50 per 100,000 Burundi Gabon Malaysia Poland\* Togo but where TB cases in Massachusetts are from Cambodia Gambia Mali Portugal\* Turkmenistan May 2009. Marshall Islands Cameroon Georgia Qatar Tuvalu

#### Information about meningococcal disease and vaccination for students at residential schools and colleges

#### Full-time residential students: Waiver is on page 10. Read and retain pages 11-12; do not return to Fisher College.

Massachusetts requires all newly enrolled full-time students attending a secondary school (e.g., boarding schools) or postsecondary institution (e.g., colleges) who will be living in a dormitory or other congregate housing licensed or approved by the secondary school or institution to receive meningococcal vaccine or to fall within one of the exemptions in the law, which are discussed below.

The law provides an exemption for students signing a waiver that reviews the dangers of meningococcal disease and indicates that the vaccination has been declined. To qualify for this exemption, you are required to review the information below and sign the waiver on page 10 of this form. Please note, if a student is under 18 years of age, a parent or legal guardian must be given a copy of this document and must sign the waiver.

#### What is meningococcal disease?

Meningococcal disease is caused by infection with bacteria called Neisseria meningitides. These bacteria can infect the tissue that surrounds the brain and spinal cord called the "meninges" and cause meningitis, or they can infect the blood or other body organs. In the US, about 1,000-3,000 people get meningococcal disease each year and 10-15% die despite receiving antibiotic treatment. Of those who live, another 11-19% loses their arms or legs, some become deaf, have problems with their nervous systems, become mentally retarded, or suffer seizures or strokes.

#### How is meningococcal disease spread?

These bacteria are passed from person to person through saliva (spit). You must be in close contact with an infected person's saliva in order for the bacteria to spread. Close contact includes activities such as kissing, sharing water bottles, sharing eating/drinking utensils or sharing cigarettes with someone who is infected; or being within 3-6 feet of someone who is infected and is coughing and sneezing.

#### Who is at most risk for getting meningococcal disease?

High-risk groups include anyone with a damaged spleen or whose spleen has been removed, those with persistent complement component deficiency (an inherited immune disorder), HIV infection, those traveling to countries where meningococcal disease is very common, microbiologists and people who may have been exposed to meningococcal disease during and outbreak. People who live in certain settings such as college freshmen living in residence halls and military recruits are also at greater risk of disease.

#### Are some students in college and secondary schools at risk for meningococcal disease?

College freshmen living in residence halls and dormitories are at increased risk for meningococcal disease as compared to individuals of the same age not attending college. The setting, combined with risk behaviors (alcohol consumption, exposure to cigarette smoke, sharing food and beverages, and activities involving exchange of saliva), may be what puts college students at a greater risk for infection. There is insufficient information about whether new students in other congregate living situations (e.g., residential schools) may also be at increased risk for meningococcal disease. But, the similarity in their environments and some behaviors may increase their risk.

#### DO NOT RETURN THIS PAGE.

The risk of meningococcal disease for other college students, in particular older students who do not live in congregate housing, is not increased. However, meningococcal vaccine is a safe and efficacious way to reduce their risk of contracting this disease.

#### Is there a vaccine against meningococcal disease?

Yes, there are currently two types of vaccines available that protect against four of the most common of the 13 serogroups (subgroups) of N. meningitides that cause serious disease. Meningococcal polysaccharide vaccine is approved for use in those two years of age and older. There are two licensed meningococcal conjugate vaccines. Menactra® is approved for use in those 9 months – 55 years of age and Menveo® is approved for use in those 2-55 years of age. Both the polysaccharide and conjugate vaccines provide protection against four serogroups of the bacteria, called groups A, C, Y, and W-135. These four serogroups account for approximately two-thirds of the cases that occur in the U.S. each year. Most of the remaining one-third of the cases are caused by serogroup B, which is not contained in either vaccine. Meningococcal vaccines are thought to provide protection for approximately five years. Currently, students are only required to have a dose of polysaccharide vaccine within the last five years or a dose of conjugate vaccine at any time in the past (or fall within one of the exemptions allowed by law).

However, please be aware that in October 2012 the Advisory Committee on Immunization Practices (ACIP) recommended booster doses of meningococcal conjugate vaccine for healthy adolescents 16-18 years of age. Persons up to 21 years of age entering college are recommended to have documentation of a dose of meningococcal conjugate vaccine no more than five years before enrollment.

#### Is the meningococcal vaccine safe?

A vaccine, like any medication, is capable of causing serious problems such as severe allergic reactions. Getting meningococcal vaccine is much safer than getting the disease. Some people who get meningococcal vaccine have mild side effects, such as redness or pain where the shot was given. These symptoms usually last 1-2 days. A small percentage of people who received the vaccine develop a fever. The vaccine can be given to pregnant women. Anyone who has ever had Guillain-Barré Syndrome should talk with their provider before getting meningococcal conjugate vaccine.

# Is it mandatory for students to receive meningococcal vaccine for entry into secondary schools or colleges that provide or license housing?

Massachusetts law (MGL CH. 76, s.15D) requires newly enrolled full-time students attending a secondary school (those schools with grades 9-12) or postsecondary institution (e.g., colleges) who will be living in a dormitory or other congregate housing licensed or approved by the secondary school or institution to receive meningococcal vaccine. At affected secondary schools, the requirements apply to all new full-time residential students, regardless of grade (including pre-K through 8) and year of study. All students covered by the regulations must provide documentation of having received a dose of meningococcal polysaccharide vaccine within the last 5 years (or dose of meningococcal conjugate vaccine at any time in the past), unless they qualify for one of the exemptions allowed by the law. Whenever possible, immunizations should be obtained prior to enrollment or registration. However, students may be enrolled or registered provided that the required immunizations are obtained within 30 days of registration.

Students may begin classes without a certificate of immunization against meningococcal disease if: 1) the student has a letter from a physician stating that there is a medical reason why he/she can't receive the vaccine; 2) the student (or the student's parent or legal guardian, if the student is a minor) presents a statement in writing that such vaccination is against his/her sincere religious belief; or 3) the student (or the student's parent or legal guardian, if the student is a minor) signs the waiver stating that the student has received information about the dangers of meningococcal disease, reviewed the information provided and elected to decline the vaccine.

# Where can a student get vaccinated?

Students and their parents should contact their healthcare provider and make an appointment to discuss meningococcal disease, the benefits and risks of vaccination, and the availability of this vaccine. Schools and college health services are not required to provide you with this vaccine.

# Where can I get more information?

- Your healthcare provider
- The Massachusetts Department of Public Health, Division of Epidemiology and Immunization at (617) 983-6800 or <a href="https://www.mass.gov/dph/imm">www.mass.gov/dph/imm</a> and <a href="https://www.mass.gov/
- Your local health department (listed in the phone book under government)

Provided by: Massachusetts Department of Public Health, Division of Epidemiology and Immunization: 617-983-6800, MDPH Meningococcal Information and Waiver Form 08/11

# Phase-In Schedule for MMR, Varicella, and Tdap Vaccines 2012-2013 from Massachusetts DPH

Vaccine	2012	2013
2 MMR and 2 Varicella	K-1 and 7-8 College: full-time freshmen – sophomores; all health science	K-2 and 7-9 College: full-time freshmen – juniors; all health science
Tdap	Grades 7-8 College: full-time freshmen – sophomores; all health science	Grades 7-9 College: full-time freshmen – juniors; all health science

#### DO NOT RETURN THIS PAGE.

# PLEASE RETURN DIRECTLY TO THE FISHER COLLEGE HEALTH CENTER

# PHYSICIAN COMPLETES THIS FORM

# **Physical Examination**

# (MUST BE COMPLETED WITHIN THE PAST YEAR)

Student's Name:		[	Date of Exam:
Height	Weight	BP	Pulse
Hearing: Right	Left		
Vision: Without correct	tion: Right 20 Left	20/With correcti	on: Right 20/ Left 20/
Color vision normal: □ Y			J
Color vision normal.	es <b>=</b> 110		
The Athletic Trainer may ha	ve access to the physical	examination report of stud	ents who elect to participate in athletic
SYSTEM	<b>✓</b> if NORMAL	DESCRI	BE ABNORMALITY
Skin			
HEENT			
Lungs/Chest			
Breasts			
Heart/Vascular System			
Abdomen (rectal if indicated)			
Genito-urinary/Reproductive			
Pelvic			
Lymphatic			
Musculo-skeletal			
Neurological			
Endocrine			
Psychological			
Teeth/Mouth			
Lab work: Hgb/Hct	Cholesterol	Urine: GlucoseP	rotein Micro
CURRENT MAJOR AND CH If the student is under care for a continuity of care.			NOR PROBLEMS:
Additional comments and w	acommondations:		
Additional comments and re	ecommendations		
Additional Confinents and R	econinentiations		
	<b>NS</b> currently being taken (i	nclude Vitamins, Over-the-Counte	er Medication, Contraceptives, Inhalers, Epi-Pens
Please list all <b>MEDICATION</b> Allergy Injections):	<b>NS</b> currently being taken (i	nclude Vitamins, Over-the-Counte	er Medication, Contraceptives, Inhalers, Epi-Pens
Please list all <b>MEDICATION</b> Allergy Injections): Recommendations for physi	<b>NS</b> currently being taken (in the content of the	□ limited (specify)	er Medication, Contraceptives, Inhalers, Epi-Pens
Please list all MEDICATION Allergy Injections):  Recommendations for physi  MUST BE VERIFIED BY A LI	NS currently being taken (in its call activity: □ unlimited	□ limited (specify)	er Medication, Contraceptives, Inhalers, Epi-Pens
Please list all MEDICATION Allergy Injections):  Recommendations for physi  MUST BE VERIFIED BY A LI  Health Care Provider	IS currently being taken (in call activity: □ unlimited CENSED HEALTH CARE	limited (specify)	er Medication, Contraceptives, Inhalers, Epi-Pens
Please list all MEDICATION Allergy Injections):  Recommendations for physi  MUST BE VERIFIED BY A LI  Health Care Provider  Address	S currently being taken (in call activity: unlimited	limited (specify)PROVIDER (please print)	er Medication, Contraceptives, Inhalers, Epi-Pen





# A Unique Student Life Experience

At Fisher, we consider Student Life to be a combination of academic and social experiences that aid in a student's development. Student Life can include an immersion in the arts, participation in community service projects, attendance at lectures and cultural events, and an appreciation of the diverse cultures of our students. The City of Boston serves as an extension of campus and offers students concerts, famous historical sites, sporting events, shopping, cafes and more!

# Six Varsity Sports

The Department of Athletics offers six varsity sports for intercollegiate competition. Our Men's and Women's Soccer, Men's and Women's Basketball, Softball, and Baseball teams are affiliated with the National Association of Intercollegiate Athletics (NAIA). The College also offers competitive cheerleading at the club level. Our athletic offerings are just another way that we make you feel like part of a community at Fisher.

# **Honors Program**

Fisher College offers an innovative Honors Program for students with superior academic credentials. The Honors Program is designed to provide students with classes and Student Life opportunities where stimulating discussion and the pursuit of knowledge through active inquiry, critical thinking and research leads to a more challenging and rewarding academic experience. In addition, students enrolled in the Honors Program qualify for the Fisher College Honors Program Scholarship of \$2,000 each year. The benefits and rewards for Honors Program students include:

- Smaller class size
- Individual attention from professors
- Academic recognition on transcripts
- The opportunity to meet artists, poets and community leaders
- Interaction with students who possess similar academic ability

# **Study Abroad Programs**

Fisher College is pleased to offer semester and summer study abroad programs throughout the world. With the growth of the global community and the infinitely expanding reach of the Internet, it's simply good business sense for employers to seek culturally literate employees. Students who go abroad expose themselves to characterbuilding challenges that will allow them to develop resilience, flexibility and adaptability while immersed in diverse environments. Not only that, but they have a lot of fun doing it! Fisher College partners with a number of programs and universities to offer culturally enriching opportunities in many locations.

# Follow Us On Social Media

Want to get an inside look into the Fisher College experience? Visit our Facebook and Twitter pages for photo galleries, event highlights, and information about what life as a Fisher College student is all about!

Fisher is also on Instagram- Check it out to see stunning photographs of our campus and the historical city of Boston.



facebook.com/fishercollege twitter.com/fishercollege Instagram: FisherCollege



# Statement of Insurance Coverage

Massachusetts law requires that all college students in our state have health insurance with some minimum standards in place, such as both in-patient and out-patient care with modest deductibles or co-pays, surgical coverage, mental health and substance abuse coverage and ambulance service to an ER. Because of this regulation, Fisher College cannot accept the following types of policies:

- 1. Foreign health plans
- 2. Out-of-state HMOs

- 3. Hospital-based "Free Care" plans
- 4. Commonwealth Health Care

If you are currently covered by MassHealth, please be advised that your coverage status changes at age 19 and when you become a full-time student. Due to this fact, most students become ineligible for services and need to enroll in the Fisher College Student Health Insurance Plan (FSHIP).

You will be able to find our updated insurance acceptance/waiver web site link at www.fisher.edu/healthinsurance. If you have any questions, please contact our Health Insurance Representative by email at healthinsurance@fisher.edu.

# Moving on Campus... Things to Bring

# Things to consider:

- Sheets, bedding, pillow, mattress pad
- Toiletries/towels/washcloths
- Clothing
- Auto-off iron/ironing board
- Television/DVD player
- Phone (131/133 provided)
- Stereo/radio/CDs
- Plastic under-bed storage containers
- Flashlight
- Laundry/cleaning supplies/quarters
- Class supplies
- Computer/supplies
- Trash can
- First aid supplies/prescription medications
- Room lighting (non-halogen)
- Book bag
- A plastic bucket for carrying toiletries to the shower
- Power strips

# Things that are not allowed:

- Air conditioners
- Alcohol
- Candles/incense
- Drugs/paraphernalia
- Weapons (including Mace)
- Halogen lamps
- All cooking appliances including
   George Foreman grills, hot pots, toasters, etc.
- Microwaves
- Extension cords

Refrigerators bearing the U.L.–approved seal and up to, but not exceeding, 24" x 24" are permitted in student rooms.

In single/double rooms, 1 fridge/1 TV permitted. In triple/quad rooms, 2 fridges/2 TVs permitted.

Residence hall rooms vary in size, but a typical room may be as small as 10 feet by 12 feet.

As a general rule, when thinking about what to bring to campus, please bring what you need to feel at home, while at the same time remembering that another person will be doing the same thing.



# Message from the Office of Housing and Residential Life

The Office of Housing and Residential Life is eagerly anticipating your arrival at Fisher College. In order to facilitate your housing assignment, we have included information about housing at Fisher College as well as a number of forms for you to review and return as soon as possible. These forms include:

# HOUSING AGREEMENT

This agreement establishes a mutual understanding between you (the student) and the College about the policies you must follow while living in Fisher College's residential community.

#### HOUSING INFORMATION QUESTIONNAIRE

Residential Life uses this questionnaire to assist in assigning you a roommate. You should include detailed information about yourself on this form. This is an effective way of identifying a roommate with whom you may be compatible. Please complete this form completely and honestly.

# SUGGESTED ITEMS TO BRING

This useful guide was composed by current students to help you decide what to bring. Please pay special attention to items that are prohibited.

On-campus housing is in high demand. Housing assignments will be made based upon:

- 1. Receipt of the \$500 deposit, housing agreement and housing information questionnaire
- 2. Your tuition, room, and board charges being paid in full

For priority Beacon Street housing, all deposits must be received by May 1st for the Fall semester and November 1st for the Spring semester. All housing assignments are made based on deposit date and availability.

Your housing assignment will not be finalized until Fisher College receives documentation that arrangements have been made to pay for all charges owed to the college. We cannot make exceptions.

If you have any questions or would like to speak with one of our staff members, please feel free to contact our office at 617-236-8828 or via e-mail at housing@fisher.edu. You may also complete your Housing Application online at www.fisher.edu/student-life/residential-life

# Housing Application

# PLEASE RETURN THIS FORM WITH YOUR \$500 HOUSING DEPOSIT.

Room selection forms will not be accepted unless accompanied by your deposit.

Name: Date of Birth:
Address:Street and Number
City State Zip
$\begin{tabular}{lllllllllllllllllllllllllllllllllll$
E-Mail Address:
Degree sought:
Indicate semester and year you will begin at Fisher College: ☐ Fall ☐ Spring Year
Have you ever been convicted of a misdemeanor or felony? ☐ No ☐ Yes If yes, please describe:
Please add anything else you believe may be helpful in making your room and roommate assignments and/or in making your adjustment to campus comfortable:
This form is a survey of your preferences. It does not guarantee that you will receive your choice. However, the Housing Office will do its best to honor your requests.
I have read the information in the Fisher College Housing Agreement (pages 19-24) and I fully understand all terms and provisions of the agreement.
Student Signature:
Date:

In addition, please be sure to answer all of the questions on the back of this form. —





# **HOUSING APPLICATION** (continued from other side)

# PLEASE ANSWER THE FOLLOWING QUESTIONS AS HONESTLY AS POSSIBLE TO ASSIST IN SELECTION OF ROOMMATES.

Housing assignments are made according to the day which your housing deposit is received and are based on the survey below:

. Gender: 🗆 Male 👊 Female	14. Please indicate your first and second preference of
2. Have you ever lived in a Residence Hall?  ☐ Yes ☐ No	rooms (1-4).  It should be clearly understood that the college cannot guarantee to honor your request due to room
B. Does noise affect your ability to study or sleep?  ☐ Yes ☐ No ☐ Sometimes	limitations.
l. Do you study with the radio on? 🗆 Yes 🕒 No	Room supplemental charges are billed after assignments are made in August. Do not pay
5. When is your best time for studying?	additional charges now.  Please indicate each from 1st to 4th preference:
6. How much time do you expect to spend studying	Four-bed room
each day?	Three-bed room
	Two-bed room (\$1,000 per year supplement)
<ul><li>On weeknights, I typically go to bed:</li><li>☐ Before midnight</li><li>☐ After midnight</li></ul>	One-bed room (\$2,000 per year supplement)
B. On week mornings, I typically rise: ☐ Before 8 a.m. ☐ After 8 a.m.	15. Please state your preference for residence hall:  □ I prefer to live in a CO-ED residence hall if space
2. Do you prefer to sleep with the windows:  □ Open □ Closed	allows (co-ed halls house both men and women).  I prefer to live in a single-sex residence hall if space allows.
0. Typically my room is: ☐ Neat ☐ Messy	☐ I prefer to live in off-campus housing (if available.)
1. Is there any reason you should not be climbing stair ☐ Yes ☐ No	s?  16. If you have a roommate request, please indicate the individual's name and cell phone number (if available)
2. What social activities and hobbies interest you mos	t: in the space below. If all parties requesting to live together do not indicate one another the request may not be honored.
	Name
	Cell Phone #
3. If you have a physical disability of which you wish to	17. Emergency Contact:
inform us, please explain the nature of your disabilit and specify any related special housing needs that	ty Name
you may require. Also offer any suggestions as to how we may better serve you:	
	Relationship

# FISHER COLLEGE HOUSING AGREEMENT

THIS AGREEMENT between Fisher College (referred to as College), and a student of the College (referred to as Student), is effective on the date indicated in the current rate schedule. If Student is under eighteen (18) years of age, Student also refers to the identified party's parent(s) or legal guardian(s) who assume the obligations imposed by the conditions and covenants in this agreement.

#### Witness

- College agrees to provide Student with an accommodation (referred to as Premises) consistent with the conditions and covenants in this agreement and based on space availability.
- II. Student agrees to pay College the current rate (contact Housing and Residential Life) for permission to reside on Premises for the academic year (fall and spring terms). Charges for the Fall Semester must be paid-in-full no later than August 1st and no later than January 2nd for the Spring Semester. Rates are subject to annual approval and increase by Fisher College.
- III. The term of this agreement will begin on the weekend prior to classes for the specified Fall term and will remain in effect until the day of the Student's last Spring term examination or Spring graduation date if Student is among those Students scheduled, in advance, to graduate. The months of May (period following Spring term graduation), June, July and August (period prior to the weekend preceding Fall term classes) are not included in the term. Summer Supplemental Term Agreements, at additional cost, are required for occupancy during these months for all available accommodation types. No accommodations will be available during the time between academic terms for all residence hall Premises (Winter Break).
- IV. The institutional rules contained in the Student Code of Conduct and Fisher College catalog are incorporated by reference into this agreement.
- V. The following covenants are incorporated into this agreement:
- Conditions of the Agreement. Student must be
  officially admitted and enrolled in full-time day
  school at College to live on-campus, and must
  checkout of the campus accommodation within
  twenty-four (24) hours if he/she withdraws from
  or fails to be admitted to the College. Part-time

- Students may be permitted to live on the Premises at the discretion of Director of Housing and Residential Life or her designee. Students who drop below full-time during the academic year should not assume they will be released from the obligations of the agreement. Student agrees to comply with the terms and conditions contained in the agreement, all College rules regulating the conduct of Students, and any policies or regulations which may be adopted and/or published by College during the term of the agreement. Modifications to the agreement are valid only if confirmed in writing, and approved by the Director of Housing and Residential Life or designee.
- 2. Term of Occupancy. This agreement is effective for a complete academic year (fall and spring terms) or as much of the indicated period remaining in the academic year when Student is assigned. The effective dates for the academic year are determined by the official College calendar as published in the Fisher College Catalog.
  - A. Fall and Spring Terms. Student agrees to reside on the Premises for both the Fall and Spring terms, provided the Student enrolls in the College for both terms. Fall housing fees are due and must be paid during the fee payment period at the beginning of the Fall term. Spring housing fees are due and must be paid during the fee payment period at the beginning of the Spring term.
  - B. Spring Term Only. Student who enrolls for the Spring term only, or who initially applies for accommodations for the Spring term, agrees to reside on Premises throughout the Spring term. Spring term housing fees are due and must be paid during the fee payment period at the beginning of the Spring term. Spring housing fees will not be canceled unless Student is eligible for early release from the agreement only as provided in subsection (15) of this agreement.
  - C. Summer Supplemental Terms Only. Summer Supplemental Term Agreements are available at additional costs with restrictions. (See the particular agreement for specifics.)

# Fisher College | Pre-Enrollment Guide

# FISHER COLLEGE HOUSING AGREEMENT (cont.)

- D. Other Circumstances. Agreements entered into at any time after the beginning of the Fall term will continue in effect until the close of the effective dates under the same conditions as expressed in (A) and (B) above.
- 3. Application Process and Fees. Student must apply for permission to reside on campus by returning a completed application signed by Student, Student and/or parent or guardian (if applicable) indicating acceptance of the terms of the agreement. At the time of application for housing, Student must also submit an enrollment deposit in the amount of \$500.00 (subject to change each academic year). (See current rate schedule or call Housing and Residential Life, 617-236-8828, for additional information.)

  This deposit is refundable prior to check-in period according to the following schedule. All cancellations must be submitted IN WRITING to Housing and Residential Life, 118 Beacon Street, Boston, MA 02116 or by fax to 617-670-4431.
  - A. Academic Year (Fall and Spring) Applications.

Cancellations Postmarked	
on or prior to	Deposit Refunded
May 1st	\$ 500.00
After May 1st	\$ 0.00

**B. Spring Term Only Applications** 

Cancellations Postmarked on or prior to	Deposit Refunded
December 1st	\$ 500.00
After December 1st but prior to the first check-in day in January	\$ 0.00

- **4. Mandatory Board Plan.** Students residing on campus agree to purchase an approved, required board plan.
  - A. Special Dietary Needs Students participating in the mandatory board plan who have medical conditions requiring special dietary considerations must provide appropriate medical documentation to Aramark Dining Services (118 Beacon Street, 617-835-3527). Refunds or reduced rates based on dietary needs are not available.

- B. If a Student moves out of housing and continues as a commuter student, the meal plan may be used depending on whether or not the student received a refund in accordance with the refund schedule.
- 5. Premise Assignments. College reserves the right to make all Premise assignments, and to make any changes or transfers at College's discretion. Student also understands and agrees that:
  - A. College is prohibited from making assignments based on age, race, religion, sexual orientation or ethnicity.
  - B. College does not guarantee assignment to a particular building, type of accommodation, or (where applicable) specific roommate(s).
  - C. Assignments will be made by date of receipt of the completed application and \$500 deposit, and by space availability.
  - D. Student may not change accommodation without written authorization from College. Requests for change must be on file with Housing and Residential Life, 118 Beacon Street, Boston, MA 02116. Student requests for assignment changes made while in residence and not honored within 30 days of the written request will be considered void.
  - E. Premises may not be sublet, and only the persons assigned by College may reside on Premises.
  - F. Student shall use and occupy the Premises to which they have been assigned exclusively as a residence for themselves.
  - G. Smoking is not permitted on Premises. A designated area for smoking is located outside behind 116 Beacon Street.
  - H. Student agrees to accept accommodation assigned, including assignment to temporary housing and off-campus accommodations.
- **6. Furnishings.** Residence Halls will be furnished. Furnishings cannot be removed from the assignment location.
- 7. Utilities. All utilities are provided at all assignment locations.

Fisher College | www.fisher.edu

- 8. Telephone Access/Use. College will provide one telephone jack in each accommodation, but will only furnish telephone equipment in buildings 131/133. Only one telephone device may be attached to this jack. Students in 131/133 building will be responsible for damage to the phone provided. Student is responsible for obtaining access to long distance calling through calling cards. College assumes no liability for long distance charges assessed to Student.
  - A. Voice mail is available to all Students residing on campus. Contact Information Services at 617-236-5464.
  - B. You must also register your cellular phone with the College if you will be using it as your main contact number.
- 9. Right of Entry. Student agrees to permit College to inspect the Premises for purposes of inventory, fire protection, sanitation, safety, maintenance and enforcement of College rules, as they now exist or may be, hereafter, amended during the term of this agreement.
- 10. Responsibility for Personal Property. College assumes no responsibility for the theft, destruction or loss of money, valuables or other property belonging to, or in custody of, Student for any cause whatsoever, whether such losses occur in living spaces, storage rooms, public areas, elsewhere in the accommodation or in baggage related to shipment or storage. Student is encouraged to carry personal property insurance.
- 11. Mail. Students should check campus mail boxes regularly since most College correspondence to Student is sent through campus mail. Student is responsible for appropriately responding to instructions delivered through campus mail.
- **12. Security Precautions.** Student is responsible for taking or refraining from the following actions in the interests of safety and security of building residents:
  - A. Fire Safety. Student will not tamper with fire alarms, extinguishers, hoses, or exit signs. Student will evacuate the building immediately upon sounding of an alarm or as otherwise directed by housing staff or Campus Police. Student will not

- store or lock anything on or immediately adjacent to (within two feet of) electrical meters or conduit to/from these meters.
- B. Visitors. Student agrees to the following conditions with regard to guests or visitors:
  - Student will advise visitors or guests to enter only by main entrance to building where entrance is a central location.
  - 2. Overnight guests are permitted, but must register with Campus Police. Any overnight visit by a guest must be approved in advance and in writing by all roommates of the room and be approved by the Residence Director on duty by 11 p.m.
  - 3. Student must escort his/her guest(s) during the visit at all times, and will be held responsible for their guest(s)' conduct.
  - 4. Guests must adhere to all College rules and policies regulating visitation.
  - No overnight guests are permitted the first two weeks of each semester and during final exam periods.
- C. Keys. Accommodation keys are the property of College and Student is not permitted to have duplicate keys made. If a key is lost, the following guidelines for replacement are applicable:
  - 1. A lost key will require a change of lock and core replacement with appropriate charges assessed to Student's account.
  - 2. Student is not permitted to share or loan key(s) with another Student or individual.
  - 3. If a key is not returned when the Student vacates the premises, appropriate charges will be taken from the Student's deposit or charges will be assessed to the Student's account.
- D. Fisher College Student ID Cards. ID cards are the property of the College and must be carried at all times by Student when on Fisher College premises. Student must present Fisher College ID to Campus Police and/or College staff each time they enter the premises or are requested to present ID. Fisher College ID must be used

# FISHER COLLEGE HOUSING AGREEMENT (cont.)

- to purchase meals in the dining hall. The Fisher College ID is non-transferable. Lost ID cards must be reported to Campus Police immediately.
- E. Soliciting. No solicitation is permitted on College property. Student is required to notify Campus Police at 617-236-8880 of violations.

# ${\bf 13. \, General \, Regulations \, pertaining \, to \, Community \, Welfare.}$

The following general regulations should be noted:

- A. Inspections. Safety inspections will be conducted monthly in all Premises by Housing and Residential Life staff. Maintenance inspections will be conducted periodically. All inspections will be conducted by College personnel during reasonable hours. Premises must be cleaned regularly and maintained by Student so as not to attract pests or create any other health or safety hazard.
- B. Business. Students shall not pursue any business on Premises.
- C. Construction. No outdoor/indoor construction of any type is allowed without prior consent of the College.
- D. Disease. Student will report immediately to Fisher College Health Services any infectious or contagious disease occurring within the accommodation.
- E. Disturbances. Student will not conduct or permit loud activities or in any manner create disturbances which cause annoyance or discomfort to other resident(s) or the surrounding community. Student will not permit Premises to be used for illegal purposes.
- F. Storage. Storage of all household or personal property outside of dwelling units shall be in such manner as prescribed by the College. Hallways and bathrooms are to be kept neat and not used for storage.
- G. Background Checks. The College reserves the right to conduct criminal and/or disciplinary background checks on all students attending Fisher College.

- **14. Prohibited Items.** Student agrees the following are not allowed on Premises:
  - A. Pets. No pets are permitted on Premises, except that Student may keep fish in aquariums of ten gallons or less. Student must make appropriate arrangements for care and feeding of fish during periods of absence from Premises. College will not assume responsibility for feeding fish or otherwise maintaining aquarium.
  - B. Cooking Appliances. Residence halls allow only approved refrigerators (weighing less than 50 pounds, less than 2.5 cubic feet in size and having an amperage draw of 2.5) on Premises.
  - C. Water-filled Furniture. No water beds or other items of water-filled furniture are permitted on Premises.
  - D. Fireworks. The possession or use of any fireworks or any other incendiary devices are not permitted on Premises.
  - E. Weapons. The possession or use of any weapons, including firearms, knives, mace or pepper spray as defined by Massachusetts General Laws Chapter 269 are prohibited. This prohibition is inclusive of individuals who may have obtained lawful permits pursuant to the provisions listed in Massachusetts General Laws. Also, any object deemed to be a weapon by the Chief of Campus Police is prohibited on all College properties.
  - F. Miscellaneous Items. The following additional items are not permitted on Premises: (Please see the student code of conduct for a complete list of prohibited items.)
    - 1. air conditioners
    - 2. exterior aerials or antennas
    - 3. alcoholic beverages, illegal drugs, or paraphernalia
    - 4. candles or open flames
    - 5. heating equipment
    - 6. halogen lamps
    - 7. extension cords
    - 8. food preparation appliances

- A. Prior to the Beginning of Term. If Student completes the application process and is assigned a living space, but does not enroll in classes for the fall and/or spring terms, and fails to properly check-in by 4:00 p.m. prior to the first day of classes for any given term, College may cancel the agreement. Student will be considered a no-show subject to forfeiture of his/her prepayment or the prepayment amount. In cases between terms, where Students personal items have been stored in the accommodation during a non-contract period, Student will be subject to forfeiture of his/her prepayment, as well as storage fees and associated costs for removal of personal belongings.
- B. During the Term of the Agreement. The agreement may be canceled consistent with the criteria identified below:
  - If Student officially withdraws from College and has complied with the checkout procedure, College may cancel the agreement for the remaining portion of the term. If Student enrolls for spring term, the agreement will be reinstated and appropriate charges will be assessed to the Student's account.
  - 2. If Student does not plan to enroll at College for the spring term and notifies College in writing by December 1st, the agreement will terminate on the day of students last fall term exam or student graduation date if student is among those Students scheduled, in advance, to graduate. If Student enrolls for Spring term, the agreement will be reinstated and appropriate charges will be assessed to the Student's account.
  - 3. Students who participate in an off-campus academic experience may be eligible for release from agreement, provided the experience requires Student's regular and/or continued presence at a location significantly distant from the campus so as to constitute an

- undue hardship on Student, to be determined at the discretion of the College. If termination is granted, the agreement will terminate on the day of Student's last fall term exam or graduation date if Student is among those Students scheduled, in advance, to graduate. Students seeking this option must petition for such relief by submitting prior to December 1st an Agreement Cancellation Request form outlining the academic experience, and are required to provide additional supportive documentation from the college and/or the internship site or assignment.
- 4. In the event the assigned living space is destroyed or otherwise rendered uninhabitable and College does not provide alternative Premises, the agreement will be canceled and housing fees will be refunded on a pro-rated basis.
- 5. All Students must observe Federal and State laws on and off campus. Any violation of such laws could lead to cancellation of Fisher College Housing Agreement without a refund.

# 16. Room and Board Billing and Refund Policy.

Students who terminate enrollment (including voluntary withdrawals, illness, suspension or dismissal) may be eligible for a refund. Refunds will be determined based on the schedule below. Financial Aid may be applied to all or part of the charges. The withdrawal date is the last date of class attendance as verified by faculty, or the date that the notice in writing is either received by the Vice President for Academic Affairs or postmarked if mailed.

Withdrawal Period	Refund Percentage *
Withdrawal prior to the 1st day of class	100%
Withdrawal during 1st week of classes until Sunday of that week	80%
Withdrawal during 2nd week of classes until Sunday of that week	60%
Withdrawal during 3rd week of classes until Sunday of that week	40%
Withdrawal during 4th week of classes until Sunday of that week	20%
Withdrawal during and after the 5th week	of classes0%

# FISHER COLLEGE HOUSING AGREEMENT (cont.)

\*The percentage will be applied to semester charges excluding initial deposit of acceptance, resident hall damage deposit, dorm activity fee, and the additional double or single room charge.

Room & board refunds are not available to students who remain enrolled in the college and change their residency from on-campus housing to commuter status following the start of the semester.

For enrolled students wishing to change residency from commuter status to on-campus housing during the semester:

- A. Full semester room & board charges will be applied if a student moves to on-campus housing up to the period ending 30 days from the beginning of the semester.
- B. For students wishing to enter residency after the first 30 days of the semester, the full semester charge will be pro-rated daily from the date of occupancy to the last day of the semester (from day 31 to the end of the semester).
- C. All resident students will be required to maintain the full room deposit regardless of the period of residency.
- 17. Check-out Procedure. Student agrees to comply with directions provided by College regarding proper check-out procedures, including but not limited to the following:
  - A. Student must check out in person and return the Premises key and (where applicable) resident student ID.
  - B. Student agrees to clean Premises and store or remove all personal property. Student understands and agrees all personal property remaining on the Premises will be removed and/ or discarded at Student's expense. College assumes no liability for personal property left on the Premises after Student has checked out or otherwise vacated the Premises. Student agrees to pay applicable charges related to cleaning and/ or removal of personal property.

- 18. Room and Public Area Damage. Student will complete a Room Inventory Form at the time of check-in and will be held responsible for damages to his/her individual living space and to public areas consistent with the following criteria:
  - A. Student is responsible for damage to living space and furnishings. Damages beyond ordinary wear and tear will be assessed to the responsible party.
  - B. Furnishings cannot be removed from assigned accommodation or public areas. Student responsible for loss or removal of furniture will bear the cost of replacement.
  - C. In the event culpability for damage to public areas/furnishing cannot be attributed to specific individuals, all residents assigned to and responsible for the area will share the cost of replacement and/or repair.
  - D. A minimum charge of \$1.00 per resident for each occurrence of damage/loss will be assessed to the appropriate Student account.
- 19. Entire Agreement. This agreement and the other documents incorporated by reference contains all terms between the parties and may be amended only in writing.

THIS AGREEMENT FOR PERMISSION TO LIVE IN A RESIDENCE HALL AT FISHER COLLEGE IS FOR THE FULL ACADEMIC YEAR OR REMAINING APPROPRIATE PORTION THEREOF.







# **Computer and Information Services**

The Department of Information Services is responsible for maintaining the College computing and communications systems. We work with the entire campus community to provide a stable, productive computing environment.

# Telephone System

The College provides basic telephone service in the residence halls. Each room is assigned a direct-dial telephone number and voice-mail (shared by roommates). The basic service includes emergency and local dialing (within the 617 area code) and non-toll incoming calls. A pre-paid calling card will be needed to make out-going toll calls. Roommates will need to provide a telephone (nearly any 2-wire analog telephone will work) and connecting cable (any 2 or 4-wire RJ-11 cable, shorter than 15'). Telephone number assignments and voice-mail access details will be distributed as students move in.

To make all outgoing, off campus calls dial 6, then 1, then the 10 digit telephone number. To make an internal Fisher College call, dial the last 4 digits.

# **Cable Television**

The College provides a basic cable television package from RCN (https://www.rcn.com/boston/). The channel listing will change occasionally, but is typical of cable companies' standard "residential" offerings. "Premium" channels are not available. Roommates need to provide a "cable ready" television and connecting cable (standard RG-58 coax CATV, less than 15'). Our distribution system uses converter boxes provided by RCN, and programmed by RCN to function only in their assigned port. Please do not move the cable boxes to other rooms or ports! If you do so, you will lose television connectivity, and will need to contact the IT office for assistance.

# Network, Login and Email

Each enrolled student will be granted both e-mail and network accounts. User names, passwords and connection details will be distributed during New Student Orientation.

Your email address will generally be in the form of: <first initial><last name>@fisher.edu.

In a few instances there will be a slight variation from this format. For example: If Fisher College has three people named J. Smith, then one account will be jsmith, another will be jsmith01, and the last will be jsmith02.

E-mail can be sent and received at https://horizon.fisher. edu/owa. The Microsoft Internet Explorer browser is preferred for this, but any browser should work.

# **Computer Labs**

The College maintains computers and laser printers for general student use in four computer labs. The labs are located in the Library (rooms 118-20 and 118-31), the Academic Center for Enrichment (ACE, room 131-00), room 108-23, and room 118-43. The lab in room 108-23 is open 24 hours a day, 7 days a week. The computers are installed with Microsoft Windows7, Microsoft Office, the Mozilla Firefox and Internet Explorer web browsers, and any applications required for assigned classwork. All of the campus computers have Internet access.

# **Personal Computers on Campus**

Almost all modern operating systems will work fine. We recommend Microsoft Windows 7, Apple OS X (10.4 and higher), or LINUX/UNIX kernel v3.0. WindowsXP is no longer fully supported, and we recommend that, if at all possible, you upgrade to Windows7 (this may require a computer upgrade as well).

# **Basic Computer Requirements**

To be allowed on the Fisher College Network all student computers need to follow these basic connection requirements:

- A desktop or laptop computer, tablet, or "smart" phone
- Operating system support for TCP/IP and DHCP
- Ethernet Network Interface (wired or wireless) compatible with your computer and operating system
- Active and updateable Anti-virus software
- A valid operating system

# **COMPUTER AND INFORMATION SERVICES** (cont.)

# • A virus and operating system patch inspection by the IS Dept.

To support wired network connections, your residence hall room will have sufficient Ethernet outlets or "ports" for each roommate. To connect, you will need a Cat5 or Cat5e cable, terminated with RJ-45 connectors, long enough to safely span the distance between your computer and the outlet (shorter than 14' usually). These cables are readily available from most computer, electronics, and office supply retailers.

# **Residence Halls**

The College offers 100Mbps wired network access to residence hall students. Students need to provide their own computers, software, and hardware to connect to the network, and will be required to follow some basic security guidelines to use the network. We use a standard TCP\ IP network with hard-wired connections in each room so nearly all personal computers will be compatible.

You will need to provide your own CAT 5E Ethernet wire to connect to the network in the dorm rooms. We recommend that you purchase a 15' to 25' long wire.

#### Wireless Access

The college also offers wireless access throughout the campus. For initial connection assistance, please contact the IS office. Should you find any "dead" spots, please contact the IS office.

You will need an 802.11(a, b, g, and n will all work) wireless network card to gain access. New laptops generally come with one of these cards installed, but add on cards are available from your computer manufacturer and most computer and electronics stores.

The student wireless network is an open, unsecured, wireless network service. It does not encrypt data. Therefore, information sent across the wireless network is "in the clear." Others might snoop or intercept data transmitted using the unsecured wireless service.

# **Computer Security Concerns**

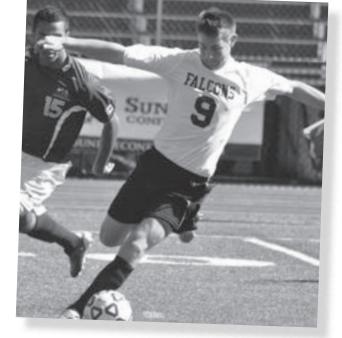
The Internet is plagued by a growing number of computer viruses and worms, the most dangerous of which can modify or even delete data from your computer while even the most benign can so severely affect the performance of a computer or network as to make it virtually unusable. Since it is possible for only a few infected systems to overwhelm the entire network, we require an automated security scan prior to allowing general network access. We also maintain a firewall on the network that will not allow connections to many network services (file-sharing and gaming services especially). We do this to address security and bandwidth concerns. While we strive for balance

between individual convenience and overall security and utility, we may often err in favor of the network. Should this cause too much inconvenience, please contact the IS Department and we may be able to accommodate you.

We require that each computer have up-to-date antivirus software and operating system patches installed. We have found Sophos (http://www.sophos.com) to be one of the most effective and easiest to use, though other programs will work: McAfee VirusScan (http://www.mcafee.com) and TrendMicro Antivirus (http://us.trendmicro.com) to name just two. All of these programs require annual subscription fees to maintain up-to-date virus protection. There are also some effective, free Anti-Virus software packages that the college will allow you to install: AVG (offers computer and mobile device protection applications, http://free. avg.com/us-en/free-downloads) and Microsoft Security Essentials (offers application maintenance via Windows Updates, (http://microsoft.com/Security\_Essentials). Most new computer systems are sold with antivirus software installed but they may have a short-term subscription. Check your expiration date! Antivirus software can usually be configured to automatically check with the manufacturer for updates when an Internet connection is available. Whether it is an automatic or manual process on your computer it should be completed (and verified) at least once per week. The software should also be configured to scan all files whenever they are accessed. For additional peace of mind a "complete system scan" should be run periodically.

Many of the viruses and worms now available take advantage of flaws in popular operating systems (Microsoft Windows, Apple/Mac, Linux). To prevent their spread (and intrusion on your computer) you need to keep your system up-to-date. Microsoft offers a "Windows Update" system accessible through the program menu, Microsoft Internet Explorer, the Control panel or by browsing to Http:// windowsupdate.microsoft.com. Apple also provides operating system updates which are accessible through "system preferences" or by opening the apple menu and clicking "Software Update". These systems can be configured to automatically update your computer when an Internet connection is available or can be run manually. Either way you should check for updates at least once per week. Some Linux distributions offer similar services but their use varies widely.

We also recommend the installation and use of spyware detection and removal software. Spyware includes web cookies and other data-mining objects and can attempt to collect personal or other sensitive information from your computer and communicate this information to unknown parties. Spyware can also "hi-jack" your web browser, slow down your computer and network connections, and



# **COMPUTER AND INFORMATION SERVICES (cont.)**

generally make your computing life miserable. The most effective applications to combat this are Malwarebytes (http://www.malwarebytes.org/), and SpyBot: Search & Destroy (http://www.safer-networking.org/). These are free to non-commercial end-users, frequently updated, and should be used together.

There are a few things you should do on a regular basis to maintain the utility and security of your computer.

- If you use a Microsoft OS, make sure your operating system can be updated! If the system has not been "activated" with Microsoft and you do not have a valid registration key, it cannot be patched and we will not allow it on the network. You will need to purchase a valid system license before we will allow network access.
- Make sure you have installed the latest Operating System updates.
- Make sure your anti-virus software is updated and that it will be updateable for at least the duration of the semester. If you need to re-subscribe to an update system try to do so before you arrive on campus.
- Run a complete (all files, all hard-drives) anti-virus scan just before bringing your computer in for inspection.

IF YOU HAVE QUESTIONS CONCERNING ANYTHING COMPUTER RELATED, PLEASE FEEL FREE TO CALL US AT 617-236-5464, 9AM TO 4PM MONDAY TO FRIDAY.

# Student Tuition and Fees

Estimated Day Division Academic Year 2013-2014

# Required Expenses:

Annual Tuition
Annual Room and Board (seven days per week)
Comprehensive Fee
Residence Hall Security Deposit
Dorm Activity Fee
Health Insurance***
Commuter Deposit\$200

International students must show funds available in excess of \$46,000 to obtain a I-20 from Fisher College.

- \*\* If a student requests a single or double room, additional (nonrefundable) charges of \$2,000 and \$1,000 respectively will be incurred.
- \*\*\* May be waived for Domestic students. All International students must purchase the Fisher College student health insurance plan at an additional charge.

The charge for tuition, room and board is an annual fee and is due in payments on August 1st and January 3rd. Payment may be made by cash, check, wire transfer, money order, or credit card (MasterCard, Visa, Discover, American Express). Students may also participate in the Fisher College Payment Plan available through the College Bursar. International students may not participate in the Fisher College payment plan.

# Anti-Discrimination Clause:

Fisher College does not discriminate on the basis of race, sex, age, disability, national or ethnic origin, creed, sexual orientation, veteran status or religion in the recruitment, admission, access to or treatment of students and the recruitment, hiring or treatment of faculty and staff; or the operation of its activities and programs, as specified by state and federal laws, including Title IX of the 1972 Educational Amendments to the Higher Education Act, Executive Order 11246, as amended, and section 503/504 of the Rehabilitation Act of 1973. Any inquiries regarding this policy should be directed to the Director of Human Resources, Fisher College, 118 Beacon Street, Boston, MA 02116.



# **Important Contact Numbers:**

Academic Affairs/Registrar	617.236.8825
Admissions	617.236.8818
Athletics	617.236.8877
Bursar (Student Accounts)	617.236.5403
Financial Aid	617.236.8821
Health Center	617.236.8860
Residence Life	617 236 8828

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