



2014 ACADEMIC HONORS CONVOCATION CALL FOR NOMINATIONS

MEMORANDUM

To: Academic Deans, Directors and Department Chairs
 From: John Callaghan, University Marshal
 Date: September 23, 2013

Re: **2014 Academic Honors Convocation: Call for Nominations**

The Academic Honors Convocation is designed to affirm the values this academic community holds dearest – the achievement of excellence in teaching, research and classroom performance. The convocation deserves our support and encouragement, and I ask for your help in ensuring that it will be a success.

Attached are the guidelines and nomination forms for the major awards being presented at the Academic Honors Convocation on **Tuesday, April 8, 2014**. Please stress the importance of these awards to your colleagues, alert them to the deadline dates and encourage them to help us identify the most deserving recipients. Departmental or school awards committees should make their nominations for each program by the closing date indicated below, submitting such nominations to the appropriate coordinator. The university encourages diversity throughout the nomination and selection process.

If you have any questions, please contact Mr. Jeffrey A. Olsen, USC Office of Cultural Relations and University Events, at (213) 740-6786.

<u>Award</u>	<u>Closing Date</u>	<u>Coordinator</u>
USC Presidential Medallion	November 4	Dennis Cornell (213) 740-2111
USC Associates Award for Creativity in Research	October 14	Silvia Da Costa vprsch@usc.edu
USC Associates Award for Excellence in Teaching	November 1	Dana Coyle coyle@usc.edu
USC Associates Award for Artistic Expression	January 17	Dana Irwin danairwi@usc.edu
Provost's Mentoring Award	November 1	Melissa Jones mcnear@provost.usc.edu
Faculty Lifetime Achievement Awards	October 18	Gloria Reyes gmreyes@usc.edu
Outstanding Teaching Assistant Award	October 18	Dana Coyle coyle@usc.edu
Rockwell Dennis Hunt Graduate Student Award	January 14	Meredith Drake Reitan gradflw@usc.edu
Phi Kappa Phi Faculty Recognition Awards	October 18	Olanna Mills pkp@usc.edu
Phi Kappa Phi Student Recognition Awards	October 18	Olanna Mills pkp@usc.edu



USC University of
Southern California

September 23, 2013

Dear Colleagues,

I am pleased to request nominations for the 2014 Presidential Medallion. This award, to be presented at the Academic Honors Convocation on Tuesday, April 8, 2014, recognizes singular achievement of the highest distinction on the part of a member of our university community or an outside friend of the university.

The criteria for granting this award are based upon the nominee's major contributions to USC in areas that promote the excellence of the institution. Particular consideration will be given to achievements in the world of learning and dedication to USC, as evidenced by a series of outstanding contributions to several areas of university life. The selection process will be conducted in consultation with my senior advisors and others.

I invite members of the university community to submit a letter of nomination and supporting documentation, when appropriate, to the Office of the President no later than November 4, 2013. Nominations submitted in 2012-2013 will be carried forward two more years and need not be resubmitted. For further information or questions, please contact my chief of staff, Mr. Dennis Cornell, at (213) 740-2111.

Sincerely,

C. L. Max Nikias
President

Members of the USC Community

REQUEST FOR NOMINATIONS
2014 USC ASSOCIATES AWARD FOR CREATIVITY IN RESEARCH
Deadline: Monday, October 14th, 2013



The USC Associates Awards are the highest honors the university faculty can bestow on its members for distinguished intellectual and artistic achievements. Nominations that display the diversity of our faculty and the breadth of their scholarship are invited from deans and all members of the faculty.

Faculty from all schools and academic units are strongly encouraged to put forward the names of colleagues with outstanding records of creativity in research.

Creativity in research includes the written publication of ideas, artistic creation and artistic performance. Creativity may stem from a single brilliant idea or from a significant body of work that forms a coherent whole. Significant impact on a field of scholarship at the interface of disciplines, or creation of viable new areas of scholarly activity are evidence of creativity.

Two awards of \$3,500 will be presented at the 2014 Academic Honors Convocation in April 2014. Recipients will be invited to deliver a lecture on their work as part of a distinguished speaker series.

The deadline for nominations is **Monday, October 14, 2013**. Email nominations to vprsch@usc.edu; with subject line: Associates Award nomination

Please follow the guidelines below.

Nomination Guidelines

1. Nominations should be submitted in a letter not exceeding 1,000 words. Include the nominee's name, title and office address. Nominees must be full professors. Enclose the candidate's updated curriculum vitae, including publications.
2. Summarize the candidate's accomplishments and lifetime achievement. Explain succinctly why the nominee's contributions are exceptional.
3. Summarize the candidate's specific accomplishments at USC.
4. Submit two or three samples of work that represent the special contributions of the candidate. Provide a detailed description of the nominee's scholarship. Mention any significant involvement of others in the submitted work.
5. Submit the names of individuals who could serve as evaluators of the nominee's accomplishments. Include e-mail addresses and job titles of evaluators. At least five of the evaluator's should be recognized scholars in the relevant discipline(s) from leading

institutions outside USC. Identify individuals with different perspectives about a candidate, especially if he or she is working in more than one field.

Nominations will be evaluated by a committee of distinguished faculty appointed by the Provost. The candidate will be evaluated by the committee in a two-step process. Evaluation letters will only be requested for finalists.

Nominations will be considered for a period of three years. Thus, individuals nominated for the 2012 and 2013 award years will also be considered (unless withdrawn by the nominating department).

For additional information or inquiries, please contact:

Silvia da Costa, Ph.D.
Director of Faculty Research Relations
Office of Research
CUB-325C
Mail Code: 0706
Email: Vprsch@usc.edu
Phone: 213-740-6709

MEMORANDUM

August 26, 2013

To: Academic Deans, Directors, Department Chairs, and Faculty

*From: Edward Finegan, Director, Center for Excellence in Teaching
and Professor of Linguistics and Law*

Subject: Associates Award for Excellence in Teaching: Reminder Call for Nominations

The Associates Award for Excellence in Teaching is the highest honor the university faculty bestows on its members for outstanding teaching, both in and out of the classroom. To emphasize the University's recognition of the significant role that teaching plays in its mission, up to two awards of \$3,500 will be presented at the Academic Honors Convocation on April 8, 2014.

The award recognizes the career achievements of outstanding faculty with a proven track record as exceptional teachers with a positive, inspiring, and long-lasting effect on students' learning, along with extraordinary or pioneering contributions to excellence in teaching. Nominees should have spent a significant period of time at USC.

Elements of the selection criteria and process have been recently amended. Eligibility for the Associates Award has been expanded to include full-time, non-tenure track faculty with at least six years of service at USC. Nomination applications remain active for three years, and a department may have more than one nominee for the award each year. In addition, individuals who meet the selection criteria may nominate themselves.

Additional information on the Associates Awards for Excellence in Teaching, including dossier requirements, can be found at: http://cet.usc.edu/resources/awards_grants/associates/index.html.

As a reminder, **the nomination deadline is November 1, 2013**. Nominees with active dossiers are urged to review and update their documentation each year, as necessary. Archived dossiers can be accessed by contacting Dana Coyle at coyle@usc.edu.

Please send a pdf of all nomination materials to uscet@usc.edu.

If you have any questions, please contact Dana Coyle at coyle@usc.edu.



MEMORANDUM

TO: Academic Deans, Directors, Department Chairs, and Faculty
FROM: Elizabeth Garrett, Provost and Senior Vice President for Academic Affairs
DATE: October 8, 2013
SUBJECT: Associates Award for Artistic Expression – **Call for Nominations**

I am delighted to announce the creation of the *Associates Award for Artistic Expression*. This new award is the highest honor the university faculty bestows on its members for outstanding contributions in the world of the arts. To underscore the University's recognition of the significant role that the arts play in its mission, up to two awards of \$3,500 will be presented at the Academic Honors Convocation in April 2014.

The award recognizes the achievements of outstanding faculty whose artistic works have had a significant and lasting impact. Artistic expression includes work done in the visual arts (e.g., cinema, painting, sculpture), the performing arts (e.g., dance, theatre, musical performance), literature (e.g., poetry, fiction, playwriting) and architecture. Note that the examples provided are not meant to be exhaustive. Nominees should have spent a significant period of time at USC.

Eligibility for the Associates Award includes full-time, tenure and non-tenure track faculty with at least six years of service at USC. Nomination applications remain active for three years, and a department may have more than one nominee for the award each year.

Nomination Guidelines

1. Nominations should be submitted in a letter not exceeding 1,000 words. Include the nominee's name, title and office address. Enclose the candidate's updated curriculum vitae, including publications, exhibitions, artworks, performances, etc.
 - a) Summarize the candidate's artistic accomplishments. Explain succinctly in what ways the nominee's contributions are exceptional.
 - b) Summarize the candidate's specific accomplishments at USC.
 - c) Provide a detailed description of the nominee's work. Submit two or three samples of work that represent the candidate's special contributions and artistic impact. Mention any significant involvement of others in the submitted work.
2. Submit external materials that demonstrate the artistic impact of the candidate's work (i.e., critical essays, reviews, etc.) or other materials related to exhibition, performances, recitals, screenings, etc.

Nominations will be evaluated by a committee of distinguished faculty appointed by the Provost. Nominations will be considered for a period of three years.

The deadline for nominations is January 17, 2014.

Please send a pdf of all nomination materials to Dana Irwin – danairwi@usc.edu


If you have any questions, please contact Robin Romans – rromans@usc.edu

cc: C. L. Max Nikias
Robert Abeles
Al Checcio
Todd Dickey
Tom Jackiewicz
Tom Sayles
Carol Mauch Amir
Charles Gomer



MEMORANDUM

To: Academic Deans

From: Elizabeth Garrett 
Provost and Senior Vice President for Academic Affairs

Date: August 27, 2013

Subject: Provost's Mentoring Award

The Provost's Mentoring Award, presented annually at the Academic Honors Convocation, honors an individual faculty member whose investment in and generosity toward the academic and professional success of other USC faculty, postdoctoral fellows, graduate students, or undergraduate students demonstrate exemplary mentoring.

Eligible nominees are all full-time faculty who have received a USC Mellon Mentoring Award or have the equivalent evidence of excellence in mentoring and be nominated for this award by their dean. The complete list of all winners by school is available online at <http://mentor.usc.edu/mellon-awards/recipients-by-school/>. Criteria for this award are available at <https://mentor.usc.edu/provost-awards/>.

I ask that each dean nominate one faculty member from his or her school. Nominations should include a letter of nomination from the dean and supporting letters from two or more peers or current or former mentees of the nominee.

Please submit all nomination materials by November 1, 2013 to Melissa Jones at mcnear@provost.usc.edu or to:

2014 Provost's Mentoring Award
Office of the Vice Provost for Faculty Affairs
ADM 204 MC 4019
Attn: Melissa Jones

Detailed information can be found at <http://mentor.usc.edu/provost-awards>. Questions may be addressed to Melissa Jones.

cc: Deans of Faculty
Melissa Jones



**CALL FOR NOMINATIONS
FOR THE YEAR 2014
FACULTY LIFETIME ACHIEVEMENT
AWARDS**

**THE UNIVERSITY OF SOUTHERN CALIFORNIA
FACULTY LIFETIME ACHIEVEMENT AWARDS**

In March 1982 President Zumberge instituted an annual Academic Honors Convocation. As part of this convocation, the university now honors up to four of its retired faculty each year for their eminent careers. Including the 2013 Honors Convocation, 117 of these prestigious honors have been bestowed upon retired faculty members from the arts and humanities; social sciences; science, technology, engineering and mathematics; medicine; and other professional disciplines – all to outstanding awardees. (Please see page 4 for a complete list of honorees.)

THE AWARD

The Faculty Lifetime Achievement Award includes an honorarium of \$2,000, an illuminated scroll setting forth the honoree's contributions and a citation in the annual Academic Honors Convocation program. These are all provided through the generosity of the Provost.

ELIGIBILITY

Retired faculty who have been full-time members of the USC faculty for a minimum of 10 years prior to retirement and are OFFICIALLY retired are eligible for nomination.

NOMINATION REQUIREMENTS

Active and retired faculty, administrators and staff, and friends of the university are urged to make nominations.

A letter of nomination should contain a complete description of the nominee's accomplishments and be accompanied by a complete curriculum vitae. It is especially helpful for nominators to comment on specific examples of major contributions.

The nomination form should contain a brief one-paragraph summary of accomplishments and must be accompanied by a letter of nomination. In addition to the nomination letter, please include at least two additional letters of endorsement from individuals who have knowledge of the candidate's contributions. Endorsements from the current dean and department chair (if applicable) of the nominee's academic unit should be among the letters of recommendation. (Note: a current dean or department chair may be the nominator.) Additional letters may be submitted up to a total of five. Letters from both USC colleagues and professional colleagues at other universities are very helpful to the committee.

Initial nominations will be considered for a period of three years from the first nomination year. The committee will accept supplemental or updated information supporting the nomination each year for 2 subsequent years, after which re-nomination must be made.

FACTORS CONSIDERED FOR AWARDS

Awards are made to outstanding faculty on the basis of “their notable contributions to the university, their profession and community.” The selection of honorees is made by the Provost after recommendation by the Faculty Lifetime Achievement Award Committee, which is appointed by the Provost. The committee will give consideration to the following areas:

1. Teaching
2. Research
3. Publications
4. University service
5. Community/government service
6. Contributions to professional organizations
7. Professional awards and recognition

DEADLINE FOR NOMINATIONS

Nominations for awards to be presented at the 2014 Academic Honors Convocation must be received by the Faculty Lifetime Achievement Award Committee **NO LATER THAN 5 P.M. ON FRIDAY, OCTOBER 18, 2013**. LATE NOMINATIONS WILL BE CONSIDERED THE FOLLOWING YEAR.

Please contact Gloria M. Reyes, Assistant Director of the USC Emeriti Center, if you have questions. She can be reached at (213) 740-8175 or gmreyes@usc.edu.

SUBMISSION OF NOMINATIONS

Please send nomination materials to:

Dr. Jerome B. Walker
Director, USC Emeriti Center College
USC Emeriti Center
3715 McClintock Avenue, Suite 220
Los Angeles, CA 90089-0191

(213) 740-1289
jbwalker@usc.edu

**FACULTY LIFETIME ACHIEVEMENT AWARDS
2014 NOMINATION FORM**

For a writeable version of this nomination form, go to the Emeriti Center website at <http://emeriti.usc.edu/> and click on the link *Awards*. Otherwise, please PRINT the information below.

Award Nominee:

Last Name: _____ First Name: _____

Pre-Retirement Position (Title) at USC: _____

Years of full-time PRE-RETIREMENT service at USC: _____ from _____ to _____

Current Address: _____

Telephone: _____ E-mail: _____

A one paragraph summary of the nominee's outstanding academic contributions (include below in addition to a letter of nomination):

Nominator: (letter of nomination and at least two additional letters of endorsement enclosed)

Last Name: _____ First Name: _____

Current Address: _____

Telephone: _____ E-mail: _____

Endorser # 1: (letter of endorsement enclosed)

Last Name: _____ First Name: _____

Current Address: _____

Telephone: _____ E-mail: _____

Endorser #2: (letter of endorsement enclosed)

Last Name: _____ First Name: _____

Current Address: _____

Telephone: _____ E-mail: _____

Additional letters may be submitted up to a total of five.

Endorser #3: (letter of endorsement enclosed)

Name: _____

Endorser #4: (letter of endorsement enclosed)

Name: _____

Please provide all of the following:

- One-paragraph summary
- Letter of nomination
- Letters of endorsement (at least 2)
- Letter from the dean and department chair (if applicable) should be included among the nomination/endorsement letters.
- Resume or CV

Faculty Lifetime Achievement Award Winners

As part of the university's centennial celebration, the late President James H. Zumberge convened the Centennial Faculty Convocation on October 6, 1980. On that occasion, the following faculty members were honored for their major contributions:

Anton B. Burg, Chemistry	Arlie Johnson, Social Work
Elwood Davis, Physical Education	Maurice Mautner, Business Administration
Hugh Edmondson, Medicine	Robert E. Vivian, Engineering
J. P. Guilford, Psychology	Harold Von Hofe, German

AWARD RECIPIENTS 1982-2013

Bernard C. Abbott	1990	Harriet H. Forster	1988	Rino J. Patti	2006
Arthur W. Adamson	1991	Murray Fromson	2012	William H. Perkins	1991
Herbert E. Alexander	2002	Michael G. Fry	2006	Kenneth Price	2011
Gail V. Anderson	2007	Neely C. Gardner	1985	Leonard G. Ratner	1988
Totton J. Anderson	1993	John S. Garth	1987	Gibson Reaves	2000
Milo D. Appleman	1984	Daniel Glaser	1995	Irving S. Reed	1999
Richard F. Baker	1987	Irving Gordon	1985	Charles R. Ritcheson	2000
George A. Bekey	2008	Donn S. Gorsline	2001	J. Wesley Robb	1995
Vern L. Bengtson	2008	William W. Grings	1985	Margaret S. Rood	1984
Sidney W. Benson	1990	Paul E. Hadley	1992	Leonard Rosoff, Sr.	1999
Ross N. Berkes	1996	J. Tillman Hall	1996	Alan J. Rowe	2001
David A. Berman	1993	Maurice B. Hamovitch	1997	Floyd L. Ruch	1982
Clarence J. Berne	1982	Theodore E. Harris	1990	Alvin S. Rudisill	2002
Peter A. Berton	1999	William C. Himstreet	2003	John A. Russell	1983
John A. Biles	1998	Charles C. Hirt	1982	William E. Rutherford	2012
Robert P. Biller	2008	Rex Ingraham	1987	Otto Schnepf	1998
James E. Birren	1983	Robert B. Kaplan	2005	Max F. Schulz	1995
Paul A. Bloland	1997	Malcolm Klein	2007	Carole Shammas	2012
Martha Boaz	1982	Arthur J. Knodel	1990	Eudice Shapiro	2001
Jack R. Borsting	2011	Ralph L. Knowles	2000	Norman B. Sigband	1989
Melville C. Branch	1992	Barbara M. Korsch	2006	W. David Slawson	2007
Louis M. Brown	1995	Ferdinand E. Kroger	1986	Barbara Solomon	2007
Anton B. Burg	1989	Hans H. Kuehl	2006	William G. Spitzer	1994
Herbert Buseman	1986	Harrison M. Kurtz	1994	E. Kent Springer	1986
Tsien-Kei Cheng	1996	Michael Ming-Chiao Lai	2008	Halsey Stevens	1985
George V. Chilingar	2009	Terrence G. Langdon	2013	Emery Stoops	1993
Carl Q. Christol	1990	Gerald A. Larue	2004	Tracy E. Strevey	1986
Richard E. Clark	2013	Robert J. Lukes	1988	Rodger Swearingen	2002
Marshall Cohen	2009	Geddes MacGregor	1993	Richard F. Thompson	2011
Arthur W. Donovan	1993	Mary R. Mahl	1992	George Oakley Totten, III	1996
Clifton O. Dummett	1996	Phil R. Manning	2007	Kenneth L. Trefftz	1988
Arnold S. Dunn	2004	Helen E. Martin	1992	Virginia A. Tufte	1994
William H. Easton	1984	Jay Martin	2000	James C. Warf	2001
Ward Edwards	1998	Allen W. Mathies	2010	Nancy E. Warner	1996
Robert S. Ellwood	2002	Irene A. McCulloch	1984	Gerhard L. Weissler	1989
Orrin B. Evans	1987	Taylor W. Meloan	1997	Lloyd R. Welch	2003
Edgar L. Ewing	1987	Gerald Nadler	2010	John E. Willis Jr.	2013
Donald Feinstein	2009	Helen Northen	1999	David B. Wittry	1998
Frances L. Feldman	1991	Doyce B. Nunis, Jr.	1994	Elizabeth J. Yerxa	1991

M E M O R A N D U M

May 14, 2013

To: Academic Deans, Directors, Department Chairs, and Faculty

*From: Edward Finegan, Director, Center for Excellence in Teaching
and Professor of Linguistics and Law*

Subject: University Outstanding Teaching Assistant Award Call for Nominations

The Center for Excellence in Teaching invites every department across the University to nominate one teaching assistant or assistant lecturer for USC's highest teaching award presented to graduate students. The University Outstanding Teaching Assistant Award emphasizes the critical role of teaching in USC's mission. Three awards will be presented at the 2014 Academic Honors Convocation to graduate students who have exhibited exceptional excellence in their classroom or laboratory instruction and other guidance of undergraduate students. Each award carries a \$1,000 prize.

Required documents for the University Outstanding Teaching Assistant Award are these:

- Contact information of nominator and nominee
- From the nominee's sponsor, a citation for publication in the Academic Honors Convocation program (~150-175 words)
- From the nominating department, a formal statement not to exceed two pages, indicating why the nominee is an excellent candidate for the award
The statement may include:
 - evidence of innovative instructional techniques and contributions;
 - contributions to student learning above and beyond the call of duty;
 - contributions to learning outside the classroom;
 - self-improvement efforts regarding teaching.
- A copy of nominee's most recent curriculum vitae
- A representative selection of the nominee's formal teaching assessments, including students' comments appearing in the assessment forms
- Up to two letters of recommendation from department faculty who can assess the nominee's contributions to students' learning.

The nomination deadline is Friday October 18, 2013.

Please note that at a special reception on Thursday, November 14, 2013 all nominees will be honored with an award and citation in recognition of their excellence in teaching. Hence, all departments are encouraged to submit a nomination.

Please send a pdf of the nomination materials to: uscct@usc.edu



USC Graduate School

USC GRADUATE SCHOOL ROCKWELL DENNIS HUNT SCHOLASTIC AWARD AND TROPHY 2013 - 2014

Applicants must meet the following criteria:

- have earned a bachelor's degree at USC within the last five years (2009 - 2013);
- have completed at least three years of undergraduate work at USC;
- be currently working towards a master's degree or doctorate at the University of Southern California during 2013-2014

Please submit the completed application via email to Dr. Meredith Drake Reitan, USC Graduate School at gradfillw@usc.edu. All applications must be received by **12:00 p.m., January 14, 2014**. No hard copies will be accepted.

1. Name: _____
(Mr./Mrs./Miss/Ms.) Last Name First Middle
2. Current Address: _____
City/State/Zip
3. Current Phone No.: (____) _____ - _____ USC ID # (10 Digit): _____
4. Citizenship: _____ Birthplace: _____ Birthdate: ____/____/____
5. Permanent Address: _____
City/State/Zip
6. E-mail: _____

7. List all colleges and universities attended. Indicate grade point scale, e.g. 4.0 = A, 3.0 = B, etc. PLEASE INCLUDE AN UNOFFICIAL TRANSCRIPT of all USC classes, whether completed or in progress.

College or University	Dates Attended	Degree	Major Field	Major GPA	Overall GPA

7. On a separate sheet, in approximately 300 words please indicate current and/or previous involvement in University organizations and events, receipt of honors, scholarships, etc.
8. On a separate sheet, in approximately 300 words please describe your program of study/research at USC, what USC means to you and, how you expect to represent the University's traditions and objectives as an alumna/alumnus.
9. List your program: _____
 School: _____
 and your current degree objective: _____
10. Date you expect to complete all requirements for the degree _____
11. Recommendation letters from two faculty members are required. Recommendation letters can be sent independently or with your application to gradflw@usc.edu. Please list the names of your recommenders below:

Name

Department

THE HONOR SOCIETY OF

PHI KAPPA PHI

TO: Deans, Directors, and Chairs

FROM: Ronald Garet, Carolyn Craig Franklin Professor of Law and Religion
President, PKP Chapter 036

DATE: September 5, 2013

RE: **PHI KAPPA PHI FACULTY RECOGNITION PROGRAM**

The Phi Kappa Phi All-University Honor Society is pleased to announce the 31st annual **Phi Kappa Phi Faculty Recognition Awards Program**. The competition and exhibition will be held in conjunction with the annual Academic Honors Convocation. Four awards of \$1,000 will be presented to USC faculty for works created and completed at USC. All full-time and part-time faculty associated with degree-granting programs are eligible for award consideration. Self-nomination is the most frequent form of submittal, but nominations of colleagues is also welcomed from deans, department chairs, or faculty colleagues. The recipients of the awards are chosen by a faculty committee for works that represent major contributions to research, knowledge, and creativity.

Both scholarly and creative works in any of the categories listed below may be submitted for consideration. For all categories, where works are co-authored or co-produced, the submission should include a clear statement detailing the contribution of the USC faculty member(s). Inclusion of representative published reviews of nominated work is encouraged. Resubmission of eligible works is welcome. Only one submission per applicant may be entered annually.

1. Books published within the last three calendar years (2010-2013).
2. A set of articles that together represent a significant body of original work with a coherent theme and published within the last three calendar years (2010-2013). The articles should be accompanied by a written passage (500-1,000 words) that summarizes the findings represented in the articles, demonstrates how they form a coherent body of work, and describes their impact within a field and, if relevant, beyond that field. (Although not limited to disciplines where scholarly articles, rather than books, are the normal channel of publication, this category is intended specifically to elicit submissions from such disciplines.)
3. A creative arts exhibition to recognize achievements of faculty in disciplines where the form of "publication" is through any of a variety of creative endeavors rather than scholarly books or articles. These materials, which might include the originals when they are a set of photographs, or descriptive writing and photographs when they include sculptures or buildings, or recordings of original music, should generally not take up more space than is contained in a large manila envelope.

Submit books, articles, or creative endeavors to: **Phi Kappa Phi, Leavey Library Room 301
Los Angeles, CA 90089-2571.**

The deadline for submission is Friday, October 18, 2013 at 4:30pm.

Award winners will be honored at the 2014 Academic Honors Convocation in April. The winning entries will be displayed in the University Club. If you have questions, please contact Dr. Olanna Mills at (213) 740-7345 or by email at pkp@usc.edu.



UNIVERSITY OF
SOUTHERN CALIFORNIA
CHAPTER 036
LOS ANGELES, CA 90089-2571
213-740-7345
www.usc.edu/org/pkp

PHI KAPPA PHI FACULTY RECOGNITION PROGRAM FOR 2013-2014

Deadline for Receipt of Entry: Friday, October 18, 2013

[Please PRINT or TYPE]

Name: _____ Date: _____

Title: _____

Department: _____

Campus Address: _____ Phone: _____

Home Address: _____ Phone: _____

Email: _____

Please provide information below for the bibliographic entry in the Phi Kappa Phi catalogue according to *The Chicago Manual of Style*:

Book (published between 2010-2013):

Reprint collection (published between 2010-2013):

Creative endeavor (Photograph, tape recording of original music, sculptures, etc.):

If submission is co-authored, the role of each contributor:

I would like to have my book/submission returned. An envelope for mailing (with valid USC mail code) to ensure return of my submission is attached.

Faculty signature





PHI KAPPA PHI
ALL-UNIVERSITY HONOR SOCIETY
UNIVERSITY OF SOUTHERN CALIFORNIA
LVL 301
LOS ANGELES, CA 90089-2571

TO: Deans, Directors, Chairs, and Student Advisors
FROM: Ronald Garet, Carolyn Craig Franklin Professor of Law and Religion
President, PKP Chapter 036
DATE: September 5, 2013
RE: **PHI KAPPA PHI STUDENT RECOGNITION PROGRAM**

The Phi Kappa Phi All-University Honor Society is pleased to announce the 31st annual **Phi Kappa Phi Student Recognition Awards Program** to provide recognition for outstanding artistic and academic works by undergraduate and graduate students. Four awards of \$500 each will be presented at the USC Annual Academic Honors Convocation in April.

The following are the criteria for eligibility:

1. Students must be currently registered in classes at USC. Proof of registration is required.
2. Students may submit materials from any USC school or department, in any discipline, genre, or medium. Submission must be complete work. Incomplete work or excerpts of works will not be accepted.
3. Former student winners may not submit works in the year immediately following the receipt of an award. Only one submission per applicant may be entered annually. If a submission contains more than a single work, the works should be from the same genre.
4. Research papers, theses, or creative works may be submitted if they are of a quality exceeding the requirements and/or standards of regular course work.
5. If more than one person has contributed to the submission, the nature and extent of each contributor's role must be clarified.
6. Each submission must be endorsed for originality and authenticity by a faculty member who is familiar with the student's work.
7. A 500-word abstract should accompany the work. The abstract should describe the work, explain why or how it came to be produced, outline its contribution to the field, and/or establish its originality.

The deadline for submission is Friday, October 18, 2013 at 4:30pm. The entry form is on the reverse side of this page and may be duplicated. Completed entries should be submitted to **Phi Kappa Phi, Leavey Library Room 301, Mail Code 2571**. If you have questions about the Phi Kappa Phi Student Recognition Program, please contact Dr. Olanna Mills at (213) 740-7345 or by email at pkp@usc.edu.

PHI KAPPA PHI STUDENT RECOGNITION PROGRAM FOR 2013-2014

Deadline for Receipt of Entry: Friday, October 18, 2013

Entry Criteria

1. Entries may be submitted from any USC school or department, in any discipline, genre, or medium. If more than one person has contributed to the submission, the nature and extent of the applicant's contribution role must be clarified.
2. Submission must be a complete work. Incomplete works or excerpts of works will not be accepted.
3. Entries must be comprehensible to non-specialists.
4. Each submission should be accompanied by a 500-word abstract.
5. Only one (1) submission per applicant may be entered annually.
6. Former student winners may not submit works in the year immediately following receipt of an award.

Date: _____ Graduate: _____ Undergraduate: _____

Name: _____ 10-digit USC Student I.D.#: _____

School, Department, or Unit*: _____

Campus Address: _____

Cell or Campus Phone: _____

Home Address: _____

Home Phone: _____

Email: _____

TYPE OF WORK (e.g., screenplay, musical composition, research paper, etc.):

TITLE AND BRIEF DESCRIPTION OF WORK: _____

I am familiar with the student's work and endorse the submission for originality and authenticity. This work is of a quality exceeding the requirements and/or standards of regular course work.

Faculty Signature

Department

Phone Extension

* Please attach proof of registration for the Fall 2013 semester and, if desired, a self-addressed envelope (with adequate postage) to ensure return of materials.