

ISTITUTO D'ISTRUZIONE SUPERIORE "SILVIO CECCATO"
MONTECCHIO MAGGIORE (VI)
SEDE PRINCIPALE: ITC/ITE – PIAZZALE COLLODI, 1

PROGRAMMA DI LINGUA INGLESE

Insegnante: Bolzon Cristina
A.S. 2014-2015
Classe: 4[^] A Sistemi Informativi Aziendali (SIA)

Testi adottati:

- Smith A, "Best Commercial Practice", ed. ELI
- Jordan E, Fiocchi P, "Grammar Files - Blue Edition", ed. Trinity Whitebridge

Argomenti svolti:

Modulo	ARGOMENTI
RIPASSO	Fascicolo <i>Success Recupero</i> : ripasso grammaticale di <ul style="list-style-type: none">• tempi verbali,• Wh- questions,• modal verbs,• duration form,• adjectives and pronouns,• conditionals
01 - The World of Business	THEORY: <ul style="list-style-type: none">• Production: the production process / needs and wants / factors of production / sectors of production• Commerce and Trade: commerce / trade / the distribution chain / e-commerce PRACTICE: <ul style="list-style-type: none">• Business Communication: methods of communication / written communication / oral communication
02 - Business Organisations	THEORY: <ul style="list-style-type: none">• Types of economic systems: planned economy / free market economy / mixed economy• Private sector: sole traders / partnerships / limited liability companies / Cooperatives / franchises / types of company integration / multinationals / micromultinationals / organisation chart• Public sector: public enterprises PRACTICE: <ul style="list-style-type: none">• Job applications• Curriculum Vitae: how to write a CV / Europass CV
04 - International Trade	PRACTICE <ul style="list-style-type: none">• Enquiries: written enquiries / telephone enquiries / phraseology• Replies to enquiries: written and oral replies / phraseology

**05 –
Transport and
Insurance**

PRACTICE

- Orders: written orders / phraseology
- Replies to orders: accepting or refusing an order

APPROFONDIMENTI INTERDISCIPLINARI:

- W.Shakespeare: biography, the Globe Theatre, some extracts from *Romeo and Juliet*

Data: 25 maggio 2015

L'insegnante _____

I rappresentanti di classe _____
