

Alaska Mental Health Trust Authority
Board of Trustee Meeting
Date: February 1, 2012
Alaska Permanent Fund Corporation
Hugh Malone Board Room
801 West 10th Street, Juneau, AK 99801
 *or via teleconference at 1 866-469-3239
 Session Number: 808 016 881 #
<http://amhta.webex.com>

Wednesday, February 1, 2012

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9:00	Call to Order Call to Order - Dr. Doolittle, Chair Roll Call Approval of Agenda Approval of Minutes - November 17, 2011 Ethics Disclosure Review of Guiding Principles AMPs / Appendix J /Regulations	4 27 43
9:15	Staff Report CEO Update	
9:30	Committee Reports Resource Management Committee	46
10:00	Committee Reports Finance Committee	94
10:30	Break	
10:45	Committee Reports Planning Committee	110

11:15	Statutory Advisor Updates Governor's Council on Disabilities & Special Education	117
11:45	Lunch On Your Own	
1:15	Statutory Advisor Updates Alaska Commission on Aging	138
1:45	Statutory Advisor Updates Advisory Board on Alcoholism & Drug Abuse / Alaska Mental Health Board	145
2:45	Morningside History Project Niesje Steinkruger / Meg Greene	
3:00	Adjourn	
3:15	Public Comment	

Future Meeting Dates
Full Board of Trustee, Finance & Resource Management
(updated 01/17/2012)

FY12/13 - Finance Committee Dates:

- January 4, 2012 (Wed)
- April 10, 2012 (Tue)
- August 8-10, 2012 (Wed, Thu, Fri)
- October 17, 2012 (Wed)

FY12/13 – Resource Management Committee Dates:

- January 4, 2012 (Wed)
- April 10, 2012 (Tue)
- **August 7, 2012 (Tues)**
- October 17, 2012 (Wed)

FY 12/13 – Full Board of Trustee Meeting Dates:

- Feb 1, 2012 (Wed) - JUNEAU
- May 9-10, 2012 (Wed & Thu) – Anchorage – TAB
- September 12-14, 2012 (Wed, Thu, Fri) – Anchorage – TAB
- November 15, 2012 (Thu)

**Minutes for the
November 17, 2011
Full Board of
Trustee Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY

FULL BOARD MEETING

November 17, 2011

9:05 a.m.

Taken at:
3745 Community Park Loop
Anchorage, Alaska

MINUTES

Trustees Present:

William Doolittle, Chair
Paula Easley
Larry Norene
Mary Jane Michael
Russ Webb (Telephonically)
Mike Barton

AMHTA Staff Present:

Jeff Jessee
Delisa Culpepper
Kevin Buckland
Bill Herman
Nancy Burke
Steve Williams
Katie Johnson
Mike Baldwin
Lucas Lind
Miri Smith-Coolidge
Marilyn McMillan

Trust Land Office Staff Present:

Greg Jones
Leann McGinnis
John Morrison
Tim Spernak

Others Participating:

Rich Sanders, Governor's Council On Disabilities and Special Education; Kate Burkhart, ABADA; Jill Hodges, ABIN; Denise Daniello, Alaska Commission On Aging; Beth McLaughlin, Agnew Beck; Meg Loomis, Agnew Beck; Thea Agnew Bembem, Agnew Beck; Jordan Marshall, Rasmuson Foundation; Deirdre Dare, Covenant House; Jimmy Crockett, Bean's Café; Ken Miller, Bean's Café; Kimberli Poppe-Smart, Department of Health and Social Services; Melissa Stone, Department of Health and Social Services; David Levy, Alaska Mobility Coalition; Kathy Watson; Jim Beck, Access Alaska; Carey Turnbaugh, Access Alaska; Christine Herrera, Access Alaska; Sue Brogan, United Way; Faith Myers; Dorrance Collins; Kirby Spangler; Carl Wassilie; Delise Calcoate; Brandy Spandifer; Bobbi Burnett; Frank Box; Dan Rogers, Alaska Immigration Justice Project; Ed Wood; Christiana Wright; Kendra Zamzow; Nikos Pastos; Andre Ciosdek.

PROCEEDINGS

CHAIR DOOLITTLE calls the meeting to order and asks for a roll call.

MR. JESSEE states that Laraine Derr is excused.

CHAIR DOOLITTLE asks for approval of the agenda.

TRUSTEE BARTON makes a motion to approve the agenda.

TRUSTEE NORENE seconds.

TRUSTEE MICHAEL makes a motion to add a request for funding for the Pick. Click. Give. Program after the Committee Report at 1:40.

TRUSTEE BARTON seconds.

There being no objection, the motion is approved.

TRUSTEE EASLEY makes a motion to approve the minutes of September 7, 8, 2011.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

CHAIR DOOLITTLE asks for any ethics disclosures. There being none, he calls attention to the number one item in the guiding principles, which is education of the public and policymakers on beneficiary needs. He adds that is especially prominent as the development of the annual report begins.

STAFF UPDATE

MR. JESSEE states that they are continuing to work with various departments and OMB on the 2013 budget, and adds that there are no final numbers from the Governor's office. He continues that the early numbers are pretty encouraging, and the priorities of the advisory boards are faring well in the budget process. He moves on to the Nominating Committee for the Trustees, stating that Larry Norene's position is up for reappointment and has been advertised at the request of the Governor's office. He continues that there have been a couple of inquiries, and the Nominating Committee will meet to review the applications and schedule interviews and forward the recommendations to the Governor in a timely manner. He moves on, stating that the staff survey done through the Center for Effective Philanthropy is in draft form with the final report to follow. He adds that the stakeholder survey should also be received in the not too distant future. He states the difficulty in getting a meeting with the Commissioner of Revenue concerning the POMV effort, adding that he will continue to work on that. He moves on, stating that Bill Hogan has transitioned over to his new position of the interim Dean of the School of Health at the University. He adds that they are working with Rasmuson and the Matsu Health Foundation on finding a replacement for him for the Recover Alaska Initiative. He states that the challenge is of finding someone that has the requisite gravitas and reputation in the community, and also the organizational ability to lead this kind of effort. He concludes his update.

CHAIR DOOLITTLE states appreciation for the input, and adds that the Trustees' representative for the Nominating Committee is Paula Easley.

TRUSTEE MICHAEL thanks Mr. Jessee for the opportunity to participate in the rural outreach in September. She adds that she was impressed with all the organizations that participated and states that the challenge is how to implement some of the things that were learned.

CHAIR DOOLITTLE asks if expectations were created that the Trustees will not be able to fulfill.

TRUSTEE MICHAEL replies that there is a lot of need, and that communities are struggling with so many issues, from infrastructure to health services, that anyone who goes out there has to be ready and prepared to respond to a variety of issues. She adds that it needs a very concentrated look on how the Trust funds are invested.

CHAIR DOOLITTLE thanks Ms. Michael and calls attention to the second page of the packet, and asks all to look at the Trust Authority budget process and budget bill process. He moves on to the Committee Reports.

COMMITTEE REPORTS

RESOURCE MANAGEMENT COMMITTEE REPORT

TRUSTEE NORENE states that there are three items of business to attend to that have to do with leases and a lease offering. He begins with Paul & Co. negotiated placer lease and asks for any questions in regard to that proposed lease.

TRUSTEE MICHAEL makes a motion that the Resource Management Committee recommends that the Trust Authority Board of Trustees concurs with the negotiated lease of Trust land on Fairbanks Creek for placer mining as proposed.

TRUSTEE BARTON seconds.

MR. JESSEE states that coming from Committee, the motion does not require a second. He clarifies that the actual motion should be that the Trust Authority Board of Trustees concurs with the negotiated lease of Trust land on Fairbanks Creek for placer mining as proposed.

There being no objection, the motion is approved.

TRUSTEE NORENE states that the Resource Management Committee makes a motion that the Trust Authority Board of Trustees concurs with entering into a negotiated Upland mining lease for Trust land described by the U.S. Mineral Survey No. 2376.

There being no objection, the motion is approved.

TRUSTEE NORENE states that the Resource Management Committee makes a motion that the Trust Authority Board of Trustees concurs with the competitive offering of the Cleary Summit area following the format of previous mineral lease offerings.

There being no objection, the motion is approved.

TRUSTEE NORENE continues that there was an attached Change of Intent memo which was approved by the Finance Committee and is included in the packet for information.

MS. MCGINNIS states that the Resource Management Committee went over the United States Forest Service land exchange with the Trust and the TLO five-year real estate investment plan, which will be discussed at a later time.

CHAIR DOOLITTLE calls for five-minute break.

(Break.)

CHAIR DOOLITTLE calls the meeting back to order. He recognizes Trustee Norene.

TRUSTEE NORENE moves on to the director's report and recognizes Greg Jones.

MR. JONES gives an update on the TLO, stating that good headway is being made on hiring replacement staff. He states that the new chief administrator officer is John Morrison, who is a CPA with audit experience, as well as a significant amount of real estate experience and property management experience. He moves on to the major initiatives, stating that a formal application for an administrative land exchange with the Forest Service and Southeast Alaska was submitted. He adds that the Forest Service is enthusiastic about going through the administrative process. He moves on to the land sale, reporting that almost \$1,400,000 was made in revenue, adding that it was double what was budgeted and about 28% above the appraised value on the average of the lands that were sold. He states that the biggest difference this year over last year was advertising. He continues that more advertising was put out that made the communities more aware of what was going on. He states that they are continuing to work with Chuitna on their application, adding that there is a lot of public debate going on about the Chuitna mine and the recent decision by the Commissioner of DNR's office to deny the petition to declare that area unsuitable for mining. He moves on to the oil and gas resources on the Kenai, stating that the gas should be to market by the middle of December. He adds that royalties from the gas field should start coming in right after the first of the year. He continues that they have recently toured the gold mines north of Anchorage and all are performing well.

CHAIR DOOLITTLE asks about the fight over Pebble Mine.

MR. JONES replies that the Trust is ahead in terms of the permitting process, adding concern about the local government attempting to regulate the ability to extract a resource that the State is mandated to manage. He states that this is being watched very closely. He adds that the Trust is not participating on a formal basis.

MR. POHLE states, in regards to Pebble, the people of the state of Alaska have to understand that the regulatory process for permitting the mine is very detailed and is set in law. He adds that there is a group trying to circumvent that and stop the Pebble Mine without due process.

CHAIR DOOLITTLE asks if the Trust is involved in the specific permitting process.

MR. POHLE replies there is no involvement in the permitting process.

A discussion ensues on the subject.

MR. JONES introduces John Morrison, the new chief administrative officer at the Trust Land Office.

CHAIR DOOLITTLE states that they have received distribution on a Mitkof Highway Homeowners Association brochure and asks for any comments.

MR. JONES states that there was a month of torrential rains that caused the slide which destroyed a couple of buildings and several vehicles, a lot of tools and equipment that were

stored in Don Koenig's shop. He continues that the concern of the Mitkof Highway Homeowners has always been the stability of those slopes. He adds that it has not been determined whether logging will or will not make those slopes more unstable, and states that this slide occurred in the heavily timbered area, not a cut area.

CHAIR DOOLITTLE asks if the Trust has liability in regard to this.

MR. JONES replies that he believes the Trust has no liability here.

TRUSTEE WEBB states appreciation for the information provided on the reclamation of Trust land as it gets developed and the processes by which that will occur. He adds that he thinks the public views the Trust as having a greater obligation to protect the public interest than simply what is perceived to be the minimum standard in regulation. He states that the public needs to be aware that the Trust is looking to protect the public interest and the interest of the Trust beneficiaries at the same time as gaining any financial benefits. He adds that he would appreciate the opportunity to sit down and learn a bit more about the process.

MR. JONES extends an invitation to any members of the board interested in learning more at their convenience.

TRUSTEE EASLEY comments on an excellent job done.

TRUSTEE NORENE asks for any further comments. There being none, he concludes the Resource Management Committee's report.

CHAIR DOOLITTLE thanks Mr. Norene, and recognizes Ms. Easley with the Planning Committee Report.

PLANNING COMMITTEE REPORT

TRUSTEE EASLEY states that Thea Agnew, Meg Loomis and Beth McLaughlin will be giving a presentation on the rural outreach trip.

MS. McLAUGHLIN begins the quarterly report for the first quarter of FY12, stating that this report is focused on the activity of planning and coordinating the Trust rural outreach trip. She states that Meg Loomis was the primary person planning the trip, representing the Trust, the Trust mission, explaining and educating folks about Trust beneficiaries. She continues that almost 40 people traveled on the trip, which was the largest number of people in all the years that she has been involved. She adds that Ms. Loomis did an awesome job. She states that now they are working on following up with the communities and organizations that were contacted during the trip. She adds this includes everything from the regionals of Bristol Bay Native Association, the local school district, the domestic violence shelter, and all the associated programs that they offer to Trust beneficiaries, and also to people working on the village level. She states that it was a great opportunity to bring connection and education to the folks on the local level, as well as to

the folks that were traveling on the trip. She continues that a matrix has been prepared, along with an evaluation of the trip.

MS. LOOMIS thanks the Trustees who traveled, adding that it was an enthusiastic, large group of people. She states that she and Michael Baldwin are looking at how to incorporate both the community and the travelers and taking the TA to the next level for these communities.

MR. BALDWIN states that they continue to get feedback from the travelers and the communities, and adds that finalization of the follow-up efforts will be a bit more of a process.

TRUSTEE EASLEY asks how many legislative staffers participated in the trip.

MS. LOOMIS replies that it was four.

MR. HERMAN thanks Michael Baldwin and Jody Thomas for the great job of doing the Trust side of the trip and the planning and working with the others.

TRUSTEE EASLEY thanks all for the presentation and looks forward to working with all next year. She moves on to the plans for the Planning Committee, stating that there is a proposal on how to move forward and asks for any comments or recommendations for the committee.

MR. HERMAN states that three major areas were identified in the Bylaws revisions for the Planning Committee and offers some ideas about that. He states that the first one was to identify and forecast the status and the needs of the beneficiaries. He continues that the Alaska scorecard is updated every December, and the draft is scheduled to be completed by mid-December. He adds that this would be a good starting point for the Planning Committee to review some of the RBA principles and review the scorecard. He moves on to the second item, which is to develop program policies and plans to meet the needs and improve the circumstances of beneficiaries. He states that one of the plans is to have the different divisions work on better accountability and reporting to the Planning Committee and then also include the focus areas. He states that they would like to nail down a date for the first meeting during the week of December 19-23.

TRUSTEE EASLEY states that December 19 in the afternoon works the best.

MS. CULPEPPER states that there is a new DHSS Deputy Commissioner named Ree Sailors, who is based out of Juneau and started two weeks ago. She adds that she will be covering DJJ, OCS, public assistance, workforce and some other things.

MR. HERMAN gives a brief update on the results-based accountability work with the Divisions. He states that the Division of Behavioral Health is developing a dashboard about their treatment programs. He moves on, stating that Senior and Disability Services have been doing a strategic plan. He adds that there is a lot of results-based accountability work on the focus areas being done.

MS. CULPEPPER reminds the Trustees about the annual Advocacy Summit being planned two days prior to the meeting in February in Juneau, which would be January 30 and 31.

TRUSTEE EASLEY concludes the report of the Planning Committee.

TRUSTEE WEBB asks for an update regarding the comprehensive planning process.

MS. CULPEPPER states that the agreement is to work with the Divisions on the RBA and have until January to finalize some things to use to help form the basis of the new framework for the comprehensive plan.

CHAIR DOOLITTLE takes a break until 10:55.

(Break.)

CHAIR DOOLITTLE calls the meeting back to order, and gives the Governor's Council an opportunity to present updates.

GOVERNOR'S COUNCIL UPDATE

MR. SANDERS states that he is program coordinator for the Governor's Council and discusses the Council's efforts on planning and advocacy. He states that the main areas for the five-year State plan are advocacy and leadership, which is a foundation to advocate and lead the way for systems change that positively impacts people with developmental disabilities and people with disabilities. He continues that another section is community inclusion and supports. He adds that they work on employment programs to increase income of the beneficiaries and improve their quality of life. He states that the advocacy process works from the Council values and principles that were developed and talks about the legislative advocacy strategies. He continues with his slide presentation and states that the Anchorage Financial Partnership Network was developed to promote the earned income tax credit because it is one of the most missed immediate income things that people with disabilities miss year after year. He states that there is a list of different advocacy issues that they will continue to work on and concludes his presentation.

TRUSTEE MICHAEL asks about the date for the Key Campaign.

MR. WILLIAMS replies that the Key Campaign is February 22 and 23.

CHAIR DOOLITTLE thanks Mr. Sanders, and moves to the Commission on Aging.

COMMISSION ON AGING

MS. DANIELLO begins by thanking the Trust for the inclusion in the rural outreach visits to Dillingham and the Bristol Bay region. She states that the Alaska State Plan for Senior Services has been approved by the U. S. Administration on Aging, and the plan will be put into use through implementation. She continues that it is a four-year State plan; and its purpose is to

make sure that the many agencies that are working and providing services for seniors, or administering programs for seniors, are all working together to move forward in the right direction, and use the State's limited resources for senior programs wisely. She states that the first implementation meeting for this plan is on December 8 and 9 at the BP Energy building; and 29 agencies have expressed their interest and willingness to attend the meeting. She adds that Commissioner Streuer will be giving the keynote message. She states that in addition to providing oversight for the State Plan implementation process, the Commission's Planning Committee has identified a new initiative which is to develop a new State Plan for people with Alzheimer's disease and related dementia and their caregivers. She continues that this will begin with a series of community forums with the first one happening on December 8 at the Anchorage Senior Center. She moves on, stating that the Commission made a policy recommendation to support development of modern senior centers and will be working with senior center directors and other partners to help senior centers prepare for the aging baby-boomers entering their golden years. She adds that this strategy also was included in the Trust Housing Focus area. She continues, giving an update about the Commission, adding that they received notification from the Governor's office that a new Commissioner has been chosen and will be announced at the end of the month. She states that they have four budget recommendations that were presented and approved by the Trust for inclusion in the GF/MH bill. She continues they are an increment for senior in-home services, an increment for adult day programs, a budget recommendation for senior fall prevention, and funding for the Alaska Complex Collaborative Hub. She states that they will continue to support pending legislation that has to do with addressing workforce, healthcare for seniors, transportation, senior housing, protection of vulnerable adults and legal assistance for seniors. She invites the Trustees to the December 6 and 7 meeting at the Anchorage Activities Center and thanks all.

CHAIR DOOLITTLE thanks Ms. Daniello, and calls for lunch break.

(Lunch break.)

CHAIR DOOLITTLE states there is now a quorum, and the meeting of the Board of Trustees is back in session. He moves on to the statutory advisory updates, Alaska Mental Health and ABADA.

ALASKA MENTAL HEALTH BOARD AND THE ADVISORY BOARD ON ALCOHOLISM AND DRUG ABUSE

MS. BURKHART states that she is the executive director for the Alaska Mental Health Board and the Advisory Board on Alcoholism and Drug Abuse. She adds that the focus today is on the Board's planning and advocacy activities both recent and planned for the future. She states that each Board has a statutory responsibility to plan and coordinate the services provided by the State of Alaska in conjunction with the Department of Health and Social Services, the Alaska Mental Health Trust and others. She continues that over the last few years, the Boards have prioritized input from their constituents. She adds that there have been good results from engaging and listening to the constituents before starting anything new and exciting, and hopes to continue with that in the next planning process. She states that this inclusive popular planning

model is based on conversation over time for refinements in the final product and has a lot of community buy-in because they helped create it. She moves on, stating that they have worked on a variety of things in partnership with the Department, the Commission on Aging, the Alaska FASD Partnership, the Council and others. She adds, this includes the early childhood comprehensive system, the ECCS, strengthening families, and keeping kids safe. She continues that there has been a lot of progress in early childhood mental health and early interventions as a result of the collaboration. She states that they partnered with the Commission on Aging to ensure behavioral health was part of the State senior plan. She moves on, stating that as the new popular model of planning is engaged, they are going to start with reviewing progress over the last five-year plan and also look further back to see what was tried in the past in an effort to not repeat mistakes. She states that there has been recent public comment about the need for shortening the window between science and practice and has an intention to create a clinical advisory group from folks from around the state to help ensure the public input with practical expertise. She quickly goes over the advocacy process and states that the boards have prioritized this continued advocacy for policy change that promotes wellness through prevention and early intervention programs.

CHAIR DOOLITTLE thanks Ms. Burkhart, and asks for any questions from the Trustees.

TRUSTEE EASLEY asks about the Trust Training Cooperative.

MS. BURKHART replies that most of the work related to that would be through the workforce development focus area and it is working well.

CHAIR DOOLITTLE moves on to the Executive Committee and the audit report.

EXECUTIVE COMMITTEE REPORT

MR. BUCKLAND states that the audit was approved by the Executive Committee and forwarded to the Department of Administration for inclusion in the Comprehensive Annual Financial Report. He adds that it was a clean or unqualified audit opinion, and there were no instances of any material weaknesses found by the auditors.

CHAIR DOOLITTLE thanks Mr. Buckland, and moves to the issue of how the statutory net income is calculated in the annual income. He states that the concept has evolved to the POMV, or percent of market value, as desirable, and staff was commissioned to seek counsel and developed language for legislative approval of a POMV approach to the Trust payout from the Permanent Fund. He continues there was subsequent discussion on the Longhouse development and approval of \$31,000 for due diligence on the Longhouse to be funded from '09 unallocated pool predevelopment fund. He adds that the Executive Committee would delegate the decision point for getting the approval of the appraisals done to the TLO and the Resource Management Committee. He asks for any questions.

TRUSTEE MICHAEL asks if there is an update on the Longhouse development.

MS. BURKE replies that the due diligence has proceeded and the one piece remaining would be a zoning analysis. She adds that there is a meeting with the agency to talk about the program.

CHAIR DOOLITTLE proceeds to the Finance Committee report.

FINANCE COMMITTEE REPORT

TRUSTEE BARTON states that the Finance Committee met on October 20, 2011 and took a few actions. He adds that a total of \$1.5 million MHTAAR was requested by the Department, but there is only \$1.4 million available.

TRUSTEE BARTON states that the Finance Committee recommends to the Trust Authority Board of Trustees the \$500,000 MHTAAR grant for FY13 for the patient-centered medical homes with integrated services project.

TRUSTEE WEBB asks if this is not a bit premature since all the information from the consultants for the four pilot programs is not in.

DEPUTY COMMISSIONER POPPE-SMART states that she is with the Department of Health and Social Services and replies that the RFP for the consultants is in the development phase. She adds that the consultant initially will help identify models of the medical home delivery that will work in Alaska since there are unique circumstances as compared to other states. She continues that the money for FY13 will go to further efforts that are already underway or to help organizations that are deemed ready to move forward with their medical home projects. She states that available partners have been identified, but specific pilot projects have not. She continues that the next phase will be to identify the critical elements of a successful home.

TRUSTEE WEBB states concern about committing to the requests for these two projects with only \$1.4 million of MHTAAR available. He adds that his approach would be to approve some of the request but not the entire request. He states concern about committing and not keeping a cushion.

MR. JESSEE states that it is staff's recommendation to approve this and not approve the e-Grants.

TRUSTEE BARTON states opposition to item three, adding that the project has a lot of merit and he understands why the Department wants to do it; but doesn't think it is the responsibility of the Trust to finance it. He adds that it seems to be an internal management tool to the Department and, as such, should be financed by the Department.

CHAIR DOOLITTLE calls a vote on item No. 2. There being no objection, the motion is approved.

CHAIR DOOLITTLE moves to item No. 3.

TRUSTEE BARTON makes a motion, for purposes of discussion, that the Finance Committee recommends that that Trust provide \$1 million in FY13 MHTAAR grants for the Department for the Departmental Grant Management Project.

CHAIR DOOLITTLE asks if there is a discussion.

TRUSTEE BARTON reiterates his prior objections.

TRUSTEE WEBB states agreement with Trustee Barton, adding that there is merit in the Department's desire to make changes in not only the electronic format of its grant processes, but possibly in its general structure and how it approaches grants. He adds that he does not see a justification for the Trust absorbing the majority of the cost that would seem to be routine administrative developmental costs.

TRUSTEE EASLEY asks to hear from the Deputy Commissioner on the subject.

DEPUTY COMMISSIONER POPPE-SMART appreciates the opportunity to give an update on the project and states that the overall cost of the project has been reduced by about \$400,000 and asks the Trustees to consider that. She continues that the project does have the potential to impact the beneficiaries significantly, as well as providers, in that this failing, aging system currently processes 600 grants, \$160 million, and if the system is not sustained, the grant applications will need to be processed by hand using three personnel to do that.

TRUSTEE BARTON states that the proposal has a great deal of merit, but it needs to be financed by the Department because it is an internal management tool.

MR. JESSEE shares that the Commissioner has been trying to get this money from the Legislature which has not been supportive of including it in the budget.

CHAIR DOOLITTLE asks for any other comment from the Trustees.

TRUSTEE MICHAEL states concern on the funding.

TRUSTEE WEBB agrees in regard to the value of the project and would be happy to propose a lower level of support to assist the Commissioner in his efforts to get the Legislature to support him in making the changes.

The discussion continues.

TRUSTEE BARTON makes a motion for an amendment that the Trust provide \$150,000 in FY13 MHTAAR grant to the Department for the Departmental Grant Management Project to be combined with funds that the Department obtains from whatever source, and that if the Department is unable to obtain those funds, the money will be returned to the Trust.

TRUSTEE NORENE seconds.

TRUSTEE WEBB suggests a friendly amendment to clarify an equal or greater amount of funding that the Department receives from any other source.

TRUSTEE BARTON accepts the friendly amendment.

There being no objection, the motions are approved.

TRUSTEE BARTON states that the Finance Committee moves that the Trust provide a \$100,000 FY12 partnership grant to Anchorage Neighborhood Health Center for the new health center capital campaign.

There being no objection, the motion is approved.

TRUSTEE BARTON states that the Finance Committee recommends that the Trust provide \$100,000 FY12 partnership grant to Denali Family Services for the expansion of the Little Steps Preschool Project.

There being no objection, the motion is approved.

TRUSTEE BARTON makes a motion that the Finance Committee recommends that the Trust approve a \$150,000 FY12 partnership to the Alaska Community Foundation for the Pick. Click. Give. five-year project.

MR. JESSEE states that this is an error and was not approved by the Finance Committee and should not be here.

CHAIR DOOLITTLE asks if Trustee Michael would like to support her project.

TRUSTEE MICHAEL states that she is passionate about the Pick. Click. Give. program which has been a very successful project and supports the \$150,000 FY12 partnership. She asks Mr. Marshall to say a few words about the program.

MR. MARSHALL states that he is the initiatives and special projects manager for Rasmuson Foundation and adds that it is an honor to come before the Trustees to report on demonstrable progress for the capacity-building tool for the Trust partner organizations and to lay out an opportunity for a short-term, discrete investment in Pick. Click. Give. He states that Pick. Click. Give. has worked because of Trust investment leverage, with financial support provided by Rasmuson foundation and corporate funding partners, coupled with a multi-platform advertising and marketing campaign. He continues that they polled participating organizations asking if Pick. Click. Give. had truly expanded the resource base for nonprofits. He adds that organizations with sophisticated fund-raising efforts had nearly 60% of the donors qualifying as new or returning lapsed donors and among the smaller organizations the names of individual donors were nearly 100% new. He states that this is unimpeachable evidence that the project is working as intended. He continues that the exciting opportunity of Pick. Click. Give. is that

organizations that solely rely on State or Federal funds now have a highly visible tool to begin to develop a new income stream from the community. He states that continued support from the Trust is needed to make this effort succeed. He thanks all for the prior support and for the opportunity to speak today.

TRUSTEE MICHAEL states that there are a few people from nonprofits present and asks if it would be possible for them to say a few words.

CHAIR DOOLITTLE invites them to speak briefly.

MS. DARE states that she is a Pick. Click. Give. recipient and that leadership is needed in the state to grow philanthropy, and that the Trust is looked to for this leadership. She asks that they consider a leadership role and support the five-year plan. She thanks them.

MR. CROCKETT states that he is with Bean's Café and serves the most destitute and tries to do the best job possible. He continues that their money comes from individuals, which is their lifeblood. He adds that over 1,000 people contributed last year because of Pick. Click. Give.

MR. MILLER states that he is the director of development for Bean's Café, and shares numbers concerning the donations. He continues that they expanded a hot breakfast from three days a week to seven days a week based on the funds received from Pick. Click. Give. He thanks all.

The discussion on Pick. Click. Give. continues.

TRUSTEE MICHAEL makes a motion to request approval for \$150,000 FY12 partnership to the Alaska Community Foundation for the Pick. Click. Give. five-year project.

TRUSTEE WEBB seconds.

MR. JESSEE clarifies that the intention is to take the first \$50,000 out of the FY12 allocation, and the other four years would be taken out of those respective years' partnership funds.

TRUSTEE MICHAEL adds that it would be a five-year declining grant: \$50,000 for 2012; \$40,000 for 2013; \$30,000 for 2014; \$25,000 for 2015; and \$10,000 for 2016.

There being no objection, the motion is approved.

TRUSTEE BARTON states that the rest of the items do not require Board action and are within the authority of the Finance Committee. He concludes the report.

MR. JESSEE states that the Committee had declined to recommend the \$125,000 for the FY12 designated grant to WICHE. He continues that staff looked at the concerns that were expressed and have retooled that proposal and discussed it with the Commissioner's office.

DEPUTY COMMISSIONER POPPE-SMART states that brought forward was a request for \$125,000 to help study the behavioral health delivery system. She states that the Department has a challenge for meeting the needs of the individuals that currently exist in the system and identifying those that are getting no services at all or inadequate services because their providers do not know how to access services for them. She continues that there is a need to study the current system and develop a more effective and efficient system that will allow access expansion, better identify the need of the individuals, and provide prevention by doing early screening. She adds that this is part of the medical home model. She asks the Trustees to reconsider the previously denied \$125,000 for a study to be bid out in an RFP process to get a better handle on this to plan for the existing beneficiaries, existing Medicaid recipients, and those that are yet to be identified.

CHAIR DOOLITTLE asks for discussion from the board.

TRUSTEE BARTON states that the committee chairwoman has some concerns and strong feelings that a previous grant was provided to get the same data. He requests tabling this until the January 4, 2012 Finance Committee meeting.

CHAIR DOOLITTLE states that the request is tabled until January 4. He calls for a break.

(Break).

MR. JESSEE states that the report from the Department is ready.

DEPUTY COMMISSIONER POPPE-SMART states that the Commissioner sends his regrets. She continues that there is now a second Deputy Commissioner in the Department located in Juneau. She states that her name is Ree Sailors and she oversees the Office of Children's Services, the Division of Juvenile Justice and the Division of Public Assistance. She reports that the budget process is underway and talks about the priority of medical homes. She states that they have issued and are closing out a request for proposal for the health insurance exchange and have been developing that system, working with providers. She adds that they are aware there are challenges on electronic health record development, health information exchange development and are addressing them. She states that they are continuing to work with the tribal partners to develop tribal foster placements, which is ongoing work with the Office of Children's Services. She concludes, stating that this is a brief update of what is going on in the Department.

TRUSTEE WEBB asks if the Commissioner would object to sharing the draft on the medical home project with the Trust and give the Trust an opportunity to make some suggestions.

DEPUTY COMMISSIONER POPPE-SMART replies that as long as there is no violation of any procurement rules, she will relay the request to the Commissioner.

CHAIR DOOLITTLE asks for any other comments. There being none, he states that the session will resume at 3:15 for public comment.

TRUSTEE EASLEY notes, for the record, that she has been excused this afternoon for another engagement.

(Break.)

PUBLIC COMMENT

CHAIR DOOLITTLE calls the meeting back to order, and recognizes David Levy.

MR. LEVY states that he is with the Alaska Mobility Coalition and thankful for the opportunity to give a brief update on their activities. He shows a series of public awareness videos that are already running on the Internet and will be running statewide starting at the end of the month.

(Videos played.)

MR. LEVY thanks the Trust for their support, adding that the goal of this ad was to raise the awareness across the state that when you talk about public transportation in Alaska, it's not an urban issue; it's not an Anchorage issue; it exists all over the state. He moves on, stating that the annual report is on the webpage and it profiles some of the activities and some of the members. He continues that the Alaska Transit Conference was held in Anchorage and some follow-up reports will come out of that. He states that the Governor's coordinated transportation task force report will be available at the next Trust meeting. He adds that he would be interested in hearing the feedback from the Trust on their recommendations. He states that he would be happy to answer any questions.

CHAIR DOOLITTLE asks for any questions from the Board. There being none, he thanks Mr. Levy. He reads the preface to these discussions, section 6 of the Bylaws on public comment. He recognizes Kathy Watson.

MS. WATSON states that she is calling from Fairbanks and is a member on the Alaska Mental Health Board. She continues that she is an advocate and talks about a problem that she is having with the beneficiary mini-grant for mental health. She adds that there are only two places that can write these grants, Access Alaska and Fairbanks Behavioral Health Center, and unless you are a patient, they are so swamped they do not want to help people to go to another facility. She states the problem is immediate and does not know where to send these people for help. She asks for ideas.

MS. JOHNSON states that the problem is not that there are limited organizations that can submit mini-grants on behalf of beneficiaries in Fairbanks, but that the organizations themselves are opting not to do it. She continues that the need is to look at why and do some more focused outreach to some of the providers in the community to encourage them to be an access point for folks that are trying to access the mini-grant program. She states that they are aware of the problem and are working to remedy it.

MS. WATSON states that NAMI used to do it; but it's very time-consuming, and they do not have enough staff. She adds that if someone could train her how to do it, she would help these people to write these grants and help keep track of them for nothing.

MS. JOHNSON replies that she will follow up on this.

MS. WATSON thanks all for listening.

CHAIR DOOLITTLE thanks Ms. Watson, and asks for any comments from the Trustees or staff.

MR. JESSEE states that each of the Trustees has received a letter from the Cook Inlet Keeper and adds that it will be placed into the public comment record.

CHAIR DOOLITTLE recognizes Jim Beck.

MR. BECK states that the thrust of his testimony is simply to thank the Trust for funding the acquired traumatic brain injury case management program. He states that Access Alaska submitted a proposal that was accepted by the Division of Senior and Disability Services and also submitted for projects in the RFP that SDS put out in August and were awarded both projects. He adds that they will now be providing additional acquired traumatic brain injury case management in the Fairbanks office and in the Anchorage office. He continues that they are pleased to bring their community-based advocacy and empowerment model to this project and believe that it will be an excellent alternative to the traditional community mental health center system and expect to see some great results for folks with acquired traumatic brain injury. He thanks all for the foresight in the funding and looks forward to keeping all updated.

CHAIR DOOLITTLE thanks Mr. Beck, and recognizes Carey Turnbaugh.

MR. TURNBAUGH states that he is one of the program managers with Access Alaska and invites Christine Herrera to speak.

MS. HERRERA states that she is an ATBI or acquired and traumatic brain injury advocate, at Access Alaska in Anchorage. She continues that this job should provide advocacy to consumers who have an acquired or traumatic brain injury. She adds that she also assists these individuals with acquiring community support and resources and then managing those resources. She states that one of Access Alaska's focuses and community services is to provide skill development such as self-advocacy and agency-to-agency contact so that individuals who have these disabilities can continue to live in the community of their choice. She continues that she was hired six weeks ago and has met and developed relationships with 16 individuals who have had acquired or traumatic brain injury, who have contacted and requested advocacy and support services. She thanks the Trust for the foresight to initiate money in funding for both the position and the grant, and thanks all for the opportunity to testify. She thinks that Access Alaska's proven record of providing services in an advocate role will give an opportunity to serve another constituency and appreciates the opportunity to be able to do this.

CHAIR DOOLITTLE recognizes Jill Hodges.

MS. HODGES states that she is the executive director of the Alaska Brain Injury Network and takes this opportunity to share what the Brain Injury Network has been doing. She continues, highlighting the partnerships with the tribal system and with the military system. She also talks about the Brain Injury Network Resource Navigation Program which is fully funded by the Trust, stating that since this program has been developed, they have been in contact with 925 unique TBI survivors looking for resources. She thanks the Trust for funding that project.

CHAIR DOOLITTLE thanks Jill, and recognizes Sue Brogan.

MS. BROGAN thanks the Trust for their continued support of Alaska 211, adding that she is with United Way, the project lead. She states that the Trust financial support is very important and looks forward to ways to continue partnering with the Trust, particularly around the development of their business plan. She also thanks all for being included in the rural trip, adding that she was impacted by some of the different service delivery methods. She concludes, stating that the increase in the call volume shows that the service is being used across the state.

CHAIR DOOLITTLE thanks Ms. Brogan, and recognizes Faith Myers and Dorrance Collins.

MS. MYERS states that she and Ms. Collins volunteer as psychiatric patient advocates. She asks the Trust Authority to assign one employee on a part-time basis to assist in projects that would improve psychiatric patient rights in Alaska. She states that the following are some of the psychiatric patient rights that need to be improved: One, the Department of Health and Social Services are required by law, AS 47.30.660, to investigate psychiatric patient complaints and cannot delegate that responsibility to a non-state agency. Two, Alaska may be the only state that does not require an appeal process in state law or regulation for all psychiatric patient complaints unsatisfactorily resolved at the first level to the State for anyone. Three, Alaska is one of the few states that does not require a grievance procedure in state law or regulation for those with a developmental disability who have a complaint concerning treatment or care. Four, the grievance procedure law for psychiatric patients, AS 47.30.847, was poorly written and does not protect psychiatric patients and their family members and needs to be improved. She asks the Board and the Trust Authority staff for support in helping to pass Senate Bill 55. In closing, she encourages the Trust Authority to get involved at least part-time in promoting better patient rights.

MR. COLLINS comments that presently the grievance procedure law does not require the workforce of civilly committed individuals to be evaluated. He states that it only covers API and NASDA, and there is no appeal process mandated.

CHAIR DOOLITTLE recognizes Annie Geselle.

MS. GESELLE states that she fell on the ice almost 2 years ago and it took almost a year to get treatment because the doctor said she would recover slowly. She continues that a friend suggested getting evaluated at a hospital which led to out-of-state treatment. She states that she

spent four months in Colorado and when she returned there were huge improvements in her recovery. She adds that even though there is physical therapy, occupational therapy and speech therapy available, they are not specialized in head trauma. She continues that she will be participating in a commercial for the Alaska Brain Injury Network to help raise awareness.

CHAIR DOOLITTLE thanks and congratulates Annie, and recognizes Kirby Spangler.

MR. SPANGLER states that he is calling about the discussion regarding the Chuitna mine and related topics. He reads a passage from a book called “For Fish, The Future of the Last Wild Food” by Paul Greenberg. He thanks the Trustees for the frank discussion about the plan for a propaganda campaign about the mine and thanks for the opportunity to comment.

CHAIR DOOLITTLE thanks Kirby, and asks for anyone else on the phone. He recognizes Carl Wassilie.

MR. WASSILIE states that he studies genetics and the relationship to well-being with subsistence resources and emphasizes that the well-being and the mental awareness of the wild salmon are extremely important for the people that have a genetic relationship with those salmon. He thanks all for the opportunity to speak.

CHAIR DOOLITTLE thanks Carl, and recognizes Delise Calcoate.

MS. CALCOATE states that she works with Cook Inlet Marine Mammal Council which is an organization of the tribes of Cook Inlet that formed the treaty back in 1994. She continues that their subsistence lifestyle is very important both culturally, physically and spiritually, and states concern on development of land that impacts this subsistence lifestyle. She adds that they depend on the fish, their health is dependent on them and thanks all for listening.

CHAIR DOOLITTLE thanks Ms. Calcoate, and recognizes Brandy Spandifer.

MS. SPANDIFER states that she is the tribal member of the Native Village of Tyonek, which is the only Athabascan tribe on the west side of Cook Inlet. She states that the tribe is being threatened since the early 1900s, almost bringing extinction. She continues that this is in regards to this dirty development. She states that PacRim came over and said that this would be fine because a land swap from the State of Alaska to the Alaska Mental Health Land Trust was made. She states that they are going to have to be really messed up to ever benefit off this dirty coal.

CHAIR DOOLITTLE thanks Brandy, and recognizes Bobbi Burnett.

MS. BURNETT states she is a landowner in Beluga and knows that the Mental Health Trust has the majority of the land in the mine unit and has never been contacted. She continues that the river will be torn up, the habitat of the salmon and the wild animals is going to be destroyed, and they do not want to become another Appalachia. She states that the health of the people and the health of the salmon in the community is more important than sending coal to China. Thank you.

CHAIR DOOLITTLE thanks Ms. Burnett, and recognizes Frank Box.

MR. BOX thanks the Trust for supporting the programs and states that he is a two-time brain tumor survivor. He adds that the programs work. He states that he works for Access Alaska and facilitates the head injury support group and loves his job. He states that the head injury support group wakes up the intrinsic value inside each individual, and they all approach therapy with much more vigor. He adds that the support group is a real gateway for people to feel like they are understood, and it is nice to have the new program at Access Alaska. Thank you.

CHAIR DOOLITTLE thanks Frank, and recognizes Dan Rogers.

TRUSTEE MICHAEL comments that she called Access for some help on some accessible equipment and spoke to Mr. Box on more than one occasion. She states that he was very professional and adds that she had no idea that he had a brain injury. She thanks him for the good job he's doing.

CHAIR DOOLITTLE recognizes Dan Rogers.

MR. ROGERS states that he is a volunteer staff attorney with the Alaska Immigration Justice Project and talks about a couple of immigration and language barriers that face beneficiaries. He continues that the Alaska Immigration Justice Project was created in 2005 and the legal program serves about 800 clients a year. He adds that in August 2007 a language interpreter center was developed to train bilingual Alaskans to be interpreters and to provide an interpreter referral service. He states that Trust beneficiaries are included in both these groups, immigrants and those that do not speak English. He thanks the Trust for the opportunity to share information about immigration and language barriers.

CHAIR DOOLITTLE thanks Mr. Rogers, and asks for any questions from the Board.

TRUSTEE MICHAEL asks if the Trust has provided any funding for this project or if this is just to educate us about the situation.

MR. ROGERS states that he is here to educate, but has not requested funding yet.

TRUSTEE MICHAEL encourages putting in a request.

CHAIR DOOLITTLE recognizes Ed Wood.

MR. WOOD states appreciation that the land exchange is apparently moving forward, adding that it is at six years now. He states that he only has comments on the 2600 acres in Petersburg and hopes that this land exchange moves forward and gets finalized. Thank you.

CHAIR DOOLITTLE thanks Ed, and recognizes Christiana Wright.

MS. WRIGHT states that she wants to make a comment and urges the Alaska Mental Health Land Trust to not open up the Chickaloon land leases to coal exploration. She continues that it is a horrible idea to develop the coalfields in that area for many reasons, not just the environmental impacts that would occur because of the coal development. She thanks all for the opportunity to comment.

CHAIR DOOLITTLE thanks Christiana, and recognizes Andre Ciosdek.

MR. CIOSDEK weighs in on the Chuitna Wishbone Hill Project coal mine, stating that every place in the world is destroyed and plundered in pursuit of minerals and fossil fuels, gas and oil development. He urges the Board to take a hard look and go to those places and see for themselves how the habitats will be destroyed. Thank you.

CHAIR DOOLITTLE thanks Andre, and recognizes Kendra Zamzow.

MS. ZAMZOW states appreciation for some of what the Trust Authority is doing, especially being forward-looking and realizing oil revenues will be declining and beneficiaries needs may be going up and trying to prepare for that. She continues that her comments are related to the Chuitna project. She states that she would like the Trust Authority and the Land Office to go into that project with a clear understanding of what can and cannot be done with reclamation. She adds that there is a lot that can be done with reclamation, but not on the kind of scale that's being talked about here, entire watersheds, that has never been done. She encourages going forward in learning what the limits are, because it will really affect the health of the people in that area.

CHAIR DOOLITTLE thanks Kendra, and asks for any questions from the Board.

TRUSTEE WEBB asks if there is some source material that can be provided, some information that discusses the differences between what and what cannot be done in terms of reclamation.

MS. ZAMZOW replies that there are reports that were issued in 2009 through Cook Inlet Keeper, and there are new reports coming out from Margaret Palmer at Chesapeake Bay Laboratories, University of Maryland. She continues that she was the lead scientist on a database of 38,000 streams and rivers that were going through restoration.

TRUSTEE WEBB states his appreciation in getting any information about those reports specific to staff.

CHAIR DOOLITTLE asks if there is anyone else online. He recognizes Nikos Pastos.

MR. PASTOS states that he was born in Anchorage and comments about PacRim Coal's statement that they can restore salmon beds. He continues that there is no scientific proof, especially in the duration of time that they are suggesting, that would disrupt the salmon bearing streams. He states that he has been a commercial fisherman and adds it is very disconcerting when the local communities do not want coal development to affect primarily fishing but also a way of life. He states concern that any of these proposed coal projects would not help Trust lands

and believes the long-term economic impact is not being studied properly. He continues that it is a certainty that salmon-bearing streams can be enhanced, but to completely wipe out beds and think they can be brought back successfully is wishful commercial thinking.

CHAIR DOOLITTLE thanks Mr.Pastos, and asks for anyone else online. There being none, he adjourns the meeting.

(Board meeting adjourned at 4:42 p.m.)

The Trust's Guiding Principles / Mission Statement



Trust Guiding Principles

To improve the lives of Trust beneficiaries, The Trust is committed to:

Education of the public and policymakers on beneficiary needs;

Collaboration with consumers and partner advocates;

Maximizing beneficiary input into programs;

Continually improving results for beneficiaries;

Prioritizing services for beneficiaries at risk of institutionalization or needing long-term, intensive care;

Useful and timely data for evaluating program results;

Inclusion of early intervention and prevention components in programs;

Provision of reasonably necessary beneficiary services based on ability to pay.

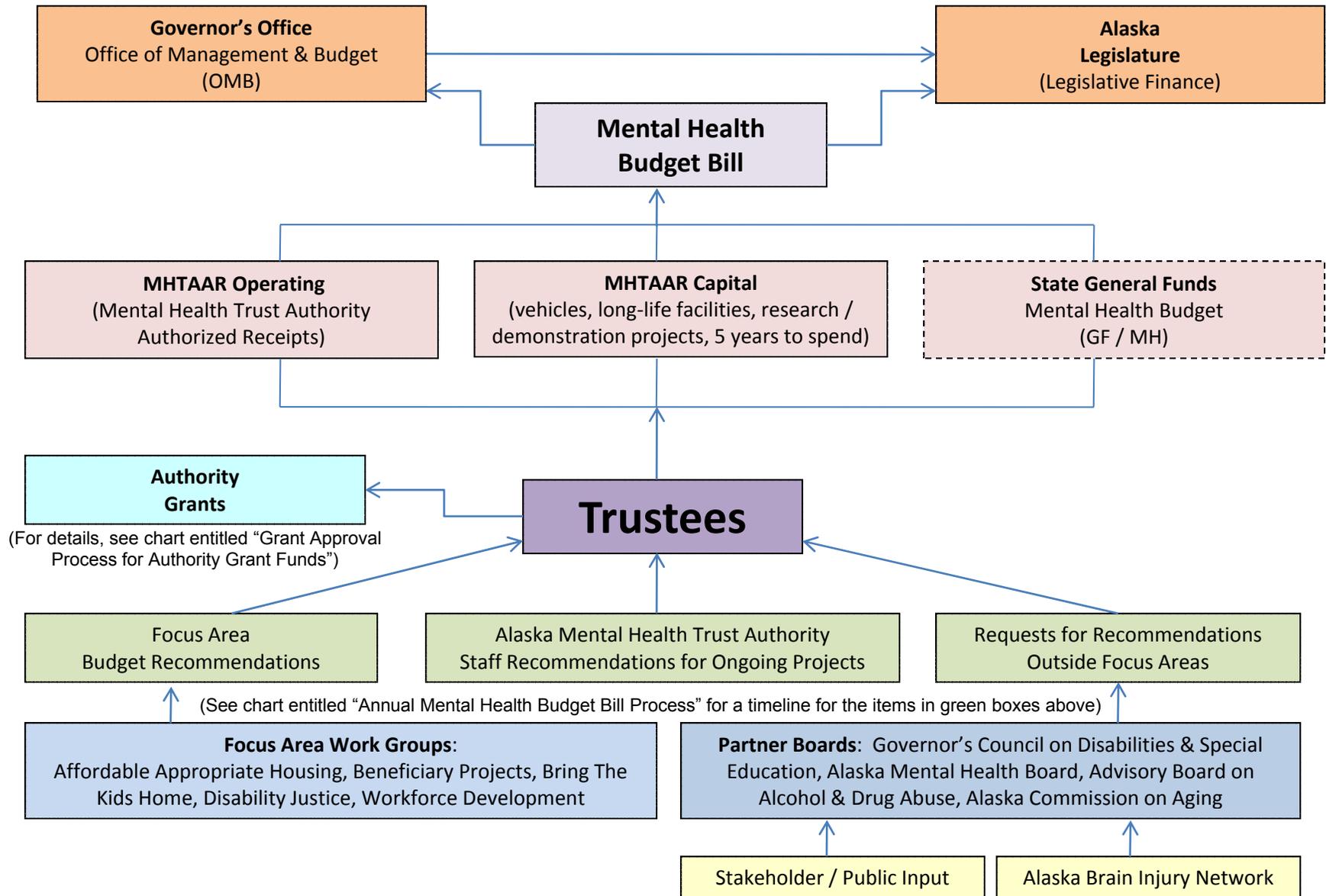


Trust Mission Statement

The Alaska Mental Health Trust Authority (The Trust) administers the Mental Health Trust to improve the lives of beneficiaries. Trustees have a fiduciary responsibility to protect and enhance trust assets in perpetuity for the beneficiaries. The Trust provides leadership in advocacy, planning, implementing and funding of the Comprehensive Integrated Mental Health Program; and acts as a catalyst for change.

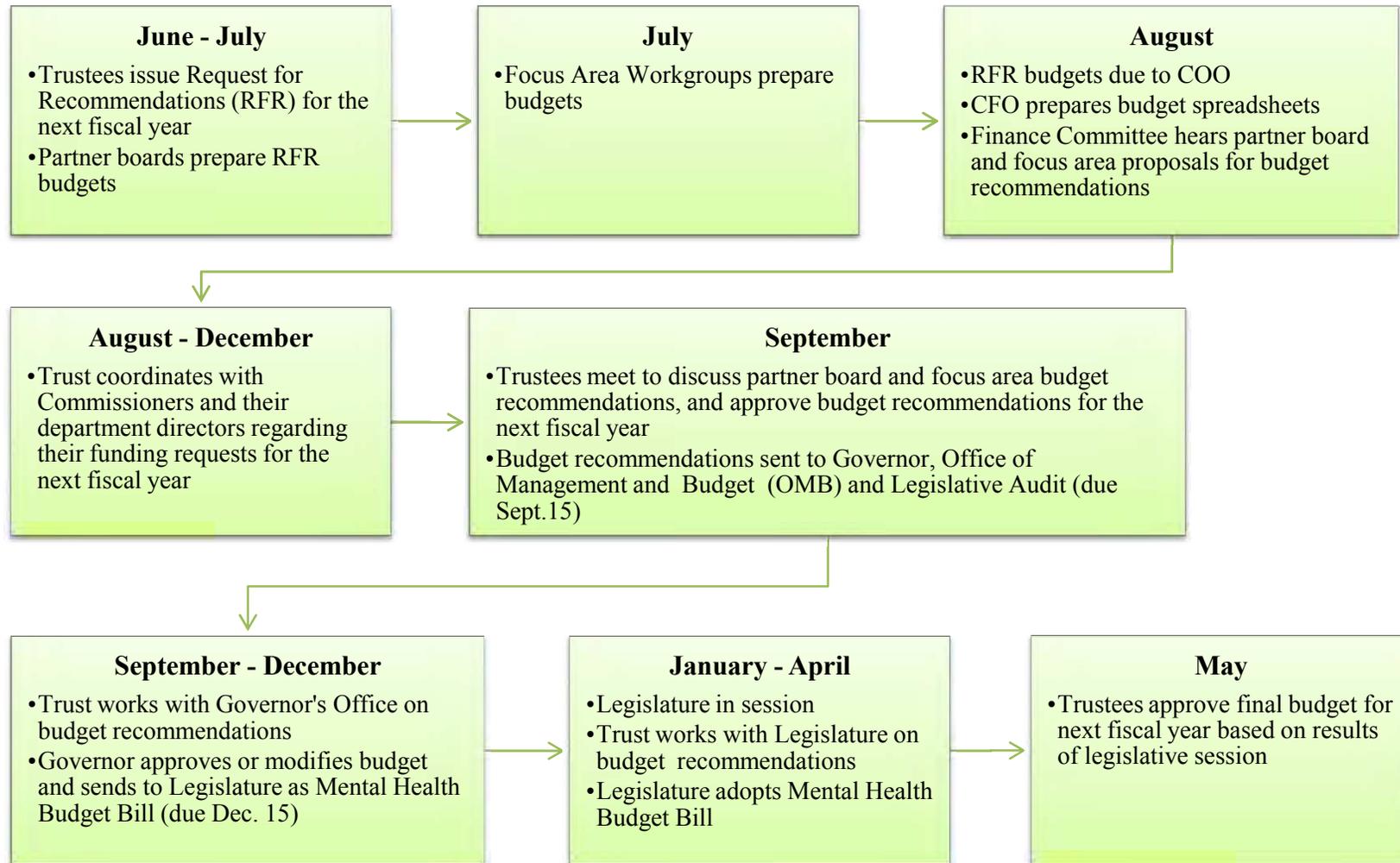


Alaska Mental Health Trust Authority Budget Process



6/8/2009

Timeline for Annual Mental Health Budget Bill Process

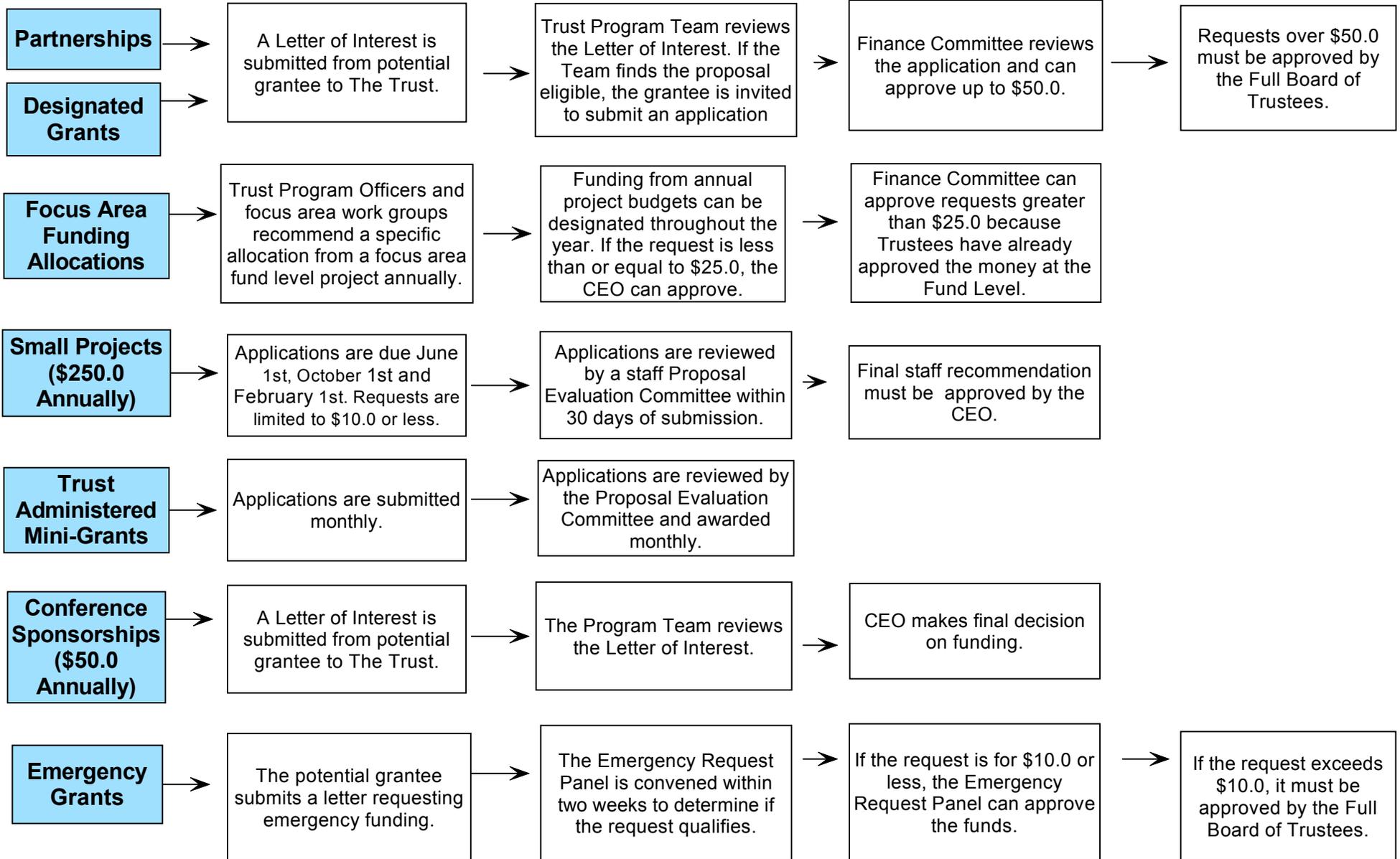


Note: timeline represents those items in the green boxes in the chart entitled "Alaska Mental Health Budget Process"

June 2009

Grant Approval Process for Authority Grant Funds

All annual budgets are approved by the Full Board of Trustees at the September Meeting



Note: this chart depicts those items included in the blue box labeled "Authority Grants" on the chart entitled "Alaska Mental Health Trust Authority Budget Process"

[Revised: 06/03/09]

Trust Annual Calendar

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Board Administration												
Trustee reports due to APOC – Mar 15			XX									
Trustee committee assignments					XX							
Officer elections									XX			
Board evaluations										XX	XX	
CEO evaluation											XX	
Trust Administration												
Legislature convenes	XX											
Trustees present budget to House/ Senate Finance Committees	XX	XX										
Legislature adjourns				XX								
Request for Recommendations (RFR) issued to partner boards April 30				XX								
Fiscal year ends June 30						XX						
Fiscal year begins July 1							XX					
RFRs due from partner boards July 30							XX					
Advocacy Summit											XX	
Staff drafts Trust office budget for next fiscal year								XX				
Staff coordinates w/DHSS on budget								XX	XX	XX	XX	XX
Trustee meeting to approve next fiscal year budget									XX			
Trust budget recommendations due September 15 to Governor/ Legislative Finance									XX			
Financial audit begins							XX					
Financial audit completed										XX		
Staff coordinates with OMB/DHSS on budget recommendations										XX	XX	XX
Trustees meet to finalize budget											XX	
Governor's budget released December 15												XX

5/25/10

By-Laws

1
2
3 ALASKA MENTAL HEALTH TRUST AUTHORITY
4 BYLAWS

5
6 ARTICLE I
7 NAME

8
9 The name of this organization is the Alaska Mental Health Trust Authority.
10 Common usage and abbreviation may be "The Trust" or "Trust Authority."

11
12 ARTICLE II
13 MISSION

14
15 Section 1. The Trust Authority acts in the best interest of the beneficiaries of The Trust. Its
16 mission is:

17
18 The Alaska Mental Health Trust Authority (The Trust) administers the Mental Health Trust to
19 improve the lives of beneficiaries. Trustees have a fiduciary responsibility to protect and
20 enhance trust assets in perpetuity for the beneficiaries. The Trust provides leadership in
21 advocacy for and planning, implementing and funding of the Comprehensive Integrated
22 Mental Health Program; and acts as a catalyst for change.

23
24
25 ARTICLE III
26 BOARD OF TRUSTEE
27 MEMBERSHIP AND TERMS OF OFFICE

28
29 Section 1. Trust Authority composition:

30 (a) The Trust shall be governed by its board of trustees.

31
32 (b) The Trust Authority Board of Trustees here after referred to as the Trust Authority,
33 consists of seven members appointed by the governor and confirmed by the
34 legislature. The members appointed under this subsection shall be appointed based
35 upon their ability in financial management and investment, in land management, or in
36 services for the beneficiaries of The Trust.

37
38 (c) A member of the board is entitled to:

- 39 1. An honorarium of \$200 each day spent at a meeting of the board, at a meeting of
40 a subcommittee of the board, or as a representative of the board. The sliding
41 scale will be \$50 for less than 2 hours, \$100 for 2 to 4 hours, \$150 for 4 to 6 hours
42 and \$200 for 6 hours or more. Any conflicts will be resolved by the Executive
43 Committee; and
44 2. Per Diem and travel expenses are authorized for boards and commissions under
45 AS 39.20.180.
46

1
2 Section 2. Term of office, vacancies, and removal:

- 3 (a) The members of the Trust Authority serve staggered five-year terms. A member
4 shall continue to serve until the member's successor is appointed and confirmed by
5 the legislature.
6
7 (b) A vacancy occurring in the membership of the Trust Authority shall be filled within 60
8 days by appointment of the governor for the unexpired portion of the vacated term.
9
10 (c) The governor may remove a member of the Trust Authority only for cause, including
11 incompetence, neglect of duty, misconduct in office, poor attendance, or lack of
12 contribution to the Trust Authority's work.
13

14 A member being removed for cause shall be given a copy of the charges and
15 afforded an opportunity to publicly present a defense in person or by counsel upon
16 not less than 10 days' written notice. If a member is removed for cause, the governor
17 shall file with the lieutenant governor a complete statement of all charges made
18 against the member and the governor's findings based on the charges, together with
19 a complete record of the proceedings. The removal of a member for cause
20 constitutes a final administrative order. A member seeking to appeal the governor's
21 removal of a member for cause under this subsection shall file a notice of appeal with
22 the superior court under AS 44.62.560.
23

- 24 (d) Except for a trustee who has served two consecutive five-year terms, a member of
25 the Trust Authority may be reappointed. A member of the Trust Authority who has
26 served two consecutive five-year terms is not eligible for reappointment to the Trust
27 Authority until one year has intervened. (§ 26 ch 66 SLA 1991).
28

29 ARTICLE IV
30 OFFICERS AND DUTIES
31

32 Section 1. The Trust Authority, by a majority vote of its membership, shall annually elect a
33 Chair, Vice Chair, and Secretary/Treasurer and other officers it considers
34 necessary from its membership.
35

36
37 Section 2. The officers must be elected by a majority vote at the September meeting, and
38 their term of office shall start on October 1 and shall end on the following
39 September 30.
40

41 Section 3. Officers may be re-elected to the office in which they serve by vote of the
42 membership of the Trust Authority as above.
43

44 Section 4. In the event of the resignation, death, or removal from the Trust Authority, of the
45 Chair, the Vice-Chair will succeed to the office of the Chair.
46

47 Section 5. If an office of the Trust Authority becomes vacant, an election shall be held to fill
48 the vacancy at the next regular meeting of the Trust Authority following the

1 vacancy. In the interim, the Chair may appoint a member to serve until the
2 election is held.

3
4 Section 6. The duties of the officers shall be as follows:

5 (a) Chair

- 6 1. Call all meetings. Preside at all meetings.
- 7 2. Appoint Committees and Chairs of Committees.
- 8 3. Serve as ex-officio (voting) member of all Committees.
- 9 4. Serve as the Trust Authority's official representative during his/her term.
- 10 5. Operate and conduct the business and affairs of the Trust Authority according
11 to the statutes, regulations, bylaws and policies adopted by the Trust
12 Authority.
- 13 6. Approve Trust Authority meeting agenda.

14
15 (b) Vice Chair

- 16 1. Assist the Chair in the discharge of his/her duties and preside at meetings in
17 the absence of the Chair.
- 18 2. Keep a list of actions taken by motion at each meeting and place items
19 requiring follow-up on the agenda for the next meeting.
- 20 3. Act as the parliamentarian for the Trust Authority.
- 21 4. Perform other duties described in these Bylaws or in accordance with statutes,
22 regulations, by-laws and policies adopted by the Trust Authority.

23
24 (c) Secretary/Treasurer

- 25 1. Sign to authenticate Trust Authority meeting minutes after Board approval for
26 the record. Upon request, attest to the authenticity of Trust Authority by-laws,
27 and approved motions.
- 28 2. Perform other duties assigned by the Trust Authority or the Executive
29 Committee.

30
31 ARTICLE V
32 MEETINGS
33

34 Section 1. The Trust Authority will meet at least four times each fiscal year. Committees will
35 meet as necessary to accomplish their responsibilities.

36
37 Section 2. Special meetings of the Trust Authority may be held at such time and place as
38 the Chair may order; or when any four Trustees request to the CEO a meeting be
39 scheduled.

40
41 Section 3. Reasonable public notice of Trust Authority and Committee meetings shall be
42 provided in accordance with AS 44.62.310. Meetings of the Trust Authority and
43 its Committees are subject to the Open Meetings Act, AS 44.62.310 and
44 44.62.312.

45
46 Section 4. A quorum at all meetings shall consist of a simple majority of currently appointed
47 Trust Authority members. One-half of the Trust Authority membership of a
48 Committee constitutes a quorum at a Committee meeting for conducting and

1 exercising the powers of the Trust Authority, but in no event shall consist of less
2 than two members.

3
4 Section 5. No member of the Trust Authority may designate a proxy.

5
6 Section 6. The Trust Authority will schedule at least one period for public comment during
7 each regularly scheduled Trust Authority meeting. Prior to beginning the public
8 comment period, the presiding officer will specify any limitation on content or
9 topics to be addressed. She or he should read or may paraphrase the following
10 procedural constraints:

- 11
- 12 (a) The purpose for having public comment is to allow persons the opportunity to provide
13 information to the Trust Authority and to advise the Trust Authority about problems and
14 issues.
 - 15
 - 16 (b) The public comment period will not be considered a hearing and cannot be used for
17 that purpose. Organizations are required to request hearings in advance in writing, and
18 when granted by the Trust Authority, the hearing must be given public notice in
19 accordance with law.
 - 20
 - 21 (c) Public comments will normally be held to a maximum of five minutes per speaker.
22 Organizations may be represented by not more than three speakers. A waiver to the
23 time limit may be granted by order of the Chair or motion adopted by the Trust
24 Authority.
 - 25
 - 26 (d) The public comment period is not to be used in order to criticize or attack specific
27 individuals.
 - 28
 - 29 (e) The Trust Authority may not take action during the comment period, but may take
30 matters under advisement.
 - 31
 - 32 (f) The Trust Authority may consider matters identified during the public comment period
33 under new business, but may defer such matters to a subsequent meeting in order to
34 complete the original agenda or to provide notice to the public that the item will be on
35 the Trust Authority's agenda.
 - 36
 - 37 (g) In order to afford the maximum amount of time to the public, responses or comments
38 by Trust Authority members or Trust Authority staff during public comment periods will
39 be held to a minimum.
 - 40

41 Section 7. Meetings of the Trust Authority may be conducted by teleconference or
42 videoconference in accordance with AS 44.62.312(a)(6) provided that with
43 respect to a matter which requires the consideration of documents a member
44 participating by teleconference or videoconference may vote only on those
45 matters to which he or she has access to said documents.

46
47 Section 8.

- 48 (a) Formal actions by The Trust are accomplished through adoption of motions.

1
2 (b) Motions must be proposed by a Committee or Trust Authority member.

3
4 (c) Copies of motions on the agenda will be available to the public at the opening of the
5 Trust Authority meeting.

6
7 Section 9. A document becomes an official Trust Authority document only upon approval of
8 the Trust Authority. Any document not approved by the Trust Authority shall be
9 clearly marked "DRAFT".

10
11 ARTICLE VI
12 COMMITTEES

13
14 The Trust Authority Chair may designate Ad Hoc Committees or task forces to
15 accomplish special purposes. Persons other than Trust Authority members may serve on
16 the Trust Authority's Ad Hoc Committees and task forces; however, such persons may not
17 be voting members of such committees, only appointed committee members may vote on
18 committee actions. (The Chair of the Board of Trustees is a voting member of each
19 committee, article IV, section 6 (a)) Committee actions must be reported to the Trust
20 Authority at the next regular Trust Authority meeting.

21
22 ARTICLE VII
23 EXECUTIVE COMMITTEE

24
25 Section 1. The Executive Committee of the Trust Authority is composed of three officers,
26 the Chair, the Vice Chair, and the Secretary/Treasurer. The Chief Executive
27 Officer shall participate as requested at Executive Committee meetings.

28
29 Section 2. The Executive Committee:

30 (a) Has full authority within the limits of established Trust Authority priorities, policies, and
31 procedures to act on behalf of the Trust Authority between regularly scheduled
32 meetings with a dollar limit of \$500,000.00 on expenditures.

33
34 (b) Evaluates the Chief Executive Officer's performance in carrying out policies,
35 procedures, and directions of the Trust Authority before the November Trustee
36 meeting.

37
38 (c) Refers matters to other Committees for reports to the Trust Authority.

39
40 (d) Monitors activities of the Trust Authority through the Standing Committees.

41
42 (e) Reviews corporate performance measures, analyzes them, and brings them to the
43 Trust Authority with recommendations.

44
45 (f) Approves the annual corporation audit and forwards to the state for inclusion in the
46 state financial statements within timeframes set by the state department of
47 Administration.

1 Section 3. The Executive Committee will meet no less than two times a year.
2
3

4 ARTICLE VIII
5 STANDING COMMITTEES
6

7 Standing Committees and their Chairs will be appointed by the Chair.
8

9 (a) The Resource Management Committee:

- 10 • Develops policies and plans for protecting, enhancing, and managing the Trust's
11 non-cash resources in the best interests of the beneficiaries.
- 12 • Implements plans at the direction of and on behalf of The Trust in accordance with
13 Trust statutes and regulations.
- 14 • Approves disposals with an annual lease rental more than \$50,000 and not to
15 exceed \$200,000; and disposals with sale revenues more than \$100,000 and less
16 than \$500,000. This authority includes disposals that could produce revenues in the
17 form of royalties that exceed this revenue limit if the disposal is an extension or
18 expansion of an existing lease that has previously been subject to the consultation
19 process, so long as any expansion or addition to that lease does not exceed 25% of
20 the original lease acreage. All approvals for new disposals of interest that include
21 royalties shall be approved by The Trust Authority.
- 22 • Approves project-specific expenditures from the Trust Land Office principal account up to \$50,000.
23

24 (b) The Planning Committee:

- 25 • Identifies and forecasts the status and needs of beneficiaries.
- 26 • Develops program policies and plans to meet needs and improve the
27 circumstances of beneficiaries; and recommends to the Trust Authority for approval
28 as appropriate.
- 29 • Evaluates the implementation of approved policies and plans affecting
30 beneficiaries.
31

32 (c) The Finance Committee:

- 33 • Develops policies for investment and fiscal management for approval by the Trust
34 Authority.
- 35 • Oversees the implementation of approved investment and fiscal management
36 policies.
- 37 • Reviews the administrative budgets for The Trust and Trust Land Office and then
38 recommends to the Trust Authority for approval.
- 39 • Approves expenditure of authority funds to implement Trust Authority-approved
40 Focus Area allocations or bundles of an unlimited amount for a state fiscal year so
41 long as the total annual budget approved for this purpose for the same fiscal year is
42 not increased.
- 43 • Approves authority funds for individual Partnership Grants, General Authority
44 Grants and Trust Directed Projects in amounts up to \$50,000 awarded to a specific
45 recipient.
46

- 1 • Recommends to the Trust Authority individual Partnership, General Authority
- 2 Grants and Trust Directed Projects in amounts over \$50,000 for each specific
- 3 recipient.
- 4 • Approves Changes of Intent for MHTAAR grants involving the carry-over from one
- 5 state fiscal year to the next.

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8 ARTICLE IX
9 CHIEF EXECUTIVE OFFICER

10
11 Section 1. The Trust Authority shall hire and appoint a Chief Executive Officer as provided
12 by law.

13
14 Section 2. The Chief Executive Officer is responsible for ensuring the staffing, planning,
15 organizing, coordinating, and directing all activities necessary to fulfill the
16 powers, duties, and purpose of the Trust Authority.

17
18 Section 3. The Trust Authority will evaluate the performance of the Chief Executive Officer
19 after the first six months of employment. Thereafter, the Chief Executive Officer's
20 performance shall be evaluated annually by the Executive Committee.

21
22 Section 4. Termination of employment of the Chief Executive Officer is by simple majority of
23 the seven trustees.

24
25 Section 5. Authorizes disposition of assets with an annual lease rental of \$50,000 or less
26 and/or total sale revenues of \$100,000 or less.

27
28 Section 6. Designates funds for contracts or grants in amounts up to \$50,000 each to a
29 specific recipient so long as the Focus Area project or bundle is within the scope
30 and amount previously approved by the Trust Authority but had not already been
31 designated to a specific agency.

32
33 Section 7. Approves authority grants in amounts up to \$10,000 for purposes that are
34 allowed under AS 47.30.056 totaling not more than the total approved for this
35 purpose annually by the Trust Authority for Trust Directed Projects.

36
37 Section 8. Executes transactions previously approved by the Trust Authority.

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40 ARTICLE X
41 PARLIAMENTARY AUTHORITY

42
43 Unless otherwise provided by law or these Bylaws, the Trust Authority's procedures
44 shall be governed by Robert's Rules of Order Newly Revised.

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ARTICLE XI
ETHICS

Section 1. Trust Authority members are required to comply with AS 39.52.010 -39.52.960, the Alaska Executive Branch Ethics Act.

Section 2. In addition to complying with the requirements of the Alaska Executive Branch Ethics Act, Trust Authority members shall refrain from influencing or attempting to influence their fellow Trust Authority members, or the Trust Authority's staff, to take any official action or make any recommendation for official action with respect to the state's funding, direct or indirect, of an organization with which they are associated.

Section 3. Trust Authority members are required to comply with the Conflict of Interest Declaration as stipulated in the Alaska Executive Branch Ethics Acts.

ARTICLE XII
AMENDMENT OF BYLAWS

These Bylaws may be amended at any regular or special meeting of the Trust Authority by a two-thirds vote of Trust Authority members provided that written notice and copies of the proposed amendment have been submitted to the members 30 days prior to the meeting or by unanimous vote without notice.

Asset Management Policy Statement Appendix J

20 AAC 40.600. Management of trust assets. The *Asset Management Policy Statement*, adopted by the board on September 7, 2011, sets out the board's policies and practices for management of trust assets and accounts. The September 7, 2011 *Asset Management Policy Statement* is adopted by reference. (Eff. 10/24/2004, Register 172)

Authority: AS 37.14.031 AS 37.14.041 AS 47.30.031
AS 37.14.036

Editor's note: The September 7, 2011 *Asset Management Policy Statement*, adopted by reference in 20 AAC 40.600, is available for review at the office of the Mental Health Trust Authority, 3745 Community Park Loop STE 200, Anchorage, Alaska 99508 and is posted on the authority's web site at <http://www.mhtrust.org>.

ORDER ADOPTING CHANGES TO
REGULATIONS OF Alaska Mental Health Trust Authority

The attached 1 page of regulations, reflecting new adoption date of our Asset Management Policy, are adopted and certified to be a correct copy of the regulation changes that the Alaska Mental Health Trust Authority adopts under the authority of AS 47.30.031 and after compliance with the Administrative Procedure Act (AS 44.62), specifically including notice under AS 44.62.190 and 44.62.200 and opportunity for public comment under AS 44.62.210.

This action is not expected to require an increased appropriation.

Although no public comments were received, the Alaska Mental Health Trust Authority paid special attention to the cost to private persons of the regulatory action being taken.

The regulation changes adopted under this order take effect on the 30th day after they have been filed by the lieutenant governor, as provided in AS 44.62.180.

DATE: _____
Fairbanks

William Doolittle, M.D.
Chair, Board of Trustees

FILING CERTIFICATION

I, Mead Treadwell, Lieutenant Governor for the State of Alaska, certify that on _____, 20____, at _____.m., I filed the attached regulations according to the provisions of AS 44.62.040 - 44.62.120.

Lieutenant Governor

Effective: _____.

Register: _____.