



Sports for All, Forever

MARYLAND AAU YOUTH SPORTS BOYS BASKETBALL



2009 STANDARD OPERATING PROCEDURES MANUAL

Ben DuBose – Sports Director



2009 MARYLAND BOY'S BASKETBALL – TOURNAMENT INFORMATION SHEET

1. Free entry to the tournament sites will be allowed only for registered_team players and coaches that are listed on the Team Roster in the age group playing the weekend of competition.
2. Team players/coaches that are not certified by their Commissioner/Tournament Assistant will be charged a fee.
3. All spectators are required to pay a gym entry fee to tournament sites and must be prepared to show identification.
4. Coaches are responsible for informing their parents and fans of the entry fee.
5. Gym entry fee is \$5.00 at each tournament site. Championship Game is \$10.00.
6. Unauthorized use of an AAU identification card will disqualify a participant from the tournament.
7. A **Mandatory Club Representatives Meeting** is scheduled on **February 21, 2009.**
8. All eligibility documents listed below, must be turned in by
 - The Maryland AAU Basketball Playing Rules will be distributed at this meeting and a questions/answer period with the referees concerning the playing rules.
 - Verification for Eligibility Documents Schedule will be communicated at this meeting.
 - Eligibility documents must be submitted online prior to entry deadline: **April 4th (15u-17u) March 28 (13u-14 & 19u) and March 21st (8u-12 & 19u).** (Listed below)
 - Club Membership Form with Club Name.
 - Attached/Scanned the team's roster form.
 - Attached/Scanned Player's Photo
 - AAU Boys Basketball Grade Exception Form, where applicable.
 - AAU card number **must be entered on the team roster.**
 - Acceptable proof of age:
 - Signed Coach's Verification Statement with a photocopy of certificate of birth.
 - Or a photocopy of authorized by the Sports Director, who has seen the original.
 - Or a photocopy of the delayed registration of birth, if the athlete's birth was not recorded on his day of birth, issued by the State, County or Municipal Bureau of Vital Statistics.
 - Or Consular Service Form FS-240, "Report on Birth" issued by the U.S. Dept. of State **Or** Immigration and Naturalization forms' 1-151 and 1-25 and For R311-7, issued by the U.S. Dept. of Justice or driver's license or learner's permit.
 - Coaches are responsible for maintaining acceptable proof of age at each game. Original of birth certificate (proof of age) is to be presented if challenged at a game. The original birth certificate must be submitted as proof within two-hours after a player is challenged.
9. A completed Players' Sign-in Sheet.
 - Print players' name on the form as they appear on the final roster sheet. Do not have the players sign the form.
 - Player's will sign to the right of their name at game time and present AAU Identification card.
 - The time, place and date for the next scheduled game are indicated at the bottom of the Player's Sign-in Sheet.
 - Each coach must sign the Players Sign-in Sheet to verify their next game.
10. Coach's must complete and sign: Confirmation of AAU Coach Requirement and Profanity forms to participate in the 2009 Maryland AAU State Championship Tournament
11. Bracket sheets are only a guide. This includes those posted on the walls.
12. The **first game-time** is listed on the bottom of the enclosed **Player Sign-in Sheet and Bracket Sheets.**
13. If you have any questions, you may contact the perspective Commissioner for that Age Group.
14. All winners of the State Championships will qualify for the National Championships.
15. Team trophies and medals = 1st and 2nd place team in each age group. 3rd Place team will receive medals.
16. **Age Groups 8 and under through Seniors:**
 - 2009 Maryland AAU State Championship Tournament will be a Pool Play and Single-Elimination. Only three teams from any Pool will advance to the Bracket Rounds. Championship Game will be Single Elimination for Division 1, Division 2 and Division 3.
17. Entry Fee for Maryland AAU State Championship Tournament:
 - Entry Fee Due Date: **March 15, 2009**
 - Tournament Fee=\$300.00, plus Official Fees for each game, exception of the Championship Games.
 - Official Fees are required before the start of each game. Only cash will be accepted for Official Fees.
 - Teams not paying the Official Fees will forfeit that game.
 - Official Fees: Ages 8-10=\$25.00; Ages 11-15=\$30.00; Ages 16-Seniors=\$35.00



2009 Maryland AAU State Championship Tournament

Important Dates & Entry Fees

2009 Maryland AAU Boys Basketball State Championship Dates

Meeting Location
All Meetings Will be held at Oliver Recreation Center

Division I

Age	Entry Deadline	Roster Deadline	Tournament Dates	Club Representative Meeting
15, 16 & 17	March 15 th	April 4 th	April 24 th , 25 th , 26 th	Mandatory 2/21 @ 5:00 p.m.
13,14 & 19	March 15 th	March 28 th	April 17 th , 18 th , 19 th	Mandatory 2/21 @ 5:00 p.m.
8, 9, 10,11 & 12	March 15 th	March 21 st	April 3 rd , 4 th , 5 th	Mandatory 2/21 @ 5:00 p.m.

Division II

Age	Entry Deadline	Roster Deadline	Tournament Dates	Club Representative Meeting
15, 16 & 17	March 15 th	April 4 th	April 24 th , 25 th , 26 th	Mandatory 2/21 @ 5:00 p.m.
13,14 & 19	March 15 th	March 28 th	April 17 th , 18 th , 19 th	Mandatory 2/21 @ 5:00 p.m.
8, 9, 10,11 & 12	March 15 th	March 21 st	April 3 rd , 4 th , 5 th	Mandatory 2/21 @ 5:00 p.m.

Tournament Entry Fee:

\$300, plus Official Fees for each game, exception of the Championship Games

Official Fees:

Ages 8-10=\$25.00; Ages 11-15=\$30.00; Ages 16-Seniors=\$35.00

Official Fees for Semi Final and Championship Games will be paid by Maryland AAU

Money orders/club checks/cashier's checks/bank checks/business checks are payable according to Age Group.

Due Date: March 15, 2009. Mail advance payments mail to: Ben DuBose, 1304 Pentridge Road, Balto. MD 21239; or bring to Mandatory Coaches Meeting on March 15, 2009.

Payable to:

Age Group

Ages 8-14 Under:

Age 15-19 Under:

Payable to

MARYLAND DISTRICT AAU BOY'S BASKETBALL.

15, 16, 17, 19 Under MARYLAND BOY'S BASKETBALL

Gym Entry Fee:

Tournament Site Entry Fee = \$5.00 at each tournament site

Championship Game Entry Fee = \$10.00

Players / Coaches Entry Fee = Free entry for registered team players and coaches on Team Roster and certified by their Commissioner or Tournament Assistant. All other Team players/coaches will be charged a fee.

All spectators are required to pay a gym entry fee to tournament sites.

2009 ELIGIBILITY & EXCEPTIONS

1. Acceptable proof of age:
 - A legible photocopy of certificate of birth with the signed Coach's Verification Statement.
 - A photocopy authorized by the Sports Director, who has seen the original. A photocopy of the delayed registration of birth, if the athlete's birth was not recorded on his day of birth, issued by the State, County or Municipal Bureau of Vital Statistics.
 - Consular Service Form FS-240, "Report on Birth" issued by the U.S. Department of State
 - Immigration and Naturalization Forms 1-151 and 1-25 and Form R311-7, issued by the U.S. Department of Justice.
 - Driver's license or learner's permit.

Coaches are responsible for maintaining acceptable proof of age at each game. Original of birth certificate (proof of age) is to be presented, if protested at a game.

Military I.D.
2. Coaches are responsible for any ineligible players.

Coaches are responsible for ensuring that players are participating in appropriate age groups, which correspond to the Age Group Eligibility requirements, as outlined in the AAU rules.

A \$100.00 fee, in cash, will be required from any team making a protest against another team. This must take place within 15 minutes after the time expires on the game clock.

Any team with an ineligible player will be disqualified from the tournament.
3. Grade Confirmation:

Players participating under the grade eligibility exception rule must present a photocopy of a birth certificate and the AAU Boys Basketball Grade Exception Form as confirmation of grade level from the School Administrator.

NOTE: Grade level is determined by player's grade on March 1, 2009.

Grade Exception Forms will be verified. School Stamp and Administration Signature is required on the Grade Exception Form.
4. For players outside of their district, See Exception Rule (302.3 Representation)
5. A player becomes attached (a member of) to an AAU Club when he registers for the first game of competition sanctioned by their perspective District, which involved two (2) or more AAU clubs. (This does not include practice sanctions issued by the AAU National Headquarters.)
6. **At the end of each game, Team Coach or designee is responsible for signing the acknowledgment of the date and time of their next scheduled game at the Scoring Table.**
7. New Rules: See AAU Boys Basketball Rule Book – www.aausports.org - Part II Eligibility; G. Players Participation Restrictions.

2009 MARYLAND AAU BASKETBALL PLAYING RULES

1. Players' jerseys must have numbers on both the front and back. Numbers can be 00-99. Minimum size of numbers shall be 2" on the front and 4" on the back. Teams competing in National Championship tournaments must have white and dark jerseys. Uniforms: Home=White and Visitor=Dark.
2. Bottom team in the Brackets is the Visitor team and shall wear Dark Uniforms and sit to the right of the table facing the court.
Players, Coaches and Bench Personnel, who participate in fighting will be disqualified and banned from further participation in the tournament. **NO EXCEPTIONS.**
3. Players, Coaches and Bench Personnel, who are ejected from a game, will not be allowed to participate in the team's very next scheduled game. **NO EXCEPTIONS.**
4. Protest of an official's judgment call **will not** be honored.
5. Protest of AAU eligibility will be presented to the **AAU Staff Only**, within 15 minutes after the time expires on the game clock, along with the Protest Fee of \$100.00, in cash and completed Protest Form.
6. The first game of the day/evening **ONLY** will have a fifteen (15) minute grace period. All other games will be played at their scheduled time or at the conclusion of the prior game (overtime, etc.).
If there is delay in the game schedule or other unforeseen circumstances, the Sports Director or Commissioner reserves the right to make the necessary adjustments.
7. Teams will be allowed 8 minutes warm-up time, unless time dictates otherwise.
8. The age divisions 08 and under through 19 and under will be played under the **National High School Federation Rules.**
9. The undersize basketball shall be used for all 08, 09, 10, 11 and 12 and under age division games. (Circumference should be 28.5)
10. Playing Times are as follows:

<u>Age Division</u>	<u>Quarter Time Length</u>
08-under/10-under	6 minute quarters
11-under/12-under	7 minute quarters
13-under/14-under	8 minute quarters
15-under/16-under	8 minute quarters
17-under	8 minute quarters
19-under	8 minute quarters

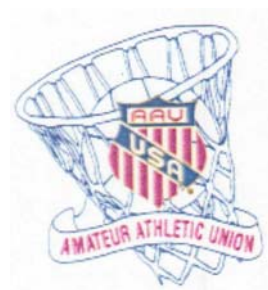
NOTE: Running Time Rule

<u>Age Division</u>	<u>Running Time Rule</u>
08-under/thru 11 under	If a team is up by 20 points, the clock will become a running clock. If the team is under 20 points, time will revert back to regulation time.
12 under/thru 17 under	If a team is up by 30 points, the clock will become a running clock. If the team is under 30 points, time will revert back to regulation time.
19 and under	If a team is up by 30 points, the clock will become a running clock. If the team is under 30 points, time will revert back to regulation time.
08/09-under/10-under/11-under/12-under	3 minute overtime period
13-under through 17-under	4 minute overtime period
19-under	5 minute overtime period

One minute time limit between quarters for all age divisions except the 19-under.
All age divisions will have an 8-minute half time unless time dictates otherwise.
The number of time outs will be limited to three full time outs and two 30 second time outs for all divisions.
For each overtime period, a team will receive (1) full time out – 60 seconds in length.



MARYLAND AAU BOYS BASKETBALL
2009 Confirmation of AAU Coach Requirement



(Please Print)

Organization: _____

Age Group: _____

Coach Name: _____

All coaches are required by the AAU National Office to sign this statement. Your signature below signifies that you have read and you are in compliance with the requirements detailed in that statement.

"I agree to be bound by the AAU Code as well as all AAU operating procedures and policies, including but not limited to: binding arbitration and release and indemnity of the AAU. By paying my annual membership dues, I certify that I have never been convicted of any sex offense not felony; or, if so, I must apply for membership (and receive approval) through the national office. By paying your annual membership dues, you are not automatically assigned to a team or signed-up to participate in an event. You are paying membership dues only."

Coach Signature: _____ Date: _____



Maryland AAU Boys Basketball



2009 PROFANITY NOTICE

Profanity on the court will not be tolerated.

As a penalty for such you will be banned from the tournament and will not get an invitation bid.

Coaches will be held responsible for the conduct of their assistants, players, parents of players and their fans and may be subject to Security measures.

My signature acknowledges my understanding of this notice and I will be responsible for communicating this information to all players, parents of players and fans.

Coach Name (Printed):

Coach (Signature):

Date:

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2009 Maryland AAU Boys Basketball - Player's Game Sign-In Sheet

Team Name: _____

Date: _____

Jersey #	Print Player's Name	Player's Signature
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

List four (4) Non-players that are allowed on bench:

1. Head Coach _____

2. _____

3. _____

3. _____

4. _____

Next Game Information:

Contact#:

Time: _____ Date: _____ Game Number: _____ Gym Location: _____

Head Coach or Designee (Print Name): _____

Head Coach or Designee (Signature): _____

Next Game Information:

Time: _____ Date: _____ Game Number: _____ Gym Location: _____

Head Coach or Designee (Print Name): _____

Head Coach or Designee (Signature): _____



DUE DATE: MARCH 15, 2009

Sports for All. Forever

**MARYLAND AAU – 2009 BOYS BASKETBALL
TOURNAMENT ENTRY FEE FORM**

Each Team Entry Fee = \$300.00, Plus Officials Fees

- Entry Fee for Maryland AAU State Championship Tournament will be a total of \$300.00, plus Official Fees for each game, with the exception of the Championship Games. Official Fees are required before the start of each game. Cash will be required for Official Fees. Teams not paying the Official Fees will forfeit that game. Official Fees: Ages 8-10=\$25.00; Ages 11-15=\$30.00; Ages 16-Seniors=\$35.00
- No personal checks will be accepted.
- Entry Fee must be received by March 15th, 2009. No entries will be accepted after this date (postmark or date of shipment not relevant).
- No Entry Fee will be refunded after March 15th, 2009.
- Any player’s eligibility documents not verified in the National Database by the designated deadline dates March 21st (8u-12u) March 28th (13u-14u & 19u) and April 4th (15u-17u), will not be eligible to play in the 2009 Maryland AAU Boys' Basketball Championship Tournament.
- Failure to turn in all Eligibility documents (see MD 2009 Standard Operating Procedures Manual) by the deadline dates, will disqualify the Team from participating in the 2009 Maryland AAU Boys' Basketball Championship Tournament and the team will not be refunded their Entry Fee.
- Money orders/club checks/cashier's checks/bank checks/business checks are payable to according to Age Group. Due Date: March 15, 2009. Advance payments mail to: Ben DuBose, 1304 Pentridge Road, Balto. MD 21239; or bring to Mandatory Coaches Meeting on March 15, 2009.

Age Group

Ages 8-14 Under:
Age 15-19 Under:

Payable to

MARYLAND DISTRICT AAU BOY’S BASKETBALL.
15, 16, 17, 19 Under MARYLAND BOY’S BASKETBALL

PLEASE PRINT LEGIBLY

Name of Registered Club/Team: _____

Club/Team Identification Number: _____

Club/Team Representative: _____

Name: _____

Mailing Address: _____

City _____ State _____ Zip Code _____

Home Phone: _____ Work Phone: _____ Fax #: _____

Email Address: _____ Age Group: _____ Amount: _____

Select One: Division 1: _____ Division 2: _____ Division 3: _____

Official Team Name: _____
(Include nickname and/or color designation.)

Email Address: _____

Coach Information: _____

Name: _____

Mailing Address: _____ City _____ State _____ Zip _____

Home Phone: _____ Work Phone: _____ Email Address: _____