

**Small Grants Program 2016
Instructions and Grant Application Form**

Instructions

Grant proposals should clearly and concisely describe a project whose scope is matched to the duration and amount of funding. If an NIH Research Project Grant (R01) on a similar topic has been submitted, the rationale for Center funding should be clearly articulated.

The application should be completed and assembled in this order, observing the following limits:

1. **Face Page**
2. **Abstract Page:** 250-word limit
3. **Budget Page for Year 1 and Year 2:** Not to exceed \$40,000 per year
4. **Budget Justification Page**
5. **Other Support Page:** Use current NIH format. A sample is provided.
6. **Mission of the McDonnell Center Page:** Please state how the proposed research fits within the Mission of the Center.
7. **Research Proposal:** Using plain paper, address sections A-D as stated on application page 8. This section is limited to 5 pages including figures and legends. Use 11 point Arial or larger and ½ inch margins.
8. **References:** References are not included in the above page limit.
9. **Biographical Sketch:** Using NIH format, provide a biosketch for the Principal Investigator, and if applicable, provide a biosketch for the Co-PI and Research Associate.

Appendices are not allowed

Please submit a PDF of this application to Stephanie McManus at mcmanness@npg.wustl.edu.

Application Deadline: Friday, March 25, 2016, 5:00 p.m.

2016 Small Grants Program Application
July 1, 2016- June 30, 2018
(Non-Renewable Grant; Two-Year Maximum)

FACE PAGE

Title of proposal:

Principal Investigator: _____

Co-Principal Investigator (if applicable): _____

Department: _____

Department #: _____ **Box #:** _____ **Phone #:** _____

Approvals:

Animals: Yes ___ No ___ If Yes, what species: _____

University Protocol #: _____ Date Approved: _____

If this grant is funded, a final approval letter, and a copy of the protocol must be to be provided to our office *before* July 1, 2016.

Human Subjects: Yes ___ No ___

University Protocol #: _____ Date Approved: _____

If this grant is funded, a final approval letter, and a copy of the protocol must be to be provided to our office *before* July 1, 2016.

Signature: _____
Principal Investigator

_____ Date

Signature: _____
Co-Principal Investigator

_____ Date

Signature: _____
Department Head

_____ Date

Department Administrator or appropriate individual to be contacted in your business office if an award is made:

Name: _____ **Box #:** _____ **Phone #:** _____

Email Address: _____

ABSTRACT
250-word limit

**MCDONNELL CENTER FOR SYSTEMS NEUROSCIENCE
SMALL GRANTS PROGRAM BUDGET**

NOTE: Budget may not exceed \$40,000 per year.

	Year 1 (07/01/16 - 06/30/17)			Year 2 (07/01/17 - 06/30/18)			TOTAL DIRECT COSTS
	Salary*	Fringe	Total Costs Year 1	Salary*	Fringe	Total Costs Year 2	
PERSONNEL (Name, Role, % Effort)							
Subtotal Personnel							
<i>*NOTE: Funds cannot be used as salary support for PI or Co-PI.</i>							
SUPPLIES (Itemize)							
Subtotal Supplies							
TRAVEL (Request should be modest)							
Subtotal Travel							
OTHER EXPENSES (Itemize)							
Subtotal Other Expenses							
TOTAL DIRECT COSTS							

BUDGET JUSTIFICATION

OTHER SUPPORT PAGE

Provide active and pending support for the PI, and if applicable, co-PI. Other Support includes all financial resources, whether Federal, non-Federal, commercial or institutional, available in direct support of an individual's research endeavors, including but not limited to research grants, cooperative agreements, contracts, and/or institutional awards. Training awards (T-32), prizes, or gifts do not need to be included.

There is no "form page" for other support. Information on other support should be provided in the *format* shown below, using plain paper. The sample below is intended to provide guidance regarding the type and extent of information requested.

Note: Effort devoted to projects must now be measured using person months. Indicate calendar, academic, and/or summer months associated with each project.

Sample Format

NAME OF INDIVIDUAL		
<u>ACTIVE/PENDING</u>		
Project Number (Principal Investigator) Source Title of Project (<i>or Subproject</i>)	Dates of Approved/Proposed Project Annual Direct Costs	Person Months (Cal/Academic/ Summer)
The major goals of this project are...		
<u>OVERLAP</u> (<i>summarized for each individual</i>)		

MCDONNELL MISSION STATEMENT

The mission of the McDonnell Center for Systems Neuroscience is to improve our understanding of information processing and other integrative functions of the brain in health and disease. Areas appropriate for support include perception, language, learning and memory, sensory-motor processing, attention, emotion, and related cognitive functions. Studies will be conducted on humans and laboratory animals in normal as well as diseased or dysfunctional states. The Center encourages interdisciplinary approaches that enhance interactions between clinical and basic researchers and between theorists and experimentalists. By fostering a spirit of excellence at the cutting edge of modern neuroscience, the Center aims to insure a preeminent role for Washington University in the study of higher brain function.

Please state how the proposed research fits within the Mission of the McDonnell Center.

RESEARCH PROPOSAL

Continue the application on blank sheets. Number pages at the bottom, consecutively. Maximum of 5 pages (text 11 point Arial or larger; 1/2" margins), including figures plus legends for sections A-D. Include at top right of each page, the name of the Principal Investigator.

Organize the proposal to succinctly address the following:

- A. Background & Significance
- B. Preliminary Findings
- C. Research Plan
- D. Methods
- E. References (not included in the above limits)
- F. Biosketch for Principal Investigator, Co-Principal Investigator, and Research Associate(s)

Appendices are not allowed