



FAX: 617-954-3327
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 EMAIL: maadmin@projection.com



*As the In House A/V, computer, and data display supplier, Projection will be on-site from set-up through dismantle.
 Rates published are for the entire length of the event. Advance Rate applies to orders received 15 days before Move In.*

Computers & Accessories	Qty.	*Advance Rate	Standard Rate	Total
Laptop: Intel Core 2 Duo, 2GB Memory, 160GB Hard Drive, DVD/CD-R, 15.4" Display, WIN XP Ofc. 2007 Pro, Norton Anti-Virus, WiFi, 10/100/1000 NIC, Mouse & Cable Lock		\$450	\$540	
Desktop: P IV 3.0Ghz, 1GB, 80GB Hard Drive, DVD/CD-RW, WIN XP Ofc. 2007 Pro, Norton Anti-Virus, Gigabit Ethernet, Mouse & Keyboard (display not included)		\$350	\$420	
Computer Speakers		\$50	\$60	
Wireless PC Remote Control		\$50	\$60	
Keyboard & Mouse Set		\$50	\$60	
Computer Flat Panel Displays	Qty.	*Advance Rate	Standard Rate	Total
17" LCD Resolution: 1280 X 1024 Please Circle Stand - Table Top Wall Mount		\$150	\$180	
19" LCD Resolution: 1280 X 1024 Please Circle Stand - Table Top Wall Mount		\$300	\$360	
24" LCD Resolution: 1920 X 1200 Please Circle Stand - Table Top Wall Mount		\$400	\$480	
Video Equipment & Flat Panel Display	Qty.	*Advance Rate	Standard Rate	Total
DVD Player (with repeat - plays NTSC only)		\$100	\$120	
Code/Region Free DVD Player (with repeat - plays PAL/SECAM/NTSC)		\$160	\$195	
Blu-ray Player (with repeat)		\$200	\$240	
26" LCD with Built-in DVD Player (no repeat - not for use with computers) Resolution: 1366 X 768 Internal Speakers Please Circle Stand - Table Top Wall Mount		\$300	\$360	
Computer/Video Flat Panel Displays	Qty.	*Advance Rate	Standard Rate	Total
32" HD LCD Resolution: 1920 X 1080 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$700	\$850	
42" Plasma Resolution: 1280 X 768 Internal Speakers Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$700	\$850	
50" Plasma Resolution: 1280 X 768 Attachable Speakers Included Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$900	\$1,100	
60" Plasma Resolution: 1365 X 768 Attachable Speakers Included Please Circle Stand - Table Top Wall Mount Floor Stand Floor Stand w/ Shelf		\$1,500	\$1,800	
Audio Equipment	Qty.	*Advance Rate	Standard Rate	Total
Wireless UHF Mic Kit Lavalier / Headset / Handheld - Please Circle Type Needed		\$300	\$360	
Small Booth Sound System Includes: 1 Speaker / 1 Floor Stand / Mixer / 1 Wired Handheld Microphone		\$390	\$470	
Large Booth Sound System Includes: 2 Speakers / 2 Floor Stands / Mixer / 1 Wired Handheld Microphone		\$590	\$710	
Miscellaneous Items	Qty.	*Advance Rate	Standard Rate	Total
42" Monitor Cart with Skirt		\$90	\$110	
54" Monitor Cart with Skirt		\$60	\$75	
Company Name:	Booth Number:	Sub Total:		

For additional equipment needs and pricing please call



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RENTAL AGREEMENT

All equipment rentals are based on Event Rates and apply to event days only. Rental prices do not include labor, delivery, electrical services, or removal of equipment from your booth. It is understood and agreed that EXHIBITOR is renting PROJECTION PRESENTATION TECHNOLOGY equipment for a specified period of time and is responsible for its safe return. EXHIBITOR hereby agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and/or damage to said property. All rental equipment must be returned to PROJECTION PRESENTATION TECHNOLOGY in the same condition as it was in at the time of delivery to EXHIBITOR, reasonable wear and tear excluded. EXHIBITOR will immediately notify PROJECTION PRESENTATION TECHNOLOGY of any damage to the rental equipment, and EXHIBITOR hereby agrees to be billed for any damage to, or loss of, rental equipment damaged while in EXHIBITOR'S care, custody and/or control. In no event shall EXHIBITOR permit any equipment to be used and/or possessed by other exhibiting parties other than the named EXHIBITOR without prior consent of PROJECTION PRESENTATION TECHNOLOGY in each instance.

Cancellation

Cancellation of equipment rental and services must be received **72 hours prior** to delivery date to avoid a minimum one-day charge on equipment. If equipment and services have already been provided at the time of cancellation, a handling charge and a minimum one-day charge on equipment will apply.

PLEASE NOTE: ALL PAYMENT, INCLUDING APPLICABLE TAX, IS DUE AT THE TIME SERVICES ARE ORDERED. PURCHASE ORDERS ARE NOT CONSIDERED PAYMENT.

Payment Terms

Full payment, including any applicable tax, is due at the time services are ordered. All payments must be in U.S. dollars. Orders received without advance payment or after the deadline date **00/00/00** will incur additional charges as indicated on the order form. All materials and equipment are on a rental basis for the duration of the event and remain the property of PROJECTION PRESENTATION TECHNOLOGY except where specifically identified as a sale. It is the EXHIBITOR'S responsibility to advise our Exhibit Service Personnel of any problem with any order, and to check invoices for accuracy prior to the close of the exhibit. If you are exempt from payment of sales tax, PROJECTION PRESENTATION TECHNOLOGY requires you to forward an exemption certificate for the state in which the services are to be used. Resale certificate are not valid unless EXHIBITOR is rebilling these charges to its customers. For International exhibitors, PROJECTION PRESENTATION TECHNOLOGY requires 100% prepayment of advance orders, and any orders or services placed at show site must be paid at the show.

These payment terms and conditions shall be governed by and construed in accordance with the LAWS OF THE STATE OF VA. In the event of any dispute between the EXHIBITOR and PROJECTION PRESENTATION TECHNOLOGY relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to PROJECTION PRESENTATION TECHNOLOGY for its services, as an offset against the amount of any alleged loss or damage. Any claims against PROJECTION PRESENTATION TECHNOLOGY shall be considered a separate transaction, and shall be resolved on its own merits. PROJECTION PRESENTATION TECHNOLOGY reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that PROJECTION PRESENTATION TECHNOLOGY may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges.

Unpaid Balances

Should there be any pre-approved unpaid balance after the close of the event, terms will be net, due and payable in Springfield, VA upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepayment basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by PROJECTION PRESENTATION TECHNOLOGY shall be either applied to reduce the principal unpaid balance or refunded to the payer.

Agreement

I HAVE READ AND AGREED TO THE FOLLOWING TERMS AND CONDITIONS:

Signed: _____

Date: _____

Company Name	Booth Number

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