



## PROFESSIONAL TESTING INC.

### REVIEW INFORMATION

Professional Testing, Inc. provides to candidates who take a Construction Licensing Examination the opportunity to review their examination questions and answers. **There is a fee of \$75.00 to review any or all parts of this examination. The fee for a review is non-refundable and non-transferable.** The check or money order shall be made payable to **Professional Testing, Inc.** Reviews will be conducted in Orlando, Tallahassee, or in Broward County, as requested by the candidate.

**\*\*\*Please note, that reviewers must wait 30 days after the review before sitting for an examination again.\*\*\***

If you wish to review your examination, fill out the attached examination review form.

During the examination review, you will be allowed to review a copy of the examination you took, and a copy of your answer sheet, showing your answers and the correct answer. You may not copy or remove any material provided for your review. If you feel there is an error in a question, you may fill out a candidate comment form. Your comments will be submitted to a Professional Testing psychometrician and a subject matter expert for review.

All reviews are subject to Professional Testing security requirements in order to insure the integrity of the examination. You will be notified in writing of your appointment date and time. Bring the appointment letter and **a photo ID** to the review.

#### IMPORTANT NOTES:

**Textbooks** that were permitted at the examination **may be used** for reference during the review. **No notes or markings** may be made in your textbooks during the review. Any personal items or supplies needed during the review session must be enclosed in a clear plastic bag no larger than eight by eleven inches (8" x 11") in size. Unauthorized supplies, those not listed in the Candidate Information Booklet, will be subject to removal by the Professional Testing representative. Reference books may be brought into the review room in a box or wire basket. No brief cases, portfolios or purses will be allowed in the review room.

Candidates are granted one half the amount of time allowed for original testing on the examination to review. Breaks taken during the review session to go to the restroom or for other personal needs are the responsibility of the candidate and cannot be taken into consideration as time lost. The time for the review session will begin and end as specified in the review appointment letter.

**Please note** that the test booklets used during the examination are **NOT** retained. Candidates reviewing the examination will be provided with a clean, exact copy of the test questions. Consequently, any marks or notes made by candidates in their test booklets during the examination will **NOT** be available during the review.



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### REVIEW REQUEST FORM

If you wish to request a review of the examination, complete this form and enclose \$75.00. This request **must be received within thirty (30) days of the date that appears on your score report.**

Make your check or money order in the amount of \$75.00 payable to: **Professional Testing, Inc.**

**Return this form and check to:** Professional Testing, Inc.  
EXAM REVIEW REQUEST  
PO Box 536128  
Orlando, FL 32853-6128

**Please print**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State: \_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ (home) \_\_\_\_\_ (work)  
Licensing Exams you want to review: \_\_\_\_\_  
What was the date you took the exam you want to review? \_\_\_\_\_  
Social Security Number: \_\_\_\_\_  
Candidate Number: \_\_\_\_\_

\_\_\_\_\_  
Candidate's Signature

Reviews will be scheduled during the next regularly scheduled Broward County Examination. You will receive a letter of admission.

To review an exam, your application and fee must be received in the Professional Testing office by the following dates:

<b>To review the</b>	<b>during the</b>	<b>your application and fee must be received at PTI by</b>
February 2004 exam	March 20 exam	March 11, 2004
March 2004 exam	April 17 exam	April 8, 2004
April 2004 exam	May 22 exam	May 13, 2004
May 2004 exam	June 19 exam	June 10, 2004
June 2004 exam	July 17 exam	July 8, 2004
July 2004 exam	August 21 exam	August 12, 2004
August 2004 exam	September 18 exam	September 9, 2004
September 2004 exam	October 16 exam	October 7, 2004
October 2004 exam	November 13 exam	November 8, 2004
November 2004 exam	December 18 exam	December 9, 2004

If you any questions, please call 1-800-654-0021