

**CITY OF LINCOLN
APPLICATION FOR ZONING CONFIRMATION LETTER**

Fee is \$66.00 per premises.
Please complete a separate
application form for each premises.

*Note: This application will be returned as insufficient if
all required information is not provided.*

Date

Project Address _____

Legal Description _____

Current Use of Property _____

Will this property be used as a day care?

 Yes No

For any property that has zoning violations, the City will not issue the zoning confirmation letter until the violations are corrected.

For any apartment project, the City will not issue the letter until all apartment licenses are current.

The application fee is for one premises per letter. One premises may include multiple contiguous lots and up to a dozen apartment buildings.

For apartment projects with more than 12 apartment buildings to be confirmed, a second fee is required.

Each separate premises requires a separate letter, application form and application fee.

Where Zoning Confirmation Letter should be sent:

Name _____

Phone Number _____

Address _____

Email _____

Street

City

State

ZIP

Applicant:

Name _____

Phone Number _____

Address _____

Email _____

Street

City

State

ZIP

The City Reserves the right to ask for additional information if required to process this application.

You can either print the application form and bring it into our office along with the \$66.00 fee in cash or check payable to "City of Lincoln" or you can complete the form and submit via email and we will bill you for the \$66.00 application fee.

When you click SUBMIT, your email client should open a message to send, with this form as an attachment