

# instructions for completing form i 751

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Please read instructions carefully before completing this form. The instructions must be available during completion of this form. **ANTI-DISCRIMINATION NOTICE:** It is illegal to discriminate against work eligible individuals. Employers CANNOT specify which document(s) they will accept from an employee. The refusal to hire an individual because of a future expiration date may also constitute illegal discrimination.

**Section 1. Employee Information and Verification.** To be completed and signed by employee at the time employment begins

Print Name: Last	First	Middle Initial	Maiden Name
Address (Street Name and Number)		Apt. #	Date of Birth (month/day/year)
City	State	Zip Code	Social Security #
I am aware that federal law provides for imprisonment and/or fines for false statements or use of false documents in connection with the completion of this form.			
I attest, under penalty of perjury, that I am (check one of the following): <input type="checkbox"/> A citizen or national of the United States <input type="checkbox"/> A Lawful Permanent Resident (Alien # A) <input type="checkbox"/> An alien authorized to work until _____ (Alien # or Address #)			
Employee's Signature			Date (month/day/year)

**Preparer and/or Translator Certification.** (To be completed and signed if Section 1 is prepared by a person other than the employee.) I attest, under penalty of perjury, that I have assisted in the completion of this form and that to the best of my knowledge the information is true and correct.

Preparer's/Translator's Signature \_\_\_\_\_ Print Name \_\_\_\_\_  
Address (Street Name and Number, City, State, Zip Code) \_\_\_\_\_ Date (month/day/year) \_\_\_\_\_

**Section 2. Employer Review and Verification.** To be completed and signed by employer. Examine one document from List A OR examine one document from List B and one from List C as listed on the reverse of this form and record the title, number and expiration date, if any, of the document(s).

List A	OR	List B	AND	List C
Document Title: _____		_____		_____
Issuing authority: _____		_____		_____
Document #: _____		_____		_____
Expiration Date (if any): ____/____/____		____/____/____		____/____/____
Document #: _____		_____		_____
Expiration Date (if any): ____/____/____		____/____/____		____/____/____

**CERTIFICATION:** I attest, under penalty of perjury, that I have examined the document(s) presented by the above-named employee, that the above-listed document(s) appear to be genuine and to relate to the employee named, that the employee began employment on (month/day/year) \_\_\_\_/\_\_\_\_/\_\_\_\_ and that to the best of my knowledge the employee is eligible to work in the United States. (State employment agencies may omit the date the employee began employment.)

Signature of Employer or Authorized Representative \_\_\_\_\_ Print Name \_\_\_\_\_ Title \_\_\_\_\_  
Business or Organization Name \_\_\_\_\_ Address (Street Name and Number, City, State, Zip Code) \_\_\_\_\_ Date (month/day/year) \_\_\_\_\_

**Section 3. Updating and Reverification.** To be completed and signed by employer

A. New Name (if applicable) \_\_\_\_\_ B. Date of rehire (month/day/year) (if applicable) \_\_\_\_\_  
C. If employer's previous grant of work authorization has expired, provide the information below for the document that establishes current employment eligibility.

Document Title: \_\_\_\_\_ Document #: \_\_\_\_\_ Expiration Date (if any): \_\_\_\_/\_\_\_\_/\_\_\_\_  
I attest, under penalty of perjury, that to the best of my knowledge, this employee is eligible to work in the United States, and if the employee presented document(s), the document(s) I have examined appear to be genuine and to relate to the individual.

Signature of Employer or Authorized Representative \_\_\_\_\_ Date (month/day/year) \_\_\_\_\_

Form I-9 (Rev. 11-21-01) N

Section 1  
Employee Information  
and VerificationSection 2  
Employer Review  
and Verification

**Petition always required:** The following classifications always require a petition. A petition for new or concurrent employment or for extension where there is a change in previously approved employment must be filed with the initial evidence listed below, and with the initial evidence required by the separate instructions for a change of status or extension of stay. However, a petition for an extension based on unchanged, previously approved employment need only be filed with the initial evidence required in the separate extension of stay instructions.

**H-1A. An H-1A is an alien coming to perform services as a registered professional nurse.** The petition must be filed by a U.S. employer that provides health care services (including nursing contractors), and must be filed with:

- evidence the alien has a full and unrestricted license to practice professional nursing in the country where he or she obtained nursing education, or that the nursing education was received in the U.S. or Canada, evidence the alien has either:
  - passed the test given by the Commission on Graduate of Foreign Nursing Schools (CGFNS),
  - a permanent license to practice professional nursing in the state of intended employment, or
  - a permanent license to practice professional nursing in any state or territory of the U.S. and has temporary authorization to practice professional nursing in the state of intended employment,
- evidence the alien is fully qualified and eligible under the laws of the state or territory of intended employment to work as a professional nurse immediately after entry;
- a statement indicating you intend to employ the alien solely as a registered professional nurse, and
- a copy of the Department of Labor's current notice of acceptance of the filing of your attestation on Form ETA 9029.

**H-1B. An H-1B is an alien coming temporarily to perform services in a specialty occupation.** A specialty occupation is one which requires the theoretical and practical application of a body of highly specialized knowledge to fully perform the occupation and requires completion of a specific course of education culminating in a baccalaureate degree in a specific occupational specialty. Write **H-1B1** in the classification requested block. The petition must be filed by the U.S. employer, and must be filed with:

- an approved labor condition application from the Department of Labor,
- evidence the proposed employment qualifies as within a specialty occupation,
- evidence the alien has the required degree by submitting either:

- a copy of the person's U.S. baccalaureate or higher degree which is required by the specialty occupation,
- a copy of a foreign degree and evidence it is equivalent to the U.S. degree, or
- evidence of education and experience which is equivalent to the required U.S. degree;
- a copy of any required license or other official permission to practice the occupation in the state of intended employment; and
- a copy of any written contract between you and the alien or a summary of the terms of the oral agreement under which the alien will be employed.

**H1-B. An H-1B is also an alien coming to perform services of an exceptional nature relating to a cooperative research and development project administered by the Department of Defense.** A U.S. employer may file the petition. Write **H-1B2** in the classification requested block. It must be filed with:

- a description of the proposed employment and evidence the services and project meet the above conditions, and
- a statement listing the names of all aliens who are not permanent residents who are have been employed on the project within the past year, along with their dates of employment.

**H-1B. An H-1B is also an artist, entertainer or fashion model who has national or international acclaim and recognition for achievements, individually or, in the case of entertainers, as part of a group, to be employed in a capacity requiring someone of distinguished merit and ability.** (See the separate instructions for accompanying personnel.) A U.S. employer or foreign employer may file the petition. Write **H-1B3** in the classification requested block. It must be filed with:

- copies of evidence the alien or group is nationally or internationally recognized in the discipline by submitting at least 3 different types of documentation showing that the group:
  - has performed and will perform as a starring or leading entertainment group in productions or events which have a distinguished reputation as evidenced by critical reviews, advertisements, publicity releases, publications, or contracts,
  - has achieved national or international recognition and acclaim for outstanding achievement in their field as evidenced by reviews in major newspapers, trade journals, magazines, or other published material,
  - has received significant national or international awards or prizes for outstanding achievement in their field,

C. Instructions for Use of Form OE-1 a In Completing Form CT-1. Form CT-1, Employer s Annual Railroad Retirement Tax Return, is the IRS form used to report railroad.

Michelle Skurka: Arizona Department of Health Services/Division of Behavioral Health Services 150 N. 18th.

Form I-751 04/11/13 N Page 1 of 5 For USCIS Use Only Petition to Remove Conditions on Residence Department of Homeland Security U.S. Citizenship and Immigration Services

Instructions for Petition to Remove Conditions on Residence epartment of Homeland Security U.S. Citizenship and Immigration Serices USCIS Form I-751

If you answer none on a question, write NONE and do not leave any question blank. If you want to be notified by email or text message when your form has been.

These instructions follow the line numbers on the first page of Form 1065. The accompanying schedules are discussed separately. Specific instructions for most.

Duplicate Approval Notice Application (Form I-824) Step-by-step guidance through your application; Personalized application forms and filing instructions

Find Missouri form mo-1040 instructions at eSmart Tax today. E-file your state and federal tax returns with us and receive the biggest refund guaranteed!

Form I-751 11/23/15 N. Page 1 of 11. For USCIS Use Only. Approved under INA 216(c)(4)(C) Battered Spouse/Child. Petition to Remove Conditions on Residence