

# Magnolia Festival 2016

## Vendor Application and Contract



- Where:** Downtown Square  
Spring and Milam Street  
Columbus, Texas 78934
- When:** Saturday, May 14, 2016 10:00 a.m. – 4:00 p.m.
- Set-up:** Vendors can start set up at 8:30a.m. No early admissions. No vehicles allowed in the vendor area after 10 a.m. Spaces will be assigned in a first come first serve basis when the applications are turned in. There will be no changes in vendor spaces the day of the festival. Vendors will be notified of their assigned space by May 6<sup>th</sup>.
- Deadline:** All applications/signed contracts must be submitted by April 22<sup>nd</sup>.
- Vendor Space:** Booth spaces are \$50 and approximately 10x10. You are responsible for bringing your own tables, chairs, and anything else necessary to set up your display. No electricity or Wi-Fi will be provided.
- Vendor Rules:** You will be responsible for removing everything you brought to the Magnolia Festival.
- Please do not litter.
- The Magnolia Festival is a family friendly event, the Chamber asks that you keep your merchandise appropriate for a family setting. Any item deemed as inappropriate will need to be removed from the booth. The Chamber reserves the right to deny any vendor application.
- Refunds:** This is a rain or shine event. No refunds of the vendor fee.
- Requirements:** Please understand the importance of being open until the closing time. No vehicles will be allowed into the vendor area until 4p.m. Your booth must be neat, attractive and well-maintained. Signage with visible and clear pricing is required. You are responsible for setting up, maintaining, and removing your own booth, your merchandise and your trash.
- Contact Us:** Michelle Gorman, Executive Director  
Phone: 979-732-8385  
Email: [michelle@columbustexas.org](mailto:michelle@columbustexas.org)  
Mailing Address: 425 Spring Street, Columbus, TX 78934

**KEEP THIS COVER SHEET FOR YOUR INFORMATION**

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**Please complete and return this form along with your payment.**

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Website Address \_\_\_\_\_

### **Items**

What will you be selling at the event? \_\_\_\_\_

\_\_\_\_\_

What is the price range of the items? \_\_\_\_\_

Do you have (please circle): Facebook Twitter Instagram Other: \_\_\_\_\_

If Yes, do you use a hashtag to promote your product or business?: \_\_\_\_\_

I have read and understand and will abide with Magnolia Festival general information, procedures, rates and conditions.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

The above named has read and understands the general information,  
procedures and conditions and seeks admission as a concessionaire.

For more information you can call us at 979-732-8385  
or visit our website at [www.columbustexas.org](http://www.columbustexas.org).

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