

The Pokesdown Centre  
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Fax: 01202 432299  
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Sep/Oct 2014

Dear Applicant,

Thank you for your interest in the full time post of Healthwatch Hampshire – **Volunteer Officer**.

Please find enclosed an application form, equal opportunities monitoring form, job ad, job description and person specification.

Applicants need a valid driving license and use of their own vehicle.

**The closing date for completed application forms to be received is 10<sup>th</sup> October 2014 (by 12 noon) the latest.** Applications can be emailed to [hrrsupport@helpandcare.org.uk](mailto:hrrsupport@helpandcare.org.uk).

Interviews will be held on 21<sup>st</sup> October 2014 in Winchester.

In order to keep our costs down, please assume that if you have not heard from us within five to seven working days of the closing date, that your application has been unsuccessful.

I look forward to receiving your completed application form in due course.

**No CV's please without a completed application form.**

Yours faithfully

A handwritten signature in black ink, appearing to read 'Nina Clayton'.

Nina Clayton  
**Human Resources Manager**

Encs.



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