SUMMIT
Technical Support

Shop Name:
Contact:

Summit Software Server/Client

SUMMIT	ASCENT	Users #
☐ Quick Mail	☐ Qmapi	
☐ Auto Importer	☐ Network Central	
☐ Status on Demand	☐ Scoreboard	
☐ Net Connect		
☐ KPI Net	☐ Other:	
Onsite:		

Requirements:

The following **requirements must be met PRIOR to installation** and may require the assistance of an IT professional. (Summit Technical Support cannot fulfill these requirements.)

Indicate the following:

1. Internet access is available on the physical server. ☐ YES ☐ NO

2. There is a shared folder on the server and a mapped drive to the shared folder on all your workstations.

(Each workstation should see the mapped drive as the same letter and must have a local C drive) ☐ YES ☐ NO

3. The letter drive I have mapped (as described above) is: Letter drive: ____

4. I am EMS extracting from any/all estimating systems to a shared folder. ☐ YES ☐ NO

5. I meet System Requirements. www.summitsoftwaresolutions.com/support/index-docs.html ☐ YES ☐ NO

6. www.suteg.net is a network-approved site. ☐ YES ☐ NO

Q: Will you be sending Emails from Summit? (This option requires additional info prior to setup) ☐ YES ☐ NO
If Yes: SMTP: _____

What We Will Do:
1) Install and set up Summit Server and Client.
2) Set up Summit Paths to match the extract out of your estimating system(s).

Summit Setup and Training Overview
Indicate below with whom to schedule the "Overview" sessions:

	Name	Phone	Job Description
1. Server/Client Installation	_____	_____	_____
2. Administration Overview	_____	_____	_____
3. System Overview	_____	_____	_____
4. Accounting Overview	_____	_____	_____

By authorizing I agree my signature can be used for Summit Online Forms completed by my employees.

Authorized Signature: