

Analytical and Biochemical Services Request Form

Please complete this form and submit with your sample(s), safety data, and payment information.

By sending samples in accordance with this form, the submitter agrees that SSCI shall perform the services set forth herein and further agrees that the work conducted is governed by AMRI SSCI, LLC's standard terms and conditions (www.ssci-inc.com/TermsAndConditions.pdf) unless an agreement for the provision of services, such as a master services agreement, is in place between the parties, in which case that agreement governs these services. No other terms or conditions, such as those found on purchase orders, apply.

Shipping Date: _____ Company: _____
 Name of Submitter: _____ Address: _____
 E-mail: _____
 Purchase Order: _____
 (P.O. or payment info is required to begin testing. Invoice will be sent to Accounts Payable of submitting company unless otherwise specified.)
 Other Billing Info: _____ Phone: _____
 Number of Samples: _____ Compound Name: _____
 (If necessary for data analysis, please provide structure.)
 SSCI Quote/Proposal No.: _____

Storage and Handling Information:

Storage Conditions:

- Ambient
 Refrigerator
 Std. Freezer
 -80 °C Freezer
 Light sensitive

Classification:

- Normal (OEL must be > 1 µg/m³; contact SSCI for special arrangements)
 Controlled Substance (DEA Schedules I-V; 25% surcharge)

Molecule Type:

- Small molecule organic
 Peptide
 Protein
 Oligonucleotide
 Inorganic
 Contains element heavier than chlorine?

Refrigerated or frozen sample: How long may it be kept at ambient conditions during sample prep and analysis (default is 8 hours)? _____

Other safety/handling information: _____

Analytical and Biochemical Services Request: (see page 2)

Please indicate purpose of analyses General Information FDA Submission Lot Release *

* Lot release often requires a validated, product-specific method. Please contact SSCI for further information.

Has SSCI previously analyzed this compound? Yes No Should this data be compared with previous SSCI data? Yes No

If yes, please include the report number(s) and/or sample ID(s) to be used for comparison. An hourly charge will be incurred for this service.

Comments: _____

Report and Priority Options:

<input type="checkbox"/> Interpretative (includes hourly charge for data interpretation)	<input type="checkbox"/> Non-interpretative (not available for techniques where interpretation is needed)
<input type="checkbox"/> Standard turnaround (7-10 business days for most techniques. Contact SSCI for details.)	<input type="checkbox"/> Standard turnaround (5 business days for most techniques. Contact SSCI for details.)
<input type="checkbox"/> 3-day Rush Service for XRPD, IR, Raman, TGA, DSC, or microscopy (50% surcharge; results via e-mail in 3 business days; report within 5 business days)	<input type="checkbox"/> 3-day Rush Service for XRPD, IR, Raman, TGA, DSC, or microscopy (50% surcharge; results via e-mail in 3 business days; non-interpretative report within 4 business days)
<input type="checkbox"/> 1-day Urgent Service for XRPD, IR, Raman, TGA, DSC, or microscopy (100% surcharge; results via e-mail by next business day; report within 4 business days)	<input type="checkbox"/> 1-day Urgent Service for XRPD, IR, Raman, TGA, DSC, or microscopy (100% surcharge; results via e-mail by next business day; non-interpretative report within 3 business days)

NOTE: For expedited service for other techniques, contact SSCI for availability, price, and turnaround time.

Should SSCI send your signed final report via e-mail (PDF)?

Yes No

An electronically signed PDF report will be provided via e-mail or CD if email is not requested.

(E-mail address if different than submitter)

Sample Shipping:

Sample Receiving
SSCI, a division of Albany Molecular Research, Inc. (AMRI)
3065 Kent Avenue
West Lafayette, IN 47906-1076

Phone: 765-463-0112 or 800-375-2179
Fax: 765-463-4722
E-mail: info@ssci-inc.com

SSCI accepts sample deliveries Monday through Friday, except holidays, from 8:00 AM until 4:00 PM (Eastern). To deliver a sample at an alternative time, please call and arrange in advance.

Sample Disposition:

- DESTROY SAMPLE(s) no less than 30 days after completion of project. DEFAULT option, if no other instructions provided.
 RETURN SAMPLE(s) by FedEx Ground at no additional cost (non-hazardous materials, ambient conditions only). Provide address if different than provided above. Returned samples are not suitable for human consumption.

Payment: Invoicing will occur upon completion of report and is to be paid according to the Agreement terms.

Analytical and Biochemical Services Request Form

(All analyses are performed in compliance with cGMP unless noted.)

Company: _____ Compound Name: _____ SSCI Quote/Proposal No.: _____

Use additional Sample Submission Forms (from website) when submitting more than 4 samples. All pages must be submitted with Page 1 of the SSCI Analytical and Biochemical Services Request Form.

Lot No / Sample ID:				
Thermal Analysis				
* Differential Scanning Calorimetry (DSC, 5 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Modulated DSC (mDSC, 5 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microcalorimetry (non-GMP, 100-500 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
nano-DSC (non-GMP, 1-5 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Thermogravimetric Analysis (TGA, 5 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TG-IR (TGA coupled to gas-phase IR, 5 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thermal Microscopy (hot/cold stage, 1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spectroscopy and X-ray Diffraction				
* Infrared Spectroscopy (IR, 1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IR microspectroscopy (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mass Spectrometry, ESI (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mass Spectrometry, APCI (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mass Spectrometry, MS/MS (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mass Spectrometry, MALDI-TOF (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mass Spectrometry, Q-TOF (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Near IR Imager (50 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NMR, liquid, ¹ H, ¹⁹ F, ³¹ P (1-5 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NMR, liquid, ¹³ C or other (10-100 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NMR, solid state, ¹³ C, ³¹ P, ¹⁵ N, ¹⁹ F, ²⁹ Si (30-40 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Raman Spectroscopy (10-100 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raman Microscopy (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UV/Vis spectrophotometry (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* X-ray powder diffraction (XRPD, 15-100 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
XRPD Indexing (data analysis option)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
XRPD, variable temperature or variable humidity (50-200 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
XRD, single-crystal structure (non-GMP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microscopy and Physical Characterization				
Density, bulk only (>10 g)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Density, bulk and tapped (>10 g)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dissolution (intrinsic and drug product)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy Dispersive X-ray (EDX), includes SEM images (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karl Fischer water titration, coulometric	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karl Fischer water titration, volumetric	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Particle size (Malvern laser scattering, 0.1-2 g)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Polarized Light Microscopy (1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* Scanning Electron Microscopy (SEM, 1 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Surface Area (BET method, 0.5-5 g)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vapor sorption/desorption (DVS, 20 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Biochemistry and Chromatography				
Amino Acid Analysis (2 mg)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assays (UV, Colorimetric, or Fluorescent)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dynamic Light Scattering (DLS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Endotoxin Determination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gel Electrophoresis (SDS, IEF, native)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
U/HPLC (reverse phase, ion-exchange, size-exclusion)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N-terminal Sequencing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peptide Mass Fingerprinting (Q-TOF MS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peptide Mapping (UV detection or LC-MS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEC-MALS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(* Rush and Urgent Services are available for XRPD, IR, Raman, TGA, DSC, or microscopy for a 50% or 100% surcharge, respectively.)

Specific Analysis Conditions/Details: _____

Standard analysis conditions will be used unless otherwise specified.

SSCI INTERNAL USE ONLY

Date and Time Samples Received at SSCI: _____ SSCI Received By Initials: _____

SSCI Quality Assurance Review Initials and Date: _____