

FOREIGN LANGUAGE AND LATIN PK-12 INTERNSHIP APPLICATION CHECKLIST

Last Name: _____ First Name: _____ G# _____

BEFORE TURNING IN YOUR APPLICATION TO THE CLINICAL PRACTICE SPECIALIST:

- Make an appointment with your advisor; take with you these items:**
- Unofficial GMU transcript; may be obtained via Patriot Web. (<https://patriotweb.gmu.edu>)
 - Completed internship application: Have your advisor will **SIGN** your internship applications.
- Complete the ONLINE internship application at the following address:**
<http://cehd.gmu.edu/internship-application>

NOTE: This online application must be completed **before** you submit your paper application to the Clinical Practice Specialist. The online application ensures efficient processing of your placement request.

TESTING AND TRAINING REQUIREMENT: NOTE: All official and passing test scores must be submitted and in the Mason system (i.e. Banner/PatriotWeb) by the application deadline.

By checking the box, you are confirming that you have met the requirement:

- I have passed the VCLA (required for all students to obtain licensure after Dec. 31, 2006)
- I have passed the Praxis Core Academic Skills for Educators Tests (Effective 01/01/14)
- I have passed the Praxis II
- I have passed ACTFL
- Please submit your applicable First Aid/CPR/AED training/certification documentation with G-Number noted (visit <http://cehd.gmu.edu/teacher/emergency-first-aid> for criteria and steps) to cehdacad@gmu.edu or in person to Thompson Hall, Suite 2300.

APPLICATION WILL INCLUDE:

- Application Advisor's signature is required for each application.
- Unofficial Mason transcript
- A Goals Statement Two pages typed.
- Negative PPD/Skin TB test. Note: the test must be dated within 12 months of the internship start date.
- Current resume
- Two (2) complete COLLATED applications** Deliver to the Clinical Practice Specialist (Thompson 1708), by the deadline.

CHECK THE APPLICABLE DEADLINE: ** All documents are required by the internship deadline.**

- Spring Applications—September 15 Fall Applications—February 15

NOTE: Any application turned in past the deadline WILL NOT BE ACCEPTED.

If you withdraw from your internship, a new application and supporting documents are required by the applicable semester deadline.

AFTER TURNING IN YOUR APPLICATION:

- Register** for EDCI 790 Register for 6 credits on Patriot Web.
- Retain a copy of the application and supporting documents for your records.

I certify that I have included the items checked on this list. _____ **(Signature)**

FOREIGN LANGUAGE PK-12
George Mason University
College of Education and Human Development
 Graduate School of Education
 Thompson 1708, MS 6C13
 4400 University Drive
 Fairfax, VA 22030-4444
 (703) 993-9777

Application for Student Teaching Internships

<p>No student initiated exchanges of internship placements or contact with schools/districts are permitted. All communication for internship placements are to be completed through the Clinical Practice Office.</p>	<p align="center">___Year: ___ Fall ___Spring ___Summer</p>
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Name: _____

Last

First

Middle Initial

Student G #

Current Address: _____

Street

City

State

Zip

GMU E-Mail Address

Current Phone: Day _____ Evening _____

List schools you attended, any school in which immediate family members are employed, or where you have children attending for the following counties Alexandria City, Arlington County, Fairfax County, Falls Church City, Loudoun County, Manassas City, Manassas Park, Prince William County. If necessary, include a separate sheet with the list of schools.

Licensure: Foreign Language and Latin

I certify that I have completed all endorsement requirements and pre-requisites and will conduct myself in a professional manner at all times during my internship. I understand that due to issues related to placement availability, my internship preference may not be accommodated. Should I withdraw or defer my application, I am also responsible for all fees incurred and for alerting my University Supervisor, Program Advisor and the Clinical Practice Specialist via a written request.

Student: _____

(Signature Required)

I certify that the student has completed all endorsement and other requirements to participate in this internship and meets the standards for a professional disposition.

Advisor: _____ (Signature Required)

Language(s) spoken in addition to English: _____

FOREIGN LANGUAGE AND LATIN PK-12

Please indicate the coursework completed for your endorsement area requirements:

<u>Courses</u>	<u>Grades</u>	<u>Courses</u>	<u>Grades</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Professional Education Courses:

Check courses completed or in which currently enrolled:

___ EDUC 537 – Foundations of Multicultural Education

___ EDUC 539 – Human Development and Learning PK-12

___ EDCI 516 – Bilingualism and Language Acquisition Research

___ EDCI 560 – Methods of Teaching Foreign/Second Languages in PK-12 Schools

OR _____ EDCI 549 – Foreign Language Immersion in the Elementary School (Optional)

___ EDCI 520 – Assessment of Language Learners

___ EDRD 620 – Teaching Reading and Writing in Foreign/Second Languages in PK-12 Schools

___ EDCI 684 – Advanced Methods of Teaching Foreign/Second Languages in PK-12 Schools

Field Experiences in all Education Courses:

<u>Course Number</u>	<u>School</u>	<u>Subject/Grade Level</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please note: All local school systems require students to complete a criminal background check through their human resources office (not through George Mason University) prior to beginning the internship. Detailed instructions on the process will be sent to the student from either the school system or Mason. Students are **strongly advised** to disclose any/all legal incidents that may appear on their records. The consequence of failing to do so, whether or not such incidents resulted in conviction, is termination of the internship.