



Fredericksburg Expo & Conference Center
 2371 Carl D. Silver Parkway
 Fredericksburg, VA 22401
 (P): 540.548.5555 (F): 540.548.5577

SAMPLE FOOD AND / OR BEVERAGE DISTRIBUTION AUTHORIZED REQUEST

The Fredericksburg Expo & Conference Center is the authorized Food and Beverage Manager. Exposition sponsoring organization and/or their exhibitors may distribute food and / or beverage products ONLY upon written authorization.

- **FOR ALL NON-PACKAGED FOODS – THE CITY OF FREDERICKSBURG COUNTY HEALTH DEPARTMENT REQUIRES YOU TO HAVE A PERMIT.**
IF YOU HAVE ANY QUESTIONS, PLEASE CALL THEM AT 540-899-4142
- No alcoholic beverages may be sampled / sold in the Fredericksburg Expo & Conference Center or on it's property.
- Items dispensed are limited to products manufactured by or licensed for distribution by exhibiting firms and must be related to the purpose of the show.
 1. Beverages limited to maximum 3 oz. container and 2 oz. product.
 2. Food items limited to "bite size."
- All items are limited to SAMPLE SIZE. If you do not comply with the above sample size, you may be asked to discontinue sampling.
- The company named below acknowledges that they have sole responsibility for the use, sale, servicing or other disposition of such items in compliance with all applicable laws. Accordingly, the company agrees to indemnify and forever hold harmless the Fredericksburg Expo & Conference Center from all liability damages, losses, costs or expenses resulting directly or indirectly from their use, sale, serving or other disposition of such items. The company must also comply with all City of Fredericksburg County Health Department rules and regulations.
- Food and / or beverage items used as traffic promoters (i.e. coffee, candy, popcorn, soda, etc.) must be purchased from the Fredericksburg Expo & Conference Center.

Show Name:	VTC TRADESHOW 2015	Show Dates:	JANUARY 27-28, 2015	
Company Name:		Booth #:		
Phone:		Fax:		
Address:				
City:		State:		Zip:
Email:				
Contact Person:		Title:		
Signature:		Date:		
Product(s) you wish to dispense:				
Size of Portion to be dispensed:				
Proposed Method of Dispensing and Reason for Offering Samples:				
Approved: _____	FEACC - Management		Not approved: _____	FEACC - Management
<u>DEADLINE IS JANUARY 13TH, 2015</u>				
*This form must be submitted a MINIMUM of (10) TEN days prior to the first show day.				