

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 23, 2015**

**DRAFT**

**RESOLUTION        3256A**

**FOR ACTION**

**SUBJECT:            FINANCIAL REPORTS**

BE IT RESOLVED THAT the Board of Education receives and accepts the following financial reports:

1. Board Secretary's Report dated January 31, 2015
2. Expense Account Adjustment Analysis dated January 31, 2015
3. Revenue Account Adjustment Analysis dated January 31, 2015
4. Check Register #200537-200538 in the amount of \$1,637,451.01
5. Check Register #384619-384933 in the amount of \$4,277,898.84
6. Check Register #200539 for January 2015 payroll in the amount of \$6,116,804.10
7. Treasurer's Report of December 2014

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 23, 2015**

**RESOLUTION        3256B**

**FOR ACTION**

**SUBJECT:            BOARD OF EDUCATION'S MONTHLY CERTIFICATION**

BE IT RESOLVED THAT pursuant to N.J.A.C. 6:20-2.12(e), we certify that as of January 31, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ Elizabeth Baker	_____ Date
_____ Jeffrey Bennett	_____ Date
_____ Elizabeth Daugherty	_____ Date
_____ Wayne Eastman	_____ Date
_____ Maureen Jones	_____ Date
_____ Stephanie Lawson-Muhammad	_____ Date
_____ Madhu Pai	_____ Date
_____ Donna Smith	_____ Date
_____ Johanna Wright	_____ Date

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 23, 2015**

**RESOLUTION        3256C**

**FOR ACTION**

**SUBJECT:            APPROVE ATTENDANCE AND WORK RELATED TRAVEL  
EXPENSES**

WHEREAS, the following employees have requested approval for the indicated work-related travel; and

WHEREAS, the attendance at stated function was previously approved by the employees' supervisor and superintendent as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED THAT the Board of Education approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Philip Stern Central Office	2015 Administrative Law Forum	4/28/15	New Brunswick, NJ	185.00
Philip Stern Central Office	2015 LGBT Update	3/14/15	New Brunswick, NJ	177.00
Arlene Aguirre Clinton	Dyslexia Training	3/13/15	New Providence, NJ	45.00
Susan Ferrara Clinton	Dyslexia Training	3/13/15	New Providence, NJ	45.00
Elana Ris Clinton	Learners with Dyslexia and Other Reading Differences	3/13/15	New Providence, NJ	45.00
Rocio Lopez CHS	Student Learning w/Mobile Devices & the New Apps	3/18/15	West Orange, NJ	235.00
Amy Pitucco MMS	Mental Health Challenges in Schools	3/20/15	Long Island, NY	207.00
Judi Cohen CHS	Psychopharmacology – What you need to know today	4/9/15	Parsippany, NJ	190.00
Tina Lehn S. Mountain	Gifted Education: Full Steam Ahead	3/6/15	Somerset, NJ	244.00
Teresa Quick CHS	Building a Stronger Foundation	3/6/15	Atlantic City, NJ	173.00

Jacqueline Gilker SOMS	School Nurses: The Key to Student Success	3/27/15-3/28/15	Iselin, NJ	273.00
Therese Crigler CHS	NJSSNA March 2015 Conference	3/27/15-3/28/15	Woodbridge, NJ	240.00
Eric Stoudemire Tuscan	Creating a culture of Collaboration	5/3/15-5/5/15	Atlantic City, NJ	621.00
Maria Isabel Barreiro Jefferson	Adventure with Youth at Risk	4/17/15-4/19/15	Chappaqua, NY	583.00
Maria Isabel Barreiro Jefferson	Achieving Fitness: An Adventure Approach	7/9/15-7/10/15	Flemington, NJ	404.00
Janice Ortiz Central Office	47 <sup>th</sup> Annual NJ Pupil Transportation Conference	4/30/15-5/1/15	Atlantic City, NJ	403.00
Jennifer Scates Marshall	Basic Facts About Dyslexia and Other Reading Differences	3/13/15	New Providence, NJ	35.00
Michelle Kaesshaefer Marshall	Basic Facts About Dyslexia and Other Reading Differences	3/13/15	New Providence, NJ	35.00
April Intile Marshall	Basic Facts About Dyslexia and Other Reading Differences	3/13/15	New Providence, NJ	35.00
Carla DosSantos SOMS	Strengthening Your World Language Instruction	3/5/15	West Orange, NJ	235.00
Maria Cadavid South Mountain	Foreign Language Educators of NJ	2/27/15-2/28/15	New Brunswick, NJ	230.00
Deborah Paronzini SOMS	Strengthening Your World Language Instruction	3/5/15	West Orange, NJ	235.00
Rocio Lopez CHS	World Language Instruction: Best use of Podcast, Blogs	3/5/15	Newark, NJ	235.00
Ana Barrios SOMS	Strengthening Your World Language Instruction	3/5/15	West Orange, NJ	235.00
Sabina Ellis CHS	Google Classroom	3/23/15	Galloway, NJ	184.00
William Mullen Seth Boyden	NJASPERD Convention	2/24/15	Long Branch, NJ	83.00
Julianne B. Porter Maplewood Middle	School Nurses: The Key to Student Success	3/27/15-3/28/15	Iselin, NJ	240.00
Andrea Del Guercio Central Office	Public School Building	4/8/15	New Brunswick, NJ	271.00
Cheryl Schneider Central Office	Public School Building	4/8/15	New Brunswick, NJ	271.00
Andrea Del Guercio Central Office	Public Works Construction Bids for School Districts	5/14/15	New Brunswick, NJ	167.00
Cheryl Schneider Central Office	Public Works Construction Bids for School Districts	5/14/15	New Brunswick, NJ	167.00
Janice Ortiz Central Office	Annual Pupil Transportation Meeting	3/11/15	Randolph, NJ	15.00
Mara Rubin CHS	Leadership Strategies for Bringing Out the Best	3/17/15	Monroe Township, NJ	172.00
Vladimir Valerio CHS	Strengthening Your World Language Instruction	3/5/15	West Orange, NJ	235.00

## BACKGROUND INFORMATION

New Jersey travel regulations (NJAC 6A:23B), Board Policy 8880 – Reimbursement of Travel Related Expenses, and newly enacted legislation [18A:11-12] require prior approval by the Superintendent and by a majority of the full membership of the Board of Education for reimbursement of travel and related expenses n of an employee.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY**  
**PUBLIC BOARD MEETING**  
**February 23, 2015**

**RESOLUTION      3256D**

**FOR ACTION**

**SUBJECT:            APPROVE SPECIAL EDUCATION RELATED SERVICE  
                         PROVIDERS FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED THAT the Board of Education approves the following providers for 2014-15 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Barbara Goldfarb Millburn, NJ	Speech/Language Services	\$130 per hour
Daytop Village Mendham, NJ	Home Instruction	\$120 per day
Progressive Steps Hazlet, NJ	ABA Therapy	\$68 per hour

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY**  
**PUBLIC BOARD MEETING**  
**February 23, 2015**

**RESOLUTION        3256E**

**FOR ACTION**

**SUBJECT:            ACCEPT DONATION TO PARENTING CENTER**

BE IT RESOLVED THAT the Board of Education accepts a donation for the Parenting Center in the amount of \$200.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-019-200-890	Parenting Center	\$200
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BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

Donations totaling \$200 were made for the annual toy drive. The Parenting Center is responsible for administering these funds.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY**  
**PUBLIC BOARD MEETING**  
**February 23, 2015**

**RESOLUTION      3256F**

**FOR ACTION**

**SUBJECT:    APPROVE CHANGE ORDER TO MONTROSE SCHOOL ALTERATION**

BE IT RESOLVED THAT the Board of Education approves the following change orders to Montrose School Alteration:

<u>Contractor</u>	<u>Change Order #</u>	<u>Amount</u>	<u>Time Extension</u>
GPC, Inc.	4	\$26,435.01	0
	5	\$ 9,621.08	0
	6	\$98,200.00	0

**BACKGROUND INFORMATION**

Change order #4 includes Upgraded proposed 600 amp service to 800 amp service per PSE&G requirements.

Change order #5 includes installation of a steel stud and enclosures for plumbing, as well as other adjustments based on site conditions.

Change order #6 includes repair of significant water damaged plaster per field verified areas and contract unit pricing revealed during demolition.



**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 23, 2015**

**RESOLUTION        3256G**

**FOR ACTION**

**SUBJECT:            APPROVE TUITION FOR REGULAR EDUCATION  
STUDENT ATTENDING SUMMIT HIGH SCHOOL**

BE IT RESOLVED THAT the Board of Education approves a tuition agreement with Summit Board of Education for one district resident student attending Summit High School for the 2014-15 school year effective, December 18, 2014 – June 30, 2015 in the amount of \$8,841.96.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

**BACKGROUND INFORMATION**

This placement is part of the student's Individual Accommodation Plan.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 23, 2015**

**RESOLUTION      3256H**

**FOR ACTION**

**SUBJECT:**            APPROVE SLIDING SCALE FOR PRESCHOOL TUITION  
FOR SY 2015-2016

BE IT RESOLVED THAT the Board of Education approves the sliding scale to be used for preschool at the Montrose Early Childhood Center for the 2015-2016SY

Financial Aid is available for qualified South Orange or Maplewood residents or SOMSD staff for the Montrose Early Childhood Center.

Financial aid for tuition is provided through a sliding scale based on documented household income. Each family situation is considered on an individual basis and a tuition schedule is offered that matches the economic circumstance of the family.

<i>Gross Taxable Income</i>	<i>Full Day Monthly Tuition (10 Months)</i>
\$up to - \$19,999	\$50
\$ 20,000 - \$29,999	\$150
\$30,000 - \$39,999	\$300
\$40,000 - \$49,999	\$450
\$50,000 - \$59,999	\$550
\$60,000 - \$79,999	\$700
\$80,000 - \$99,999	\$750
\$100,000 and above	\$800

**BACKGROUND INFORMATION**

The Montrose Early Childhood center offers preschool services to disabled and non-disabled students ages three to five. Disabled students, in district, receive this program free as part of the mandated state services for disabled students. Non-disabled students may attend on a tuition basis. A sliding scale is being implemented to provide an affordable tuition rate for all.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 23, 2015**

**RESOLUTION      3256I**

**FOR ACTION**

**SUBJECT:    AWARD BID FOR ROOF REPLACEMENTS AT MARSHALL  
ELEMENTARY SCHOOL PROJECT**

BE IT RESOLVED THAT the Board of Education awards the bid for Roof Replacement at Marshall Elementary School Project to Integrity Roofing of Rahway, NJ for the lowest responsible base bid of \$374,000 plus contingency of \$15,000 for a total bid of \$389,000.

**BACKGROUND INFORMATION**

Solicitation for bids was issued on January 15, 2015 and returned on February 11, 2015. Six companies requested and returned bids. Bid packets were reviewed by the Assistant Business Administrator and the Architect. The lowest bidder has withdrawn their bid so the project is being awarded to the next lowest bidder.

Bidders	Base Bid	Alternate #1 Deduct	Alternate #2 Deduct
Arch Concept Construction	\$355,500	(\$95,000)	(\$3,500)
Integrity Roofing	\$374,000	(\$75,000)	(\$2,000)
Roof Management, Inc.	\$515,000	(\$115,000)	(\$5,000)
Northeast Roof Maintenance	\$545,874	(\$115,492)	(1,000)
Arista Builders	\$655,000	(\$140,000)	(\$3,000)
Cypreco Industries, Inc	\$848,823	(\$170,000)	(\$5,000)

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
PUBLIC BOARD MEETING  
February 23, 2015**

**RESOLUTION        3256J**

**FOR ACTION**

**SUBJECT:            ACCEPT ADJUSTED 2014-15 BUDGET**

BE IT RESOLVED THAT the Board of Education accepts the adjusted budget for the 2014-15 school year as attached.

**BACKGROUND INFORMATION**

The 2013-14 Adjusted Budget updates the appropriation amounts to represent the current year budget with all revisions as of February 1, 2015. It includes \$1,197,423 Reserve for Encumbrances (purchase orders remaining open June 30, 2014 and carried forward to be paid in 2014-15). The February 1, 2015 Adjusted Budget is the basis for comparison in the 2015-16 Advertised Appropriations.

2014-2015 ADJUSTED BUDGET	2014-15 Original Budget	2014-15 Adjusted Budget
<b>BUDGET CATEGORY</b>		
<b>GENERAL CURRENT EXPENSE (FUND 11)</b>		
Regular Programs - Instruction Salaries for classroom staff, textbooks & supplies	34,480,845	35,099,371
Special Education - Instruction Resource Rooms Salaries & Supplies	9,632,784	9,984,755
Basic Skills - Instruction Salaries	1,331,132	1,195,871
Bilingual Education - Instruction Salaries & Supplies	521,048	513,884
School Sponsored Cocurricular Activities	447,754	458,683
School Sponsored Athletics	709,671	717,518
Community Services	85,500	85,500
<b>SUBTOTAL GENERAL CURRENT EXP.</b>	<b>47,208,734</b>	<b>48,055,582</b>
<b>UNDISTRIBUTED EXPENDITURES</b>		
All charges which are not readily assigned directly to a program		
Instruction Tuition - out of district placement and charter school tuition)	10,441,250	10,925,878
Attendance and Social Work Services Registration, Attendance, Social Work salaries	956,989	1,091,130
Health Services Salaries for nurses, health exams, supplies	943,820	935,046
Related Services Speech, Occupational Therapy/Physical Therapy	2,534,282	2,102,884
Other Support Services - Regular Salaries & Supplies for Counselors	1,886,772	1,974,948
Other Support Services - Special Salaries & Supplies for Child Study Teams	2,413,913	2,387,441
Improvement of Instructional Services Salaries for Curriculum Leaders, secretaries to Curriculum Leaders, miscellaneous expenses	2,027,624	2,115,747
Educational Media Services Salaries for librarians, multi-media; including library supplies, magazines	1,468,185	1,397,714
Staff Training Salaries and Inservice expenditures	168,420	171,015
Support Services - General Administration Salaries for C.O. (except Business Office), Board of Education expenses, consultants & professional services, telephones	2,106,615	2,152,390
Support Services - School Administration Salaries for Principals, school secretaries, admin supplies	5,000,351	4,946,062
Central Services Salaries for fiscal services, human services, and admin supplies	1,043,221	1,064,910
Administrative Information Technology Salaries for supporting the districts information technology systems	560,669	544,717
Operation and Maintenance of Plant Salaries for Custodians & Maintenance, supplies, equipment, utilities, service contracts	12,125,163	12,380,752
Student Transportation District Provided & Contracted Services	4,717,232	4,709,465
Employee Benefits	17,897,498	17,655,481
<b>SUBTOTAL UNDISTRIB. EXPEND.</b>	<b>66,292,004</b>	<b>66,555,580</b>
<b>TOTAL CURRENT EXPENSE (FUND 11)</b>	<b>113,500,738</b>	<b>114,611,162</b>
<b>CAPITAL OUTLAY (FUND 12)</b>		
Equipment	0	0
Construction Project (incl debt svce assessment)	68,186	155,186
Interest Deposit	0	0
<b>TOTAL CAPITAL OUTLAY (FUND 12)</b>	<b>68,186</b>	<b>155,186</b>
<b>TOTAL GENERAL FUND (FUND 10)</b>	<b>113,568,924</b>	<b>114,766,348</b>
Special Revenue Fund (FUND 20)	1,952,442	3,761,915
Debt Service Fund (FUND 40)	4,171,789	4,171,789
<b>TOTAL APPROPRIATIONS</b>	<b>119,693,155</b>	<b>122,700,052</b>

The adjusted budget includes \$1,197,423 reserved for encumbrances and contingent liabilities incurred in 2013-14 to be paid in 2014-15.

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY  
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**RESOLUTION        3256K**

**FOR ACTION**

**SUBJECT:**            ACCEPT A DONATION FROM CLINTON SCHOOL PTA FOR THE  
PURCHASE OF A CIRCULATION DESK FOR CLINTON SCHOOL  
LIBRARY

BE IT RESOLVED THAT the Board of Education accepts a donation from the Clinton School PTA in the amount of \$4,914.00 for the purchase of a circulation desk for Clinton School Library.

BE IT FURTHER RESOLVED that the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-057-200-890	Clinton PTA	\$4914.00
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BE IT FURTHER RESOLVED that the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and report on behalf of the Board.

**BACKGROUND INFORMATION**

The Clinton School Principal is responsible for administering the funds.