# **Privacy Policy**

Intertask Limited takes your privacy seriously and is committed to protecting the personal information that you provide to Intertask Limited on behalf of our client, the Forum for Canadian Ombudsman (FCO). This Privacy statement covers our online registration website, conference.intertask.net and explains our policies and practices regarding the use and disclosure of your personal information collected by us. Intertask Limited reviews and updates this policy from time to time as needed without notice. Therefore, we advise you to review this policy periodically. By using our event website you legally consent to the Terms and Conditions of this policy.

## **1. Personal Information**

In general, you can visit our event website without explicitly providing us any personal information. However, certain services offered on this website may require you to enter varying amount of a user's personal information. This information includes user registration data such as user's name, phone number, e-mail address, city/town, province/state, country, zip/postal code, etc. In addition, as with many other web servers, we may also collect and log tracking information via website request data and response data to protect your registration information. This policy applies to all information (User Information) collected by the Website.

## 2. Use of Personal Information

Intertask Limited is committed to the privacy of the User Information collected by the website and will not transfer any personal information to any outside parties (with the exception of our credit card processing company – InternetSecure and fraud detection service provider which securely use the data to protect against unauthorized use of your personal information. *This data is encrypted using SSL*). Any requested information is for internal Intertask Limited (and FCO) use only. We do not share any information about individual users or the organizations they represent for marketing purposes with any third party, under any circumstances whatsoever. Intertask Limited strongly opposes the e-mailing of any junk mail, and does not sell user information to email lists or telemarketers. If you receive junk email that mentions the Website services, please send an e-mail to fco@intertaskconferences.com and we will promptly investigate.

#### 3. Notification of Changes

If we decide to change our privacy policy, we will post those changes to this privacy statement and other places we deem appropriate so our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it.

#### 4. External Links

Our Website may also provide links to other websites that are either owned or operated by Intertask Limited or other third-party websites. Such external websites have their own privacy policies separate from this policy. Even if the third party is affiliated with Intertask Limited through a business partnership or otherwise, Intertask Limited is not responsible for the privacy policies or practices or the content of such external links. All external links are provided to you for convenience purposes only and you access them at your own risk.

#### 5. Terms of Use

We encourage you to also see our Terms and Conditions page, which describes the Refund Policy, restrictions, disclaimers, indemnification and limitation of liability governing the use of the entire Intertask Limited event website.

#### 6. Contact Information

Please Contact Us at 613-238-4075 or email us at info@intertaskconferences.com if you have any questions regarding this privacy policy statement.