



**Eau Claire County
DEPARTMENT OF PLANNING AND
DEVELOPMENT**

**Land Conservation Division
227 First Street West, Altoona, WI 54720
Phone: (715) 839-6226 ♦ Fax: (715) 839-6277
Website: www.eau-claire.wi.us**

**Housing & Community
Development
839-6240
Emergency Services
Management
839-4736
County Surveyor
839-4742
Planning & Development
839-4743
Building Inspection
839-2944**

**Large Site Erosion Control Permit Application Form
(Typically for Sites One Acre or Greater of Total Land Disturbance)**

Project Name: _____

Project Type (From Fee Schedule): _____

Project Location: _____ 1/4, Section _____ Town/Range: _____ Township of _____

Lot/Long (if known): _____

Proposed Total Land Disturbance Area: _____ **Proposed Impervious Area:** _____

The following contacts are required at the time of application: (Note: One person may serve as more than one contact type listed)

- **Applicant:** The person or entity holding fee title to the property or their representative. The applicant shall sign the initial permit application form in accordance with the items 1-5 listed below, after which the applicant may provide written authorization for others to serve as the applicant’s representative: **1)** In the case of a corporation, by a principal executive officer of at least the level of vice-president or by the officer’s authorized representative having overall responsibility for the operation of the site for which a permit is sought; **2)** In the case of a limited liability company, by a member or manager; **3)** In the case of a partnership, by the general partner; **4)** In the case of a sole proprietorship, by the proprietor, or; **5)** For a unit of government, by a principal executive officer, ranking elected official or other duly authorized representative.
- **Planner:** The primary contact for the preparation of erosion control plans. All plan review comments will be addressed to this contact.
- **Grader/Landscaper:** The primary contact for implementing and maintaining all erosion control measures during the construction phase and responsible for final site stabilization.

Applicant Contact Information: (required to process application)

Name: _____ Company: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone #: _____ FAX: _____

E-mail Address: _____

I hereby certify that I meet the definition of “Applicant” as stated above. I understand that I will become the “permit holder” once a permit is issued. I also understand by submitting this application, County staff may enter upon the subject site to obtain information necessary to administer the storm water ordinance (Chapter 17.05 County Code of Ordinances).

Signature of Applicant: _____ Date: _____

I hereby authorize (name) _____ to serve as my representative for purposes of this application.

Project Planner Information: (required to process application)

Name: _____ Company: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone #: _____ FAX: _____

E-mail Address: _____

Grader/Landscaper Information: (required to process application)

Name: _____ Company: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone #: _____ FAX: _____

E-mail Address: _____

All Large Site Erosion Control Plans shall contain the following, or see Large Site Permit Checklist:

1. A narrative describing the proposed land disturbing activity, construction timeline and sequencing, temporary BMPs to be used to minimize off-site impacts during the construction phase, and proposed methods to stabilize the site following construction in accordance with the requirements of the County ordinance.
2. A survey map or scaled site plan drawing of sufficient clarity showing a north arrow, the location of the proposed land disturbance, direction of flow for runoff entering and leaving the disturbed area, upslope drainage area (if known), proposed BMPs, existing and proposed slopes, ground cover, buildings, roads, access drives, property boundaries, drainage ways, water bodies, trees, culverts, utilities and other structures within 50 feet of the proposed land disturbance.
3. For underground utility installations, the plans must delineate where utilities will be installed, show the location of the open cut and the topography in the area, and list the total lineal feet to be installed and the lineal feet to be installed by open cut.
4. The Land Conservation Division may include other permit requirements that the LCD determines are necessary to ensure compliance with the requirements of the County ordinance (see 17.05.100).

MAKE CHECK PAYABLE TO:
Eau Claire County Land Conservation Div.

Application Fee: \$ _____

Additional Fee: \$ _____

Total Fee: \$ _____

<u>Office use only</u>
<input type="checkbox"/> Double Fee
<input type="checkbox"/> Fee Exemption

Date stamp here

Receipt #: _____ **Received By:** _____