

**PALM BEACH COUNTY
LMS PROJECT/INITIATIVE SUBMISSION FORM**

Date:

Municipality/Agency:

Project Point of Contact:

Phone Number:

Email:

Title of Project:

Estimated Cost: \$

OFFICIAL USE ONLY PROJECT # <input type="text"/>
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Check (X) Appropriate Box:

Shuttering and Wind Proofing <input type="checkbox"/>	Flood Control/Reduction and Waterway Management <input type="checkbox"/>
Public Information & Education <input type="checkbox"/>	Counter Terrorism/Homeland Security Initiative <input type="checkbox"/>
Mechanical Maintenance/Improvement <input type="checkbox"/>	Other <input type="checkbox"/>

PROJECT DESCRIPTION/NARRATIVE

Describe the proposed mitigation measure, including the existing hazard(s), frequency of occurrence, community vulnerability, and explanation of how this measure mitigates it.

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COMMUNITY BENEFIT

1. FLOOD MITIGATION

Does the proposed project/initiative reduce flooding in the community? If so which activity: flood damage reduction, mapping and regulatory, flood preparedness, or public information. Explain:

2. Project Benefit

Does the project address critical elements of the community infrastructure such as primary or secondary facilities, public convenience facilities, or facilities affected by storm water or flooding? Which facilities? Explain:

3. Area Benefit

How does the project benefit the citizens of the county? Does it help a few dozen homeowners such as shuttering a neighborhood? Does it shutter a public building that thousands of patrons have access to? Does it have an impact on neighboring jurisdictions by reducing flooding along a major roadway? Explain:

4. Community Exposure

Does the project mitigate a frequently occurring problem or a problem to which a community is particularly vulnerable (i.e., high, medium, or low exposure with high, medium, or low frequency of occurrence) such as reduce the constant flooding problem that occurs at a major intersection every time it rains? Does the project reduce wildfires that frequently threaten numerous neighborhoods and government facilities during the dry season? Explain:

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5. Cost Effectiveness

What is the benefit/cost ratio of the project applying the following Benefit/Cost ratio formula? $(\text{Estimated Loss Exposure (\$) Before Project}) - (\text{Estimated Loss Exposure (\$) After Project}) \div \text{Cost of the Project}$? Example: City Hall could have a loss of \$500,000 of equipment and supplies from a Category 3 Hurricane. Estimated damage following a category 3 Hurricane after a wind retrofit project is estimated at \$90,000. The cost to shutter City Hall would cost about \$125,000. Using the equation above the benefit/cost ratio would be 3.28. Any ratio over 1 is a beneficial project.

PROJECT IMPLEMENTATION

6. COMP or Other Functional Plan

Is the project contained within a Comprehensive Growth Management Plan or equivalent such as a Water Control Plan or a Capital Improvement Plan (CIP)? Provide supporting documentation.

7. Containment within an Existing Emergency Management Plan / Other Functional Plan Developed by an Official Local Governmental Entity/Organization

Has this project or initiative already been proposed as a management initiative or structural improvement in any emergency plan? Provide supporting documentation.

8. Consistency with Existing Regulatory Framework

Is the project consistent with existing legal, regulatory, and environmental/cultural framework? Are there local, regional, state, federal issues? Provide supporting documentation.

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COMMUNITY COMMITMENT

9. Public Support

Is there demonstrated public support for this project? Has a public meeting been held or written evidence of public support been documented? Provide supporting documentation.

10. Funding Availability

Is there a funding source readily available for the current fiscal year? Available in 2, 3, 4 or 5 years? Explain:

11. Matching Funds

Are matching funds or in-kind services available for this project? If matching funds are available, what percentage? Explain:

12. Timeframe for Accomplishing Objectives

How long will it take for the proposed mitigation project to accomplish its stated goals (1, 2, 3, 4, or 5 years)? Explain: