

General Ledger TEMPLATE

GL/SL System

Bank Code : -

Book Code

- (1) Regular
 - Peso Regular (Fill up amount Column [a])
 -FX Regular (Fill up amount Columns [b] and [c])

Branch Code : (00000 for head office data, 99999 for consolidated data)
 (Refer to list of valid branch codes for branch data)

- (2) FCDU/EFCDU (Fill up amount Columns [b] and [c])
 - (1) Onshore
 - (2) Offshore

Reference Date : (CCYY) (MM) (DD)

- (3) Foreign Office (Fill up amount columns [b], [c], and [d])

| Account Description | Account Code | A M O U N T S | | | |
|--|--------------|---------------|----------|-------------|-------------|
| | | In Pesos | In US \$ | Peso Equiv. | Orig. Curr. |
| | | [a] | [b] | [c] | [d] |
| o. Inter-Office Float Items (Credit Balances) | 2-3-56-00 | | | | |
| p. Miscellaneous Liabilities | 2-3-58-00 | | | | |
| 47.a. Unsecured Subordinated Debt | 2-4-00-00 | | | | |
| Add: Premium on Unsecured Subordinated Debt | 2-4-00-01 | | | | |
| Less: Discount on Unsecured Subordinated Debt | 2-4-00-02 | | | | |
| Total Monetary Foreign Liabilities | 2-3-60-00 | | | | |
| Total Non-Monetary Foreign Liabilities | 2-3-62-00 | | | | |
| C A P I T A L A C C O U N T S | | | | | |
| 48. Capital Stock | 3-0-00-00 | | | | |
| a. Preferred - Subscribed | 3-1-02-00 | | | | |
| b. Preferred - Subscription Receivable | 3-1-02-02 | | | | |
| c. Preferred - Paid-in | 3-1-02-04 | | | | |
| d. Common - Subscribed | 3-1-02-06 | | | | |
| e. Common - Subscription Receivable | 3-1-02-08 | | | | |
| f. Common - Paid-in | 3-1-02-10 | | | | |
| g. Common - Paid-in | 3-1-02-12 | | | | |
| g. Stock Dividends Distributable | 3-1-02-14 | | | | |
| 49. Surplus | 3-2-02-00 | | | | |
| a. Reserve for Trust Business | 3-2-02-02 | | | | |
| b. Reserve for Self-Insurance | 3-2-02-04 | | | | |
| c. Reserve for Contingencies | 3-2-04-06 | | | | |
| d. Other Surplus Reserves | 3-2-04-08 | | | | |
| 50. Undivided Profits | 3-2-02-00 | | | | |
| 51. Net Unrealized Gains/(Losses) on Securities Available for Sale | 3-3-03-00 | | | | |
| a. Net Unrealized Gains/(Losses) on SAS - Underwritten Debt Securities Purchased | 3-3-03-02 | | | | |
| b. Net Unrealized Gains/(Losses) on SAS - Underwritten Equity Securities Purchased | 3-3-03-04 | | | | |
| c. Net Unrealized Gains/(Losses) on SAS - Available for Sale Securities | 3-3-03-06 | | | | |
| 52. Appraisal Increment Reserve | 3-3-04-00 | | | | |
| 53. Assigned Capital (Foreign Banks) | 3-3-06-00 | | | | |
| C O N T I N G E N T A C C O U N T S | | | | | |
| 54. Unused Commercial Letters of Credit | 4-0-00-00 | | | | |
| a. Domestic LCs Outstanding (Sight/Usance) | 4-0-02-00 | | | | |
| b. Domestic LCs Outstanding (Sight/Usance) | 4-0-02-02 | | | | |
| c. Sight Import LCs Outstanding | 4-0-02-04 | | | | |
| d. Usance Import LCs Outstanding | 4-0-02-06 | | | | |

General Ledger TEMPLATE

GL/SL System

Bank Code : -

Book Code

- (1) Regular
 - Peso Regular (Fill up amount Column [a])
 -FX Regular (Fill up amount Columns [b] and [c])

Branch Code : (00000 for head office data, 99999 for consolidated data)
 (Refer to list of valid branch codes for branch data)

- (2) FCDU/EFCDU (Fill up amount Columns [b] and [c])
 - (1) Onshore
 - (2) Offshore

Reference Date : (CCYY) (MM) (DD)

- (3) Foreign Office (Fill up amount columns [b], [c], and [d])

| Account Description | Account Code | A M O U N T S | | | |
|--|-----------------|---------------|----------|-------------|-------------|
| | | In Pesos | In US \$ | Peso Equiv. | Orig. Curr. |
| | | [a] | [b] | [c] | [d] |
| a. Rental Income | 5-0-20-00 | | | | |
| 1. Rental - Safe Deposit Boxes | 5-0-20-02 | | | | |
| 2. Rental - Bank Premises & Equipment | 5-0-20-04 | | | | |
| b. Miscellaneous Income/(Loss) | 5-0-22-00 | | | | |
| Total Operating Expenses | 6-0-00-00 | | | | |
| 90. Interest Expenses | 6-0-02-00 | | | | |
| a. Interest - Deposits | 6-0-02-02 | | | | |
| 1. Demand Deposits | 6-0-02-02-02 | | | | |
| a. Interest - Tax-Exempt Demand Deposits | 6-0-02-02-02-02 | | | | |
| b. Interest - Taxable Demand Deposits | 6-0-02-02-02-04 | | | | |
| 2. Savings Deposits | 6-0-02-02-04 | | | | |
| a. Interest - Tax-Exempt Savings Deposits | 6-0-02-02-04-02 | | | | |
| b. Interest - Taxable Savings Deposits | 6-0-02-02-04-04 | | | | |
| 3. NOW Accounts | 6-0-02-02-06 | | | | |
| a. Interest - Tax-Exempt NOW Accounts | 6-0-02-02-06-02 | | | | |
| b. Interest - Taxable NOW Accounts | 6-0-02-02-06-04 | | | | |
| 3. Time Deposits | 6-0-02-02-08 | | | | |
| a. Interest - Tax-Exempt Time Deposits | 6-0-02-02-08-02 | | | | |
| b. Interest - Taxable Time Deposits | 6-0-02-02-08-04 | | | | |
| b. Interest - Borrowed Funds | 6-0-02-04 | | | | |
| 1. Interest on Bills Payable - BSP | 6-0-02-04-02 | | | | |
| 2. Interest on Interbank Loans Payable | 6-0-02-04-04 | | | | |
| 3. Interest on Bills Payable - Local Banks | 6-0-02-04-06 | | | | |
| 4. Interest on Bills Payable - Foreign Banks | 6-0-02-04-08 | | | | |
| 5. Interest on Bills Payable - Deposit Substitutes | 6-0-02-04-10 | | | | |
| 6. Interest on Bills Payable - Others | 6-0-02-04-12 | | | | |
| c. Interest - Bonds Payable (EKBs only) | 6-0-02-06 | | | | |
| d. Interest - Unsecured Subordinated Debt | 6-0-02-07 | | | | |
| e. Interest - Others | 6-0-02-08 | | | | |
| 91. Finance Charges | 6-0-04-00 | | | | |
| 92. Compensation/Fringe Benefits | 6-0-06-00 | | | | |
| a. Salaries and Wages | 6-0-06-02 | | | | |
| b. Fringe Benefits - Directors | 6-0-06-04 | | | | |
| c. Fringe Benefits - Officers | 6-0-06-06 | | | | |
| d. Fringe Benefits - Employees | 6-0-06-07 | | | | |

Name of Bank **Code**

Address
CONSOLIDATED DAILY REPORT OF CONDITION
 For the week _____ to _____

| ACCOUNT NAME | REC. NO. | A M O U N T (In Pesos) | | | | | | |
|---|----------|------------------------|----------|--------|--------|---------|-----------|----------|
| | | Friday | Saturday | Sunday | Monday | Tuesday | Wednesday | Thursday |
| a. Demand Deposits and Working Balances Maintained by Head Office/Branches/Agencies | | | | | | | | |
| Abroad with the Philippine Branch of Foreign Bank | 491 | | | | | | | |
| b. Placements/Time Deposits/Borrowings | 492 | | | | | | | |
| c. Peso Deposits Maintained by Head Office/Branches/Agencies Abroad with the Philippine Branch of Foreign Bank | 493 | | | | | | | |
| d. Unremitted Profits Not Yet Approved by BSP | 494 | | | | | | | |
| e. Due to Head Office/Branches/Agencies Abroad - Assigned Capital | 495 | | | | | | | |
| f. Others (Indicate Nature) (Sum of Items e.1 to e.3) | 496 | | | | | | | |
| 1. | 497 | | | | | | | |
| 2. | 498 | | | | | | | |
| 3. | 499 | | | | | | | |
| 11. Other Liabilities Not Included in Items Above | 480 | | | | | | | |
| 12. Unsecured Subordinated Debt (inclusive of Unamortized Premium/Discount) | 675 | | | | | | | |
| 13. Total Capital Accounts | 500 | | | | | | | |
| 14. Total Liabilities, Capital and Valuation Reserves | 510 | | | | | | | |
| 15. Capital Adjustments - Booked | 520 | | | | | | | |
| a. Appraisal Increment Reserve | 521 | | | | | | | |
| b. Other Capital Adjustments | 522 | | | | | | | |
| 1. Against Asset Accounts | 523 | | | | | | | |
| 2. Others | 524 | | | | | | | |
| 16. Equity Investments with Other Banks/Enterprises or Reciprocal Investment of Other Banks/Enterprises, whichever is lower | 530 | | | | | | | |
| 17. Returned Checks Delivered to BSP Clearing | 540 | | | | | | | |
| 18. Returned Checks Received from BSP Clearing | 550 | | | | | | | |

Statement of Condition

(Head Office & Branches)

As of (Date)

| Account Description | Record No. | Amount |
|---|------------|--------|
| Assets | | |
| Cash and Cash Items | 010 | |
| Due from Bangko Sentral | 015 | |
| Due from Other Banks | 020 | |
| Interbank Loans Receivable | 025 | |
| Trading Account Securities (Net) | 030 | |
| Investment in Bonds and Other Debt Instruments (Net) | 119 | |
| Loans and Discounts and Advances (Net) | 035 | |
| Underwriting Accounts (Net) | 087 | |
| Equity Investments (Net) | 122 | |
| Due from Head Office/Branches/Agencies Abroad | 125 | |
| Bank Premises, Furniture, Fixtures & Equipment (Net) | 130 | |
| Other Assets (Net): | 150 | |
| Property Acquired | 137 | |
| Others | 155 | |
| Total Assets | 175 | |
| Liabilities | | |
| Demand Deposits | 181 | |
| Savings Deposits | 182 | |
| Time Deposits | 185 | |
| Special/Other Deposits | 188 | |
| Due to Bangko Sentral Ng Pilipinas | 255 | |
| Due to Banks | 200 | |
| Due to Head Office/Branches/Agencies Abroad | 210 | |
| Outstanding Checks/Payment Orders | 215 | |
| Bills Payable: | 225 | |
| BSP - Rediscounts/Special Programs | 226 | |
| BSP - Other Advances | 214 | |
| Interbank Borrowings | 227 | |
| Deposit Substitutes | 228 | |
| Others | 229 | |
| Unearned Income and Other Deferred Credits | 270 | |
| Other Liabilities | 280 | |
| Unsecured Subordinated Debt (Inclusive of Unamortized Premium/Discount) | 296 | |
| Total Liabilities | 290 | |
| Capital Accounts | | |
| Capital Stock | 295 | |
| Assigned Capital | 330 | |
| Surplus | 300 | |
| Surplus Reserves | 305 | |
| Other Capital Accounts | 326 | |
| Total Capital Accounts | 335 | |
| Total Liabilities and Capital Accounts | 340 | |

Consolidated Statement of Condition

(Bank and Financial Subsidiaries)

As of (Date)

| Account Description | Record No. | Amount |
|---|------------|--------|
| Assets | | |
| Cash and Cash Items | 010 | |
| Due from Bangko Sentral | 015 | |
| Due from Other Banks | 020 | |
| Interbank Loans Receivable | 025 | |
| Trading Account Securities (Net) | 030 | |
| Investment in Bonds and Other Debt Instruments (Net) | 119 | |
| Loans and Discounts and Advances (Net) | 035 | |
| Underwriting Accounts (Net) | 087 | |
| Equity Investments (Net) | 122 | |
| Due from Head Office/Branches/Agencies Abroad | 125 | |
| Bank Premises, Furniture, Fixtures & Equipment (Net) | 130 | |
| Other Assets (Net): | 150 | |
| Property Acquired | 137 | |
| Others | 155 | |
| | | |
| Total Assets | 175 | |
| Liabilities | | |
| Demand Deposits | 181 | |
| Savings Deposits | 182 | |
| Time Deposits | 185 | |
| Special/Other Deposits | 188 | |
| Due to Bangko Sentral Ng Pilipinas | 255 | |
| Due to Banks | 200 | |
| Due to Head Office/Branches/Agencies Abroad | 210 | |
| Outstanding Checks/Payment Orders | 215 | |
| Bills Payable: | 225 | |
| BSP - Rediscounts/Special Programs | 226 | |
| BSP - Other Advances | 214 | |
| Interbank Borrowings | 227 | |
| Deposit Substitutes | 228 | |
| Others | 229 | |
| Unearned Income and Other Deferred Credits | 270 | |
| Other Liabilities | 280 | |
| Unsecured Subordinated Debt (Inclusive of Unamortized Premium/Discount) | 296 | |
| | | |
| Total Liabilities | 290 | |
| | | |
| Minority Interest in Allied Undertakings/Subsidiaries/ Affiliates | 343 | |
| Capital Accounts | | |
| Capital Stock | 295 | |
| Assigned Capital | 330 | |
| Surplus | 300 | |
| Surplus Reserves | 305 | |
| Other Capital Accounts | 326 | |
| | | |
| Total Capital Accounts | 335 | |
| | | |
| Total Liabilities and Capital Accounts | 340 | |