



TARRANT COUNTY HOUSING ASSISTANCE OFFICE

Wayne E. Pollard Director of Housing

Telephone: (817) 531-7640 Fax: (817) 850-2907 TDD/TTY: (817) 531-7686

Rent Increase Request Form

I, \_\_\_\_\_, request a rent increase for my rental unit. Print Name of Landlord

Located at \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_

Occupied by \_\_\_\_\_ Tenant's Name

Current Rent: \$ \_\_\_\_\_ Requested Rent: \$ \_\_\_\_\_ Effective Date: \_\_\_\_\_

Please state the reason for the rent increase: \_\_\_\_\_

Unit Information (please circle all that apply)

Type of Unit: House Apartment Duplex Manufactured/Mobile

Year Built: \_\_\_\_\_ Square Footage: \_\_\_\_\_

Number of Bedrooms: 1 2 3 4 5 6 Number of bathrooms: 1 1.5 2 2.5 3

Utilities Included: Electric Gas Propane Water Sewer Trash

- TCHAO will not approve a rent increase where the requested effective date is during the initial term of the contract or during the term of a renewed lease. (If the landlord offers the tenant a new lease and the tenant accepts, the landlord must send TCHAO a copy of the new signed lease.)
TCHAO must receive the rent increase request at least 60 days in advance of the requested effective date.
TCHAO will not process a rent increase request received more than 120 days in advance of the requested effective date.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

REURN FORM TO: MIKE MONCADA, INSPECTIONS SUPERVISOR E-MAIL: MikeMoncada@TarrantCounty.com FAX: 817-850-2907 MAIL: 2100 Circle Drive, Ste. 200, Fort Worth, TX 76119

Tarrant County Housing Assistance Office use ONLY
Rent Reasonable: [ ] Yes [ ] No
Approved: [ ] Yes [ ] No If yes, amount approved: \$ \_\_\_\_\_
Signature: \_\_\_\_\_ Date: \_\_\_\_\_
Inspections Supervisor

