

HUNTLEY AREA PUBLIC LIBRARY JUNIOR VOLUNTEER APPLICATION

SUMMER 2016

JUNIOR VOLUNTEERS MUST BE ENTERING 7TH-12TH GRADE IN THE FALL

Thank you for your interest in volunteering. As a Junior Volunteer you'll staff the Children's Summer Reading Desk and register kids for summer reading, award prizes as they complete their reading, and help with other tasks as assigned. The theme for 2016 is: **Reading Colors Your World**. Summer reading begins **June 8, 2016** and will continue through **August 6, 2016**.

Complete the attached application and return it to the Information Desk by **May 20, 2016**. Mark **ALL** the days and times when you are available to volunteer. Pick days and times that you can be here consistently. You will only be scheduled for **1** weekly 2-3 hour shift. (If you check the box saying you would like more shifts, we will try to schedule you for an additional 2-3 hour shift). Only **2** Junior Volunteers will be scheduled for each shift. **If you want to work with a friend, you must select the same days and times on your applications and submit them together.** You will receive your schedule at your volunteer training session. You can also sign up to fill in any remaining shifts/slots at your training.

Please indicate (on your application) which training session you are able to attend.

JV Training Sessions:

Session I: Monday, June 6 from 5:00 – 6:00 PM

or

Session II: Monday, June 6 from 6:00 – 7:00 PM

If you have any questions about the JV program, please call our Children's Desk for more information (847-669-5386 ext. 26).

Thank you for your interest!

Sincerely,
The Youth Services Staff

KEEP THIS PAGE FOR YOUR INFORMATION



JUNIOR VOLUNTEER APPLICATION

IMPORTANT: APPLICATION DEADLINE DATE IS MAY 20, 2016!
(TURN THIS PART IN AT THE INFORMATION DESK)

NAME: _____
FIRST LAST

ADDRESS: _____
NUMBER STREET CITY ZIP CODE

PHONE NUMBERS HOME: _____ YOUR CELL: _____

PARENTS' CELL: _____ BEST WAY TO REACH YOU: _____

E-MAIL: _____

AGE: _____ SCHOOL YOU WILL ATTEND THIS FALL: _____ GRADE: _____

HAVE YOU BEEN A JUNIOR VOLUNTEER AT THE LIBRARY IN THE PAST? YES NO

I AM AVAILABLE FOR ANY OF THESE SHIFTS: (PLEASE MARK ALL THE DAYS/TIMES YOU ARE AVAILABLE)

MONDAYS: 9AM-12PM 12PM-2PM 2PM-4PM 4PM-6PM 6PM-8PM

TUESDAYS: 9AM-12PM 12PM-2PM 2PM-4PM 4PM-6PM 6PM-8PM

WEDNESDAYS: 9AM-12PM 12PM-2PM 2PM-4PM 4PM-6PM 6PM-8PM

THURSDAYS: 9AM-12PM 12PM-2PM 2PM-4PM 4PM-6PM 6PM-8PM

FRIDAYS: 9AM-11AM 11AM-1PM 1PM-3PM 3PM-5PM

SATURDAYS: 9AM-11AM 11AM-1PM 1PM-3PM 3PM-5PM

SUNDAYS: 12PM-2:30PM 2:30PM-5PM

I WOULD LIKE TO VOLUNTEER FOR MORE THAN ONE SHIFT PER WEEK YES NO

I WOULD LIKE TO BE A FILL-IN VOLUNTEER ONLY (YOU MUST STILL MARK YOUR AVAILABILITY ABOVE)

I CAN ATTEND JV TRAINING ON: (PICK ONE)

MONDAY, JUNE 6, from 5:00 – 6:00PM MONDAY, JUNE 6, from 6:00 – 7:00PM

PLANNED SUMMER VACATION DATES: _____

WHY DO YOU WANT TO VOLUNTEER AT THE LIBRARY? _____

HAVE YOU HAD OTHER VOLUNTEER EXPERIENCE? IF SO, WHAT KIND OF VOLUNTEER WORK HAVE YOU DONE?

WHAT ARE YOUR INTERESTS? (LIST HOBBIES, SCHOOL ACTIVITIES, CLUBS, ETC.)

EMERGENCY CONTACT PERSON:

NAME: _____

ADDRESS: _____

RELATIONSHIP TO YOU: _____

PHONE NUMBER: _____

PLEASE READ THE FOLLOWING AGREEMENT AND SIGN BELOW

I understand that I am not entering into an employment relationship with the Huntley Area Public Library District and that I am not entitled to receive a salary or any employee benefits including workers' compensation. I understand that either the Library or I may terminate this volunteer relationship at any time without notice.

I also understand that I have an obligation to respect the confidentiality of any information that the Library requires a person to provide in order for that person to become eligible to borrow books and other materials and participate in library activities (library patron information). I understand that I must also respect the confidentiality of any information identifying individuals borrowing particular books or materials (circulation record information). I understand that my obligation of confidentiality continues into perpetuity.

I understand that the Library does not provide liability insurance for volunteers, does not provide insurance coverage for personal vehicles, and does not indemnify volunteers for liability they may incur by the performance of their gratuitous services for any library patron or the Library.

I agree to abide by the rules and regulations of the Huntley Area Public Library District.

SIGNATURE OF VOLUNTEER: _____ DATE: _____

SIGNATURE OF PARENT OR GUARDIAN: _____ DATE: _____

