

Dominion Matching Gift Program



Part 1 : Donor Section

To be completed by donor and sent to recipient organization with gift. Please print.

Donor name: _____
Check one: _____ Employee _____ Retired Employee
 _____ Current member of Dominion Board

Social Security No.: XXX-XX- _____ (last four digits only)

Work location: _____

E-mail address: _____

Daytime phone: (_____) _____

Home address: _____

City, State, ZIP Code: _____

Name of recipient organization: _____

Disaster relief: (Please specify) _____
 Location of recipient organization (city, state): _____

Amount of gift (minimum \$50): \$ _____

Matching gift requested: \$ _____

Form of gift: Cash/check/credit card Securities
(Name of security _____ Quantity _____)

Check here if requesting a 2-for-1 volunteer match (limit one per year) :

I certify that I have donated at least 50 hours of volunteer service to this organization in the past 12 months or that I currently serve on its Board of Directors. _____
(please initial here)

Check here if requesting a United Way Board Member 2-for-1 volunteer match (limit one per year):

I certify that I currently serve on the Board of Directors of this United Way or United Way member agency. _____
(please initial here)

I certify that neither I nor my family will derive any direct or indirect financial benefit from this contribution. This donation is entirely my personal contribution, and it does not represent payment for tuition, services or other personal obligations.

Donor signature: _____

Date: _____

Please note that paper forms will no longer be available after December 31, 2014. Users may submit matching gift requests online at <http://www.cybergrants.com/dominion/giving>.

Part 2 : Recipient Section

To be completed by recipient organization and sent to address below. If this is your first request to the Dominion Matching Gift Program, enclose a copy of your IRS 501(c)3 tax status certificate. Please print.

Organization name: _____

Federal Tax I.D./Employer Identification Number (EIN): _____

Address: _____

City/State/ZIP: _____

E-mail: _____

Web site: _____

Telephone: (_____) _____

Amount of gift: \$ _____

Tax-deductible amount: \$ _____

Date received: _____

This is to certify that the gift shown was received by this non-profit organization as a charitable contribution and that the donor derives no personal material benefit from this gift. Our organization is not a United Way member agency, and, to the best of our knowledge, the gift and this organization meet the Dominion Matching Gift Program criteria as described in this form.

_____ *If the gift is to be matched on a 2-for-1 basis, I certify that the donor currently serves on our Board of Directors or has volunteered at least 50 hours on our behalf during the past 12 months. (Please initial in space provided.)*

For United Way member agencies:

_____ *I certify that the donor currently serves on our Board of Directors.*

Authorized officer's name and title (please print): _____

Signature: _____

Date: _____

Mail completed form to:

Dominion Matching Gift Program
c/o CyberGrants, Inc.
300 Brickstone Square, Suite 601
Andover, MA 01810

Phone: 1-855-851-4063 (toll free)
E-mail: dominionsupport@cybergrants.com



Dominion Matching Gift Program

The Dominion Matching Gift Program is an initiative of Dominion (NYSE: D). For more information about Dominion and the Dominion Foundation, visit our website at www.dom.com.



The Matching Gift Program is now online! Visit <http://www.cybergrants.com/dominion/giving> to submit your request.

Purpose:

The Dominion Matching Gift Program supports employees, retired employees and directors in their commitment to build better communities in which they live and work. It encourages participants to make contributions by matching their gifts to educational institutions and charities of their own choosing.

Eligible Participants:

Full-time employees, part-time employees, retired employees, current members of the Board of Directors

Program Highlights:

- Eligible gifts will be matched on a dollar-for-dollar basis.
- To recognize volunteerism, the donor may request a two-for-one matching gift once per calendar year for a gift from \$50 to \$2,500. The donor must serve on the Board of Directors of the recipient organization or have volunteered 50 hours of service to the organization within the past 12 months.
- Minimum gift is \$50. Combined matching gifts to eligible organizations are subject to a \$5,000 limit (including volunteer match) per donor per calendar year.
- Only the tax-deductible portion of the gift will be matched.

Administration:

- Completed matching gifts request forms received from the non-profit organization will be processed quarterly, as follows:

Received by	March 1	June 1	Sept. 1	Dec. 1
Processed by	March 31	June 30	Sept. 30	Dec. 31

- Gifts must be personal contributions in the form of cash (personal check or credit card) or publicly traded securities. Securities are valued at the average price on date of transfer.
- Requests submitted more than six months after the donor's gift date are no longer eligible for matching.
- The Foundation reserves the right to suspend, amend or terminate this program at any time without notice. Interpretation is at the discretion of the Foundation, and its decisions are final. No participant or eligible institution will acquire any rights against the Foundation by reason of its failure to make a matching gift.
- Questions? Call toll free: 1-855-851-4063
or e-mail: Dominionsupport@cybergrants.com

Not Eligible for Matching Gifts:

- Athletics, athletic facilities, booster clubs
- Fraternities, sororities, honor societies, campus organizations
- Gifts to social, religious or political groups
- Daycare programs, preschools, nurseries
- Pledges, tithes, tuition
- Gifts made through third parties, trusts, community funds
- In-kind services, materials or supplies
- Gifts of real or personal property, other than cash or securities
- Professional associations, federated campaigns
- Pooled donations (contributions made by a group of individuals and claimed as one gift from a single eligible donor)
- United Way and its member agencies, unless designated for a specific disaster relief effort
- Gifts made through United Way or other federated campaigns
- Gifts to organizations whose mission or actions are deemed incompatible with the business interests of Dominion

Eligible Organizations:

To qualify for a matching gift, institutions and organizations must be located in the United States or one of its possessions, and must also be recognized by the Internal Revenue Service as tax-exempt, and designated a public charity under Section 501(c)3 of the IRS Code, or as an instrumentality of a state or local government as provided by section 170(c)(1) of the Code. The following categories are included:

Educational Institutions

To be matched, gifts to schools must be intended for academic purposes and not directed to extra-curricular activities or non-academic building funds. Matching grants to eligible schools will be unrestricted, even though the donor may specify his/her portion for a particular purpose.

- Accredited degree-granting graduate and professional schools and four-year and two-year colleges, universities and technical institutes
- Tax-exempt foundations, associations or alumni funds whose exclusive purpose is support of academic programs of an eligible educational institution; tax-exempt educational funds whose sole purpose is raising money for its constituent member colleges that individually are eligible (e.g., United Negro College Fund, Independent College Funds of America)
- Public primary and secondary schools accredited or recognized by the appropriate governmental educational entity within the state
- Independent private primary and secondary schools, provided they are accredited and primarily tuition-supported

Health Care

- National and local health-related organizations, including those whose programs relate to specific diseases
- Hospitals, hospices, psychiatric/mental health organizations
- Ambulatory care facilities, long-term convalescent facilities

Cultural Organizations

- Performing arts companies in dance, drama, opera and music
- Arts and cultural centers, museums, public libraries, science centers
- Arts funds and councils
- Historical societies
- Public radio and television stations
- Zoos, aquariums and botanical gardens
- Land and historical preservation organizations
- Wildlife and natural resources conservation groups

Civic and Social Service Organizations

(United Way member agencies are not eligible because of the company's already substantial donations, unless designated for a specific disaster relief effort. Employees who are current members of the Board of Directors of a United Way agency or United Way member agency may request a two-for-one match.)

- Food banks, shelters, halfway houses
- Youth programs, community recreation centers
- Drug/alcohol rehabilitation projects
- Programs for the elderly, handicapped, special needs
- Animal rescue and shelter programs
- Disaster relief

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