## Angelus Home Health

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Total Incremental:

## MILEAGE LOG SHEET

EMPLOYEE NAME:		DATE:	DATE:	
DATE	PERSON TO SEE	PURPOS	SE / SUBJECT MATTER ROUND-TRIP MILES	MILEAGE
DESTINATION [STR	LESS: ROUN	LESS: ROUNDTRIP COMMUTING MILEAGE		
FROM:	TO:		INCREMENTAL MILEAGE	
			MILEAGE RATE	0.56
Point of Origin to First Patient		TOTAL REIMBURSEMENT		
DATE	PERSON TO SEE	PURPOS	PURPOSE / SUBJECT MATTER ROUND-TRIP MILES	
DESTINATION [STR	LESS: ROUN	NDTRIP COMMUTING MILEAGE	30.00	
FROM:	TO:		INCREMENTAL MILEAGE	
			MILEAGE RATE	0.56
First Patient to Second Patient		TOTAL REIMBURSEMENT		
DATE	PERSON TO SEE	PURPOS	SE / SUBJECT MATTER ROUND-TRIP MILES	MILEAGE
DESTINATION [STR	LESS: ROUN	IDTRIP COMMUTING MILEAGE	30.00	
FROM:	TO:		INCREMENTAL MILEAGE	
			MILEAGE RATE	0.56
Second Patient to Third Patient		TOTAL REIMBURSEMENT		
DATE	PERSON TO SEE	PURPOS	SE / SUBJECT MATTER ROUND-TRIP MILES	MILEAGE
DESTINATION [STREET ADDRESS & CITY]		LESS: ROUN	NDTRIP COMMUTING MILEAGE	30.00
FROM:	TO:		INCREMENTAL MILEAGE	
			MILEAGE RATE	0.56
Third Patient to Fourth Patient		TOTAL REIMBURSEMENT		

Mileage reimbursement is meant to cover only those miles incurred above and beyond the 30 round trip miles inclusive with employee's agreed commute to his/her place of business or per patient visit. Mileage computation is computed individually, per trip or per patient travel. This Mileage log sheet should be accompanied with an online mileage calculator such as MapQuest or other electronic verification of miles driven. Only completed Mileage Log sheet with complete attachments are eligible for reimbursement. Completed Mileage log sheet means route sheet, clinical notes, mileage log sheet, and online calculator print outs were submitted together and information contained in them matches with each other.