		TEMPLE UNIVERSITY TRAVEL AND EXPENSE REPORT FOR NON TEMPLE EMPLOYEES										
		NAME		TUid PHONE #			DEPARTMENT			DEPT. PHONE		
יידיי		STREET ADDRESS	STATE ZIP						INDICATE CHANGE OF ADDRESS			
		PURPOSE OF TRAVEL OR ENT				CONTACT PERSON			PHONE			
	_	EMPLOYEE U.S. CITIZEN OR PERMANENT RESIDENT ALIEN	OTHER VISA TYPE	NON-EMPLOYEE U.S. CITIZEN PERMANENT RESIDENT ALIEN	OTHER		DESTINATION		TRAVEL M	IODE	DEPART DATE	RET. DATE
DATE	DAY	BUSINESS MILE	MOBILE AIR EAGE OR ENSE RAIL FARE	TAXI LIMOUSINE OR PUBLIC TRANSIT	PARKING, TOLLS CAR RENTAL	LODGING (ROOM + TAX)	MISCELLANEOI (EXPLAIN BELO		L ME	EALS D	ı	TOTAL
TOTALS BRIEF EXPLANATION OF MISCELLANOUS EXPENSES		AMOUNT	FUND	ORG	ACCOUNT	PROGRAM	AM	OUNT				
								\$	TOTAL REIM-			Φ.
								\$				\$
								\$		AMOL	JNT DUE	\$
			APPROVAL (BUDGET UNIT HEAD) DATE APPROVAL (DEPARTMENT HEAD) DATE									
SIGNATURE OF PAYEE DATE			DATE	X PRINT NAME				X PRINT NAME				
I HEREBY CERTIFY THAT THE ABOVE STATEMENT OF EXPENSES WERE INCURRED BY ME WHILE ON DUTY FOR TEMPLE UNIVERSITY AND I HAVE NOT RECEIVED ANY COMPENSATION FOR THESE EXPENSES.				SEND <u>APPROVED</u> TRAVEL REIMBURSEMENT CENTER REPORT TO: 1852 N. 10th Street, 083-11							ENTER	