

College of Fine Arts Payroll Form

Last Name: _____ First Name: _____

Permanent Address: _____
(Where your tax forms should be sent)

City/County/State/Zip: _____

Local Address: _____
(If different than above)

City/County/State/Zip: _____

Ethnic Origin (circle one): Black/Not Hispanic American Indian or Alaska Native Asian or Pacific Islander Hispanic White/Not Hispanic origin Unspecified	Veteran Status (circle one): Special Disabled Veteran Other Veteran Newly Separated Veteran Non-Veteran	Personal Information: Social Security #: _____ UK ID/Student #: _____ Date of Birth: _____ Phone Number: _____ E-mail: _____
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Are you currently on payroll? Yes No

If yes, which department? _____

Are you paid bi-weekly or monthly? _____

Payroll Information

Starting Date: _____ Ending Date _____

Total Salary Amount: \$ _____ (\$ _____ /hourly/bi-weekly/monthly)

Payment for performing the following tasks as assigned: _____

Account # to be paid from: _____ Position Number: _____

If you are a TORA

Name of Sponsor: _____

Contact Person's Name: _____

Contact Person's Phone #: _____

Contact Person's E-mail Address: _____

Signatures

Employee: _____ Date: _____

Supervisor/Faculty: _____ Date: _____

Department Chair/Director: _____ Date: _____

Once the new employee completes the hiring process please submit this form along with all the required documentation to Tonya Brooks, 207 Fine Arts Bldg no later than 3 working days prior to the Compensation deadline for accepting PARS for a specific payroll period. This form is required for all payroll processing.