Course Roster Change Form
School of Human Sciences and Humanities

Enter course as listed in the current catalog:

Rubric:	Course #:	Title:

Please complete any item that you are requesting to change and attach additional sheets as necessary.

New Title:

Course Description (25 words or less preferred):

Course Rotation: Course typically offered in (check all that apply)   Spring ☐   Summer ☐   Fall ☐

   Yearly ☐   **Every Other Year** ☐   **Infrequently** ☐   **Other** ☐

Type of Class (check one):

   Lecture ☐   **Lab** ☐   **Lecture/Lab** ☐   **Practicum** ☐   **Individualized** ☐

May be repeated for Credit (check one):   Yes ☐   No ☐

Instructor permission required (check one):   Yes ☐   No ☐

Prerequisites:

Other Enrollment Limits (e.g., only certain majors):

Reason for Proposed Change:

Describe any effects this addition will have on other programs. (Please work with your Department Chair to communicate changes to other programs.)

Approved, Program Director:	**Date:**
Approved, Department Chair:	**Date:**
Approved, Associate Dean:	**Date:**
Approved, Curriculum Committee or CEP chair (as appropriate):	**Date:**
Approved, Dean:	**Date:**
Changes made in Course Roster:	**Date:**
Changes made in Catalog:	**Date:**