



# Congressman Mark Pocan

Second District of Wisconsin

## **GUIDELINES FOR NOMINATION TO U.S. SERVICE ACADEMIES**

### **TIMELINE**

May – October	Open pre-candidate file with the academies of your choice Receive information from academy to schedule medical exam with DoDMERB (Department of Defense Medical Review Board)
October 11, 2013	<b>Deadline</b> to submit completed application packet for nomination to the Madison office of Congressman Pocan
November 2, 2013	Interview Day with Selection Committee
December 2013	Receive nomination
January – June 2014	Await acceptance by service academy

### **APPLICATION FORM**

Complete, sign and attach a recent wallet size photograph. Please note that it is the responsibility of the applicant to initiate a pre-candidate file at each academy to which they are seeking a nomination.

### **SELECTION CRITERIA**

#### **ESSAY QUESTIONS**

Each candidate must submit written answers to the following 2 questions. Answers must be double spaced and written in 12 point font.

- Why would you like to attend a service academy? (200 word maximum)
- What is your proudest accomplishment from high school/college? Why? (200 word maximum)

#### **LETTERS OF RECOMMENDATION**

Candidates must submit three letters of recommendation (may not be from a relative). Possible letter writers include coaches, employers, teachers, guidance counselors or school principals. The individuals should give their letters to the candidate in a sealed envelope to include in application packet sent to the Congressman.

#### **ACADEMIC TRANSCRIPT AND STANDARDIZED TEST SCORES**

An official high school transcript must be provided in a sealed envelope. Candidates who have graduated from high school, should send a college transcript and a current class schedule in addition to their high school transcript. Candidates should also include their official SAT or ACT scores.

#### **FITNESS TEST**

The candidate should provide a copy of their personal fitness test. Copies may be faxed to our office at (608) 258-0377 by academy representatives if the candidate has taken the test at a summer seminar or through an academy program. The test may also be administered by liaison officers, a high school coach, or physical education teacher. Instructions for the fitness test can be found on the website of the preferred academy.

**The deadline for completed application packets is **Friday, October 11, 2013 at 5:00p.m.** Please mail the completed application, including all required attachments and recommendations to:**

**Congressman Mark Pocan  
ATTN: Audra Cohen  
10 East Doty Street, Suite 405  
Madison, WI 53703**



U.S. Service Academy Nomination  
2013 Application  
**Congressman Mark Pocan**  
10 E. Doty Street, Room 405  
Madison, WI 53703  
(608) 258-9800

**Tape Wallet Size  
Photo Here**

**PERSONAL INFORMATION**

Full Legal Name \_\_\_\_\_  
Last 4 digits of Social Security # \_\_\_\_\_ Congressional District \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ 9 digit Zip Code \_\_\_\_\_  
Email Address \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Are you a U.S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_  
Date and Place of Birth \_\_\_\_\_  
Names of Parents/Guardians \_\_\_\_\_  
Father/Guardian \_\_\_\_\_ Occupation \_\_\_\_\_ Phone \_\_\_\_\_  
Mother/Guardian \_\_\_\_\_ Occupation \_\_\_\_\_ Phone \_\_\_\_\_  
County or City where Parents/Guardians are registered to vote \_\_\_\_\_  
Have you ever been charged with or convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_  
If you answered yes above, please explain on a separate sheet of paper.

**ACADEMIC INFORMATION**

Currently Attending:  
High School \_\_\_\_\_ Jr. College \_\_\_\_\_ 4-yr College \_\_\_\_\_ Prep School \_\_\_\_\_  
Name of High School \_\_\_\_\_ Date of Graduation \_\_\_\_\_  
Name of College (If applicable) \_\_\_\_\_  
School Counselor \_\_\_\_\_ Phone \_\_\_\_\_  
Grade Point Average \_\_\_\_\_ Class Rank \_\_\_\_\_ Out of \_\_\_\_\_  
SAT Scores: V \_\_\_\_\_ M \_\_\_\_\_ W \_\_\_\_\_ **OR** ACT Scores: E \_\_\_\_\_ M \_\_\_\_\_ R \_\_\_\_\_ Sc \_\_\_\_\_

**ACADEMY PREFERENCE**

Please select two academies and rank them in order of preference. Please do not rank an academy unless you have already applied or intend to apply to the academy.

U.S. Air Force Academy \_\_\_\_\_ U.S. Naval Academy \_\_\_\_\_  
U.S. Merchant Marine Academy \_\_\_\_\_ U.S. Military Academy at West Point \_\_\_\_\_

**OTHER NOMINATIONS**

Please select the following if you are seeking additional nominations:

Presidential\_\_\_\_\_ Vice President\_\_\_\_\_ Sen. Johnson\_\_\_\_\_ Sen. Baldwin\_\_\_\_\_

## EXTRACURRICULAR ACTIVITIES

Please select all applicable activities:

- |  |   |
|--|---|
| <input type="checkbox"/> Boys'/Girls' State                      | <input type="checkbox"/> School Band/Chorus                   |
| <input type="checkbox"/> Boys'/Girls' Nation                     | <input type="checkbox"/> School Newspaper                     |
| <input type="checkbox"/> Eagle Scout                             | <input type="checkbox"/> School Yearbook                      |
| <input type="checkbox"/> Gold Award                              | <input type="checkbox"/> Jr. ROTC Member                      |
| <input type="checkbox"/> Key/Interact Club                       | <input type="checkbox"/> Debate Club                          |
| <input type="checkbox"/> National Honor Society                  | <input type="checkbox"/> Foreign Language                     |
| <input type="checkbox"/> President or Officer of Class           | <input type="checkbox"/> Hours Worked per Week (after school) |
| <input type="checkbox"/> President or Officer of Student Council | <input type="checkbox"/> Hours Worked per Week (summer)       |
| <input type="checkbox"/> President or Officer of School Club     | <input type="checkbox"/> Faith Based Participation            |
| <input type="checkbox"/> Academic Honors Club                    | <input type="checkbox"/> Civic Organizations                  |
| <input type="checkbox"/> GSafe                                   | <input type="checkbox"/> Other_____                           |

Athletics	Varsity	Jr. Varsity	Club
Baseball	_____	_____	_____
Basketball	_____	_____	_____
Cheerleading	_____	_____	_____
Cross Country	_____	_____	_____
Field Hockey	_____	_____	_____
Football	_____	_____	_____
Gymnastics	_____	_____	_____
Lacrosse	_____	_____	_____
Soccer	_____	_____	_____
Swimming/Diving	_____	_____	_____
Tennis	_____	_____	_____
Track	_____	_____	_____
Volleyball	_____	_____	_____
Wrestling	_____	_____	_____
Dance	_____	_____	_____
Other_____	_____	_____	_____
Other_____	_____	_____	_____
Other_____	_____	_____	_____

**You are also encouraged to include a list of honors, awards or any other information you feel is pertinent to your application. Your resume should be no longer than one page.**

## CHECKLIST

Please make sure the following are completed and attached:

- ☐ Completed and Signed Application Form Packet
- ☐ Wallet Size Photo attached to Application Form
- ☐ Three Letters of Recommendation
- ☐ High School Transcript, College Transcript (if applicable), SAT/ACT score sheet, and Discipline Records (if applicable)
- ☐ Candidate Fitness Test
- ☐ Extra-Curricular Activities Sheet
- ☐ All Items listed above must be mailed together in one packet

## \*SIGNATURE\*

Please read the following statement before signing the application

I understand that attending a service academy requires a minimum of five years military service following graduation, and I am committed to that responsibility. I understand that my application will not be considered if the required documents are inaccurate, or if my completed application packet is not received by Congressman Pocan before the deadline on October 11, 2013 at 5:00 pm.

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Applicant Signature