



Home School Packet

2012-2013 School Year

Dear Parent/Guardian:

This letter and the enclosed *Declaration of Intent* form is a response to your interest in home-based instruction (home-schooling). Please read this letter and, should you decide to instruct your child at home, please fill out the *Declaration of Intent* form, sign, date and return it to:

**Clover Park School District
Student Services Department
10903 Gravelly Lake Drive SW, Room 5
Lakewood, WA 98499-1341**

RCW 28A.200.010

Home-based instruction -- Duties of parents

The Intent to Home School statement must be filed annually by September 15 or within two weeks of the beginning of any public school quarter, trimester, or semester with the superintendent of the public school district within which the parent resides.

Other information regarding Clover Park School District services for home-based students:

Use of School District Materials for Home-Based Instruction

Once parents declare responsibility for meeting Washington State statutes for educating their child(ren) through a home-based instruction program, they are solely responsible for supplying all textbooks, resources, consumable and non-consumable materials. In addition, the parent is solely responsible for teacher manuals, lesson plans and documentation/proof of the student's work and documentation/proof of the student's progress.

The comprehensive curriculum guide for each grade level or course of study can be found on our website at: www.cloverpark.k12.wa.us/Admin/Curriculum.aspx

On occasion, a textbook may be loaned by a school if extras are available. Requests and arrangements for textbooks need to be made with the principal of the public school in your attendance area.

Part-time Enrollment in School

Students may be registered for one or more classes as a part-time student in order to access instruction that you may not be trained in or comfortable in providing, such as: band, chemistry, algebra, reading instruction, physical education, marketing/sales. Please contact the principal of the school in your attendance area for further information. Your student may be able to use the facilities of the public school in your attendance area as space allows.

Holly Shaffer, Director of Student Services

Clover Park School District ▪ 10903 Gravelly Lake DR SW, Room 5 ▪ Lakewood, WA 98499-1341

Tel: (253) 583-5153 ▪ Fax: (253) 583-5158

hshaffer@cloverpark.k12.wa.us

Rev: 05/16/2012

Special Education Services

If your child is currently receiving special education services, access to those services while the student is being instructed at home can continue. If special education services do continue, they are usually provided at the student's neighborhood school. Please fill out the attached form, indicating whether or not you want special education services to continue, and return it to the special education department as indicated on the form.

Re-enrollment of the Student in Elementary, Middle School or High School

Should you wish to re-enroll your student in school, the placement of your student or the granting of credit is solely up to the discretion of the accepting institution and cannot be guaranteed. You will need to provide evidence of the student's work and progress for a grade level or credit to be determined during an appointment with the principal and/or counselor.

Please be reminded that a student who has received only home-based instruction throughout his/her high school years is not granted a diploma through the public high school.

Each institution of higher education sets its entrance requirements for applicants who have received home-based instruction.

State Assessment Testing

State law requires that the academic progress of children who have received home-based instruction be measured each year. Washington State has implemented new state tests for public school students. If you are interested in participating in the tests outlined below, contact the principal of the school in your attendance area in the month of January to ensure that adequate materials will be available. If you decide to have your child participate in the assessments listed below, he or she will be required to take them at the school building along with other students at that grade level. You may also arrange to provide for your own testing. The Washington HomeSchool Organization (WHO) has a list of test providers here: www.washhomeschool.org/homeschooling/whotesting.html

Highly Capable Program – Cognitive Abilities Test (CogAT)

The Highly Capable Annual Testing is held in February of each year. Parents should call the Teaching & Learning Department at (253) 583-5150 for specific dates, and to arrange to have their children tested. More information can be found here: www.cloverpark.k12.wa.us/Admin/HiCap.aspx

Measurements of Student Progress (MSP) and High School Proficiency Exams (HSPE)

These two tests are administered to all students in grades 3-10 in the areas of reading, writing, math and science. The test results sent to parents will report if the student met, exceeded or did not meet the new state standards set for Reading, Writing, Mathematics and Science. Parents can contact their school of residence to arrange to have their students tested. Calendars for testing dates, and further information about all district assessments can be found on our website:

www.cloverpark.k12.wa.us/Admin/Assessment.aspx

Math Graduation Requirements – End-of-Course Exams (EOC)

On April 11, 2012 Gov. Chris Gregoire signed House Bill 1412 into law, amending the math assessment graduation requirement and allowing students in the classes of 2013 and 2014 to pass one end-of-course (EOC) math exam instead of two. This replaces the math HSPE.

www.cloverpark.k12.wa.us/Admin/GradRequirements.aspx

Other Information You May Find Helpful

District graduation policies and requirements can be found on our website at:

www.cloverpark.k12.wa.us/Admin/GradRequirements.aspx

You may wish to contact a statewide organization for more information regarding home-based instruction. The requirements for home-based instruction are available in a booklet from the Office of the Superintendent of Public Instruction titled "Washington State's Laws Regulating Home-Based Instruction." The booklet is available online at:

www.k12.wa.us/PrivateEd/HomeBasedEd/PinkBook/pinkbook.pdf

Or you may request the booklet be sent to you from:

Office of Private Education and Home-Based Instruction
Old Capitol Building
PO Box 47200
Olympia, WA 98504-7200
Telephone: 360-725-6433
FAX: 360-664-3575
Email: homebased@k12.wa.us
Web: www.k12.wa.us/PrivateEd/HomeBasedEd

Additional resources that you may find helpful:

Washington Home School Organization (WHO) – (425) 251-0439 www.washhomeschool.org

Family Learning Organization (FLO) – (800) 405-8378 www.familylearning.org

For those families who do not wish to instruct their children themselves, the State of Washington offers free public online education for students. Clover Park School District has their own version of this, **CPOP – the Clover Park Online Program**. Other online programs can be found on Page 4 of this packet.

Clover Park Online Program (CPOP) (253) 583-5390
For Military Families Only, Grades K-8 www.cloverpark.k12.wa.us/Admin/OnlineLearning.aspx

Please call me at 253-583-5153 if you have any questions or concerns.

Sincerely,



Holly Shaffer
Director of Student Services

Enclosures:

Home School Internet Resources
Special Education Service Request Form
Intent to Home School Form

HOME SCHOOL INTERNET RESOURCES

Helpful Home School Links

Some Practical Advice for New Home School Families.....	www.homeschoolcentral.com/new.htm
Test Providers in Washington State	www.washhomeschool.org/homeschooling/whotesting.htm
Running Start	www.k12.wa.us/SecondaryEducation/CareerCollegeReadiness/RunningStart.aspx www.pierce.ctc.edu/dist/runningstart/
WA State Office of Home-Based Instruction (OSPI).....	www.k12.wa.us/PrivateEd/HomeBasedEd
Washington HomeSchool Organization (WHO)	www.washhomeschool.org
Top 10 Questions about Home-Based Instruction in WA ..	www.washhomeschool.org/homeschooling/top10faq.html
Washington Homeschool Law	www.washhomeschool.org/homeschooling/law.html
Pierce County Home School Groups.....	www.washhomeschool.org/homeschooling/whoReg10.html
Other Home School Groups in Washington.....	www.washhomeschool.org/homeschooling/support.html
Home School Central	www.homeschoolcentral.com
Preschool and Kindergarten Links	www.homeschoolcentral.com/preschool.htm
Washington Homeschool Groups	www.homeschoolcentral.com/support/washington_homeschool.htm
Washington Association for Learning Alternatives.....	www.walakids.com
Family Learning Organization (FLO).....	www.familylearning.org

Online Public Schools *(These are not considered “Home School,” and require a Release of Attendance form be completed, rather than an Intent to Home School form.)*

Clover Park School District’s Online Program (CPOP)	(253) 583-5390
(for K-8, military families only)	www.cloverpark.k12.wa.us/Admin/OnlineLearning.aspx
List of OSPI Approved Online School Providers	http://digitallearning.k12.wa.us/approval/providers/
Bethel Online Academy (7-12, Bethel School District)	http://boa.bethelsd.org
Columbia Tech HS/Giant Campus (9-12, White Salmon Valley SD).....	www.giantcampus.com
Columbia Virtual Academy (CVA) (K-12, Multi District).....	www.columbiavirtualacademy.org
EV Online Learning (WAAT) (K-12, East Valley School District).....	www.EVonlinelearning.org
Everett Online High School (9-12, Everett School District)	http://onlinehs.net
Federal Way Internet Academy (K-12, Federal Way SD)	www.iacademy.org
iConnect Academy (ORLA) (6-12, Olympia School District)	http://orla.osd.wednet.edu/iconnect
Insight School of Washington (9-12, Quillayute Valley SD)	http://wa.insightschools.net
iQ Academy Washington (6-12, Evergreen Public Schools).....	http://iqacademywa.com
MOVE Up, Marysville (9-12, Marysville School District).....	www.washingtononlineschool.com
Northwest Allprep (3-12, Toppenish School District)	www.nwallprep.com
Oasis K-12 (K-12, Orcas Island School District)	www.orcaslandschools.org
Peninsula Internet Academy (7-12, Peninsula School District).....	http://pia.psd401.net
Spokane Virtual Learning (9-12, Spokane SD)	www2.spokaneschools.org/OnlineLearning/index.php
Vancouver Virtual Learning Academy (6-12, Vancouver SD)	www.vancouvervirtual.com
Walla Walla High (9-12, Walla Walla School District).....	www.wwps.org
WAVA – Washington Virtual Academy (K-12 Omak SD, 9-12 Monroe SD)	www.k12.com/wava



Special Education Services 2012 - 2013 School Year

Dear Parent/Guardian,

We have been informed that you have made a decision to provide home-based education for your student. If your child is currently receiving special education services, access to those services can continue while the student is being educated at home. If special education services do continue, they will usually be provided at your child's neighborhood school.

Please complete the bottom of this form and return it to the special education department.

Sincerely,

Ann Almlie
Director of Special Education
(253) 583-5170

School currently providing special education services _____

Neighborhood school _____

Student's Name _____ Home Phone _____

Address _____

☐ I/we do not wish special education services to continue.

☐ I/we do wish special education services to continue.

Parent/Guardian Signature _____ Date _____

Return to:
Clover Park School District
Special Education Department, Room 1
10903 Gravelly Lake Dr SW
Lakewood, WA 98499

For Clover Park School District Use Only

Date Received: _____

Date Sent To School: _____

Date Service Begins: _____



Intent to Home School 2012 - 2013 School Year

I do hereby declare that I am the parent, guardian, or legal custodian of the child(ren) listed below; and that said child(ren) is (are) between the ages of eight and eighteen as such are subject to the requirements found in Chapter 28A.225 RCW, Compulsory Attendance; I intend to cause said child(ren) to receive home-based instructions as specified in RCW 28A.225.010(4); and if a certified person will be supervising the instruction, I have indicated this by checking the appropriate space.

Child(ren)'s Name	Date of Birth	Grade	Neighborhood School

(Check if applicable)

☐ Home-based instruction will be supervised by a person certified in Washington State pursuant to Chapter 28A.410 RCW.

(PRINT) Parent/Guardian Name

Street Address

Phone

City

State

Zip

Signature of Parent/Guardian

Date

RCW 28A.200.010 – Home-based instruction -- Duties of parents

The Intent to Home School statement must be filed annually by September 15 or within two weeks of the beginning of any public school quarter, trimester, or semester with the superintendent of the public school district within which the parent resides.

Please return this form to: **Clover Park School District
Student Services Department
10903 Gravelly Lake Drive SW, Room 5
Lakewood, WA 98499-1341**

I attest that I have received this form within the appropriate time frame as stated above.

Administrator Signature

Date



HOME SCHOOL FILING CUTOFF DATES SY 2012 - 2013

RCW 28A.200.010

Home-based instruction -- Duties of parents.

The Intent to Home School statement must be filed annually by September 15 or within two weeks of the beginning of any public school quarter, trimester, or semester with the superintendent of the public school district within which the parent resides.

**Intent to Home School Applications for 2012-2013
will only be accepted during these windows of time:**

First Day of School.....09/05/2012

From June 1, 2011 through September 15, 2012

First Quarter Ends.....11/09/2012

From October 26, 2012 through November 23, 2012

First Semester Ends01/31/2013

From January 17, 2013 through February 14, 2013

Third Quarter Ends04/12/2012

From March 29, 2013 through April 26, 2013

**No Intent to Homeschool Applications for SY 2012-2013
will be accepted after April 26, 2013.**