

Norris: Persuasive Working Outline Checklist

- _____ Is my name on the paper?
- _____ Did I follow the format given in class & example given in packet?
- _____ Did I show where my (5) sources will go? (up to 3 points)
- _____ Did I show where my (1) Demographic Analysis info will go (Minimum of 2)? (up to 2 points)
- _____ Did I include a Works Cited page with the required amount of sources (Minimum of 8)? (up to 5 points)
- _____ Did I double-check spelling?
- _____ Did I use standard formats & fonts? (up to 2 points)
- _____ Did I show my Specific Purpose & Thesis Statement?
- _____ Did I Call to Action in the Conclusion? (up to 1 point)
- _____ Did I state my Credibility in the Intro? (up to 1 point)
- _____ Did I show where my transitions will go? (up to 1 point)
- _____ Do I have an appropriate attention grabber in the Intro & Conclusion?
- _____ Did I Mention and clearly mark my Opposing Viewpoints? (up to 3 points)
- _____ Did I incorporate Ethos, Pathos, and Logos into my argument? (up to 3 points)
- _____ Did I properly indent each main point & sub-point?
- _____ Did I type my outline? (up to 2 points)
- _____ Did I type this entire outline in MLA or APA format: including the Works Cited page? (up to 2 points)
- _____ Did I have at least one person review my outline?

Pages to be turned in:

Page 1: Outline Checklist

Page 2: Student Critique of Outline

Page 3: Working Outline (no more than 3 pages)

Page 4: Works Cited Page with a minimum of 8 Sources

*Working Outlines Point Total: **25 Points**

Norris: Persuasive Rough Draft Outline Checklist

- _____ Is my name on the paper?
- _____ Did I follow the format given in class & example given in packet?
- _____ Did I show where my (5) sources will go? (up to 3 points)
- _____ Did I show where my (2) Demographic Analysis info will go (Minimum of 2)? (up to 2 points)
- _____ Did I include a Works Cited page with the required amount of sources (Minimum of 8)? (up to 3 points)
- _____ Did I double-check spelling?
- _____ Did I use standard formats & fonts?(up to 2 points)
- _____ Do I have an appropriate attention grabber in the Intro & Conclusion? (up to 2 points)
- _____ Did I state the topic in the Intro & Conclusion? (up to 2 points)
- _____ Did I state my Credibility and the Significance of the Topic in the Intro?
- _____ Did I preview the main points in my intro? (up to 2 points)
- _____ Did I review the main points in my conclusion? (up to 2 points)
- _____ Did I mention and clearly mark my Opposing Viewpoints? (up to 2 points)
- _____ Do I clearly incorporate Ethos, Pathos, and Logos into my Speech? (up to 2 points)
- _____ Is my outline condense to one-page (even if you have to use a smaller font)? (up to 2 points)
- _____ Did I properly indent each main point & sub-point?
- _____ Did I type my outline? (up to 2 points)
- _____ Do I have 8 sources? (up to 2 points)
- _____ Did I type the entire outline using MLA or APA format? (up to 2 points)
- _____ Did I have at least one person review my outline?

Pages to be turned in:

Page 1: Outline Checklist

Page 2: Student Critique of Outline

Page 3: Rough Draft Outline (condensed to one page)

Page 4: Works Cited Page with a minimum of 5 Sources

*Rough Draft Outline Point Total: **15 Points**

Norris: Persuasive Final Outline Checklist

- _____ Is my name on the paper?
- _____ Did I follow the format given in class & example given in packet?
- _____ Did I show where my (5) sources will go? (up to 2 points)
- _____ Did I show where my (2) Demographic Analysis info will go (Minimum of 1)? (up to 2 points)
- _____ Did I include a Works Cited page with the required amount of sources (Minimum of 8)? (up to 2 points)
- _____ Did I double-check spelling?
- _____ Did I use standard formats & fonts?
- _____ Do I have an appropriate attention grabber in the Intro & Conclusion? (up to 1 point)
- _____ Did I state the topic in the Intro & Conclusion? (up to 1 point)
- _____ Did I preview the main points in my intro? (up to 1 point)
- _____ Did I review the main points in my conclusion? (up to 1 point)
- _____ Did I mention & clearly mark my Opposing Viewpoints? (up to 2 points)
- _____ Have I clearly incorporated Ethos, Pathos & Logos into my speech? (up to 2 points)
- _____ Did I call my audience to action in the conclusion?
- _____ Is my outline condense to one-page (even if you have to use a smaller font)?
- _____ Did I properly indent each main point & sub-point?
- _____ Did I type my outline?
- _____ Did I type the entire outline using MLA or APA format?
- _____ Did I have at least one person review my outline?
- _____ Did I make all corrections and changes suggested by Mrs. Norris?

Pages to be turned in:

Page 1: Outline Checklist

Page 2: Final Outline

Page 3: Works Cited Page with a minimum of 5 Sources

Page 4: Informative Speech Grade Sheet

***Final Outline Point Total: 10 Points**