

ALPHA PARK PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
Tuesday, February 16, 2016

1. CALL TO ORDER

The regular meeting of the Alpha Park Public Library District Board of Trustees was called to order at 7:03 p.m. Tuesday, February 16, 2016, in the second floor meeting room, President Hordesky presiding.

2. PUBLIC AND AUDIENCE COMMENTS

None

3. ROLL CALL

Members Present: Jennifer Hattermann, Jeff Hordesky, Karl Stach, Crystal Kyle, Sandy Lingenfelter, and Dixie Krisher.

Members Absent: Tamara Ruth

Staff Present: John Richmond and Patti Borland

Public Present: None

4. CONSIDERATION OF CONSENT AGENDA BY OMNIBUS VOTE

President Hordesky presented items 4, 5, 11A and 12B.

Trustee Stach asked that item 12B be removed. A motion was made to accept 4, 5 and 11A as presented in the consent agenda, with the removal of item 12B, by Trustee Stach and seconded by Trustee Hattermann.

The motion passed by unanimous roll call vote.

5. MINUTES

*RESOLVED*, THAT THE MINUTES OF THE JANUARY 19, 2016, REGULAR MEETING BE ADOPTED.

This motion passed by consent agenda.

6. FINANCIAL

*RESOLVED*, THAT THE FINANCIAL REPORT FOR JANUARY BE ACCEPTED AND THAT EXPENSES FOR JANUARY IN THE AMOUNT OF \$12,705.01, AND EXPENSES FOR FEBRUARY, IN THE AMOUNT OF \$23,522.15, FOR A TOTAL OF \$36,227.16, BE APPROVED FOR PAYMENT.

The motion passed by consent agenda.

7. PRESIDENT'S COMMENTS

President Hordesky said things are going well and we need to encourage everyone to go out and vote.

8. COMMITTEE REPORTS

A. Finance Committee - None

B. Referendum Committee

Trustees Lingenfelter, Kyle, Krisher and Director Richmond met to discuss the referendum. Trustee Lingenfelter stated that everything was going as scheduled. The cartoon will be in the Limestone Independent News this week, as well as the Glasford Gazette. We have over 125 people whose names will appear in a newspaper ad in support of the referendum. Director Richmond has been in touch with the executive editor of the "Journal Star"; we hope to get a story in the paper.

C. Building & Grounds Committee - None

D. Marketing Committee

Trustee Hattermann designed a cartoon to be published in the local papers explaining why the library needs money for repairs.

Trustee Hattermann designed a flyer that Better Banks printed for the library. The bank will distribute 500 fliers to customers and 500 were given to the library. Director Richmond will send a thank you to the bank.

E. Safety Committee - None

9. LEGISLATIVE NEWS

Trustee Stach will be attending the ILA Trustee Forum in Bloomington on Feb. 19. He will let Director Richmond know if he wants anything added to the agenda for March.

10. DIRECTOR'S REPORT

1. Julie Niemeier, Adult Services Librarian since 1992, is retiring on March 4. Heidi is working on reference service coverage until we have a replacement. No one was expecting Julie to retire this early. Heidi will not plan any brand-new programming until there is a new, trained person in place.

2. Director Richmond commented on some state administrative rules related to how, for example, per capita grant funds can be spent. Director Richmond also noted that if libraries receive a grant this year, it will be at the rate of \$0.77 per capita. The top limit is \$1.25.
3. Initial stories about the referendum have gone to the papers, along with the cartoon, with which Jennifer Hattermann did an excellent job. Remarks from the public, heard in-house, have been good.
4. Director Richmond presented a slightly revised Gifts & Donor Recognition Policy, tabled from the January meeting.
5. Lee Logan may be available for reviewing and revising the strategic plan in late August-early September.
6. Director Richmond provided copies of the flyer printed by Bartonville Bank.
7. Friends of APL: APL received a copy of the photo of the original library, as colorized by Becky Dailey, to have framed by the Friends. The Friends are going gangbusters on their June garden walk. Hoerr, Kelly Seed, Heights Flowers, and Green View—maybe more to come—will be selling tickets. Margie Karl, is putting together a terrific gift basket to be raffled. This includes a beautiful cherry wood step stool that Mildred Deitrick donated; it was made by a local woodworker, and was displayed at the Friends meeting on 2/9/16.

Per Ms Karl, Pepper Bauer, who writes a weekly column for the *Limestone Independent News*, has volunteered to write a story about the Friends and the garden walk.

8. Director Richmond provided copies of the plan through FY 2017, with some annotations, as a start. APL staff has jumped ahead to or altered (building space analysis to referendum/capital repair and renovation projects) plans for future years. Much marketing was done in 2015, but without gathering all suggested statistics as shown in the plan.
9. The Director will attend a grant-funded workshop on writing job descriptions, to be held in Brimfield on 2/19/16.

11. COMMUNICATIONS

None

12. UNFINISHED BUSINESS

A. Gifts and Donor Recognition Policy #216-6

This motion passed by consent agenda.

13. NEW BUSINESS

A. Strategic Plan #216-7

Director Richmond reported some of the accomplishments that have been made with the strategic plan. He is working on a salary scale for the future. More reports from RSA will be available than before for our use. Lee Logan will be contacted for a tentative date to see when he would be able to help review the plan. The board will revisit this at a later date.

B. "Ordinance determining the financing of certain library improvements in and for the Alpha Park Public Library District, Peoria and Fulton Counties, Illinois"

A motion was made by Trustee Krisher and Seconded by Trustee Lingenfelter to accept the "Ordinance determining the financing of certain library improvements in and for the Alpha Park Public Library District, Peoria and Fulton Counties, Illinois." This is, to a degree, a variation on a referendum-related ordinance passed in December; it is required by statute. Discussion followed re: how referendum monies will be received, and the order of activity following the referendum, if the referendum passes

The motion passed by unanimous roll call vote.

14. Executive Session, if needed, per 5 ILCS (Open Meetings Act) 120/2©(1)

None

15. COMMENDATIONS

Julie Niemeier was commended for her almost 24 years of service to the library. She will be retiring March 4, 2016.

16. COMMENTS

17. There being no other business, the meeting was adjourned at 7:52 p.m.

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President, Jeff Hordesky

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Secretary, Dixie Krisher, Pro-Tem

*Next regular meeting: **Monday, March 21, 2016, at 7:00 p.m.***